

**CIVIL SERVICE COMMISSION MEETING MINUTES
TUESDAY, JULY 13, 2010
CITY HALL, BOARD OF EDUCATION CONFERENCE ROOM, #305**

Commissioner Guedes called the regular meeting of the Civil Service Commission to order at 2:03 p.m. Present were Commissioners Correa, Plummer, McBride, and Rodgers. Also present were Personnel Director David Dunn, Clerk to the Commission Deborah Brelsford, and City Attorney John Mitola.

1. Approval of Regular Meeting Minutes - APPROVED

Mr. Dunn updated the Commissioners on follow-up matters regarding Mr. Gennarini, Mr. Rivera, Jr., Ms. Campos and Ms. Santiago from the June Civil Service Commission meeting. On a motion made by Commissioner Rodgers and seconded by Commissioner Plummer, the minutes from the regular meeting on June 8, 2010 were unanimously approved.

2. Reallocated Positions – APPROVED

Mr. Scott Hughes explained that it was the first time in the State of Connecticut that the operating referendum for the library was put to a vote. He stated that the hours for the main library and the branches would be expanded. The security guards would have a uniformed presence in the library without arrest authority, but identifiable by a security patch. He described the work that six (6) part-time security guards would be responsible for, including doing rounds, helping to open and close, and getting to know customers by name. The library security guards would need skills similar to school security guards and training would be modeled after Board of Education training. On a motion made by Commissioner Correa and seconded by Commissioner Plummer the Commission unanimously approved the request from Mr. Scott Hughes, City Librarian, to reallocate three (3) full-time Special Officer positions to six (6) part-time Security Guard positions.

3. Permanent Employees – APPROVED

On a motion made by Commissioner McBride and seconded by Commissioner Rodgers the Commission unanimously approved the following permanent employees:

OPED	1	Planner II	Benjamin Henson	6/9/10
Central Grants	1	Grant Writer	Renu Gupta	6/9/10
Police	8	Police Detective	Jorge Cintron	5/16/10
		Police Detective	James Borrico	5/16/10
		Police Detective	Mark Belinkie	5/16/10
		Police Detective	Mark Graham	5/16/10
		Police Detective	John Burke	5/16/10
		Police Detective	Martin Heanue	5/16/10
		Police Detective	Todd Hoben	5/16/10
		Police Detective	David Garcia	5/16/10

4. Merit Raises July 1, 2010 – APPROVED

On a motion made by Commissioner McBride and seconded by Commissioner Plummer the Commission unanimously approved the merit raise for Wilfredo Vega III from Step 2 \$41,882 to Step 3 \$43,797, retroactive to July 1, 2010.

5. Fire Grievance – UNION MOVED TO STATE

Prior to the matter being reached on the Agenda, Mr. Robert Whitbread told Fire Chief Rooney that he would be moving Grievance 2010-14 to the State. Attorney Mitola stated that all were in agreement.

6. Personnel Director's Report

Police Exam

Mr. Dunn reported that the entry level police written exam #2302 would be Saturday, July 17th at Central High School at 10:00 a.m. He explained that there would be 2 parts. The first part would be an integrity inventory and would last forty-five (45) minutes and the second part would last ninety (90) minutes. He further explained the proctor recruitment and training process and described the different testing rooms being used. Mr. Dunn also described the testing company, I/O Solutions, and the validation process of the test locally. This test would produce a hiring list.

Mr. Dunn expected the test to run smoothly and professionally and told the Commissioners that the Civil Service staff has been working diligently to ensure the success of the test. Commissioner McBride asked if metal detectors would be used and Mr. Dunn said no.

Carolyn Campos

Executive Session was entered at 2:55 p.m. to update the Commissioners on the Campos matter.

Public Session was entered at 3:05 p.m. and on a motion by Commissioner Plummer the meeting was adjourned at 3:05 p.m.