

AGENDA

CITY COUNCIL MEETING

MONDAY, JUNE 20, 2016

7:00 P.M.

CITY COUNCIL CHAMBERS, CITY HALL – 45 LYON TERRACE
BRIDGEPORT, CONNECTICUT

Prayer

Pledge of Allegiance

Roll Call

- 97-15** Public Hearing re: Disposition of City-Owned Property located at 134 Logan Street to Abutter.

MINUTES FOR APPROVAL:

Approval of City Council Minutes: May 2, 2016 and May 9, 2016 (Special Meeting)

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

- 147-15** Communication from OPM re: Proposed Budget Transfer to Fiscal Year 2016-2017 General Fund Budget to Accommodate the FY 2016-2017 Second Chance Initiative Program From: State Budget Contingency Account #01610000-57017 (\$50,000) To: Police Department "Other Services" Account #01250000-56180 (\$50,000), referred to Budget and Appropriations Committee.
- 148-15** Communication from OPED re: Proposed Resolution Authorizing the Disposition of Eight (8) City-Owned Properties by Auction, Sale to Abutter or by Sale to Community Based Housing Development Corporations, referred to Economic and Community Development and Environment Committee.
- 149-15** Communication from Board of Education re: Grant Submission: State of Connecticut Early Childhood Department for the School Readiness Grant Program to Provide Preschool Spaces for Children that are three and four years old who reside in the City for the Period of July 1, 2016 through June 30, 2017, referred to Education and Social Services Committee.
- 150-15** Communication from City Attorney re: Twenty Day Notice to Settle Pending Litigation Pursuant to Municipal Code Section 2.10.130 with Moureen McQuennie, **ACCEPTED AND MADE PART OF THE RECORD.**
- 151-15** Communication from City Attorney re: Proposed Amendments to the Municipal Code of Ordinances, amend Chapter 10.16 – Parking Meters, referred to Ordinance Committee.

COMMUNICATIONS TO BE REFERRED TO COMMITTEES (CONTINUED):

- 152-15** Communication from Central Grants re: Grant Submission: NACCHO Medical Reserve Corps Challenge Award (Project #17397), referred to Economic and Community Development and Environment Committee.
- 153-15** Communication from Central Grants re: Grant Submission: United States Department of Housing & Urban Development for Bridgeport Lead Free Families Grant (Project #17372), referred to Economic and Community Development and Environment Committee.
- 154-15** Communication from City Attorney re: Proposed Resolution concerning Grant of Temporary Construction Easements and Permanent Utility Easements to the United Illuminating Company ("UI") regarding the upgrade of 115kV Transmission Lines from Baird Substation in Stratford to Congress Street Substation in Bridgeport, referred to Contracts Committee.

ITEMS FOR IMMEDIATE CONSIDERATION:

- 155-15** Communication from City Attorney re: (Ref. #83-14) Proposed Second Amendment to Energy Service Agreement with Bridgeport Microgrid, LLC for the City Hall Microgrid Project **FOR IMMEDIATE CONSIDERATION**.

MATTERS TO BE ACTED UPON (CONSENT CALENDAR):

- *118-15** Budget and Appropriations Committee Report re: Municipal Suspense Tax Book.
- *135-15** Budget and Appropriations Committee Report re: Budget Transfer to FY 2016-2017 General Fund Budget From: State Contingency B Account #01610000-57017 (\$905,000) To: Board of Education Account #01800000-51000 (\$905,000).
- *144-15** Budget and Appropriations Committee Report re: Approval of Tax Anticipation Notes (TANS) To Pay Current Expenses and Obligations of the City.

MATTERS TO BE ACTED UPON:

- 123-15** Contracts Committee Report re: Professional Services Agreement with LAZ Parking LTD. LLC to Improve Metered Parking as a public convenience and to enhance Economic Development.
- 145-15** Budget and Appropriations Committee Report re: Budget Transfer to FY 2016-2017 General Fund Budget to Establish a "2016" Summer Youth Initiative Program From: State Budget Contingency Account #01610000-57017 (\$250,000) To: Parks and Recreation "Other Services" Account #01350000-56180 (\$250,000), **DENIED**.

THE FOLLOWING NAMED PERSON HAS REQUESTED PERMISSION TO ADDRESS THE CITY COUNCIL ON MONDAY, JUNE 20, 2016 AT 6:30 P.M., IN THE CITY COUNCIL CHAMBERS, CITY HALL, 45 LYON TERRACE, BRIDGEPORT, CT.

NAME

SUBJECT

John Marshall Lee
30 Beacon Street
Bridgeport, CT 06605

Fiscal State of the City and Property Agreements.

Ernest E. Newton
190 Read Street
Bridgeport, CT 06607

Bidding on Contracts Pertaining to the Purchasing Department.

Frank Gyure, Jr.
74 Harbor Avenue
Bridgeport, CT 06605

Towing and Booting of Tax Delinquent cars and the use of Foreclosure by the WPCA.

Clyde Nicholson
54 Wallace Street
Bridgeport, CT 06604

Taxes.

Karen Jackson
189 Virginia Avenue
Bridgeport, CT 06610

Charter and Ordinance Provision Violations.

**CITY COUNCIL MEETING
PUBLIC SPEAKING
MONDAY, JUNE 20, 2016
6:30 PM
City Council Chambers, City Hall
45 Lyon Terrace
Bridgeport, CT**

CALL TO ORDER

Council President McCarthy called the Public Speaking Session to order at 6:38 p.m.

ROLL CALL

City Clerk Martinez called the roll.

The following members were present:

- 130th District: Kathryn Bukovsky, Scott Burns
- 131st District: Jack O. Banta, Denese Taylor-Moye
- 132nd District: M. Evette Brantley, John Olson
- 133rd District: Thomas McCarthy, Jeanette Herron
- 134th District: Michelle Lyons, AmyMarie Vizzo-Paniccia
- 135th District:
- 136th District: José Casco, Alfredo Castillo
- 137th District: Aidee Nieves, Milta Feliciano
- 138th District: Anthony Paoletto
- 139th District: Eneida Martinez

RECEIVED
CITY CLERK'S OFFICE
2016 JUL - 1 P 4:00
ATTEST
CITY CLERK

A quorum was present.

THE FOLLOWING NAMED PERSON HAS REQUESTED PERMISSION TO ADDRESS THE CITY COUNCIL ON MONDAY, JUNE 20, 2016 AT 6:30 P.M., IN THE CITY COUNCIL CHAMBERS, CITY HALL, 45 LYON TERRACE, BRIDGEPORT, CT.

NAME	SUBJECT
John Marshall Lee 30 Beacon Street Bridgeport, CT 06605	Fiscal State of the City and Property Agreements.

Members of the City Council,
Greetings to you on the longest day of this year! You may get to see a “rose” or “strawberry moon” this evening, an unusual event that happens every few decades. Unfortunately I continue to carry these “rose colored rubber boots”, symbols of our being stuck in deficits through bad budgeting, excess expenditures and oversight failure. You have an oversight responsibility as a

body. How are you doing with that task? Have any of you asked yourself that question? How did you answer?

Tonight the Agenda has items that call for money explicitly. In terms of transparency there are three price tags identified on the Agenda tonight. Two of them refer to a denial by the Budget and Appropriations Committee. A Summer Youth Initiative to be funded at \$250,000 would move funds from a State Budget Contingency Account to Parks and Recreation in the same amount of \$250,000. The matter will be presented to the entire Council tonight.

There are questions of the nature of the programs, the number of youth for whom programs will be available, the number of employment opportunities afforded with such funds, etc. Why was the matter not addressed in the budget session some weeks ago? Did the administration not realize that summer was coming this year? The most significant provider of summer programs, to some 2600 youth, is Lighthouse. Why are they not the automatic beneficiary of these funds to expand their summer offerings? If the funds are to go to outside not-for-profit organizations, who are they? Where will the programs be located in the City? What age groups are targeted? Where is the devilish detail about the objectives and oversight?

Of most concern to me is the larger picture. I am not talking about the end of one fiscal year and the start of another though that will occur ten days from now as FY 2015-16 ends and FY 2016-17 begins.

- Do you know that I have been asking for a FINAL June 30, 2015 report at several City levels for months now? The best I can tell is that the City is willing to provide one next year for the FINAL June 30, 2016. After it closes, after adjustments are made in July and August and after it is turned over to external auditor and their report is issued in late December we can expect a Final Report. Such a report on the 'MUNIS system' takes only a few moments to prepare. We did not see those FINAL reports for 20 years until 2013 when several disturbing anomalies were revealed. Then 2014 was posted but not 2015. The open, accountable and transparent current administration feels it is unnecessary. I hope you disagree and will ask for one. Had one been prepared in March after the CAFR was issued mid-February, you would have had a much better handle on expense trends, simply stated, when you worked the budget. You were forced to work extra hard. What will be revealed for a year in which the last administration left all of us with bad news, in the red, on both balance sheet and operating budget?
- And with respect to monthly financial reports, the latest two months, March and April still show changes that ignored department codes, eliminated the monthly actual expenditure for April while providing it in March, and provided column headings in March but not in April. It makes review that much more difficult. Did you authorize or request such changes?
- Most important again in the big picture is their use of projection for more than 80% of the appropriation lines. In ten days each line will be 100% consumed! That's a lie. That is miscommunication to your body, as watchdog. For example, if you look at your Other Personnel Services and Special Services lines where less than \$115,000 has been spent through April and the City is telling you that over \$278,000 will be 100% spent by June 30. I will bet that your two accounts will show a surplus of more than \$110,000 when the dust settles, rather than being 100% spent. What you could do, would be to direct those

funds with a vote of the CC where you wish? And if the monthly report was formatted to show all actual amounts not spent, instead of eliminating that column, you might have a better grasp of where expenses stand.

You have responsibility. You have real power. You need to own these red boots and do everything possible to reverse the fiscal damage done in Bridgeport that has reduced property values, unnecessarily increased certain budgets beyond a breaking point, and that has ultimately, by level funding education without explanation hurt the youth of this City. \$250,000 for a last minute summer program will not correct this error in priorities. See you on July 5 when the new tax notices will have been sent and fireworks begin. Time will tell.

Ernest E. Newton
190 Read Street
Bridgeport, CT 06607

Bidding on Contracts Pertaining to the
Purchasing Department.

Mr. Newton came forward to ask the Council why it was acceptable to have former felons working in the administration but it was not acceptable to allow bids from contractors who were former felons. He spoke about how the contracts were allocated and said that he knew “stuff” about the City that the administration did not want coming out.

Frank Gyure, Jr.
74 Harbor Avenue
Bridgeport, CT 06605

Towing and Booting of Tax Delinquent
cars and the use of Foreclosure by the
WPCA.

Council President McCarthy called Mr. Gyure’s name and there was no response. He announced that Mr. Gyure was the next speaker two additional times with no response.

Clyde Nicholson
54 Wallace Street
Bridgeport, CT 06604

Taxes.

Mr. Nicholson came forward and said that the City should ban automatic weapons and that the gun violence was increasing. He said that young Bridgeport residents were dying in the street and this has to stop. He said that the NRA supports the right to bear arms and people have assault weapons. Mr. Nicholson said that the only reason that people buy assault weapons was to kill people and they have to wait less than 30 days to get one. This is not what the Second Amendment intended. He said that while the State of Connecticut moved to ban guns, the rest of the United States did not. He asked the Council to make Bridgeport a ‘gun free zone’. There are stories in the news every day about people being murdered with guns and then politicians have the nerve to get on camera and say “I’m so sorry.” On Monday, the politicians said that they would get rid of guns but then on Tuesday, they voted to keep the guns. This does not make sense and people are dying because of it. If they say that they are going to vote one way, they should be held accountable for what they do. The people need to say, “I’m not going to take it no more.” The people need to hold the NRA accountable and people need to stand up and say that “We’ve had enough” and get rid of this Murphy guy.

Council President McCarthy turned over the Chairmanship of the Public Speaking Session to Council Pro Tem leader Denese Taylor-Moye and left the meeting at 6:50 p.m.

Karen Jackson
189 Virginia Avenue
Bridgeport, CT 06610

Charter and Ordinance Provision
Violations.

Ms. Jackson came forward and announced that she was giving a portion of her time to Ms. Crystal Mack.

Ms. Jackson said that she was upset with the fact that her complaints about the bi-partisan Board of Education policy was not being followed. Ms. Jackson said that she had been before the Council before about the same Charter issue. She said that she had called the City Attorney several times and her calls had not been returned. Because of this, she was coming back before the City Council to find out why. Ms. Jackson said that she had filed an application with the Board of Education and never heard back. The Board of Education needs to have minority party representation.

Ms. Mack came forward to speak about all the WPCA foreclosures that were happening and the attorneys were the ones that were seizing people's property. She claimed that when they take people's property, there is no legal proof. This is wrong for the children and this is teaching the children the wrong principles.

Ms. Mack went on to speak about the prescription drugs and the children and mentioned Presidential Candidate Donald Trump. She asked if he was telling the truth. She said that the residents want take back their neighborhoods. She said that this was their neighborhoods and their history. She demanded that it be given back for their children and ended by saying "Shame on you."

Mr. Cecil Young
Bridgeport, CT

Mr. Young came forward and said that he was not pleased that he, as an employee of the City of Bridgeport for over 25 years, had been let go from his job. He asked if the Council would ask an ordained reverend about this. He spoke about how he came to work for years and mentioned a State marshal. The remainder of his remarks were inaudible.

ADJOURNMENT

Council President Pro Tem Taylor-Moye adjourned the Public Speaking Portion of the Council Meeting at 7:04 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services

City of Bridgeport
City Council
Regular Meeting
June 20, 2016

CITY COUNCIL MEETING
MONDAY, JUNE 20, 2016
7:00 PM
City Council Chambers, City Hall
45 Lyon Terrace
Bridgeport, CT

CALL TO ORDER.

Mayor Ganim called the meeting to order at 7:48 p.m.

PRAYER

Mayor Ganim then requested Council Member Brantley to lead those present in prayer. Council Member Brantley requested a moment of silence in memory of Ms. Sarah Jones of the former P.T. Barnum housing project. Council President McCarthy said that he would also like to remember the victims of the Orlando Pulse Club shooting.

PLEDGE OF ALLEGIANCE

Mayor Ganim asked Associate City Attorney Anastasi to lead those present in reciting the Pledge of Allegiance.

ROLL CALL

City Clerk Martinez called the roll.

The following members were present:

130th District: Kathryn Bukovsky, Scott Burns
131st District: Jack O. Banta, Denese Taylor-Moye
132nd District: John Olson, M. Evette Brantley
133rd District: Thomas McCarthy, Jeanette Herron
134th District: Michelle Lyons, AmyMarie Vizzo-Paniccia
135th District: Mary McBride-Lee, Richard Salter
136th District: Jose Casco, Alfredo Castillo
137th District: Aidee Nieves, Milta Feliciano
138th District: Nessah Smith, Anthony Paoletto
139th District: Eneida Martinez

A quorum was present.

MINUTES FOR APPROVAL:

97-15 Public Hearing re: Disposition of City-Owned Property located at 134 Logan Street to Abutter.

Mayor Ganim opened the public hearing on the Disposition of City-Owned Property located at 134 Logan Street to Abutter at 7:53 p.m. He asked if there was anyone present who wished to speak in favor of this item. No one came forward. He repeated this question two more times. Mayor Ganim then asked if there was anyone present who wished to speak in opposition to this item. No one came forward. He repeated this question two more times. Hearing none, Mayor Ganim closed the hearing on the Disposition of City-Owned Property located at 134 Logan Street to Abutter at 7:54 p.m.

APPROVAL OF CITY COUNCIL MINUTES: MAY 2, 2016 AND MAY 9, 2016
(SPECIAL MEETING).

**** COUNCIL MEMBER BRANTLEY MOVED THE MINUTES OF MAY 2, 2016 AND MAY 9, 2016.**

**** COUNCIL MEMBER BUKOVSKY SECONDED.**

**** THE MOTION TO APPROVE MINUTES OF MAY 2, 2016 AND MAY 9, 2016 (SPECIAL MEETING) AS SUBMITTED PASSED UNANIMOUSLY.**

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

**** COUNCIL PRESIDENT MCCARTHY MOVED TO COMBINE AND REFER THE FOLLOWING ITEMS:**

147-15 COMMUNICATION FROM OPM RE: PROPOSED BUDGET TRANSFER TO FISCAL YEAR 2016-2017 GENERAL FUND BUDGET TO ACCOMMODATE THE FY 2016-2017 SECOND CHANCE INITIATIVE PROGRAM FROM: STATE BUDGET CONTINGENCY ACCOUNT #01610000-57017 (\$50,000) TO: POLICE DEPARTMENT "OTHER SERVICES" ACCOUNT #01250000-56180 (\$50,000), REFERRED TO BUDGET AND APPROPRIATIONS COMMITTEE.

148-15 COMMUNICATION FROM OPED RE: PROPOSED RESOLUTION AUTHORIZING THE DISPOSITION OF EIGHT (8) CITY-OWNED PROPERTIES BY AUCTION, SALE TO ABUTTER OR BY SALE TO COMMUNITY BASED HOUSING DEVELOPMENT CORPORATIONS, REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.

149-15 COMMUNICATION FROM BOARD OF EDUCATION RE: GRANT SUBMISSION: STATE OF CONNECTICUT EARLY CHILDHOOD DEPARTMENT FOR THE SCHOOL READINESS GRANT PROGRAM TO PROVIDE PRESCHOOL SPACES FOR CHILDREN THAT ARE THREE AND FOUR YEARS OLD WHO RESIDE IN THE CITY FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2017, REFERRED TO EDUCATION AND SOCIAL SERVICES COMMITTEE.

150-15 COMMUNICATION FROM CITY ATTORNEY RE: TWENTY DAY NOTICE TO SETTLE PENDING LITIGATION PURSUANT TO MUNICIPAL

CODE SECTION 2.10.130 WITH MOUREEN MCQUENNIE, ACCEPTED AND MADE PART OF THE RECORD.

151-15 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED AMENDMENTS TO THE MUNICIPAL CODE OF ORDINANCES, AMEND CHAPTER 10.16 – PARKING METERS, REFERRED TO ORDINANCE COMMITTEE.

152-15 COMMUNICATION FROM CENTRAL GRANTS RE: GRANT SUBMISSION: NACCHO MEDICAL RESERVE CORPS CHALLENGE AWARD (PROJECT #17397), REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.

153-15 COMMUNICATION FROM CENTRAL GRANTS RE: GRANT SUBMISSION: UNITED STATES DEPARTMENT OF HOUSING & URBAN DEVELOPMENT FOR BRIDGEPORT LEAD FREE FAMILIES GRANT (PROJECT #17372), REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.

154-15 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED RESOLUTION CONCERNING GRANT OF TEMPORARY CONSTRUCTION EASEMENTS AND PERMANENT UTILITY EASEMENTS TO THE UNITED ILLUMINATING COMPANY (“UI”) REGARDING THE UPGRADE OF 115KV TRANSMISSION LINES FROM BAIRD SUBSTATION IN STRATFORD TO CONGRESS STREET SUBSTATION IN BRIDGEPORT, REFERRED TO CONTRACTS COMMITTEE.

**** COUNCIL MEMBER LYONS SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

ITEMS FOR IMMEDIATE CONSIDERATION:

155-15 Communication from City Attorney re: (Ref. #83-14) Proposed Second Amendment to Energy Service Agreement with Bridgeport Microgrid, LLC for the City Hall Microgrid Project FOR IMMEDIATE CONSIDERATION.

Mayor Ganim said that Council President McCarthy had requested that this item be referred to Committee.

**** COUNCIL PRESIDENT MCCARTHY MOVED TO CHANGE AGENDA ITEM 155-15 COMMUNICATION FROM CITY ATTORNEY RE: (REF. #83-14) PROPOSED SECOND AMENDMENT TO ENERGY SERVICE AGREEMENT WITH BRIDGEPORT MICROGRID, LLC FOR THE CITY HALL MICROGRID PROJECT TO COMMITTEE FROM IMMEDIATE CONSIDERATION TO REFERRAL TO THE CONTRACTS COMMITTEE.**

**** COUNCIL MEMBER BRANTLEY SECONDED.**

**** THE MOTION TO SEND AGENDA ITEM 155-15 COMMUNICATION FROM CITY ATTORNEY RE: (REF. #83-14) PROPOSED SECOND AMENDMENT TO ENERGY SERVICE AGREEMENT WITH BRIDGEPORT MICROGRID, LLC FOR THE CITY HALL MICROGRID PROJECT TO COMMITTEE PASSED UNANIMOUSLY TO THE CONTRACTS COMMITTEE PASSED UNANIMOUSLY.**

MATTERS TO BE ACTED UPON (CONSENT CALENDAR):

***118-15 Budget and Appropriations Committee Report re: Municipal Suspense Tax Book.**

***135-15 Budget and Appropriations Committee Report re: Budget Transfer to FY 2016-2017 General Fund Budget From: State Contingency B Account #01610000-57017 (\$905,000) To: Board of Education Account #01800000-51000 (\$905,000).**

***144-15 Budget and Appropriations Committee Report re: Approval of Tax Anticipation Notes (TANS) To Pay Current Expenses and Obligations of the City.**

Mayor Ganim asked if there were any items from the Consent Calendar that the Council Members would like to have removed. Hearing none, he requested that City Clerk Martinez reading the items into the record.

**** COUNCIL MEMBER BUKOVSKY MOVED THE FOLLOWING CONSENT CALENDAR ITEMS:**

***118-15 BUDGET AND APPROPRIATIONS COMMITTEE REPORT RE: MUNICIPAL SUSPENSE TAX BOOK.**

***135-15 BUDGET AND APPROPRIATIONS COMMITTEE REPORT RE: BUDGET TRANSFER TO FY 2016-2017 GENERAL FUND BUDGET FROM: STATE CONTINGENCY B ACCOUNT #01610000-57017 (\$905,000) TO: BOARD OF EDUCATION ACCOUNT #01800000-51000 (\$905,000).**

***144-15 BUDGET AND APPROPRIATIONS COMMITTEE REPORT RE: APPROVAL OF TAX ANTICIPATION NOTES (TANS) TO PAY CURRENT EXPENSES AND OBLIGATIONS OF THE CITY.**

**** COUNCIL MEMBER BRANTLEY SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

MATTERS TO BE ACTED UPON:

123-15 Contracts Committee Report re: Professional Services Agreement with LAZ Parking LTD. LLC to Improve Metered Parking as a public convenience and to enhance Economic Development.

**** COUNCIL MEMBER PAOLETTO MOVED THE ITEM.**

**** COUNCIL MEMBER BRANTLEY SECONDED.**

**** THE MOTION PASSED WITH 18 IN FAVOR (BURNS, BANTA, TAYLOR-MOYE, BRANTLEY, OLSON, MCCARTHY, HERRON, LYONS, VIZZO-PANICCIA, MCBRIDE-LEE, SALTER, CASCO, CASTILLO, NIEVES, FELICIANO, PAOLETTO, SMITH, AND MARTINEZ) AND ONE ABSTENTION (BUKOVSKY).**

145-15 Budget and Appropriations Committee Report re: Budget Transfer to FY 2016-2017 General Fund Budget to Establish a “2016” Summer Youth Initiative Program From: State Budget Contingency Account #01610000-57017 (\$250,000) To: Parks and Recreation “Other Services” Account #01350000-56180 (\$250,000), DENIED.

Mayor Ganim said that this item had been denied by the Committee and was just discussed in caucus.

Council Member Martinez asked for a point of personal privilege. She said that this was a program for Bridgeport’s youth. She then stated for the record:

“On the recommendation of several Council members to identify a line item other than Contingency B for the Summer Youth Initiative, the Administration has identified savings in the Police Salaries Line Item that will cover the cost of this initiative with no effect on the timing of the upcoming Police classes or Police Department operations.”

**** COUNCIL MEMBER MARTINEZ MOVED TO AMEND AGENDA ITEM FROM:
AGENDA ITEM 145-15 BUDGET AND APPROPRIATIONS COMMITTEE
REPORT RE: BUDGET TRANSFER TO FY 2016-2017 GENERAL FUND
BUDGET TO ESTABLISH A “2016” SUMMER YOUTH INITIATIVE
PROGRAM FROM: STATE BUDGET CONTINGENCY ACCOUNT #01610000-
57017 (\$250,000) TO: PARKS AND RECREATION “OTHER SERVICES”
ACCOUNT #01350000-56180 (\$250,000)**

TO:

**AGENDA ITEM 145-15 BUDGET AND APPROPRIATIONS COMMITTEE
REPORT RE: BUDGET TRANSFER TO FY 2016-2017 GENERAL FUND
BUDGET TO ESTABLISH A “2016” SUMMER YOUTH INITIATIVE
PROGRAM FROM: POLICE FULL TIME SALARY ACCOUNT #01251000-
51000 (\$250,000) TO: PARKS AND RECREATION “OTHER SERVICES”
ACCOUNT #01350000-56180 (\$250,000)**

**** COUNCIL MEMBER PAOLETTO SECONDED.**

Council Member Martinez spoke about the Police program and how this proposed program would help the City’s youth.

Council Member Lyons then spoke about the program and said that she was not able to attend due to a conflict in scheduling. She said that she wanted to thank the Mayor, Tom Gaudett, and Police Chief Perez for making this program happen. She gave a number of examples of house a number of homes in her neighborhood that were up for sale. She said that the young people are

looking for something to do. The youth need a place to be and the youth need to be in a place of safety. She said that she was glad this would not effect the taxpayer or the students' education.

Council Member Brantley said that she would like to note for the record that all the Committee members were in support of the programming. This type of program is near and dear to her personally, but she did not want any misunderstandings that this was about not wanting the youth programs. She said that the Committee wants the youth programs. She said that she would be supporting this.

Council Member McBride-Lee spoke about her support of this program and was excited about what was happening in her neighborhood.

Council Member Vizzo-Paniccia explained that one of the issues in Committee was the lack of a clear contract being set up for the program. Mr. Nkwo came forward and gave some of the details. Council Member Vizzo-Paniccia said that it was not included in the budget. She said for the record that it is important to have a clear cut policy. Mr. Nkwo agreed.

Council Member Nieves spoke about her support for the amended agenda item. She also stated for the record that when she was 19 years old, and she needed the support. She asked that the program coordinators reach out for additional grant funding to continue the program after this year.

**** THE MOTION TO AMEND AGENDA ITEM 145-15 PASSED UNANIMOUSLY.**

**** COUNCIL MEMBER PAOLETTO MOVED THAT DESPITE THE RECOMMENDATION OF THE BUDGET COMMITTEE TO REJECT ITEM 145-15 THAT AGENDA ITEM 145-15 – (PROPOSED BUDGET OF \$250,000 FROM THE POLICE FULL TIME SALARY ACCOUNT TO PARKS AND RECREATION “OTHER SERVICES” FOR THE FISCAL YEAR 16-17 GENERAL FUND BUDGET TO ESTABLISH A “2016 SUMMER YOUTH INITIATIVE PROGRAM) AGENDA ITEM 145-16 BE APPROVED AND TO AUTHORIZE AND EMPOWER THE MAYOR TO EXECUTE ALL DOCUMENTS REASONABLY NECESSARY TO EFFECTUATE AND ADMINISTER THE EXPENDITURE OF THESE APPROPRIATED FUNDS.**

**** COUNCIL MEMBER MARTINEZ SECONDED.**

Council Member Brantley said that she wanted to make sure that everyone understood that the Council Members were elected to do their due diligence for the tax payers and during the Committee meeting, the Committee members asked many questions.

Council Member Brantley said that she was glad that the administration had come up with another idea in order to be able to move the program forward. She said that she hoped the City would not have another summer like last year. Council Member Brantley pointed out that it was not the responsibility of the Council to raise these children. It is the responsibility of the parents and the families to raise their children. It is wrong to claim that what the Council does causes problems on the street. That's not right. Each and every one of the Council Members supports families. Everyone wants to have healthy children. Everyone has the same goal to make sure that the children are safe and to make sure that the children are educated and have a quality of

life in the City. Council Member Brantley said that she was born and raised in Bridgeport and loves the City. All the children need this.

Council Member Casco said that it would be important to have the City Council set the leadership and everyone should work together for the safety of the City's children.

**** THE MOTION TO APPROVE PASSED UNANIMOUSLY.**

Council Member Bukovsky requested that the vote on Agenda Item 123-15 be recorded as "Abstained". This was noted for the record.

**** COUNCIL MEMBER BRANTLEY MOVED TO SUSPEND THE RULES TO ADD AN ITEM TO THE AGENDA REGARDING THE 2016 HEALTHY CORNER STORE INITIATIVE STATE GRANT. (PROJECT #16387).**

**** COUNCIL PRESIDENT MCCARTHY SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Mayor Ganim said that this item was for Immediate Consideration.

**** COUNCIL MEMBER BRANTLEY MOVED AGENDA ITEM 120-15 GRANT SUBMISSION REGARDING THE 2016 HEALTHY CORNER STORE INITIATIVE STATE GRANT. (PROJECT #16387).**

**** COUNCIL PRESIDENT MCCARTHY SECONDED.**

Council Member Olson asked for clarification. Council Member Brantley said that this was an initiative to bring fresh produce into the "food deserts" where are no larger supermarkets. Mayor Ganim said that this has come through committee.

**** THE MOTION PASSED UNANIMOUSLY.**

Council Member Brantley said that Mr. Vernon Thompson had produced a beautiful tribute for Father's Day and urged everyone to view this presentation. Bishop T.D. Jakes has also sent out an Instagram about this video.

**** COUNCIL PRESIDENT MCCARTHY MOVED TO SUSPEND THE RULES OF APPOINTING A COMMITTEE.**

**** COUNCIL MEMBER BANTA SECONDED.**

**** THE MOTION TO APPOINTING A COMMITTEE PASSED UNANIMOUSLY.**

**** COUNCIL PRESIDENT MCCARTHY MOVED TO CREATE A SPECIAL COMMITTEE FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) WHICH WOULD CONSIST OF MILTA FELICIANO (CO-CHAIR); M. EVETTE BRANTLEY (CO-CHAIR); RICHARD SALTER, AIDEE NIEVES, NESSAH SMITH, ALFREDO CASTILLO AND SCOTT BURNS.**

**** COUNCIL MEMBER PAOLETTO SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

- ** COUNCIL MEMBER PAOLETTO MOVED TO ADJOURN.**
- ** COUNCIL MEMBER NIEVES SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:28 p.m.
Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services.

**CITY OF BRIDGEPORT
CITY COUNCIL
NOTICE OF PUBLIC HEARING**

A Public Hearing will be held before the City Council of Bridgeport at a regular meeting to be held on Monday evening, June 20, 2016 beginning at 7:00 p.m., in the City Council Chamber, City Hall, 45 Lyon Terrace, Bridgeport, Connecticut, relative to:

Item #97-15

1. Disposition of City Owned property, located at 134 Logan Street to Abutter.

Attest:

Lydia N. Martinez
City Clerk

AD ENDS ABOVE LINE

Requires Certification

2 Editions, Connecticut Post:

PLEASE PUBLISH ON (Friday, June 10, 2016 & Friday, June 17, 2016)

Emailed to: Legal Ad Dept. at publicnotices@ctpost.com

Account #: 111171

Dated: June 8, 2016

Sent By: Althea Williams

City Clerk's Office

45 Lyon Terrace

Bridgeport, CT 06604

(203) 576-7205

(203) 332-5608 (Fax)

ECD& Environment Committee
Public Hearing
June 8, 2016
Page 2 of 2

Ec: City Council Members
Mayor Joseph P. Ganim
J. Gomes, CAO
G. Malheiro, Deputy CAO
A. dePara Jr., CAO's Office
R. Christopher Meyer, City Attorney
M. Anastasi, Associate City Attorney
R. Liskov, Associate City Attorney
D. Roach, Director, Government & Operations
E. Lavernoich, Interim Director, OPED
B. Coleman, Director, Neighborhood Development
M. Perez, Sr. Economic Development Associate, OPED
E. Adams, Dir., Government Accountability & Integrity
T. Gaudette, Aide to the Mayor for Operations & Constituency



CITY OF BRIDGEPORT
OFFICE OF POLICY & MANAGEMENT

999 Broad Street
Bridgeport, Connecticut 06604
Telephone 203-576-7963 Fax 203-332-5589

NESTOR N. NKWO
Budget Director

JOSEPH P. GANIM
Mayor

COMM. #147-15 Ref'd to Budget & Appropriations Committee on
06/20/2016.

June 8, 2016

Mr. Thomas McCarthy, Council President
Mr. Scott Burns, Ms. Denese Taylor-Moye, Co-Chairpersons
Budget and Appropriations Committee
Members of the Bridgeport City Council:

The Office of Policy and Management is recommending a budget transfer of \$50,000 from the State budget Contingency line item into the Police Department "Other Services" account.

The purpose of the transfer is to accommodate the FY 2016-2017 Second Chance Initiative Program.

Sincerely,

Nestor Nkwo
OPM Director

cc: Mayor Joseph P. Ganim
John Gomes, CAO
Daniel Roach, Chief of Staff
Kenneth Flatto, Finance Director
Lydia Martinez, City Clerk
Thomas Gaudett, Aide to the Mayor

attachment

ATTEST
CITY CLERK

RECEIVED
CITY CLERK'S OFFICE
2016 JUN - 8 P 1:47

CITY OF BRIDGEPORT
Office of Policy & Management
JUSTIFICATION DOCUMENT
BUDGET MODIFICATION/JD #3

BE IT RESOLVED:

That the Common Council of the City of Bridgeport finds that the unencumbered balance of the "transferred from" appropriation(s) listed below equals or exceeds the estimated expenditures of the City required for such purpose during the remainder of the current fiscal year. The Council finding that the remaining amount after transfer is sufficient for all expenditures of the City for the purpose thereof during the budget year is justified by the following determination of facts and actions taken:

OPM is recommending the transfer of \$50,000 from the State Budget Contingency account #01610000-57017 into the Police Department "Other Services" account #01250000-56180 for Second Chance Initiative Program.

Appropriation Account Number	Allocated To	Approved Budget	Amount of Transfer	After Transfer
		FY 2016-2017	FY 2016-2017	
01610000-57017	From	\$2,454,516	(\$50,000)	\$2,404,516
01250000-56180	TO	\$69,400	\$50,000	\$119,400
Total		\$2,523,916	\$0	\$2,523,916

REVENUES:

A. BE IT FURTHER RESOLVED:

That the Common Council finds that such transfer of funds will not reduce city revenues or revenue estimates for the current or future fiscal year.

COMMENTS:

Please make the above budget transfer revision to reflect a more accurate distribution of funds.

Chairman Budget/Appropriations Committee:

Date of action:



City of Bridgeport
OFFICE OF PLANNING & ECONOMIC DEVELOPMENT

Margaret E. Morton Government Center
999 Broad Street, Bridgeport, Connecticut 06604

JOSEPH P. GANIM
Mayor

COMM. #148-15 Ref'd to ECD&E Committee
on 6/20/2016

City Clerk
45 Lyons Terrace
Bridgeport, CT 06605

June 08, 2016

Re: A Resolution Concerning Disposition of City Owned Property. Ordering a Public Hearing Relative to the Same

Dear City Clerk:

Please find attached for your review and consideration a resolution authoring the Mayor or the Director of OPED to negotiate agreement related to the disposition and redevelopment of this property generally on conformance with the attached Resolution. The Planning & Zoning Commission gave its approval for such disposition. The City Hall Committee gave its approval for disposition

Disposition of City-Owned Parcels

NUMBER	ADDRESS	HOUSE TYPE	Block/Lot	Recommendation
167	Steuben Street / 95 Gilmore Street	School	846-6	Sell
156	Clarence street	Row house	814-14	Sell
321	Remington Street	Row house	1907-58A	Sell
398	Waterview Av	Lot	859-3	Sell
408	Waterview Av	Lot	859-2	Sell
420	Waterview Av	Lot	859-1	Sell
39	Carroll CT	Res	634-18	Sell
1	Buena WY	Lot	1150-35/A	Sell

Attached, please find individual parcel locator maps and parcel data sheets for all of these disposition parcels, and a resolution to effectuate the sale that requires Council approval.

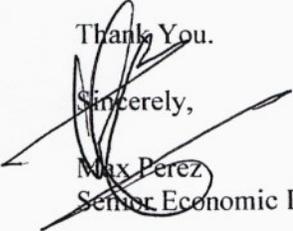
Since there is a requirement that a Public Hearing be conducted by the Legislative body of the City of Bridgeport prior to any vote to approve or disapprove the sale, disposition or transfer of real property owned by the municipality; and since the City Clerk shall cause notice of such public hearing to be published in a newspaper of general circulation, and order the posting of the property in conformance with the City Ordinance and State Statute, I have attached a Resolution for your referral.

ATTEST
CITY CLERK

DAVID L. KOORIS
Director
RECEIVED
CITY CLERK'S OFFICE
2016 JUN - 8 P 1:27

Thank You.

Sincerely,

Max Perez

Senior Economic Development Associate

CC: Mayor Ganim
John Gomes, CAO
William Coleman OPED
Edward Lavernoich, OPED
Atty. R. Liskov, City Attorney

A Resolution Authorizing the Disposition of Certain City-Owned Properties by Auction, by Sale to Abutter, or by Sale to Community Based Housing Development Corporations

WHEREAS, over time by foreclosure and other conveyances, property comes to the ownership of the City of Bridgeport, much of which is blighted and deteriorated;

WHEREAS, the Bridgeport City Council has the legal authority to approve the disposition of City-owned property; and

WHEREAS, the twenty-three properties listed in this resolution have been approved for disposition by the City Planning and Zoning Commission and subsequently by the City Hall Committee; and

WHEREAS, certain City-owned properties are located between two abutting property owners and consist of small silvers or non-buildable lots such that the best strategy for disposing of such properties would be to transfer them to an abutting property owner for the highest offer available thereby adding value to the abutting property while adding to the City's tax base and decreasing the City's ongoing maintenance responsibilities; and

WHEREAS, certain City properties lend themselves to redevelopment for small scale infill housing development and affordable housing development, such as is constructed by various community-based housing development organizations; and

WHEREAS, certain City properties may be of such value that it would be in the City's financial interest to offer them at public auction to the highest responsible bidder;

NOW THEREFORE BE IT RESOLVED, that with respect to the following twenty-three properties listed within this resolution, the Mayor and/or the Director of OPED or their Designee is authorized to sale, lease, transfer or otherwise dispose of said properties by any of the three following methods:

- 1) Public Auction to the Responsible Bidder
- 2) Direct Sale to an Abutter Making the Responsible Offer
- 3) Direct Sale to a Responsible Community Based Housing Development Corporation, provided such Corporation agrees to pay full taxes on such Property;

BE IT FURTHER RESOLVED that the Mayor and/or the Director of the Office of Planning and Economic Development, or their respective designees, are hereby authorized to take all necessary actions and to do any and all necessary and appropriate things in furtherance of the objectives of this resolution.

NUMBER	ADDRESS	HOUSE TYPE	Block/Lot
167	Steuben Street / 95 Gilmore Street	School	846-6
156	Clarence Street	Row house	814-14
1	Buana wy	Lot	1150-35/A
39	Carroll ct	Res	634-18
408	Waterview Av	Lot	859-2
420	Waterview Av	Lot	859-1
398	Waterview Av	Lot	859-3
321	Remington St	Row house	1907-58A

Attached please find individual parcel locator maps and parcel data sheets for all of these disposition parcels.

167 STEUBEN ST

Location 167 STEUBEN ST

Mblu 36/ 846/ 6/ /

Acct# EE-0005200

Owner BRIDGEPORT CITY OF EDUCATION

Assessment \$5,303,600

Appraisal \$7,576,570

PID 5793

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2015	\$7,380,040	\$196,530	\$7,576,570

Assessment			
Valuation Year	Improvements	Land	Total
2015	\$5,166,030	\$137,570	\$5,303,600

Owner of Record

Owner BRIDGEPORT CITY OF EDUCATION
Co-Owner C/O ACHIEVEMENT FIRST
Address 403 JAMES ST
 NEW HAVEN, CT 06513-3016

Sale Price \$0
Certificate
Book & Page 0/ 0
Sale Date

Ownership History

Ownership History				
Owner	Sale Price	Certificate	Book & Page	Sale Date
BRIDGEPORT CITY OF EDUCATION	\$0		0/ 0	

Building Information

Building 1 : Section 1

Year Built: 1900
Living Area: 96,335
Replacement Cost: \$13,105,671
Building Percent 55
Good:
Replacement Cost
Less Depreciation: \$7,208,120

Building Photo

Building Attributes	
Field	Description
STYLE	Schools
MODEL	Comm/Ind

Use Code 933
Description Public School
Zone RC
Neighborhood IC2
Alt Land Appr Category No

Size (Acres) 1.57
Frontage 0
Depth 0
Assessed Value \$137,570
Appraised Value \$196,530

Outbuildings

Outbuildings						Legend
Code	Description	Sub Code	Sub Description	Size	Value	Bldg #
PAV1	Paving Asph			30000 SF	\$27,000	1
FN1	Fence, Chain	4	4 ft	375 LF	\$2,060	1

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2014	\$7,380,040	\$235,840	\$7,615,880
2013	\$7,380,040	\$235,840	\$7,615,880
2012	\$7,380,040	\$235,840	\$7,615,880

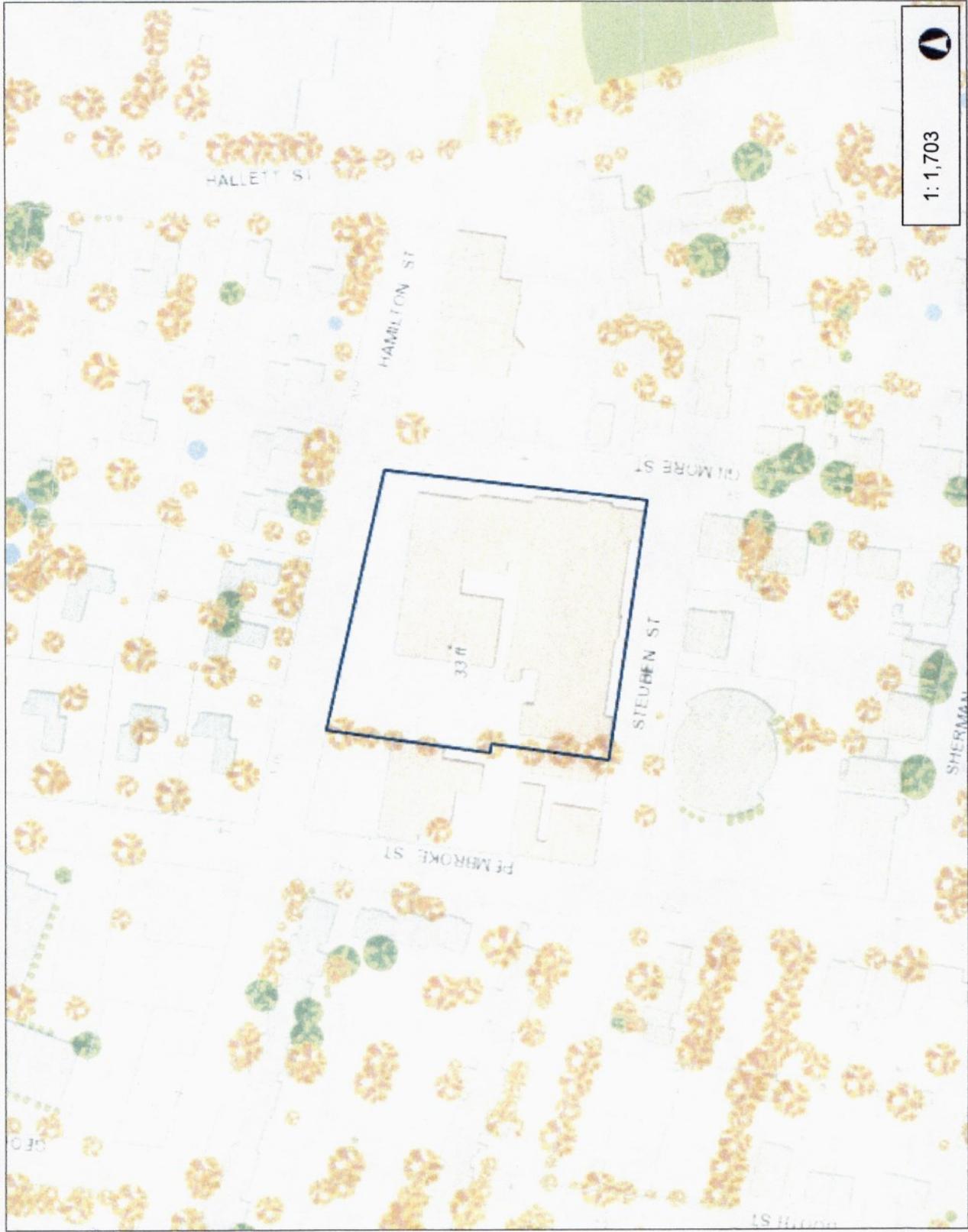
Assessment			
Valuation Year	Improvements	Land	Total
2014	\$5,166,030	\$165,090	\$5,331,120
2013	\$5,166,030	\$165,090	\$5,331,120
2012	\$5,166,030	\$165,090	\$5,331,120

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City of Bridgeport

My Map



Legend

- Parcel Label
- Parcels

1:1,703



283.9 0 141.95 283.9 Feet

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156 CLARENCE ST

Location 156 CLARENCE ST **Assessment** \$113,740
Mblu 42/ 814/ 12/ / **Appraisal** \$162,490
Acct# RR-0146448 **PID** 5387
Owner TAPIA LEONARD **Building Count** 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2013	\$123,920	\$38,570	\$162,490
Assessment			
Valuation Year	Improvements	Land	Total
2013	\$86,740	\$27,000	\$113,740

Owner of Record

Owner TAPIA LEONARD **Sale Price** \$20,000
Co-Owner **Book & Page** 8085/ 1
Address 221 HAMILTON AVENUE **Sale Date** 09/03/2009
 BRIDGEPORT, CT 06608

Ownership History

Ownership History			
Owner	Sale Price	Book & Page	Sale Date
DEUTSCHE BANK NATIONAL TRUST CO		7984/ 298	03/11/2009
HO DONG S	\$139,000	7112/ 99	08/15/2006
RUBERO PABLO N	\$0	3530/ 209	03/14/1996
COLON VICTOR	\$0	2569/ 160	10/07/1988

Building Information

Building 1 : Section 1

Year Built: 1847
Living Area: 1688
Replacement Cost: \$212,687
Building Percent 57
Good:
Replacement Cost
Less Depreciation: \$121,230

Building Photo

Building Attributes	
Field	Description
Style	Two Family

Model	Multi-Family
Grade:	C
Stories:	2.00
Occupancy:	2
Exterior Wall 1:	Vinyl Siding
Exterior Wall 2:	
Roof Structure:	Gable
Roof Cover:	Asphalt Shingl
Interior Wall 1:	Plaster
Interior Wall 2:	
Interior Flr 1:	Hardwood
Interior Flr 2:	
Heat Fuel:	Gas
Heat Type:	Forced Air
AC Type:	None
Total Bedrooms	4 Bedrooms
Total Full Baths	2
Total Half Baths	0
Total Xtra Fixtrs:	0
Total Rooms	10
Bath Style:	Average
Kitchen Style:	Average
Fireplaces	0
Fin Bsmt Area	
Fin Bsmt Quality	
Bsmt Garages	



(http://images.vgsi.com/photos/BridgeportCTPhotos/\00\09\50\24.JPG)

Building Layout



Building Sub-Areas			Legend	
Code	Description	Gross Area	Living Area	
BAS	First Floor	844	844	
FUS	Finished Upper Story	844	844	
BSM	Basement	844	0	
FOP	Open Porch	57	0	
UST	Unfinished Utility Storage	132	0	
		2721	1688	

Extra Features

Extra Features		Legend
No Data for Extra Features		

Land

Land Use

Use Code	102
Description	Two Family
Zone	IHI
Neighborhood	1420

Land Line Valuation

Size (Acres)	0.07
Frontage	0
Depth	0
Assessed Value	\$27,000

Alt Land Appr No
Category

Appraised Value \$38,570

Outbuildings

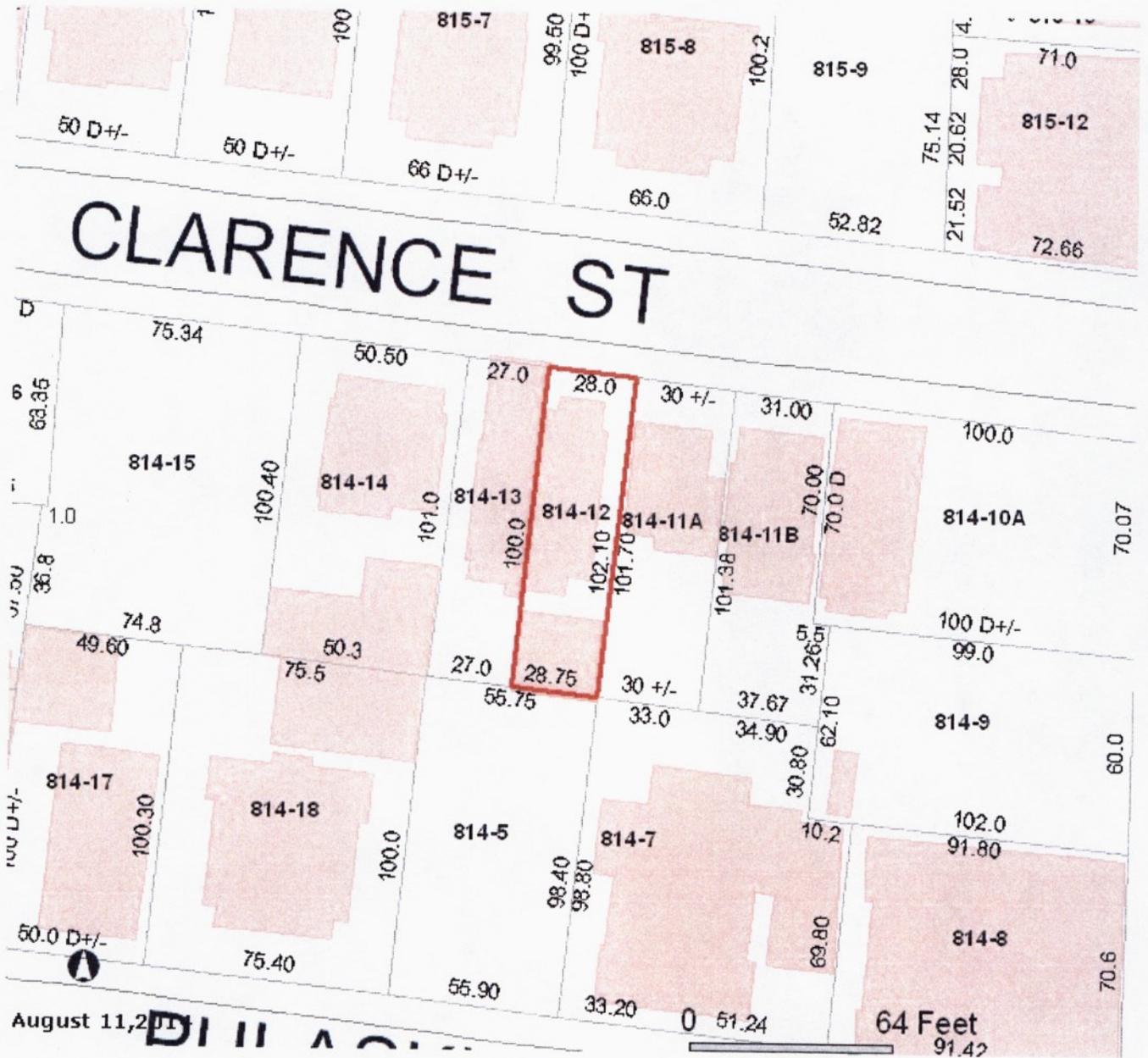
Outbuildings						Legend
Code	Description	Sub Code	Sub Description	Size	Value	Bldg #
GAR1	Garage	FR	Frame	560 SF	\$2,690	1

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2012	\$123,920	\$38,570	\$162,490
2011	\$123,920	\$38,570	\$162,490
2009	\$123,920	\$38,570	\$162,490

Assessment			
Valuation Year	Improvements	Land	Total
2012	\$86,740	\$27,000	\$113,740
2011	\$86,740	\$27,000	\$113,740
2009	\$86,740	\$27,000	\$113,740

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1 BUENA WY #7

Location 1 BUENA WY #7

Mblu 20/ 1150/ 35/A /

Acct# E--0013740

Owner BRIDGEPORT CITY OF COMMUNITY

Assessment \$22,040

Appraisal \$31,480

PID 8732

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2015	\$0	\$31,480	\$31,480
Assessment			
Valuation Year	Improvements	Land	Total
2015	\$0	\$22,040	\$22,040

Owner of Record

Owner BRIDGEPORT CITY OF COMMUNITY
Co-Owner DEVELOPMENT AGENCY
Address 45 LYON TER
 # 212
 BRIDGEPORT, CT 06604

Sale Price \$30,000
Certificate
Book & Page 4412/ 297
Sale Date 09/07/2000

Ownership History

Ownership History				
Owner	Sale Price	Certificate	Book & Page	Sale Date
BRIDGEPORT CITY OF COMMUNITY	\$30,000		4412/ 297	09/07/2000
SECRETARY OF HOUSING & URBAN	\$0		4331/ 132	04/20/2000
NEWLAND ERROL	\$16,000		3463/ 193	10/03/1995
BERKELEY FEDERAL BANK & TRUST	\$0		3393/ 285	04/27/1995

Building Information

Building 1 : Section 1

Year Built:
Living Area: 0
Replacement Cost: \$0
Building Percent
Good:
Replacement Cost
Less Depreciation: \$0

Building Photo

Building Attributes

Outbuildings

Outbuildings	Legend
No Data for Outbuildings	

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2014	\$0	\$44,230	\$44,230
2013	\$0	\$44,230	\$44,230
2012	\$0	\$44,230	\$44,230

Assessment			
Valuation Year	Improvements	Land	Total
2014	\$0	\$30,960	\$30,960
2013	\$0	\$30,960	\$30,960
2012	\$0	\$30,960	\$30,960

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City of Bridgeport

My Map



1: 852

141.9 0 70.97 141.9 Feet

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Legend

- Property Lines <all other values>
- BlockLine
- Property Line
- Right of Way
- Parcel Label
- Parcels



39 CARROLL CT

Location 39 CARROLL CT

Mblu 38/ 634/ 18/ /

Acct# RD-0165400

Owner BRIDGEPORT CITY OF

Assessment \$74,100

Appraisal \$105,850

PID 4052

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2015	\$83,910	\$21,940	\$105,850
Assessment			
Valuation Year	Improvements	Land	Total
2015	\$58,740	\$15,360	\$74,100

Owner of Record

Owner BRIDGEPORT CITY OF
Co-Owner
Address 45 LYON TERRACE
 BRIDGEPORT, CT 06604

Sale Price \$0
Certificate
Book & Page 9160/ 345
Sale Date 12/23/2014
Instrument 15

Ownership History

Ownership History					
Owner	Sale Price	Certificate	Book & Page	Instrument	Sale Date
BRIDGEPORT CITY OF	\$0		9160/ 345	15	12/23/2014
DUBOISE JONATHAN SR	\$0		5879/ 21		06/17/2004
DUBOISE JONATHAN A/K/A	\$0		3289/ 42		07/20/1994
DUBOISE NANNIE BELLE A/K/A	\$0		3289/ 41		07/20/1994
DUBOISE JONATHAN & NANNIE	\$0		2603/ 133		12/22/1988

Building Information

Building 1 : Section 1

Year Built: 1909
Living Area: 1,480
Replacement Cost: \$135,338
Building Percent 62
Good:
Replacement Cost
Less Depreciation: \$83,910

Building Photo

Alt Land Appr No
Category

Appraised Value \$21,940

Outbuildings

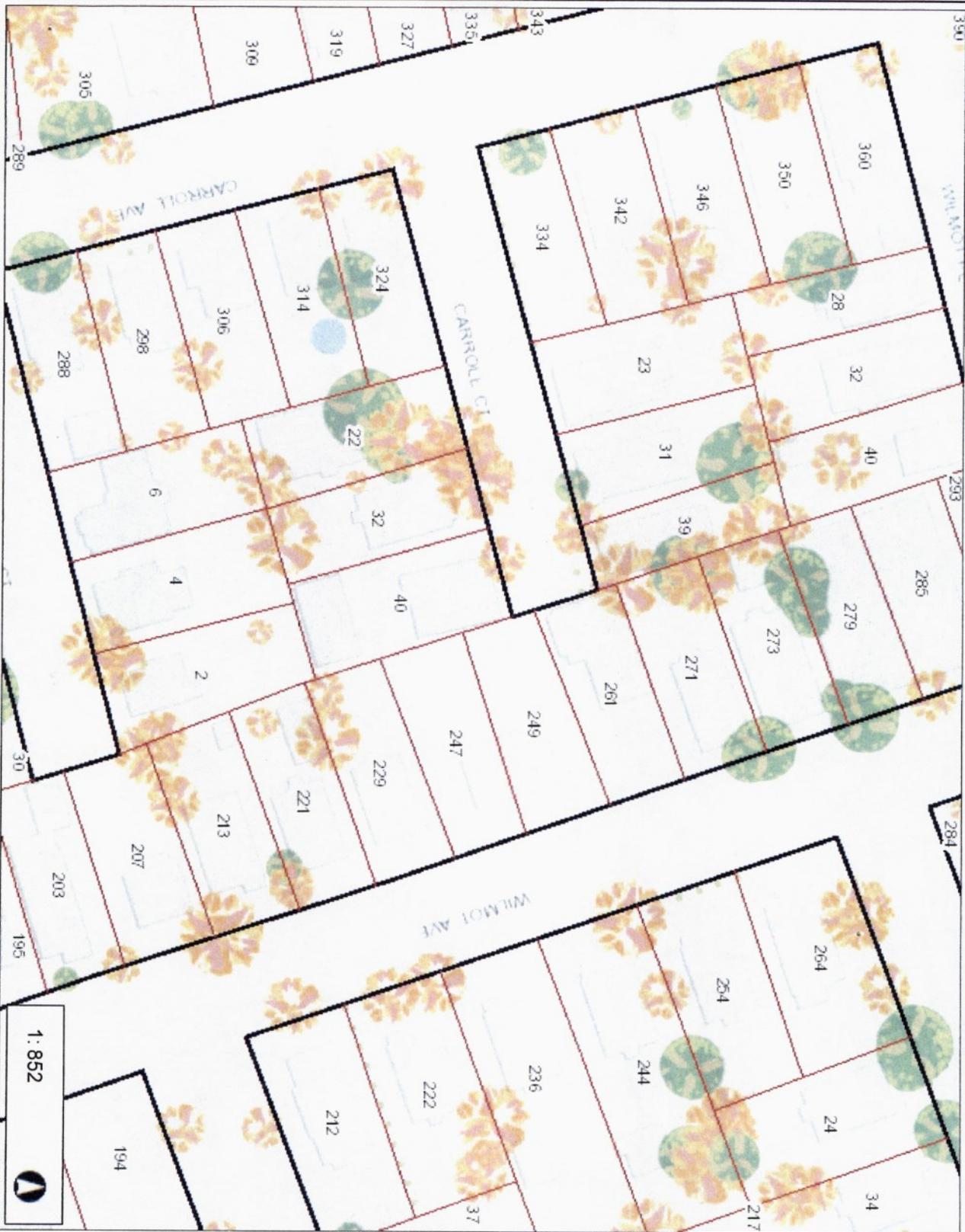
Outbuildings	Legend
No Data for Outbuildings	

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2014	\$110,750	\$37,610	\$148,360
2013	\$110,750	\$37,610	\$148,360
2012	\$110,750	\$37,610	\$148,360

Assessment			
Valuation Year	Improvements	Land	Total
2014	\$77,530	\$26,330	\$103,860
2013	\$77,530	\$26,330	\$103,860
2012	\$77,530	\$26,330	\$103,860

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Legend

- Property Lines
- <all other values>
- BlockLine
- Property Line
- Right of Way
- Parcel Label
- Parcels

141.9 0 70.97 141.9 Feet

1:852



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408 WATERVIEW AV

Location 408 WATERVIEW AV

Mblu 37/ 859/ 2/ /

Acct# EB-0017100

Owner BRIDGEPORT CITY OF

Assessment \$3,210

Appraisal \$4,590

PID 5855

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2015	\$0	\$4,590	\$4,590
Assessment			
Valuation Year	Improvements	Land	Total
2015	\$0	\$3,210	\$3,210

Owner of Record

Owner BRIDGEPORT CITY OF
Co-Owner MODEL CITY
Address EXEMPT PARCEL N/A
 BRIDGEPORT, CT 0

Sale Price \$0
Certificate
Book & Page 0/ 0
Sale Date

Ownership History

Ownership History				
Owner	Sale Price	Certificate	Book & Page	Sale Date
BRIDGEPORT CITY OF	\$0		0/ 0	

Building Information

Building 1 : Section 1

Year Built:
Living Area: 0
Replacement Cost: \$0
Building Percent
Good:
Replacement Cost
Less Depreciation: \$0

Building Photo

Building Attributes	
Field	Description
Style	Vacant Land
Model	

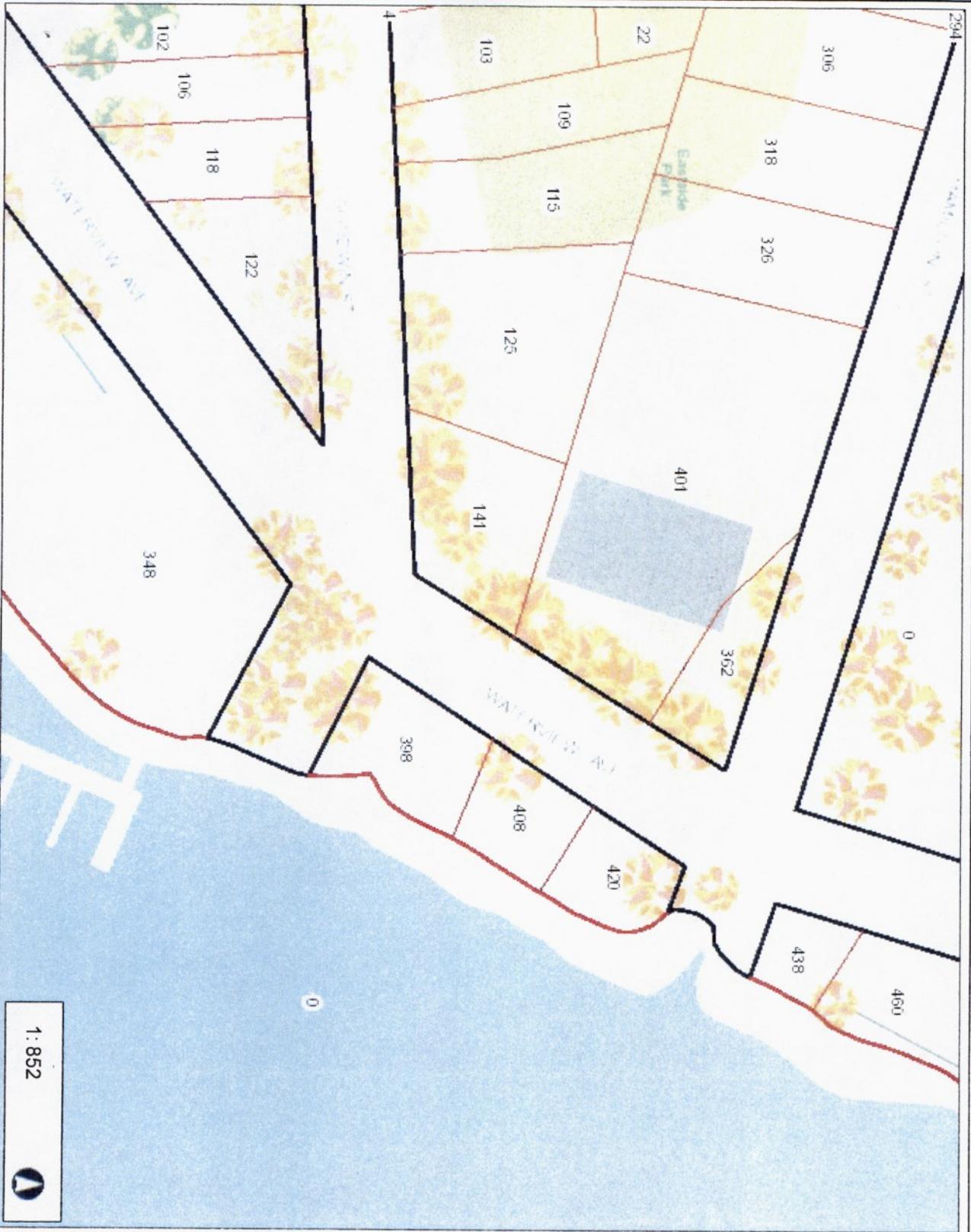
No Data for Outbuildings

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2014	\$0	\$7,780	\$7,780
2013	\$0	\$7,780	\$7,780
2012	\$0	\$7,780	\$7,780

Assessment			
Valuation Year	Improvements	Land	Total
2014	\$0	\$5,450	\$5,450
2013	\$0	\$5,450	\$5,450
2012	\$0	\$5,450	\$5,450

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1: 852



- Legend**
- Property Lines
 - <all other values>
 - BlockLine
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 - Parcels

141.9 0 70.97 141.9 Feet

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420 WATERVIEW AV

Location 420 WATERVIEW AV

Mblu 37/ 859/ 1/ /

Acct# EB-0017200

Owner BRIDGEPORT CITY OF

Assessment \$3,370

Appraisal \$4,810

PID 5854

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2015	\$0	\$4,810	\$4,810
Assessment			
Valuation Year	Improvements	Land	Total
2015	\$0	\$3,370	\$3,370

Owner of Record

Owner BRIDGEPORT CITY OF
Co-Owner
Address EXEMPT PARCEL N/A
 BRIDGEPORT, CT 0

Sale Price \$0
Certificate
Book & Page 0/ 0
Sale Date

Ownership History

Ownership History				
Owner	Sale Price	Certificate	Book & Page	Sale Date
BRIDGEPORT CITY OF	\$0		0/ 0	

Building Information

Building 1 : Section 1

Year Built:
Living Area: 0
Replacement Cost: \$0
Building Percent
Good:
Replacement Cost
Less Depreciation: \$0

Building Photo

Building Attributes	
Field	Description
Style	Vacant Land
Model	

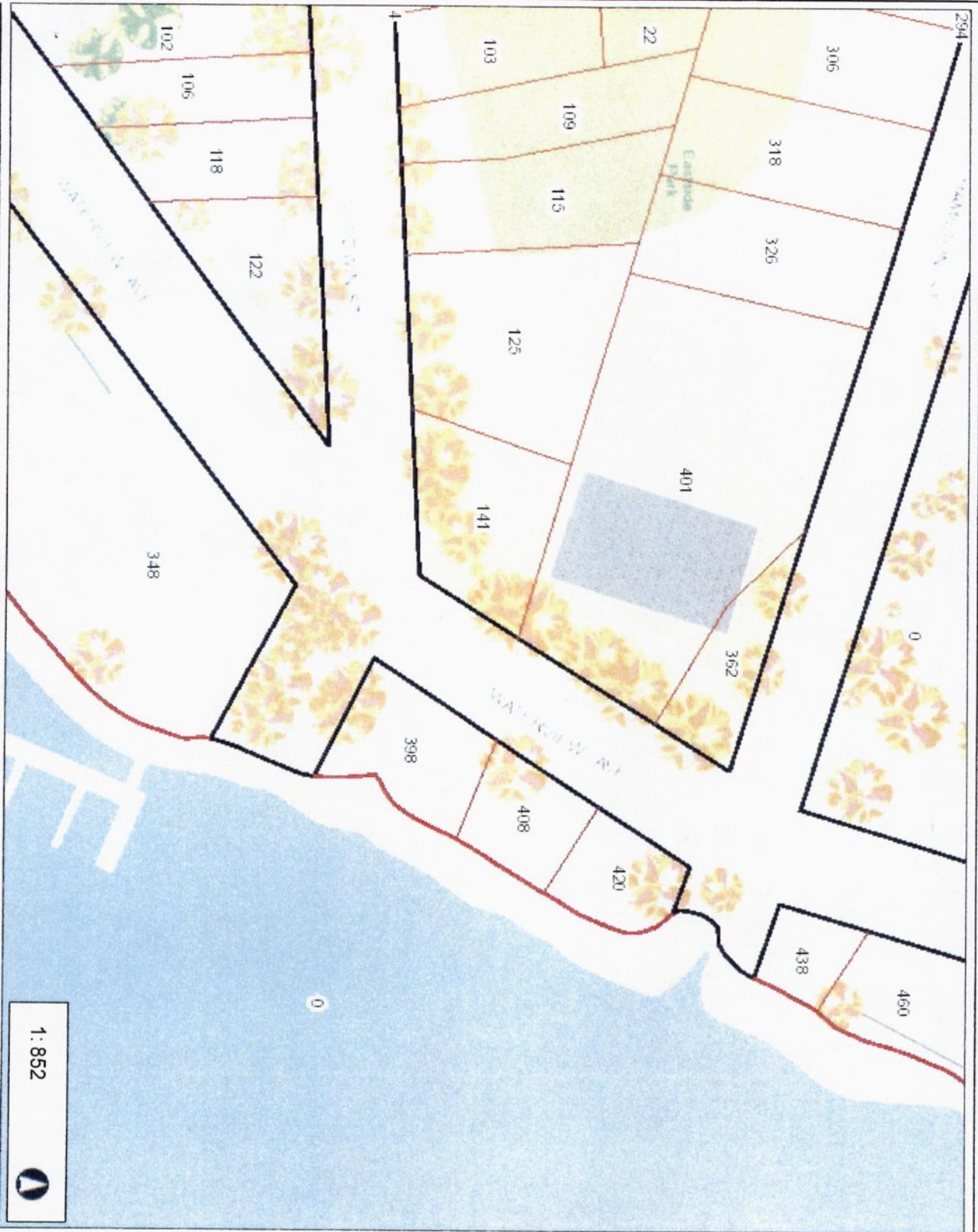
No Data for Outbuildings

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2014	\$0	\$8,150	\$8,150
2013	\$0	\$8,150	\$8,150
2012	\$0	\$8,150	\$8,150

Assessment			
Valuation Year	Improvements	Land	Total
2014	\$0	\$5,710	\$5,710
2013	\$0	\$5,710	\$5,710
2012	\$0	\$5,710	\$5,710

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Legend

- Property Lines
- <all other values>
- Blockline
- Property Line
- Right of Way
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- Parcels

141.9 0 70.97 141.9 Feet

1:852



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398 WATERVIEW AV

Location 398 WATERVIEW AV

Mblu 37/ 859/ 3/ /

Acct# EC-0022400

Owner BRIDGEPORT CITY OF

Assessment \$3,590

Appraisal \$5,130

PID 5856

Building Count 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2015	\$0	\$5,130	\$5,130
Assessment			
Valuation Year	Improvements	Land	Total
2015	\$0	\$3,590	\$3,590

Owner of Record

Owner BRIDGEPORT CITY OF
Co-Owner REDEVELOPMENT
Address EXEMPT PARCEL N/A
 BRIDGEPORT, CT 00000

Sale Price \$0
Certificate
Book & Page 0/ 0
Sale Date

Ownership History

Ownership History				
Owner	Sale Price	Certificate	Book & Page	Sale Date
BRIDGEPORT CITY OF	\$0		0/ 0	

Building Information

Building 1 : Section 1

Year Built:
Living Area: 0
Replacement Cost: \$0
Building Percent
Good:
Replacement Cost
Less Depreciation: \$0

Building Photo

Building Attributes	
Field	Description
Style	Vacant Land
Model	

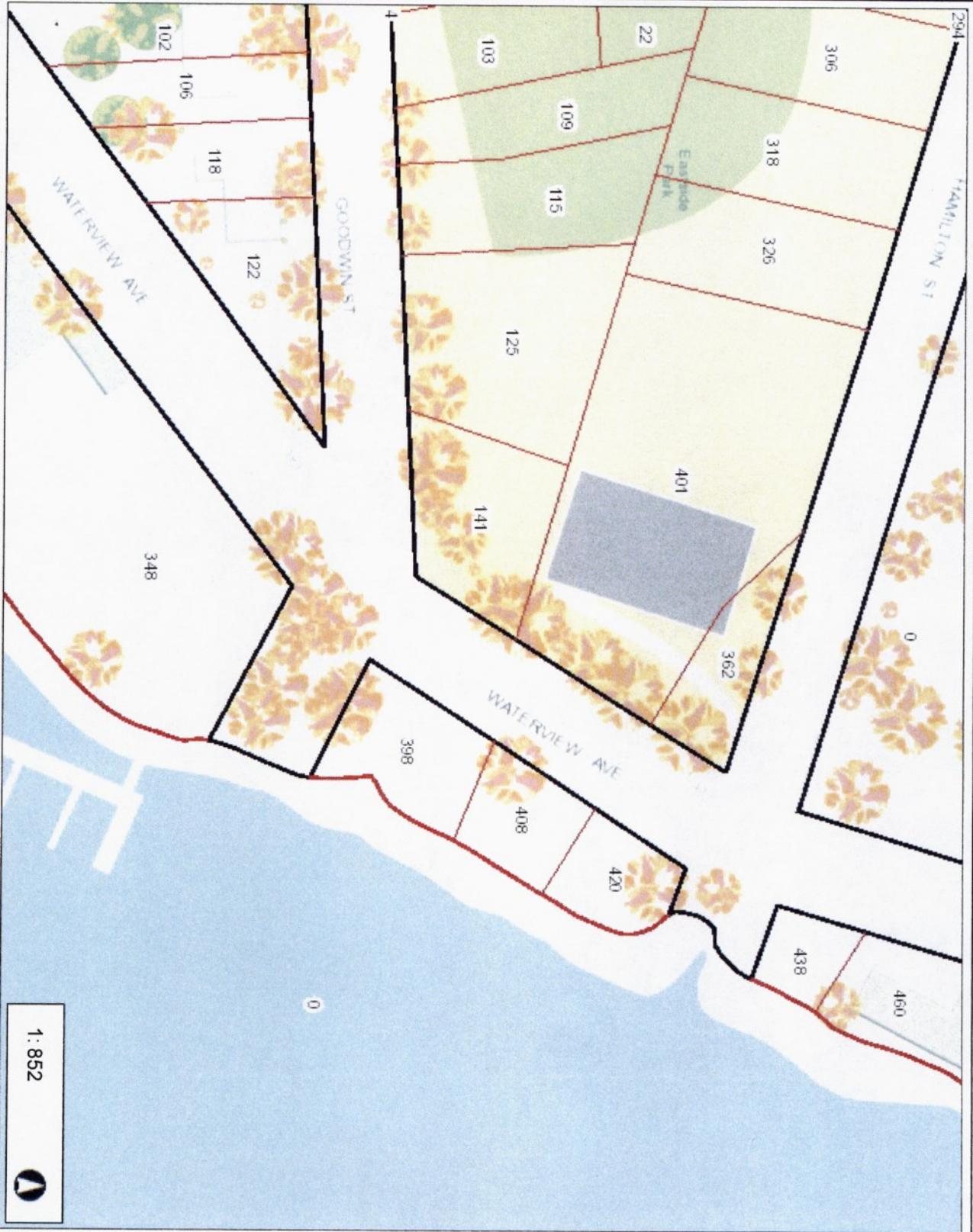
No Data for Outbuildings

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2014	\$0	\$8,690	\$8,690
2013	\$0	\$8,690	\$8,690
2012	\$0	\$8,690	\$8,690

Assessment			
Valuation Year	Improvements	Land	Total
2014	\$0	\$6,080	\$6,080
2013	\$0	\$6,080	\$6,080
2012	\$0	\$6,080	\$6,080

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1 : 852



- Legend**
- Property Lines
 - <all other values>
 - BlockLine
 - Property Line
 - Right of Way
 - Parcel Label
 - Parcels

141.9 0 70.97 141.9 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
Created by Greater Bridgeport Regional Council

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



321 REMINGTON ST

Location 321 REMINGTON ST **Mblu** 55/ 1907/ 58/A /
Acct# RG-0060760 **Owner** BRIDGEPORT CITY OF
Assessment \$59,140 **Appraisal** \$84,480
PID 17085 **Building Count** 1

Current Value

Appraisal			
Valuation Year	Improvements	Land	Total
2015	\$69,830	\$14,650	\$84,480
Assessment			
Valuation Year	Improvements	Land	Total
2015	\$48,880	\$10,260	\$59,140

Owner of Record

Owner BRIDGEPORT CITY OF **Sale Price** \$0
Co-Owner **Certificate**
Address 45 LYON TERRACE **Book & Page** 9358/ 162
 BRIDGEPORT, CT 06604 **Sale Date** 01/13/2016
Instrument 15

Ownership History

Ownership History					
Owner	Sale Price	Certificate	Book & Page	Instrument	Sale Date
BRIDGEPORT CITY OF	\$0		9358/ 162	15	01/13/2016
MITCHELL THOMPSON	\$0		8301/ 63	25	09/27/2010
LAWRENCE GLORIA	\$0		8144//268	08	12/14/2009
MITCHELL THOMPSON ET AL	\$129,000		7247/ 279	00	11/14/2006
BOHLER KENNETH	\$90,000		7078/ 76		07/24/2006

Building Information

Building 1 : Section 1

Year Built: 1917
Living Area: 1,124
Replacement Cost: \$112,633
Building Percent 62
Good:
Replacement Cost
Less Depreciation: \$69,830

Building Photo

Zone RC
Neighborhood 1640
Alt Land Appr Category No

Depth 0
Assessed Value \$10,260
Appraised Value \$14,650

Outbuildings

Outbuildings	Legend
No Data for Outbuildings	

Valuation History

Appraisal			
Valuation Year	Improvements	Land	Total
2014	\$89,430	\$32,270	\$121,700
2013	\$89,430	\$32,270	\$121,700
2012	\$89,430	\$32,270	\$121,700

Assessment			
Valuation Year	Improvements	Land	Total
2014	\$62,600	\$22,590	\$85,190
2013	\$62,600	\$22,590	\$85,190
2012	\$62,600	\$22,590	\$85,190

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City of Bridgeport

My Map



Legend

- Property Lines <all other values>
- BlockLine
- Property Line
- Right of Way
- Parcel Label
- Parcels

141.9 0 70.97 141.9 Feet

1:852

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WGS_1984_Web_Mercator_Auxiliary_Sphere
Created by Greater Bridgeport Regional Council



BOARD OF EDUCATION

City Hall - 45 Lyon Terrace
Bridgeport, Connecticut 06604

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Interim Superintendent of
Schools

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JOE LARCHEVEQUE
Vice-Chairperson

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SAUDA EFIA BARAKA

ANDRE BAKER JR.

HOWARD GARDNER

KEVIN MCSPIRIT

MARIA PEREIRA

COMM. #149-15 Ref'd to Education & Social Services Committee
on 6/20/2016

To the City Council of the City of Bridgeport, Education and Social Service Committee and City Clerk's Office

Please accept and log-in the application for the School Readiness Grant. The grant is funded by the State of Connecticut, Office of Early Childhood. The grant will provide preschool spaces for children that are three and four years old and reside in Bridgeport. In addition a maximum of ten percent of the slots per program may be allocated to non-residents whose parent/guardian work in Bridgeport or attend school. The grant will service 1,708 children in full day, school day, part day and extended day spaces in fifteen sub-grantee programs inclusive of both Bridgeport Public Schools and Community Education Centers. The request for funding is **\$12,789,360.00**

Respectfully submitted by,

Amy Marshall
School Readiness Co-Chair

AND

Agnes Dubow
School Readiness Co-Chair

Sent on behalf of the School Readiness Council

CC Amy Marshall, Co-Chair, School Readiness Council
Agnes Dubow, Co-Chair, School Readiness Council
Nadira Clarke, Director Grants Development and Management
Marlene Siegel, Chief Financial Officer, Bridgeport Public Schools
Lee Helmerich, School Readiness Coordinator

ATTEST
CITY CLERK

RECEIVED
CITY CLERK'S OFFICE
2016 JUN - 2 P 2:58

BOARD OF EDUCATION

City Hall - 45 Lyon Terrace
Bridgeport, Connecticut 06604

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Interim Superintendent of
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ANDRE BAKER JR.

HOWARD GARDNER

KEVIN MCSPIRIT

MARIA PEREIRA

To the City Council of the City of Bridgeport, City Council Education and Social Service Committee and City Clerk

WHEREAS, this Funding has been made possible through the State of Connecticut, School Readiness Office, Office of Early Childhood and

WHEREAS, funds under this grant will provide 1086 full day/full year preschool spaces (10 hours per day/50 weeks of the year), 370 school day/school year spaces (6 hours per day/ 180 days of the year) , 109 part day/part year spaces (2.5 hours per day/ 180 days of the year) and 143 extended day spaces (for Head Start students attending a preschool program 7:30-5:30 12 months a year), for a total of 1,708 preschool spaces for children ages three and four years old who reside in Bridgeport and up to ten percent per program for non-residents whose parents/guardians work or attend school in Bridgeport.

WHEREAS, it is desirable and in the public interest that the City of Bridgeport, School Readiness Council, to provide 1,708 preschool spaces , at fifteen public school and community programs; Now, therefore be it

RESOLVED BY THE CITY COUNCIL:

1. That it is cognizant of the City's grant application for School Readiness funding
2. That it hereby authorizes, directs and empowers the mayor or his designee to execute the file such contract with School Readiness and to provide such additional information and to execute such other contracts and documents as may be necessary under this program.
3. That it is hereby authorized, directs and empowers the mayor or his designee to execute and file such grant application and contract with Housatonic Community College and to provide such additional information and to execute such other contracts and documents as may be necessary under this program.

Sent on behalf of the School Readiness Council

CC: Amy Marshall, Co-Chair, School Readiness Council
Agnes Dubow, Co-Chair, School Readiness Council
Nadira Clarke, Bridgeport Public School Grants Department
Marlene Siegel, Chief Financial Officer, Bridgeport Public Schools
Lee Helmerich, School Readiness Coordinator

ATTEST
CITY CLERK

RECEIVED
CITY CLERK'S OFFICE
JUN - 2 P 2:58

SCHOOL READINESS GRANT PROGRAM

Priority School District Grant Municipalities

This grant is supported by the Connecticut Office of Early Childhood

GRANT PERIOD

July 1, 2016, to June 30, 2017

GRANT COVER PAGE

To be Completed and Submitted with the Grant Application

<p><u>APPLICANT AGENCY:</u> (Name, Address, Telephone, Fax)</p> <p>Bridgeport School Readiness Bridgeport City Hall , Room 327 45 Lyon Terrace Bridgeport, CT 06604 Phone: 203-275-1265 Fax: 203-337-1062</p>	<p><u>LOCAL PROGRAM TITLE:</u> Bridgeport School Readiness</p> <p><u>PROGRAM FUNDING DATES:</u> From July 1, 2016, to June 30, 2017</p>
<p><u>AGENCY CONTACT PERSON:</u> (Name, Address, Telephone, E-mail, Fax)</p> <p>Amy Marshall, Co-Chair City Hall, Room 307 45 Lyon Terrace, Bridgeport, CT 06604 Phone: 203-275-1036 Fax: 203-275-0157</p>	<p><u>ESTIMATED FUNDING:</u></p> <p>School Readiness \$12,800,828 Administration \$100,000.00 Quality Enhancement \$134,851</p>

We, Joseph P. Ganim and Frances M. Rabinowitz, the undersigned authorized chief administrative officials submit this proposal on behalf of the applicant agency, attest to the appropriateness and accuracy of the information contained therein, and certify that this proposal, if funded, will comply with all relevant requirements of the state and federal laws and regulations.

In addition, funds obtained through this source will be used solely to support the purpose, goals and objectives as stated herein.

Signature: (Chief Elected Official)

Name: (typed)

Agency:

Joseph P. Ganim

City of Bridgeport

Title: Mayor

Date: _____

Signature: (Superintendent)

Name: (typed)

Agency:

Frances M. Rabinowitz

Frances M. Rabinowitz

Bridgeport Public Schools

Title: Superintendent

Date: _____

TO BE SIGNED IF FISCAL AGENT IF OTHER THAN THE MUNICIPALITY OR SCHOOL DISTRICT

Name: (typed) _____
 Agency: _____

Title: _____
 Date: _____

PRIORITY SCHOOL READINESS

SCHOOL READINESS COUNCIL

1. Identify the Chairperson or Co-Chairpersons of the municipality's School Readiness Council for the School Readiness Grant Program in FY 2017

Chairperson

or Co-Chair: Amy Marshall Affiliation: Bridgeport Public Schools

Address: Bridgeport City Hall, Room 307
45 Lyon Terrace, Room

City, State: Bridgeport, CT Zip Code: 06604

Telephone: 203-275-1036 Email: 203-337-0157

Co-Chair: Agnes Dubow Affiliation: Family Resource Center

Address: Cesar Batalla School, Family Resource
Center
606 Howard Ave.

City, State: Bridgeport, CT Zip Code: 06605

Telephone: 203-579-8526 Email: 203-579-8528

2. School Readiness Council Members FY 2017

Council members shall be representative of the community and include the Chief Elected Official or designee, the Superintendent of Schools or designee, parents, representatives from local programs associated with young children such as Family Resource Centers, non-profit and for-profit preschool programs and Head Start, a public librarian, and other local community organizations that provide services to young children. **In FY17 the McKinney-Vento Homeless Education Act Coordinator is required to be a member of the local School Readiness Council to ensure that homeless children have equal access to high-quality preschool education.**

<u>Name</u>	<u>Address</u>	<u>Email/Telephone</u>	<u>Role/Affiliation</u>
Agnes Dubow	606 Howard Ave.	203-579-8526/203-579-8528	Mayor/Designee
Amy Marshall	45 Lyon Terrace.	203-275-1036/203337-0157	Superintendent/Designee
Nancy Sweeney	1230 Stratford Ave.	203-576-7400	Public Librarian
Erica Valentin	45 Lyon Terrace	203-275-1421	Parent(s)

Alice Malachowski 1470 Barnum Ave. Suite 303 203-384-3081/203/3323219

Health Care Provider

Julie Carey 45 Lyon Terrace Room 330 203-

McKinney-Vento Coordinator

	Name/Voting Members	Representation Category
1	Agnes Dubow, Co-Chair	Mayor's Designee
2	Amy Marshall, Co-Chair	Superintendent's Designee
3	Tina Peloso Ulreich	Bridgeport Public Schools
4	Julie Carey	McKinney-Vento Representative
5	Sweeney, Nancy	Library - Children's Librarian
6	Higgins, Sheree	Provider Network - Precious Memories , LLC
7	Moales-Byrd, Kenya	Provider Network - Kingdom's Little Ones Daycare
8	Page, Linda	Provider Network – Cooperative Educational Services (CES)
9	Lamberti, Jill	Local program – Hall Neighborhood House (CATC)
10	Szobota, Heidi	Local program – Housatonic Community College Lab School
11	Thelma Peeples	Local program – ABCD Head Start
12	Shelley Tomy	Local program - Housatonic Community College
13	Cathy Decesare	Community Agency-United Way of Coastal Fairfield County
14	Alice Malachowski	Child First
15	Cathie Vanickey	Community Agency - Bridgeport Alliance for Young Children/Member Ct Alliance of Young Children
16	Dunphy, Noraleen	Community Agency - Child Guidance/Nurturing Families Network
17	Erica Phillips	Community Agency – All Our Kin
18	Munigle-Kunsch, Margaret	Community Agency - Dept. of Children and Families
19	Sharma, Poonam	Community Agency-Dept. Social Services
20	Erica Valentin	Parent

Others (please name role)

1. Applicants must describe how the School Readiness Council participated in the writing of the grant application and what the ongoing role of the Council will be in carrying out the goals and objectives of the grant.

The School Readiness Council solicited volunteers, from the Council, to form an ad-hoc committee to review and update the current Bridgeport School Readiness By-Laws and Policies. The committee met over a several week period of time, updated the By-Laws and Policies, including the addition of the new non-resident attending School Readiness policy. The completed document was sent to the School Readiness Members for a reading and review. The voting members of the Council provide final confirmation of the updated By-Laws and Policies.

4. School Readiness Council Policies and/or Bylaws must be submitted in year two of the RFP (FY17).

See Attachments

PRIORITY SCHOOL READINESS**OTHER COMMUNITY GRANTS**

Please check those grants that are currently in your community. Please describe how each grant/program collaborates with the School Readiness Grant Program (only for “new” applicants unless changes have been made since the prior application).

 Preschool Development Grant

The Preschool Development Grant is new to Bridgeport during the 2015-2016 Grant Year. In addition to adding 270 slots for families experiencing poverty, several of the PDG classrooms are Quality Improvement classrooms. The classrooms are supported by both PDG and School Readiness funds. The classrooms involved are both public school (Beardsley and Cesar Batalla) and community programs (Y.M.C.A., A.B.C.D. at Jamie Hulley, and St. Mark’s Day Care. This collaboration has allowed for shared resources and the ability to extend the learning that has occurred to the entire classroom. Several PDG classroom were added to public schools that had no preschool classrooms.

 Smart Start Grant

The Smart Start Grant is also new to Bridgeport in the 2015-2016 Grant Year. This grant has allowed the Bridgeport Public Schools to expand by four more classrooms, for a total of 72 more preschool students. For the first time, three year old children have been offered a School Day experience. Two of the four classrooms under Smart Start are School Day/School Year classrooms for three year old children. The grant has also allowed preschool classrooms in schools that previously had no preschool. There are a number of different ways for families to access a preschool experience including: Smart Start, PDG, School Readiness, Head Start and Child Day Care. There are also a number of private preschool providers serving the city. There is a connection to All Our Kin, for families that chose home base as a means of care and education.

How does your community promote meaningful, inclusive practices for young children with disabilities? Describe how the school readiness program(s) works with the local school system in the delivery of services to meet the needs of children with disabilities.

Preschool Special Education in Bridgeport practices the use of itinerant specialist. This means that a child in a community preschool needing services, such as, speech and language, physical therapy, occupational therapy or other services will have those specialist deliver services directly in the community based classroom. Services are incorporated into the structure of the classroom setting as much as is possible. This practice means that the child remains integrated in the classroom setting.

If a child has an IEP that requires substantial services in a special education classroom for part of the day, the child is transported to a full day program, if needed and/or requested by the parent. The School Readiness program will provide services for the other part of the day, vacations, snow days and summer coverage.

Please list other state or federal grants or private grants that collaborate with School Readiness programs.

PRIORITY SCHOOL READINESS

MANAGEMENT AND ACCOUNTABILITY STRUCTURE

Section 10-16p (g) of the C.G.S. requires each School Readiness community to “*designate a person to be responsible for such coordination, program evaluation and administration and to act as a liaison between the town and the Connecticut Office of Early Childhood.*”

This section must include the following information: **(only for “new” applicants unless changes have been made since the prior application)**

1. The School Readiness Liaison is the person responsible for the management (as defined in General Policy 14-10) of the grant program. Please address the following in your response:
 - Please include a description of how that person carries out the fiscal and program monitoring of sub-grantees. **(Program classroom monitoring must be performed by an Early Childhood Educator with background in classroom practice and ELDS.)**

Programs are required to submit quarterly reports for both the parent fee and the Care for Kids usage

- How does the person monitoring the classrooms ensure that sub-grantees adhere to the 11 quality standards (see Section I), program standards, accreditation and grant policies?

The School Readiness Coordinator uses the Connecticut School Readiness Preschool Program Evaluation System (CSRPPES) as a complete review of the eleven (11) School Readiness standards. The Coordinator meets with each program and reviews the formal documentation of the program that demonstrate the adherence to the quality component of the School Readiness Grant.

- How often is each sub-grantee site visited by the liaison or persons contracted through the School Readiness Council?

There are three components to the monitoring system. One is the administrative documentation, the second is the classroom monitoring, which is a review of the Early Learning Experience Plans and the third is the full CSRPPES review. The administrative and classroom review usually occur at the same time. The coordinator visits the School Readiness sites twice a year and may visit up to three time if the administrative and classroom reviews become separated.

- How are the visits documented and what is the process for follow-up? *Please attach an electronic copy of local monitoring site visit form.*

There are two Formstack documents that are used for the administrative and ELEP segments of the monitoring. The CSRPPES, provided by OEC is the third document.

- If the Liaison identifies issues to be addressed, describe the process to resolve them.

If an issue is identified there are several things that may occur. The issue may be resolved immediately at the time the problem is identified. The issue may need a written response. A date is given for that response. In rare instances, the problem may need to go to the Executive Committee of the Council

2. Who is responsible for ensuring the accuracy of the monthly data submitted, and how is the enrollment and attendance verified?

The School Readiness Coordinator is responsible for the monthly data submission. The Bridgeport Pre-Kindergarten Attendance System (BPKAS), an electronic attendance system, is used to verify the enrollment and attendance records

3. How will the School Readiness Council be kept informed of the grant status in relationship to child and program issues identified in the community, as well as the ongoing management process?

The School Readiness Council meets monthly. At each monthly meeting, the School Readiness Coordinator reports on the status of School Readiness, including enrollment, attendance and any other School Readiness information.

Please note that the appointment of a fiscal agent other than the grantee does not relieve the grantee of their obligation for the management and accountability of this grant program.

FISCAL YEAR 2017

ED 114 BUDGET FORM

GRANTEE NAME:	Bridgeport School Readiness		
GRANT TITLE:	School Readiness Grant Program		Grant Period: 7/1/2016 to 6/30/2017
Project Title	Priority School Readiness Municipalities	Total Award:	\$ 12,900,828.00
Accounting Classification: Fund 11000 SPID: 17101 Year: 2017 PROG: 82056 CF1: 170002			
CODES	DESCRIPTIONS	Admin Budget	Space Allocation Budget
100	Personal Services Salaries	\$ 68,886.00	
200	Benefits	\$ 23,337.00	
300	Purchased professional and technical services	\$ 7,777.00	
500	Other purchased services	\$ -	\$ 12,800,828.00
600	Supplies		
	Subtotals	\$ 100,000.00	\$ 12,800,828.00
		Original Date:	Revised Date:

Municipality:

July 1, 2016 to June 30, 2017

Line Items	NARRATIVE		
100	PERSONAL SERVICES	ADMIN	SPACE ALLOCATION
	Coordinator salaries	\$ 67,196.00	
	accounts payable .25 salary	\$ 1,690.00	
	TOTALS	\$ 68,886.00	
200	PERSONNEL SERVICES / BENEFITS	ADMIN	SPACE ALLOCATION
	Coordinator benefits		
	Medicare	\$ 974.00	
	MERF	\$ 7,331.00	
	Health	\$ 8,869.00	
	Longevity	\$ 1,275.00	
	vac. Buyout	\$ 1,215.00	
	Account payable specialist		
	Medicare	\$ 170.00	
	MERF	\$ 1,275.00	
	Health	\$ 2,228.00	
	TOTALS	\$ 23,337.00	
300	PURCHASED PROFESSIONAL AND TECHNICAL SERVICES	ADMIN	SPACE ALLOCATION
	Data	\$ 7,777.00	
	TOTALS	\$ 7,777.00	
500	OTHER PURCHASED SERVICES	ADMIN	SPACE ALLOCATION
	Full Day /Full Year		\$ 9,753,932.00
	School Day/School Year		\$ 2,160,000.00
	Part Day/Part Year		\$ 490,500.00
	Extended Day		\$ 396,396.00
	TOTALS		\$ 12,800,828.00
600	SUPPLIES	ADMIN	SPACE ALLOCATION
	TOTALS	\$ 100,000.00	

BOARD OF EDUCATION

City Hall - 45 Lyon Terrace
Bridgeport, Connecticut 06604

FRANCES M. RABINOWITZ
Superintendent of Schools

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KEVIN MCSPRIT

MARIA PEREIRA

May 18th, 2016

Gerri S. Rowell,
School Readiness Program Manager
Connecticut Office of Early Childhood
Division of Early Care and Education
165 Capitol Avenue,
Room G-17 Hartford,
Connecticut 06106

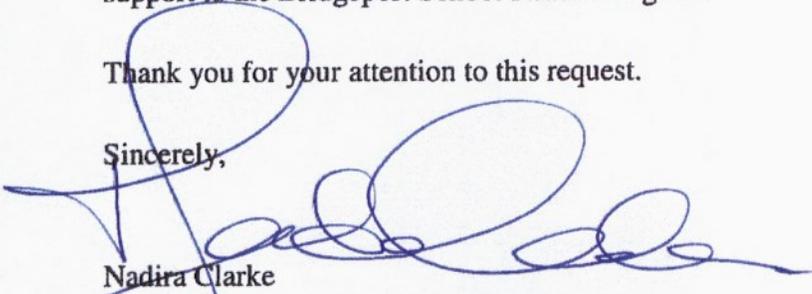
Dear Ms. Rowell,

Bridgeport School Readiness requests the use of \$100,000 in administrative funding for its 2016/2017 School Readiness Grant. Through the Bridgeport Board of Education, it has met the standard of General Policy number: GP-09-03, by providing the required \$25,000 in matching funds.

This letter is to confirm that the Bridgeport Board of Education will use \$25,000 to provide administrative support to the Bridgeport School Readiness grant.

Thank you for your attention to this request.

Sincerely,


Nadira Clarke
Director, Grants Development & Management

PROGRAM APPLICANTS FOR FY 2017

List every application approved for funding by the School Readiness Council within the community allocation for the grant period July 1, 2016 - June 30, 2017. For each applicant, indicate Council decision and scores. The name of the site(s) **MUST** match the name on the license (if applicable).

Site/Sites	Address	Town	Zip	Contact Name	Phone	Score 1	Score 2
A Child's World Inc.	1245 Fairfield Ave.	Bridgeport	06605	Simone Buster	2033300801		
ABCD Inner City	1070 Park Ave.	Bridgeport	06604	Stacy Rubenacker	203-366-8241	90	95
ABCD Jamie A. Hulley	460 Lafayette St.	Bridgeport	06604	Dawn Morton	203-367-6801	100	70
ABCD West End	361 Bird St.	Bridgeport	06605	Patty Chelowski	203-335-0596		
ABCD Charles B. Tisdale	1795 Stratford Ave.	Bridgeport	06607	Barbara Baldwin	203-330-0166		
ABCD Trumbull Gardens	715 Trumbull Ave.	Bridgeport	06606	Tadha Younger	203-371-5117		
Affordable and Loving ChildCare	10006 Reservoir Avenue	Bridgeport	06606	Alice Williams	203-873-6360	100	100
Barnum School	495 Waterview Ave.	Bridgeport	06608	Tina Peloso-Ulreich	(203) 275-1264	100	100
Bearsley School	500 Huntington Rd.	Bridgeport	06610	Tina Peloso-Ulreich	(203) 275-1264		
Blackham School	425 Thorme St.	Bridgeport	06606	Tina Peloso-Ulreich	(203) 275-1264		
Bryant School	230 Poplar St.	Bridgeport	06605	Tina Peloso-Ulreich	(203) 275-1264		
Cesar Batalia School	606 Howard Ave.	Bridgeport	06605	Tina Peloso-Ulreich	(203) 275-1264		
Columbus School	275 George St.	Bridgeport	06604	Tina Peloso-Ulreich	(203) 275-1264		
Dunbar School	445 Union Ave.	Bridgeport	06607	Tina Peloso-Ulreich	(203) 275-1264		
Hallen School	69 Omega Ave.	Bridgeport	06606	Tina Peloso-Ulreich	(203) 275-1264		
Johnson School	475 Lexington Ave.	Bridgeport	06604	Tina Peloso-Ulreich	(203) 275-1264		
Marin School	479 Helen St.	Bridgeport	06608	Tina Peloso-Ulreich	(203) 275-1264		
Park City Magnet School	1526 Chopsey Hill Rd.	Bridgeport	06606	Tina Peloso-Ulreich	(203) 275-1264		
Read School	130 Ezra St.	Bridgeport	06606	Tina Peloso-Ulreich	(203) 275-1264		
Roosevelt School	160 Iranistan Ave.	Bridgeport	06604	Tina Peloso-Ulreich	(203) 275-1264		
Skane School	2977 Madison Ave.	Bridgeport	06606	Tina Peloso-Ulreich	(203) 275-1264		
Tisdale School	250 Hollister Ave.	Bridgeport	06607	Tina Peloso-Ulreich	(203) 275-1264		
Waltersville School	150 Hallett St.	Bridgeport	06608	Tina Peloso-Ulreich	(203) 275-1264		
Cooperative Educational	40 Lindeman Drive	Trumbull	06611	Linda Page	203-365-8996	90	93
Care Around The Clock/HNH	500 State Street	Bridgeport,	06604	Jill Lamberti	203-345-2052	90	95
Cheyenne's Early Learning Center	789 Reservoir Avenue	Bridgeport,	06606	Pamela Hinton	203-380-2967	100	100
Honey Bear Learning Center,	1498 North Avenue	Stratford	06614	Catherine A. Vanicky	203-375-1866		
Early Childhood Laboratory	900 Lafayette Blvd	Bridgeport	06604	Kristin Lund	203-332-5030	100	100
Kingdom's Little Ones Day Care	1277 Stratford Ave	Bridgeport	06607	Kenya M. Byrd	203-336-0023	65	65
Kingdom's Little Ones Academy	1243 Stratford Ave	Bridgeport	06607	Peggy A. Moales	203-338-0221	55	70
Kingdoms Little Ones Academy	729 Union Avenue	Bridgeport	06607	Peggy A. Moales	203-338-0221		
Lovable Angels Childcare	1825 East Main Street	Bridgeport	06610	Sonia Spencer	203-337-6614	100	100
Precious Memories I	3600 Main Street	Bridgeport	06606	Elizabeth Quimones	203-371-6992	85	88
Precious Memories II	753 Fairfield Avenue	Bridgeport	06604	Lisa Mott	203-333-1110		
Precious Memories III	1332 North Avenue	Bridgeport	06604	Keisha Kalonji	203-3309131		
St. Paul's Child Development Cen	1475 Noble Avenue	Bridgeport	06610	Priscilla Henchman	203-384-6023	100	100
YMCA PAIS# 1	650 Park Avenue	Bridgeport	06604	Michelle Genest	203-332-6447	100	100
YMCA PAIS #5	850 Park Avenue	Bridgeport	06604	Michelle Genest	203-332-6447	100	100
YMCA Koble Education Center	401 Kossuth Street	Bridgeport	06608	Terry McCarthy	203-332-6447		

LICENSING AND ACCREDITATION / APPROVAL STATUS

The name of the site(s) MUST match the name on the license (if applicable).

SITE	LICENSING				NAEYC STATUS					HEAD START	
	Yes	License Exp. Date	Exempt	Pending	ID#	Certificate Exp. Date	3-yr. Window Due Date	Candidacy Date (see NAEYC timeline)	Expected Date of Visit (3-month window)	Yes	No
A Child's World Inc.	X	12/31/2017	No	No	275344	12/1/2017	N/A	N/A			X
ABCD Inner City	X	12/31/2016			275224	12/1/2020				X	X
ABCD Jamie A. Hully	X	10/1/2017			727078	2/1/2019				X	X
ABCD West End	X	3/31/2018			N/A					X	X
ABCD Charles B. Tisdale	X				N/A					X	X
ABCD Trumbull Gardens	X				N/A					X	X
Affordable and Loving ChildCare	X	1/31/2018			725390	10/1/2020				X	X
Barrum School			*		725334	4/1/2020	4/30/2019	5/31/2019	6/1/19-11/30/19		X
Beardeley School			*		725922	3/1/2017	4/30/2016	5/31/2016	6/1/16-11/30/16		X
Blackham School			*		724909	7/1/2018	8/31/2017	9/30/2017	10/1/17-3/31/18		X
Bryant School			*		724494	5/1/2019	8/31/2018	9/30/2018	10/1/18-3/31/18		X
Cesar Batalia School			*		724493	8/1/2019	8/31/2018	9/30/2018	10/1/18-3/31/19		X
Columbus School			*		725333	2/1/2020	4/30/2019	5/31/2019	6/1/19-11/30/19		X
Dunbar School			*		N/A	will apply for	self study				X
Hallen School			*		725335	3/1/2020	4/30/2019	5/31/2019	6/1/19-11/30/19		X
Johnson School			*		579227	9/1/2018	10/30/2017	11/30/2017	2/1/18-7/31/18		X
Marin School			*		725923	6/1/2017	8/31/2016	9/30/2016	10/1/16-3/31/17		X
Park City Magnet School			*		726378	5/1/2017	8/31/2016	9/30/2016	10/1/16-3/31/17		X
Read School			*		725921	4/1/2021	4/30/2020	5/31/2020	6/1/20-11/30/20		X
Roosevelt School			*		597632	3/1/2020	4/30/2019	5/31/2019	6/1/19-11/30/19		X
Skane School			*		210608	waiting for	cand. approval	2/1/2016	2/1/16-7/31/16		X
Tisdale School			*		725924	5/1/2021	8/31/2020	9/30/2020	10/1/20-3/31/21		X
Waltersville School			*		725925	4/1/2021	4/30/2020	5/31/2020	6/1/20-11/30/20		X
Cooperative Educational			X		724404	4/1/2019					X
Care Around The Clock	X	7/31/2018			588192	4/1/2020					X
Cheyenne's Early Learning	X	3/31/2017	N/A	N/A	725695	3/1/2017	N/A	N/A	N/A		X
Honey Bear Learning Center	X				275322	4/1/2018	4/1/2017	N/A	6/1/17-11/30/17		X
Early Childhood Laboratory	X	5/31/2017			278983	9/1/2017					X
Kingdom's Little Ones Daycare	X	12/31/2017			725081	6/1/2016					X
Kingdoms Little Ones Academy-	X										X
1243		6/1/2018	N/A	N/A	602817	N/A	N/A	N/A	N/A		X
Kingdoms Little Ones Academy-	X										X
729		6/1/2018	N/A	N/A	602817	N/A	N/A	N/A	N/A		X
Lovable Angels Childcare	X	12/1/2018	N/A	N/A	726696	12/1/2018					X

Precious Memories I	X	9/30/2018	N/A	N/A	520864	10/1/2017	N/A	N/A	N/A	X
Precious Memories II	X	10/31/2016	N/A	N/A	520864	10/1/2017	N/A	N/A	N/A	X
Precious Memories III	X	4/30/2016	N/A	N/A	520864	10/1/2017	N/A	N/A	N/A	X
St. Paul's Child Development Center	X	8/31/2018			95310	11/1/2018				X
YMCA PALS 1	X	3/31/2017			429858	7/1/2020				X
YMCA PALS 5	X	8/31/2017			578974	10/1/2019				X
YMCA Kolbe Education Center	X	4/20/2017			478425	10/1/2017				X

PROGRAM SPACE GRID FOR FY 2017

Council-approved funded spaces within current allocation. The name of the site(s) MUST match the name on the license (if applicable).
 *Indicate the first year this site received School Readiness funds.

Site	Start Date*	# FD/FY Spaces	Total FD/FY Cost	# SD/SY Spaces	Total SD/SY Cost	# PD/PY Spaces	Total PD/PY Cost	# ED/EY Spaces	Total ED/EY Cost	Total # Spaces	Total Cost
A Child's World	10/1/1997	83	\$ 740,692.00	0	\$ -	0	\$ -	0	\$ -	83	\$ 740,692.00
ABCD INNER CITY	7/1/2016	40	\$ 356,960		\$ -		\$ -		\$ -	40	\$ 356,960
ABCD JAMIE A. HULLEY	7/1/2016	110	\$ 981,640		\$ -		\$ -		\$ -	110	\$ 981,640
ABCD WEST END	7/1/2016		\$ -		\$ -		\$ -	35	\$ 97,020	35	\$ 97,020
ABCD CHARLES B. TISDALE	7/1/2016		\$ -		\$ -		\$ -	88	\$ 243,936	88	\$ 243,936
ABCD TRUMBULL GARDEN	7/1/2016		\$ -		\$ -		\$ -	20	\$ 55,440	20	\$ 55,440
Affordable and Loving ChildCare	7/1/2014	20	\$ 178,480.00		\$ -		\$ -		\$ -	20	\$ 178,480.00
Barnum School	9/1/2007		\$ -	18	\$ 108,000.00		\$ -		\$ -	18	\$ 108,000.00
Bearsley	12/1/2004		\$ -		\$ -	18	\$ 81,000.00		\$ -	18	\$ 81,000.00
Blackham School	12/1/2004		\$ -	36	\$ 216,000.00		\$ -		\$ -	36	\$ 216,000.00
Bryant School	8/1/2006		\$ -	18	\$ 108,000.00		\$ -		\$ -	18	\$ 108,000.00
Cesar Battalia School	1/1/2007		\$ -		\$ -	18	\$ 81,000.00		\$ -	18	\$ 81,000.00
Claytor Magnet School	1/1/2017		\$ -	10	\$ 60,000.00		\$ -		\$ -	10	\$ 60,000.00
Columbus School	10/1/2007		\$ -	36	\$ 216,000.00		\$ -		\$ -	36	\$ 216,000.00
Dunbar School	8/28/2014		\$ -	18	\$ 108,000.00		\$ -		\$ -	18	\$ 108,000.00
Hallen School	9/1/2007		\$ -	18	\$ 108,000.00		\$ -		\$ -	18	\$ 108,000.00
Johnson School	8/1/2013		\$ -	18	\$ 108,000.00		\$ -		\$ -	18	\$ 108,000.00
Marin School	8/1/2009		\$ -	18	\$ 108,000.00		\$ -		\$ -	18	\$ 108,000.00
Park City Magnet School	8/1/2009		\$ -	18	\$ 108,000.00		\$ -		\$ -	18	\$ 108,000.00
Read School	8/1/2008		\$ -	36	\$ 216,000.00		\$ -		\$ -	36	\$ 216,000.00
Roosevelt School	8/1/2003		\$ -	36	\$ 216,000.00		\$ -		\$ -	36	\$ 216,000.00
Skane School	8/1/2013		\$ -	36	\$ 216,000.00	73	\$ 328,500.00		\$ -	109	\$ 544,500.00
Tisdale School	8/1/2008		\$ -	36	\$ 216,000.00		\$ -		\$ -	36	\$ 216,000.00
Waltersville School	8/1/2008		\$ -	18	\$ 108,000.00		\$ -		\$ -	18	\$ 108,000.00
Cooperative Educational	9/1/2006	90	\$ 803,160.00		\$ -		\$ -		\$ -	90	\$ 803,160.00
Care Around The Clock	6/22/1905	155	\$ 1,383,220.00		\$ -		\$ -		\$ -	155	\$ 1,383,220.00
Cheyenne's Early Learning Center	7/1/2016	69	\$ 615,756.00		\$ -		\$ -		\$ -	69	\$ 615,756.00
Honey Bear Learning Center, Inc.	7/1/1997	28	\$ 249,872.00	0	\$ -		\$ -	0	\$ -	28	\$ 249,872.00
Early Childhood Lab School	10/1/1997	36	\$ 321,264.00		\$ -		\$ -		\$ -	36	\$ 321,264.00
Kingdom's Little Ones Day Care	7/1/2008	19	\$ 169,556.00		\$ -		\$ -		\$ -	19	\$ 169,556.00
KINGDOMS LITTLE ONES ACADE	7/1/2008	15	\$ 133,860.00	0	\$ -		\$ -	0	\$ -	15	\$ 133,860.00
KINGDOMS LITTLE ONES ACADE	8/1/2013	33	\$ 294,492.00	0	\$ -		\$ -	0	\$ -	33	\$ 294,492.00
Loveable Angels Childcare	7/1/2016	20	\$ 178,480.00		\$ -		\$ -		\$ -	20	\$ 178,480.00
Precious Memories I	7/1/2016	44	\$ 392,656.00		\$ -		\$ -		\$ -	44	\$ 392,656.00
Precious Memories II	7/1/2016	31	\$ 276,644.00		\$ -		\$ -		\$ -	31	\$ 276,644.00
Precious Memories III	7/1/2016	25	\$ 223,100.00		\$ -		\$ -		\$ -	25	\$ 223,100.00
St. Paul's Child Development Ce	6/19/1997	52	\$ 464,048.00		\$ -		\$ -		\$ -	52	\$ 464,048.00
YMCA PALS 1	1/1/1998	36	\$ 321,264.00		\$ -		\$ -		\$ -	36	\$ 321,264.00
YMCA PALS 5	2/1/2001	28	\$ 249,872.00		\$ -		\$ -		\$ -	28	\$ 249,872.00

Program Applicant Expansion Request FY 2017												
Site	Start Date*	# FD/FY Spaces	Total FD/FY Cost	# SD/SY Spaces	Total SD/SY Cost	# PD/PY Spaces	Total PD/PY Cost	# ED/EY Spaces	Total ED/EY Cost	Total # Spaces	Total Cost	
Cheyenne's ELC	7/1/2016	52	464,048.00							52	464,048.00	
Housatonic Early Childhood	7/1/2016	4	35,696.00							4	35,696.00	
YMCA	7/1/2016	9	80,316.00							9	80,316.00	
Totals		65	580,060.00							65	580,060.00	

PRIORITY SCHOOL READINESS

STATEMENT OF ASSURANCES

1. **The Statement of Assurances Signature Page included in this grant must provide the authorized signatures of the applicant agency (e.g., mayor and superintendent of schools). Please note that the authorized signatures of the eligible applicant must also be provided on the cover page of the grant application submitted with the grant.**

*Applicants need only submit the
Statement of Assurances Signature Page
with submission of their grant application.*

STATEMENT OF ASSURANCES

**CONNECTICUT OFFICE OF EARLY CHILDHOOD
STANDARD STATEMENT OF ASSURANCES
GRANT PROGRAMS**

PROJECT TITLE: SCHOOL READINESS GRANT PROGRAM

THE APPLICANT: _____ **HEREBY ASSURES THAT:**
Bridgeport School Readiness
(Insert Grantee Name)

- A.** The applicant has the necessary legal authority to apply for and receive the proposed grant;
- B.** The filing of this application has been authorized by the applicant's governing body, and the undersigned official has been duly authorized to file this application for and on behalf of said applicant, and otherwise to act as the authorized representative of the applicant in connection with this application;
- C.** The activities and services for which assistance is sought under this grant will be administered by or under the supervision and control of the applicant;
- D.** The project will be operated in compliance with all applicable state and federal laws and in compliance with regulations and other policies and administrative directives of the Connecticut Office of Early Childhood and the Connecticut State Department of Education;
- E.** Grant funds shall not be used to supplant funds normally budgeted by the agency;
- F.** Fiscal control and accounting procedures will be used to ensure proper disbursement of all funds awarded;
- G.** The applicant will submit a final project report (within 60 days of the project completion) and such other reports, as specified, to the Connecticut State Department of Education for the Office of Early Childhood, including information relating to the project records and access thereto as the Connecticut Office of Early Childhood and Connecticut State Department of Education may find necessary;
- H.** The Connecticut Office of Early Childhood reserves the exclusive right to use and grant the right to use and/or publish any part or parts of any summary, abstract, reports, publications, records and materials resulting from this project and this grant;
- I.** If the project achieves the specified objectives, every reasonable effort will be made to continue the project and/or implement the results after the termination of state/federal funding;

J. The applicant will protect and save harmless the Office of Early Childhood and State Department of Education from financial loss and expense, including legal fees and costs, if any, arising out of any breach of the duties, in whole or part, described in the application for the grant;

K. At the conclusion of each grant period, the applicant will provide for an independent audit report acceptable to the grantor in accordance with Sections 7-394a and 7-396a of the Connecticut General Statutes, and the applicant shall return to the Connecticut State Department of Education any moneys not expended in accordance with the approved program/operation budget as determined by the audit;

L. REQUIRED LANGUAGE (NON-DISCRIMINATION)

References in this section to "contract" shall mean this grant agreement and to "contractor" shall mean the Grantee.

(a) For purposes of this Section, the following terms are defined as follows:

- (1) "Commission" means the Commission on Human Rights and Opportunities;
- (2) "Contract" and "contract" include any extension or modification of the Contract or contract;
- (3) "Contractor" and "contractor" include any successors or assigns of the Contractor or contractor;
- (4) "Gender identity or expression" means a person's gender-related identity, appearance or behavior, whether or not that gender-related identity, appearance or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth, which gender-related identity can be shown by providing evidence including, but not limited to, medical history, care or treatment of the gender-related identity, consistent and uniform assertion of the gender-related identity or any other evidence that the gender-related identity is sincerely held, part of a person's core identity or not being asserted for an improper purpose.
- (5) "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations;
- (6) "good faith efforts" shall include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements;
- (7) "marital status" means being single, married as recognized by the state of Connecticut, widowed, separated or divorced;
- (8) "mental disability" means one or more mental disorders, as defined in the most recent edition of the American Psychiatric Association's "Diagnostic and Statistical Manual of Mental Disorders", or a record of or regarding a person as having one or more such disorders;
- (9) "minority business enterprise" means any small contractor or supplier of materials fifty-one percent or more of the capital stock, if any, or assets of which is owned by a person or persons: (1) who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise, and (3) who are members of a minority, as such term is defined in subsection (a) of Connecticut General Statutes § 32-9n; and

(10) "public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway or other changes or improvements in real property, or which is financed in whole or in part by the State, including, but not limited to, matching expenditures, grants, loans, insurance or guarantees.

For purposes of this Section, the terms "Contract" and "contract" do not include a contract where each contractor is (1) a political subdivision of the state, including, but not limited to, a municipality, (2) a quasi-public agency, as defined in Conn. Gen. Stat. Section 1-120, (3) any other state, including but not limited to any federally recognized Indian tribal governments, as defined in Conn. Gen. Stat. Section 1-267, (4) the federal government, (5) a foreign government, or (6) an agency of a subdivision, agency, state or government described in the immediately preceding enumerated items (1), (2), (3), (4) or (5).

(b)

(1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (2) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission; (3) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§ 46a-56, 46a-68e and 46a-68f; and (5) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes § 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.

(c) Determination of the Contractor's good faith efforts shall include, but shall not be limited to, the following factors: The Contractor's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.

(d) The Contractor shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.

(e) The Contractor shall include the provisions of subsection (b) of this Section in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes §46a-56; provided if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

(f) The Contractor agrees to comply with the regulations referred to in this Section as they exist on the date of this Contract and as they may be adopted or amended from time to time during the term of this Contract and any amendments thereto.

(g)

(1) The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes § 46a-56; and (4) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Connecticut General Statutes § 46a-56.

(h) The Contractor shall include the provisions of the foregoing paragraph in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subcontractor, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Contractor shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for noncompliance in accordance with Connecticut General Statutes § 46a-56; provided, if such Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the Commission, the Contractor may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

M. The grant award is subject to approval of the Connecticut Office of Early Childhood and availability of state or federal funds.

N. The applicant agrees and warrants that Sections 4-190 to 4-197, inclusive, of the Connecticut General Statutes concerning the Personal Data Act and Sections 10-4-8 to 10-4-10, inclusive, of the Regulations of Connecticut State Agencies promulgated there under are hereby incorporated by reference.

O. The Connecticut Office of Early Childhood reserves the right to negotiate terms, including the withholding of funds, based on the grantee's inability to comply with the assurances.

P. The Connecticut Office of Early Childhood reserves the right to de-fund sub-grantees of the School Readiness Council based on the sub-grantee's inability to comply with School Readiness General Policies.

PRIORITY SCHOOL READINESS
STATEMENT OF ASSURANCES SIGNATURE PAGE

We, the undersigned authorized officials, do hereby certify that these assurances shall be fully implemented.

Signature of Chief Elected Official:

Joseph P. Ganim

Name: (please type)

Mayor, City of Bridgeport

Title: (please type)

Date:

Signature of Superintendent:

Frances M. Rabinowitz

Frances M. Rabinowitz

Name: (please type)

Interim Superintendent of schools

Title: (please type)

Date:

5/31/16

To Be Signed if the Fiscal Agent is other than the Municipality or the School District:

Signature of Fiscal Agent:

Name: (please type)

Title: (please type)

Date:

PRIORITY SCHOOL READINESS

AFFIRMATIVE ACTION CERTIFICATE

CERTIFICATION THAT CURRENT AFFIRMATIVE ACTION PACKET IS ON FILE

*According to the Connecticut Commission on Human Rights and Opportunities (CHRO) **municipalities** that operate **school districts** and also file a federal and/or state Affirmative Action Plan(s) are exempt from the requirement of filing an Affirmative Action Plan with the Connecticut State Department of Education. **Agencies with an Affirmative Action Plan on file need to certify such by signing the statement below.***

I, the undersigned authorized official, hereby certify that the applying organization/agency:

Bridgeport School Readiness , has a current affirmative action packet on file with the Connecticut State Department of Education. The affirmative action packet is, by reference, part of this application.

Signature of Authorized Official: Frances M. Rabinowitz Date: 5/31/16

Name and Title: Frances M. Rabinowitz

STATEMENT OF NEED, GOALS AND INDICATORS OF PROGRESS

For each proposed activity please provide a detailed description of the need for the activity, the intended goals and indicators of progress toward the goals. Provide the expected cost of each activity and the resources that could support the implementation of the activity. Copy this page as needed to describe each activity and provide a summary on the chart provided.

Town: Bridgeport

Contractor: American Red Cross and Tricia Johnson, RN

Activity and Activity Description:

CPR/First Aid, Administration of Medication and Epi-PEN

Expected Cost:

28,000.00

Possible Resources:

The American Red Cross provides CPR/First Aid training. They are approved by Connecticut Office of Early Childhood licensing division as a provider for these services. A Registered Nurse, certified to provide Administration for Medication and EPI-Pen provides that specific training. She has also provided training for diabetic and epileptic medication.

Population (number of children, staff, and programs served by this activity):

150-200 teachers are trained in CPR/First Aid Annually. All teachers trained in Administration of Medication must renew EPI-Pen certification annually. Larger Centers use their nurse consultant to provide this training. 100-150 individuals receive Admin of Medication training annually. Training for 100-150 individuals in Administration of Medication occurs each year.

Statement of Need:

Connecticut licensing regulations require the at least one individual with CPR/First Aid training be on premises at all times. No medication may be administered without appropriate training. Bridgeport programs aim to have all of their staff trained in CPR. This assures that someone is always available to meet the standards. By following this practice, they maintain the required criteria, even if there is absent staff or staff changes. Programs assure that there are several individuals available to Admin. Medication, also allowing for absences and staff changes.

Goals:

High Quality preschools assure that children are in safe and healthy environments. Meeting all health and safety standards is necessary to achieve this quality standard.

Indicators of Progress:

Teachers will receive Red Cross CPR/First Aid certificates to demonstrate successful completion of the CPR training. A certificate is also issued for the Administration of Medication. The Connecticut School Readiness Preschool Program Evaluation system (CSRPPES) will provide information concerning other quality standards regarding universal precautions and OSHA standards.

Grant Objectives Addressed:

Providing CPR and First Aid Training meets Goal two (2) of the Quality Enhancement Grant. The training can be expensive for programs. It is more difficult for small programs to access the training because finding and supporting a small classes is harder than arranging for a larger group of teachers. The grant allows three to four classes of forty-eight participants to attend at one time.

Plan for Activity Evaluation:

The certification certificates will provide the documentation that this standard has been met.

STATEMENT OF NEED, GOALS AND INDICATORS OF PROGRESS

For each proposed activity please provide a detailed description of the need for the activity, the intended goals and indicators of progress toward the goals. Provide the expected cost of each activity and the resources that could support the implementation of the activity. Copy this page as needed to describe each activity and provide a summary on the chart provided.

Town: Bridgeport

Contractor: Admin. Specialist, LLC

Activity and Activity Description:

Date collection

Expected Cost:

17,223

Possible Resources:

Admin. Services has been the sole source provider of data collection

Population (number of children, staff, and programs served by this activity):

All School Readiness providers participate in data collection, including attendance and demographics. The data also tracks movement of families, including where they move and why they move.

Statement of Need:

School Readiness desires to understand the population of families they are successfully reaching, and the population that is in need more intensive outreach. In writing new grants and determining what the community needs, data is drives the decisions to be made by the community.

Goals:

Data has multiple uses. Data is utilized to assist in the monitoring and compliance of School Readiness requirement, such as attendance. Data also creates the picture of understanding the current perimeters of early education in the city of It providers the

Indicators of Progress:

All School Readiness centers will utilize the data inputs on a regular and consistent basis. The community will understand that School readiness houses valuable data the will assist the community on future decision making regarding early childhood

Grant Objectives Addressed:

Providing a central source for collection of data, including child information, site data, and attendance records, allows School Readiness an opportunity to assure quality assurance in programs (Goal 10). From the data collected, it can be determined that parent fees are appropriately calculated. When children enter and leave can be followed, and more importantly, why families leave centers is tracked. The data assist both center directors and School Readiness understand the families served.

Plan for Activity Evaluation:

Check of the system indicates that the data is entered at least weekly and the required PAF information is entered three times a year as the schedule indicates.

STATEMENT OF NEED, GOALS AND INDICATORS OF PROGRESS

For each proposed activity please provide a detailed description of the need for the activity, the intended goals and indicators of progress toward the goals. Provide the expected cost of each activity and the resources that could support the implementation of the activity. Copy this page as needed to describe each activity and provide a summary on the chart provided.

Town: Bridgeport	Contractor: Cooperative Education Services
<u>Activity and Activity Description:</u> Professional Development –Early Learning and Development Standards (ELDS)	
<u>Expected Cost:</u> \$42,000.00	
<u>Possible Resources:</u> Continuation of Early Learning and Development Standards The Professional Development plans will be two prongs. There will be plans to assure that new staff, both public school and community based, will have training in the ELDS. The staffs that received training in the 2015-2016 professional development cycles will receive continued and advanced support. For new staff, the training will concentrate on the literacy components of the ELDS. For continuing staff the training will expand into the additional domains, including, science, math, social studies.	
<u>Population (number of children, staff, and programs served by this activity):</u> Currently funds will allow School Readiness programs, both public school and community, to participate in this training. If further funds become available, it is desired to extend this training opportunity to all early education centers.	
<u>Statement of Need:</u> In order to provide quality early education opportunities, it is critical to have highly trained teachers. Supporting teachers in understanding and implementing the Early Learning and Development Standards, the framework for curriculum is essential. The ELDS are newly issued by the Office of Early childhood, and supporting full understand for all preschool teacher, regardless of their year of experience is critical. The desire is to have the community on the same page, working toward the same goals and outcomes.	
<u>Goals:</u> The goal is to assure that new teachers have an introduction to the E.L.D.S. and understand how to incorporate them in the curriculum and Early Learning Experience Plans (lesson plans). New teachers' training will center on literacy components. Teachers that will continue their learning by expanding into the math, science, social studies and received literacy training in 2014-2015r	
<u>Indicators of Progress:</u> New teachers will be identified for training. Center will provide release time for attendance to the ELDS training. Continuing teacher will participate in training across the additional domains. Early Learning and Experience Plans (lesson plans) will demonstrate implementation of and understanding of the ELDS. The ELEP will be monitored using the Office of Early Childhood provided rubric.	
<u>Grant Objectives Addressed:</u> Providing Early Learning and Development Standard Training assist directors and administrators in obtaining training (Goal 2). The Coordinator, while monitoring, has found that many teachers have still not had any ELDS. This training is crucial to assessment and curriculum development.	
<u>Plan for Activity Evaluation:</u> The trainings will provide evaluation forms for each session of training. The School Readiness Coordinator will monitor programs, inclusive of the Early Learning Experience Plan and measures understand of implementation of the ELDS to the rubric.	

STATEMENT OF NEED, GOALS AND INDICATORS OF PROGRESS

For each proposed activity please provide a detailed description of the need for the activity, the intended goals and indicators of progress toward the goals. Provide the expected cost of each activity and the resources that could support the implementation of the activity. Copy this page as needed to describe each activity and provide a summary on the chart provided.

Town: Bridgeport	Contractor: Holiday Inn + Presenter
<u>Activity and Activity Description:</u> Annual Early Care and Education	
<u>Expected Cost:</u> \$28,000.00	
<u>Possible Resources:</u> Holiday Inn of Bridgeport has provided the venue for this event for the past five years. It is large enough to house 300 participants. Holiday Inn is also local, which makes it accessible to participants	
<u>Population (number of children, staff, and programs served by this activity):</u> All licensed early education programs receive an invitation to this event. Many eagerly anticipate this event. Close to 300 individuals attend this event annually.	
<u>Statement of Need:</u> Each year, the conference addresses an issue that is critical to the community. Strategies for behavior management and SRBI have been the focus for the last several years. This year understanding and teaching dual language learners will be the topic. The purpose is to dovetail on to and support the ELDS trainings that are also supporting teaching of dual language learners.	
<u>Goals:</u> The purpose of this event is to introduce the topic to the entire community. It is to provoke the leaders of programs to think about their own program's practice and to continue the process of exploring meaningful practices of teaching the dual language learner. It is anticipated that other community groups will also offer events that continue training of teachers in supporting dual language learning.	
<u>Indicators of Progress:</u> The community will leave the training with some knowledge for addressing teaching dual language learners. They will leave with the desire to seek further training regarding dual language learners, The early education community will, as a community expand further the teaching of the dual language learner and understand and better communicate with families.	
<u>Grant Objectives Addressed:</u> The annual Early Education Conference has always been an opportunity for all of the preschool educators in the city to interact. In addition to early childhood teachers, administrator, support staff and family care providers are extended invitation to the event .It is an opportunity to extend training to the community (Goal 20 and create a supportive environment for networking (Goal 8)	
<u>Plan for Activity Evaluation:</u> A survey, indicating beginning and ending knowledge will be designed and collected at the end of training	

STATEMENT OF NEED, GOALS AND INDICATORS OF PROGRESS

For each proposed activity please provide a detailed description of the need for the activity, the intended goals and indicators of progress toward the goals. Provide the expected cost of each activity and the resources that could support the implementation of the activity. Copy this page as needed to describe each activity and provide a summary on the chart provided.

Town: Bridgeport Center	Contractor: Family Resource Center, Parent Center
<u>Activity and Activity Description:</u> Family, Friends and Neighbors	
<u>Expected Cost:</u> 15,000.00	
<u>Possible Resources:</u> The four public school Family Resource Center and the Parent Center	
<u>Population (number of children, staff, and programs served by this activity):</u> The Family Resource Centers and Parent Center provide a diverse population a parents and providers. The center provide training to unlicensed care providers, parents and other community members that wish to increase quality care to young children.	
<u>Statement of Need:</u> While support of the Family, Friends and Neighbors is no longer required, the Council is committed to supporting the Family Resource network, as a conduit to supporting Family Friends and Neighbors.	
<u>Goals:</u> To utilize the Family Resource Network, that has already established connections to the informal care community, to provide technical support and workshops to increase the quality of care in informal settings	
<u>Indicators of Progress:</u> Informal Care providers attend workshops and other support, such as CPR training that will improve the quality for children in their care. Indicated by attendance and attaining certificates	
<u>Grant Objectives Addressed:</u> The Family Resource Center and Parent Center enhance services to children birth through three, through parent interactions and informal family care. Goal 13)	
<u>Plan for Activity Evaluation:</u> Providers attend the offered trainings and are successful in completing CPR and PTLI training, gaining certificates.	

FISCAL YEAR 2017			
ED 114 BUDGET FORM			
GRANTEE NAME:	Bridgeport School Readiness		
GRANT TITLE:	School Readiness Quality Enhancement Grant	Grant Period:	7/1/2016 to 6/30/2017
Project Title	Priority SR Quality Enhancement	Total Award:	\$ 134,581.00
Accounting Classification: Fund 11000 SPID: 17097 Year: 2017 PROG: 82079 CF1: 170018			
CODES	DESCRIPTIONS	ANNUAL	
111a	Non-Instructional (Administrative/Supervisor Salaries/Clerical/Other)	\$	10,000.00
111b	Instructional	\$	-
200	Benefits	\$	-
320	Professional Education Services		
321	Tutors	\$	-
322	In-service	\$	42,000.00
323	Pupil Services	\$	-
324	Field Trips	\$	-
325	Parent Activities	\$	15,000.00
330	Employee Training and Development Services	\$	35,581.00
340	Other Professional Technical Services	\$	30,000.00
400	Purchased Property Services		
500	Other Purchased Services	\$	-
600	Supplies	\$	2,000.00
700	Property	\$	-
	TOTAL	\$	134,581.00
		Original Date:	Revised Date:

QE BUDGET JUSTIFICATION PAGE

All totals in budget justification page are linked to the ED114 budget form and will auto-calculate

Municipality:

July 1, 2016 to June 30, 2017

325	PARENT ACTIVITIES	ANNUAL
	Family, Friends and Neighbors to support Barnum, Batalla, Dunbar and Roosevelt Family Resource Centers and the Parent Center. \$3,000.00 each center to support family and imformal care activites	\$ 15,000.00
	TOTALS	\$ 15,000.00
330	EMPLOYEE TRAINING AND DEVELOPMENT SERVICES	ANNUAL
	American Red Cross/First Aid	\$ 21,000.00
	Tricia Johnson, RN, Administration of Medication	\$ 7,000.00
	Data management to support BPKAS system	\$ 7,581.00
	TOTALS	\$ 35,581.00
340	OTHER PROFESSIONAL TECHNICAL SERVICES	ANNUAL
	All day conference at Holiday Inn	\$ 22,000.00
	Presenter for the conference	\$ 5,000.00
	Betsy O'Connor, support to conference planning	\$ 3,000.00
	TOTALS	\$ 30,000.00
400	PURCHASED PROPERTY SERVICES	ANNUAL
	TOTALS	\$ -
500	OTHER PURCHASED SERVICES	ANNUAL
	TOTALS	\$ -
600	SUPPLIES	ANNUAL
	supplies such as pocket folders, copy paper, calendars etc.	\$ 2,000.00
	TOTALS	\$ 2,000.00
700	PROPERTY	ANNUAL
	TOTALS	\$ -
GRAND TOTAL		\$ 134,581.00

QE BUDGET JUSTIFICATION PAGE

All totals in budget justification page are linked to the ED114 budget form and will auto-calculate

Municipality:

July 1, 2016 to June 30, 2017

Line Items	NARRATIVE	
111A	NON-INSTRUCTIONAL	ANNUAL
	portion of salary for .25 accounts payable specialist person at comptrollers Office	\$ 10,000.00
	TOTALS	\$ 10,000.00
111B	INSTRUCTIONAL	ANNUAL
	TOTALS	\$ -
200	PERSONNEL SERVICES / BENEFITS	ANNUAL
	TOTALS	\$ -
320	PROFESSIONAL EDUCATION SERVICES	ANNUAL
	TOTALS	\$ -
321	TUTORS (NON-PAYROLL SERVICES)	ANNUAL
	TOTALS	\$ -
322	IN-SERVICE (INSTRUCTIONAL PROGRAM IMPROVEMENT SERVICES)	ANNUAL
	Community of Learners ELDS training	\$ 22,000.00
	Community of Learners ELEP/Project development support	\$ 20,000.00
	TOTALS	\$ 42,000.00
323	PUPIL SERVICES (NON-PAYROLL SERVICES)	ANNUAL
	TOTALS	\$ -
324	FIELD TRIPS	ANNUAL

Bridgeport School Readiness Council

Bylaws, Policies and
Operating Guidelines

Restated May, 2015 final
revision 05/011/2016

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Appendix

Bridgeport School Readiness Council BYLAWS

1. Name of Organization

The name of the organization shall be the Bridgeport School Readiness Council, hereafter referred to as "the Council." The Council is created in response to the requirements of Public Act 97-259, and Act Concerning School Readiness and Child Day Care, and is vested with all the rights and responsibilities of the Council as enumerated therein.

2. Purpose

- The Council shall *integrate its activities through partnership with the community collaborative for young children by engaging* all sectors of the community in promoting high quality early care and education programs so that all children in Bridgeport enter school ready to succeed.
- The Council shall maintain and/or increase the number and the quality of early care and education spaces for three and four year old children in the city of Bridgeport as designated by Public Act 97-259.
- The Council shall make recommendations to the Mayor and the Superintendent of Schools through communication channels to be specified by the designee holders of the Superintendent/Mayor at each grant cycle on issues relating to School Readiness, including any applications for grants under the School Readiness program and the Quality Enhancement program.
- The Council shall recommend criteria for funding proposals that include all legislated and state requirements with additional local standards as determined annually.
- The Council shall identify existing and prospective resources, and shall facilitate the coordination of the delivery of services to children, age birth to five, and their families.
- The Council shall exchange information with other Councils, the Bridgeport community, and other organizations to benefit children, age birth to five, and their families.
- The Council shall make recommendations concerning transition from early care and education programs to kindergarten.
- The Council shall foster relationships among providers of services to children and families.
- The Council shall cooperate with the Office of Early Childhood in any program evaluation

and, use measures developed under the statewide evaluation of the effectiveness of local School Readiness programs.

- The Council shall identify and coordinate training, support, and resources for the professional development of all staff in early care and education programs, including family child-care and Family, Friends and Neighbors providers based on availability.
- The Council shall actively encourage the participation of the public in the work of the Council.

3. Goals

- To provide direction for the School Readiness and Child Care Grant program
- To develop, implement and regularly review the Comprehensive Strategic Plan
- To increase community awareness and support of School Readiness and Early Childhood Education needs.

4. Membership

The Bridgeport School Readiness Council (the Council) shall be comprised of representatives from school and community organizations, parents and others interested in the welfare of children. The following membership positions are required:

- The Mayor, or designee
- The Superintendent of Schools or designee
- Parents
- Representative of the local public library
- Elected liaison(s) elected by the Bridgeport Provider Network (representing programs receiving School Readiness funding; not to exceed three representatives) for a two year term.
- Representatives of local programs such as Head Start, Family Resource Centers, Community Early Childhood Education Programs, Bridgeport Public Schools, group day care homes, and nursery school, and Family Day Care homes
- Representatives from community agencies that provide services to children

Additional membership may include community representatives, business persons, clergy or other representatives of the faith community, and others recommended by the Council.

Appointment to the Council shall be effective for four (4) years and coincide with the first day of a school fiscal year following a mayoral election. Reappointment may be recommended by the Council at the end of a four year term.

All vacancies, as they occur, will be filled on recommendation of the Council to the Mayor and Superintendent of Schools. Official invitation to serve on the council from the Mayor and Superintendent will be extended by letter.

All members as delineated in section 4 are expected to attend Council meetings regularly. After three (3) consecutive, unexcused absences the member will be contacted to determine future interest and participation.

A quorum shall consist of forty percent of appointed Council members. Only officially appointed members or their designees shall vote at Council meetings.

If any member of the Council has a conflict of interest in any transaction effected or proposed by the Council, such member shall make the required disclosure and either (a) abstain from voting, (b) remove self from discussion, or (c) submit his or her resignation to the Co-Chairs of the Council.

General Policy # C- 01

5. **Officers**

The Council shall have Co-Chairpersons, designated by the Mayor and/or Superintendent. One Co-Chairperson will represent Bridgeport Public Schools and one will represent the Mayor.

The Co-Chairpersons shall preside at Council meetings, act as official spokespersons for the Council and act as a liaison between the Council and officials, as well as other agencies of Bridgeport.

The Co-Chairpersons (or, at their discretion, the Executive Committee) shall have the authority to act on the Council's behalf to assure timely response to the requirements and business of the School Readiness Grant between Council meetings. Decisions and/or actions of the Co-Chairs will be conveyed to the Council at the next regularly scheduled Council meeting, by mail, phone, or other means of timely communication.

Quality Enhancement funds will be used in accordance with the grant proposal and its latitudes as approved by the Council.

6. **Meetings**

A schedule of Council meetings shall be approved, and distributed to all Council members each year at the June meeting.

Council meetings may be rescheduled with a twenty-four (24) hour notice. In the event of inclement weather flexibility and rescheduling may be necessary.

Special meetings of the Council may be called by the Co-Chairs.

Minutes of the Council meetings shall be distributed to all members and other people as designated by the chairpersons.

7. **Committees**

Subcommittees advance a broad range of topics relating to School Readiness and Early Childhood Education, and support and enhance the work of the Council. Standing committees and ad hoc committees may be created as determined by the Council.

Standing Committees shall include:

1. *Executive Committee*: comprised of the Co-Chairs and three appointed members of the Council. The School Readiness Coordinator(s) shall act in an advisory capacity to the Executive Committee. This committee meets as needed and reports to the Council.

Decisions are made by majority vote, excluding School Readiness Coordinator(s)

2. *Grants Review Committee*: comprised of Council members. Members of the Grants Review Committee may not have a conflict of interest with any program applying for School Readiness funds and may not be a School Readiness provider. A Grants Review Committee shall be convened no later than March of each year. Grant readers shall sign an agreement of confidentiality.

3. *The Bridgeport Provider Network (BPN)* is a standing committee of the Council. The BPN shall consist of representatives elected by each of the funded School Readiness providers in Bridgeport. This is the vehicle through which information is shared. BPN meets monthly to discuss topics and regulations related to School Readiness and Early Childhood Education. Monthly attendance is required. After 3 unexcused absences, the BPN member will be contacted by the School Readiness Coordinator.

8. **Amendment of the Bylaws**

Amendments to the bylaws must be submitted in writing at least two weeks prior to a Council meeting. Discussion of such amendment(s) must be on the Agenda and discussed at that meeting. Upon notification to the membership, a vote will be taken at the following Council meeting. Bylaws are reviewed and may be updated on the even grant years by ad hoc committee. Revisions and updates must be voted on by the School Readiness Council.

Policies and Operating Guidelines

1. Loss of funding and/or Reduction of slots

The Bridgeport School Readiness Council has voted that in the necessary event of a reduction in School Readiness funding, the following process shall be used:

- a. Programs with (20) or fewer slots will not be reduced
- b. Programs with more than (20) slots may receive a reduction based on a percentage that may be determined by total loss of funding. This percentage may be distributed evenly across all programs with twenty (20) or more slots.

2. Utilization

Every effort will be made to maintain full utilization of all School Readiness slots. If an allocated School Readiness slot remains unfilled for two (2) months, the School Readiness Council has the right to recapture and re-distribute the slot to another School Readiness program. The School Readiness Coordinator(s) will notify the program of intent to re-locate slots to a program with a waiting list. Re-located slots may not be used to supplant slots with other funding.

3. Providers Network

The Bridgeport Provider's Network will be a permanent subcommittee of the Council. It will be facilitated by the School Readiness Coordinator(s) and provide support and technical assistance in the implementations of the School Readiness regulations and legislated requirements.

4. Contracts

All sub grantees of the Bridgeport School Readiness grant will receive a contract from the City that specifically spells out the obligations of the grant holder, including a process for termination and submission of yearly audits.

5. Monthly and Quarterly Reports

All sub-grantees MUST submit the required Office of Early Childhood Monthly and Quarterly Reports to School Readiness Coordinator of Early Childhood. Continued failure to provide monthly or quarterly reports may lead to a delay or to loss of School Readiness funds. Monthly reports are due the last Friday of each month, or as indicated by Office of Early Childhood (OEC) or the School Readiness Coordinator(s). Quarterly reports are due the 15th of October, January, April and July.

- a. Programs are required to submit a variety of reports throughout the year. A schedule of submission dates will be provided by School Readiness Coordinator at the beginning of each school fiscal year and Programs are expected to adhere to the schedule. The School Readiness Coordinator will maintain a record of compliance with the submission schedule for: the School Readiness Grant, budget, quarterly budget reports, Connecticut School Readiness Preschool Program Evaluation System (CSRPPES), monthly rep

invoices and other reports as necessary to meet state and local requirements. The Bridgeport School Readiness Council shall consider the failure to comply with the schedule of report submission dates when allocating funds. Continued and consistent failure to submit documents on time will be revised by the School Readiness Council when determining a Program's continuation in School Readiness. Late submission of the School Readiness Grant may cause the loss of points in grant scoring and/or loss of funding.

6. Proration

Proration is calculated by the amount approved by the Connecticut Legislature times the number of children enrolled and the number of months of service. Programs that are in operation for less than twelve (12) months of the school fiscal year will be prorated.

7. Recapturing Funds

Programs may be issued start-up funds and/or minor renovation money to start a Bridgeport School Readiness classroom(s), if such funding is identified and offered by the Office of Early Childhood. In the event that a program cannot complete the project and/or provide the services agreed upon, the start-up funds and/or minor renovation money must be returned to the Bridgeport School Readiness Council.

8. Grant Application

All interested Early Childhood Education Programs must submit a Request for Proposal (RFP) annually for consideration to the Bridgeport School Readiness Council. All programs interested in applying must attend a bidder's conference in order to receive a grant application.

The Bridgeport School Readiness Council will provide the mechanism needed to assure that local RFPs are read, recommended for funding or not recommended for funding. Programs not recommended for funding may:

- a. Request review of their grant and site
- b. Make amendments to their proposal for reconsideration
- c. Resubmit their proposal if and only if there are still slots available after all recommended programs have received their allocated slots.

9. Child Eligibility

Bridgeport School Readiness programs are open to all children, ages three and four, who reside in Bridgeport. The Bridgeport School Readiness Council recommends that a maximum of 10% of slots per program may be allocated to non-residents whose parent/guardian work in Bridgeport or attend school. In meeting the need for diversity, the Bridgeport School Readiness Council has determined that slots may be purchased from programs in the surrounding suburban communities. In order to be eligible for purchase of slots the program MUST have and maintain National Association for the Education of Young Children (NAEYC) accreditation.

10. Fees and Subsidies

The parents of Bridgeport's School Readiness children will be charged a fee based on the sliding fee scale in accordance with the current School Readiness Income Guidelines set forth by the Office of Early Childhood.

Sub-grantees must document collection and expenditures of parent fees and submit a quarterly expenditures report.

The Council voted and agreed that a maximum of \$10 can be charged to reserve a child's space in the Bridgeport's School Readiness Program. This fee of \$10 must be either applied to the parent share or refunded if the parent does not pay a parent share when the child enters the program. No family should be denied entrance to the program if they do not have the \$10 fee. Further, programs may not charge Bridgeport's School Readiness families for any additional fees (monies) for field trips, activities, tee shirts, etc. Such items must be part of the program's annual budget.

11. Professional Development

Each staff member must have a professional development plan that is aligned with the Office of Early Childhood (OEC) and NAEYC requirements.

All staff will participate annually in 12 hours of training relating to Early Childhood Education mandatory topics:

- a. Caring for children with special needs
- b. OSHA Universal Precautions
- c. CPR, Administration of medication/Epi pen
- d. Racial, ethnic and linguistic diversity
- e. Early literacy and language development
- f. Use of the Early Learning and Development Standards (ELDS)

All School Readiness teaching staff must register and maintain CT Charts-A Course Registry. Directors must confirm staffing in the CT Charts-A Course Registry.

Administrators must have training in best business practices, supervision and/or topics directly related to early childhood practices. Upon receipt of the Director's credentials, it is the responsibility of the director to complete any and all new requirements set forth by the Office of Early Childhood.

12. Attendance and Slot Definitions

Sub-grantees shall develop a procedure for assuring regular student attendance. All full time children attend the program a minimum of six (6) hours each day, five (5) days per week, fifty (50) weeks per year. If parents of children in full time slots are not working, the program may designate

a six hour period of time for attendance. The program must allow the child to attend during hours outside of the designated six hours when the parent may have interviews and other important appointments.

School Day, Part Day and Extended Day programs are expected to assure regular attendance for all days and hours of the program.

13. School Readiness Site Visits and Monitoring

Policy:

Programs must comply with the current Office of Early Childhood guidelines for addressing issues of Non-Compliance with Child Care Licensing regulations. The NAEYC Code of Ethical conduct is to be used as the standard for guiding all decisions regarding relationships between the School Readiness Coordinator(s) and School Readiness programs. In accordance with Office of Early Childhood/ the Liaison monitors sub-grantees annually using the Connecticut School Readiness Preschool Program Evaluation System (CSRPPES)

Process and Procedure:

1. Every classroom shall be monitored consistently and on a regular basis via a minimum of one annual monitoring visit by the School Readiness Coordinator or his/her designee.
2. A log of all visits pertaining to program monitoring shall be kept by the School Readiness Coordinator(s) and a report made to the School Readiness Council at regularly scheduled meetings.
3. When the School Readiness Coordinator(s) or his/her designee conducts a site visit, licensing and/or non-compliance issues are addressed with the person in authority at the program site.
 - a) Identified licensing and/or non-compliance issue(s) must be documented by the School Readiness Coordinator(s). This documentation must be shared with the Program Director, the Site Director, and the School Readiness Council Co-Chairs.
 - b) Identified licensing and/or non-compliance issue(s) require a written corrective plan of action to be submitted to the School Readiness Liaison within 10 business days. A mutually agreed upon date for a second visit to be scheduled within 15 days of the identified issue.
 - c) If the identified licensing and/or non-compliance issue(s) has not been corrected by the date of the second visit, the School Readiness Coordinator will inform the School Readiness Co-chairs. Further actions may be taken.
 - d) Depending upon the seriousness of the licensing and/or noncompliance issue immediate action will be taken.

(Refer to 25. Infractions of Policies)

14. Complaints

In the event that any complaint is filed with the Office of Early Childhood, the Department of Children and Families, or any other police or investigative agency concerning an alleged act at the site:

- a. The Provider shall notify the School Readiness Council of the details of the complaint within twenty-four (24) hours. The 24 hour rule applies to and is mandated by the Office of Early Childhood and NAEYC. Notification shall include the date and time of the alleged act, the nature of the complaint, the results of any investigation by Provider personnel, and any action taken by the Provider to correct the situation.
- b. The Provider shall make the Council aware of any findings made by the investigating agency.
- c. This requirement shall apply to acts affecting any child (School Readiness or non-School Readiness) receiving care at the site.

If the non-compliance issue relates to suspected child abuse or neglect, it is the responsibility of the liaison to report this directly to the Department of Children and Families (Connecticut General Statute 17a-101) and to the Office of Early Childhood.

15. Administrative Cap

Administrative costs for School Readiness programs shall not exceed twenty percent (20%) of each School Readiness allocation. Administrative costs may include, but are not limited to, the total of all expenditures listed in the budget under the following lines:

- 111A Administrators/Supervisors salaries (Check new budget codes)
- 200 Personal Services – Employee benefits (if inclusive of administrative benefits)
- 612 Administrative Supplies
- 590 Other Purchased Services

16. Hours of Operation

Sub-grantees will provide services as defined by the Office of Early Childhood. (see *School Readiness Program Operations*)

17. Review and Selection of Sub Grantees

Policy:

The School Readiness Council solicits responses to a Request for Proposals (RFP) from all early childhood providers within Bridgeport whenever funding for increasing capacity is available. All center-based providers are eligible to submit proposals on or before the deadline date set by the Council.

Process and procedures:

- a. Members of the Bridgeport School Readiness Council without conflict of interest shall volunteer to participate on the Grants Review Committee (GRC). The Grants Review Committee is convened to read all RFPs, score and recommend applications for funding.

- b. Ideally, the Grants Review Committee would include the following representation: Mayor's designee, Superintendent's designee, parents, agency representatives, and Department of

Social Services representative. Program representatives may not read grants.

c. Reviewers are required to sign a Statement of Confidentiality and Statement Regarding Possible or No Conflict of Interest.

d. The School Readiness Council will establish a timeline for distribution and return of the Request for Funding Proposal application. The School Readiness council will utilize the Request for Funding Proposal application (RFP) format provided by the Office of Early Childhood. Additional or modifications of the Request for Funding Proposal RFPs format may be made by the Grant Review Committee, with the consent of the Council Co-Chairs. RFP that are late may lose points or may not be considered for funding.

e. The Grants Review Committee convenes to read the RFPs. Each Request for Funding Proposal is read and rated by a minimum of two (2) committee members.

f. Each RFP is read using the "Local RFP Review Form" (see attached). Scoring criteria may be revised by the Grants Review Committee prior to each round of RFP applications.

g. Reviewers identify issues to be addressed and modifications required, if any, on RFPs recommended for funding. Agencies are notified of the recommendation and issues needed to be addressed. The Request for Funding Proposal (RFP) is resubmitted with corrections to the Grant Review Committee for final consideration.

h. The School Readiness Council will review the recommendations for funding from the Grants Review Committee. Distribution of the allocation of School Readiness funds will be determined by the School Readiness Council as follows:

- NAEYC Accreditation and compliance with the current Office of Early Childhood guidelines including licensing
- Good standing under Connecticut School Readiness Preschool Program Evaluation System (CSRPPES)
- RFP Score
- Community need as defined by the percentage of slot type across programs

The continuation, reduction, or expansion of slots will be based upon allocation of School Readiness funds to the community.

Upon approval of the Bridgeport School Readiness Council the recommendations for distribution of School Readiness funds shall be forwarded to the Mayor and Superintendent for submission to the Office of Early Childhood. Final determination of programs receiving funding is made by the Office of Early Childhood and allocation of funds from the State Legislature.

Agencies submitting an RFP not recommended for funding will be notified following the review process.

18. School Readiness Staffing

School Readiness Programs must comply with current, Office of Early Childhood (OEC) licensing and NAEYC standards.

All Programs must register staff with Connecticut Charts-a-Course and confirm staff monthly. There must be someone onsite at all times with a current pediatric CPR and First Aid Certificate. Director or site- coordinator needs to be on premise sixty (60%) of the operationally hours.

19. School Readiness Weeks of Service

The Connecticut State Legislature clearly defines full year of Early Childhood Education as comprising of fifty (50) weeks of service per year. The Bridgeport School Readiness Council recognizes and agrees with this definition. The Bridgeport School Readiness Council sees the benefit of providing available weeks to child care centers for the purposes of professional development, program improvement, cleaning, repairing and improvement of facilities and needed respite time for children and staff.

The Office of Early Childhood has expressed concern that families may not be able to find alternate care for their child when centers are closed, especially families new to the workforce with little or no available vacation time. Programs are urged to offer support in helping families define and create alternate care systems. In the event that alternate care systems fail or breakdown while a family is participating in School Readiness and the program she/he is using is closed, the following plan will be put into action: Due to the Office of Early Childhood's demand, the Council has created the following guideline for providing fifty-two (52) weeks of School Readiness service:

All programs will provide School Readiness families and the School Readiness Council with a one-year complete calendar listing any and all holidays and closed periods. These time periods will be clearly defined and articulated to families.

- a. Parents must be informed of scheduled program closings during the registration process. Programs will document that parents have signed their form indicating whether or not the parents need alternate care.
- b. Should parents need alternate care, the program that is closed will call one of the providers that is open (being sensitive to location) and make arrangements for that family to utilize the alternate site for the closed period.
- c. The program that is closed and the program that is providing alternate service will agree upon appropriate payment for such service.

Programs have agreed to this policy through a letter of agreement regarding working collaboratively to create an alternate system of care for Bridgeport School Readiness families.

20. Accreditation and Program Evaluation

All Bridgeport programs receiving School Readiness funds will meet the requirements of Connecticut General Statute, Section 10-16p. School Readiness providers must submit Bridgeport School Readiness Council evidence that they meet the accreditation appro

standard through one of the following processes:

- a. Accreditation by the National Association for the Education of Young Children (NAEYC), or
- b. Approval through the Head Start Review Instrument with resolution of compliance issues through the action plan.

Programs will submit annual documentation of accreditation/approval as required in Section 3: Continuous Quality Improvement Plan for Program Classroom in the Office of Early Childhood, Connecticut School Readiness Preschool Program Evaluation System (CSRPPES). CSRPPES requirements must be completed annually.

Programs must achieve NAEYC accreditation/approval status by the end of the third year of acceptance of School Readiness funding or they are no longer eligible to receive funding. If the program does not apply for accreditation, it is not eligible for continued funding. If a program fails to achieve accreditation within three years or loses accreditation they must become accredited before reapplying to School Readiness. Programs must maintain accreditation thereafter.

Programs that are not reaccredited by NAEYC will have slots immediately "frozen". *"Frozen" shall be defined as the number of spaces currently being utilized and new children must not be enrolled.* Accreditation must occur by the end of the school fiscal year (June 30) or the program is no longer eligible for funding beyond that School Readiness fiscal year. However, failure to adhere to required NAEYC standards of care will lead to immediate loss of funds. The program has the right to complete the full accreditation process including appeals. The Bridgeport School Readiness Council has the right to recapture vacant slots and distribute them to other School Readiness programs.

When an accredited or non-accredited program applies to NAEYC accreditation and receives a NAEYC letter of deferral, the following shall occur:

- The Applicant/Program Director shall immediately advise the School Readiness Coordinator;
- The School Readiness Coordinator shall expeditiously call a meeting of the following persons:
 - School Readiness Council Co-Chair(s)
 - Applicant/Program Director
 - NAEYC representative
 - Executive Director, Chief Operating Officer, or other person with decision-making powers, in the event that the Applicant/Program Director is part of a larger agency or community or faith-based organization.

The purpose of such meeting shall be to discuss program deficiencies cited in the NAEYC Deferral Letter; and how to, or if there is a, remedy that can be accomplished within the parameters of such letter. The Bridgeport School Readiness Council will provide support and technical assistance where feasible.

Within three (3) work days, the program, will submit in writing, what option, as outlined by NAEYC, has been chosen to pursue compliance to achieve accreditation. If the program chooses

to pursue accreditation immediately, a remediation plan with priorities, timeline, and benchmarks to be achieved will be provided to the School Funding Year. This remediation plan will be due thirty (30) days from the date of the NAEYC deferral letter. An update to the remediation plan will be submitted every thirty (30) days for three (3) months or mutually agreed time period.

If remediation cannot be accomplished by the agreed upon time frame, any commitment of funds for the current School Funding Year by the Bridgeport School Readiness Council shall be withdrawn. The program shall then decide whether to pursue remediation or submit a new application to NAEYC. Upon receipt of accreditation the program will be welcome to submit a new request for School Readiness funding however, there is no guarantee that funding would be available.

For programs evaluated by the most current Head Start review instrument documentation of the monitoring report (inclusive of all School Readiness classrooms) must be submitted when received by the Bridgeport School Readiness Council Executive Committee. Any significant findings (deficiencies) as determined by the Bridgeport School Readiness Council Executive Committee will result in immediate freezing of School Readiness slots. Slots will remain frozen and new children must not be enrolled until Head Start releases the site or classrooms from the deficiency/non-compliance status.

If School Readiness classrooms are not included in the Head Start review, they must achieve accreditation status by NAEYC within three years of acceptance of School Readiness funding.

21. Continuation of School Readiness Funding

Programs that do not achieve or maintain the standards required by the Connecticut School Readiness Preschool Program Evaluation System (CSRPPES) and/or requirements for the School Readiness contract with the city of Bridgeport are no longer eligible to receive School Readiness funds (see *Section 14: Procedures for Monitoring School Readiness Programs*).

The Bridgeport School Readiness Council, or its designee, will notify the program, in writing, when continuation of funding is jeopardized for any reason. The program will have thirty (30) calendar days to develop and submit a corrective action plan, including a timeline for addressing areas needing improvement. The plan will be submitted to the Bridgeport School Readiness Executive Committee for approval and delegation of monitoring responsibility.

The program must demonstrate aggressive improvement activity and adherence to the corrective action plan timeline in order to be considered for continuation of School Readiness funding.

22. Notification of Staff Changes

Programs receiving School Readiness funding are required to have available and up to date a list of all staff related to the early care and education program with education and relevant

credential status noted for each. All staff includes classroom staff, support staff, and administrators. Evidence of staff education and credentials (including updated Child Development Associate certificate, copy of high school diploma, copy of bachelor's degree, etc.) must be kept in the personnel file of each staff person. Staff credentials must be registered with Connecticut Charts-A-Course Registry.

In the event that a program experiences major changes in staffing, the program must notify the School Readiness Coordinator of such changes, coverage plans and replacement strategies. Notification must be in writing within five (5) working days of such changes.

Major changes include:

- a. the departure of a staff person with a Child Development Associate or better
- b. the departure of a program director
- c. the departure of two or more staff at any level in short succession
- d. any departure that jeopardizes compliance with School Readiness

Important note: Experiencing staff changes and/or notification of staff changes forwarded to the Bridgeport School Readiness Coordinator does not exempt any program from its obligation to meet all Office of Early Childhood and the Bridgeport School Readiness requirements for appropriate staff/child ratios and staff credentials.

23. Non-Sectarian Policy

Under Connecticut General Statutes (C.G.S.) Section 10-16p (a) (1), a School Readiness program must be a "nonsectarian program" which is defined in Section 10-16p (f) as "any public or private School Readiness program that is not violate of the Establishment Clause of the Constitution of the State of Connecticut or the Establishment Clause of the Constitution of the United States of America." The purpose of this GENERAL POLICY is to provide guidance to School Readiness Councils (SRCs), School Readiness Liaisons and School Readiness programs on the characteristics of a nonsectarian program. This guidance was developed by The Office of Legal and Governmental Affairs and has been reviewed by the Attorney General's Office of Connecticut.

School Readiness Councils in each community use state funds to purchase spaces from eligible providers. These providers may include faith-based organizations but the program spaces that are purchased by state funds must be nonsectarian. A recent Supreme Court decision (Agostini v. Felton 117 S. Ct. 1997) ruled that providing services at religious sites was constitutional under the safeguards existing within the program.

Based on the Agostini case and the advice issued by the U. S. Department of Education based on the case, it is important for School Readiness Councils, Liaisons, and programs to be guided by the following rules concerning "nonsectarian" programs when awarding School Readiness grants to secular programs.

1. The program must be open to all children, and cannot exclude a child based on the family's religious creed or lack thereof;

2. The program cannot attempt to persuade or convert children or their families to a religion or a particular religious persuasion;
3. The program will not implement religious observances, such as prayer, grace, confession, church attendance, religious instruction, etc.
4. The program must accommodate the practice of a child or staff member's personal religious beliefs where the practice is required during program hours (e.g., Islamic designated time for prayers); Accommodations will be made for staff members for personal or religious beliefs with regard to mandated training dependent upon funding availability.
5. The program may not require children or their families enrolled in the School Readiness Program to participate in faith-based or church sponsored activities or services;
6. Programs may not discriminate in hiring based on religious affiliation or lack of religious affiliation; and
7. Unless it is not practicable, classes should be conducted in rooms that are free of religious symbols and items.

If state funds are being used to purchase spaces for eligible children in a School Readiness program operated by faith-based organizations, these programs must be nonsectarian (non-religious) in order not to run afoul of requirements of the Establishment Clause. It is not enough to allow students or their families to "opt out" of portions of the program which are religious in nature. To be eligible for funding, programs must comply with these requirements.

24. Infractions of Policies

In order to maintain issues of confidentiality, infractions of policy are the purview of the Bridgeport School Readiness Council Executive Committee. The following steps are in place when policies are violated:

Step 1. Verbal discussion that includes a warning with a program administrator, the highest authority of the center agency and the Council Executive Committee

Step 2. If the infraction is not resolved, or further infractions occur, a written warning is issued by the Bridgeport School Readiness Executive Committee detailing corrective remedies expected. A time line for compliance is noted.

Step 3. If the infraction is still not resolved and within the specified time period, the Bridgeport School Readiness Committee will make recommendations to the Mayor and Superintendent of Schools.

Recommendations could include, but are not limited to:

- Termination of program participation in School Readiness funding
- Freezing slots

25. School Readiness Children with Individualized Education Programs (IEP)

Full day/Full year Eligibility: If a child has an IEP that calls for less than twenty (20) hours of Special Education per week and related services and the total number of hours of the continued IEP and School Readiness equals a minimum of six (6) hours per day fifty (50) weeks per year, the child is eligible for a full day/full year slot.

Extended Day Eligibility: If a child has an IEP that calls for twenty (20) hours or more per week of a Special Education Program and related service and the total number of hours of the combined IEP and School Readiness Program equals a minimum of eight (8) hours per day, fifty (50) weeks per year, the child is eligible for an extended day slot.

All children with an IEP must:

- Have a program that insures continuity between Special Education and School Readiness Programs
- Be supported by all School Readiness services
- Have ongoing communication between the Special Education and School Readiness Programs.

The School Readiness Coordinator will help sub-grantees determine the type of School Readiness slot for which the child is eligible.

Appendix

1. **The former School Readiness ALERT** system has been revised and streamlined into two categories: General Policy (GP) and Program Operations (PO). The General Policy provide guidance for School Readiness Councils to implement school readiness and quality enhancement programs. The Program Operations provide guidance to sub-grantees to implement school readiness and quality enhancement programs. General Policy and Program Operations will be posted on the State Department of Education Web site and disseminated to Mayors, Superintendents, School Readiness chairs and liaisons who in turn shall disseminate to all sub-grantees. Each General Policy and Program Operations is numbered to correspond to the state fiscal year starting in January of 2009. All documents may be found on www.oec.ct.gov

2. Confidentiality and Conflict of Interest Statement

*Confidentiality Statement
Of Reviewers of Bridgeport School Readiness and Child Care
Request for Proposals*

I, _____, recognize review information; decisions and discussions held during the review process are to be held in strict confidence and will not be discussed except with the Review Committee. Furthermore, after the recommendations for funding are made, I will not disclose any information.

Signature: _____ Date: _____

Statement Regarding Possible or No conflict of Interest

I, _____, have reviewed the list of agencies applying for funding under the School Readiness and Child Care Grant and have a personal, work-related or other relationship with the following agencies and /or staff which I believe may affect my ability to objectively review their application.

List agencies here:

Signature: _____ Date: _____

OR

I, _____ have no potential conflict of interest by reviewing the proposal assigned to my Review Committee.

Signature: _____

Date: _____

CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY

999 Broad Street
Bridgeport, CT 06604-4328

CITY ATTORNEY
R. Christopher Meyer

DEPUTY CITY ATTORNEY
John P. Bohannon, Jr.

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Ronald J. Pacacha
Lisa R. Trachtenburg



ASSISTANT CITY ATTORNEYS

Edmund F. Schmidt
Eroll V. Skyers
Tyisha S. Toms

Telephone (203) 576-7647

COMM. #150-15 ACCEPTED AND MADE PART OF THE RECORD
ON 6/20/2016

June 6, 2016

The Honorable City Council
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

Re: **SETTLEMENT OF LAWSUIT
MOUREEN MCQUENNIE V. CITY OF BRIDGEPORT; FBT-CV-13-6039528-S**

RECEIVED
CITY CLERK'S OFFICE
2016 JUN 13 P 2:44
ATTEST
CITY CLERK

Dear Honorable Members:

The Office of the City Attorney proposes to settle the above referenced litigation in the amount of \$13,500.00 payable to Beck & Beck, LLC, Trustee for Moureen McQuennie. The action was claiming personal injuries to Ms. McQuennie when on May 6, 2012, she tripped on bolts protruding out of the sidewalk near a bus stop at the intersection of State Street and Norman Street and sustained an injury to her left hip.

Pursuant to the City Council's amended Ordinance Section 2.10.130, this office hereby provides notice of its intent to settle this matter in accordance with the terms set forth in said Section 2.10.130.

If you wish to discuss the details of this case or have any questions, please feel free to contact myself or Attorney Eroll Skyers. Further, if I do not hear from you within the twenty (20) day time period provided by the Ordinance, I will proceed to finalize settlement of this matter.

Very truly yours,

R. Christopher Meyer
City Attorney

cc: Eroll V. Skyers
Shakira Simpson

CITY OF BRIDGEPORT

OFFICE OF THE CITY ATTORNEY

CITY ATTORNEY

R. Christopher Meyer

999 Broad Street
Bridgeport, Connecticut 06604-4328

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Eroll V. Skyers

Telephone (203) 576-7647
Facsimile (203) 576- 8252



June 15, 2016

BY HAND

Lydia Martinez, City Clerk
Bridgeport City Council
45 Lyon Terrace
Bridgeport, Connecticut 06604

RE: Request For Review and Recommendation to City Council
of New City Ordinance Section 10.16 to Facilitate the
City's Improve Metered Parking Meter System As a Public
Convenience and to Enhance Economic Development

Dear Lydia:

The City of Bridgeport has conducted a Request For Qualifications seeking a consultant to manage of the City's parking meter operation using the City's existing employees (both Police Department traffic officers and Public Facilities Department meter collectors), to improve the parking meters, to broaden methods of payment, and to facilitate a comprehensive parking system for the benefit of Bridgeport residents, businesses and visitors. The selected vendor is LAZ Parking LTD. LLC. The City Council is currently reviewing a Professional Services Agreement with LAZ Parking as a separate matter.

Because there were many changes needed to the existing ordinance, our office prepared a new ordinance. Note that the proposed new ordinance separates the "traffic" functions from the "parking" functions. The Police Commission will remain the "Traffic Authority" for the City as set forth in State statutes and the City Charter and ordinances. When a municipality does not create a Parking Authority as permitted by statute, the entity in charge of the parking operation is called the "Parking Division." The proposed ordinance now designates the Director of the Department of Public Facilities as the "Parking Division". This new structure continues to place the important traffic and safety functions in the Police Commission, including but not limited to its power to

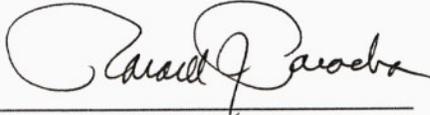
designate "parking meter zones", but puts all parking meter operations and parking facility management and control in the Parking Division.

You will see that the proposed new ordinance adds many definitions and clarifications that are needed. The ordinance also attempts to include forward-looking language and as much flexibility as possible because parking meter technology, payment methods, functions and tools, and approaches to metered parking will be improved upon in the future.

Members of the Mayor's staff, the Chief Administrator's Office, and our office will be present to answer any questions that you may have.

Respectfully submitted,

OFFICE OF THE CITY ATTORNEY

By: 
Ronald J. Pacacha
Associate City Attorney

Encls.

Cc: Mayor Joseph P. Ganim
John Ricci, Director, DPF
John Gomes, CAO
Gina Malheiro, Deputy CAO
Thomas Gaudett, Mayor's Office
R. Christopher Meyer, City Attorney

**Proposed Amendments to the Code of Ordinances
Chapter 10.16 – Parking Meters**

WHEREAS, the City desires to modernize its system of public parking to take advantage of new technologies, equipment, payment options, enhanced collection, enforcement and compliance techniques, and best management practices in the operation of its public parking infrastructure for the benefit of its citizens, businesses and visitors;

WHEREAS, in order to implement the City’s goals, it is necessary to revise Section 10.16.010 et seq. of the Code of Ordinances;

WHEREAS, the City recognizes, appreciates and desires to continue the important function of the Board of Police Commissioners in matters of traffic safety, police, fire and emergency vehicle travel, and the general health, safety and welfare of the public as the City’s “traffic authority” pursuant to Chapter 249 of the Connecticut General Statutes; and

WHEREAS, the City also desires to establish a parking management system operated by the Director of the Department of Public Facilities acting as the City’s “parking division” pursuant to Chapter 100 of the Connecticut General States in order to enhance the City’s current and future parking system, improve the user experience, facilitate economic development, and increase revenues while at the same time providing a variety of payment, revenue and enforcement options, encouraging compliance with parking regulations, and utilizing best management practices for the continual improvement and expansion of the City’s current and future parking system.

NOW, THEREFORE,

BE IT ORDAINED: By the City Council of the City of Bridgeport that the Municipal Code of Ordinances, Chapter 10.16 shall be deleted and the following new ordinance presented as set forth below.

Chapter 10.16 - PARKING

Capitalized terms used herein that are not otherwise defined below shall have the meanings established in the Connecticut General Statutes, as amended, which shall be referred to as “Section ___ CGS”.

Sections:

10.16.010 - Definitions.

The following terms, wherever used or referred to in this chapter, shall have the following meanings unless otherwise defined in the Connecticut General Statutes:

"Highway" (sometimes herein referred to as a "Street") means any state or other public highway, road, street, avenue, alley, driveway, parkway or place, under the control of the state or any political subdivision of the state, dedicated, appropriated or opened to public travel or other use. (See Section 14-1(37) CGS, as amended)

"Immobilization Device" means a device that prevents the Vehicle from moving after a Parking Violation has been issued due to the existence of five (5) accumulated and unpaid Parking Violations or Parking Violations and fines exceeding \$100.00 in amount, which device can be removed immediately by the Operator or Owner of the Vehicle upon making payment by phone to the Parking Administrator in the manner set forth on the Parking Meter or on signage in the vicinity of the Parking Meter.

"Local Authorities" includes a board of aldermen, common council, chief of police, warden and burgesses, board of selectmen or other officials having authority for the enactment or enforcement of traffic regulations within their specific towns, cities or boroughs. (See Section 14-1(42) CGS, as amended)

"Merchant Token" means a specialized promotional coin provided by local merchants to the patrons of their establishments that can be used to purchase time at a Parking Meter as an inducement or reward for using the merchant's establishment.

"Notice" of a Parking Violation means a notification from the City or its agent to the Owner of the Vehicle issued in the manner required for Parking Violations under this Chapter.

"Operator" means any person operating a Vehicle.

"Owner" means any person holding title to a motor vehicle, or having the legal right to register the same, including purchasers under conditional bills of sale. (See Section 14-1 (60) CGS, as amended)

"Parked Vehicle" means a motor Vehicle in a stationary position within the limits of a public Highway.

"Parking" means the standing of a Vehicle, whether occupied or not, on a Highway, except it shall not include the temporary standing of a Vehicle for the purpose of and while engaged in receiving or discharging passengers or loading or unloading merchandise or while in obedience to traffic regulations or traffic signs or signals. (See Section 14-297(4) CGS, as amended)

"Parking Administrator" means the Parking Division or its consultant engaged to manage the Parking System.

“Parking Device” means a single or multi-space meter, kiosk, pay station, pay-by-space, pay-by-plate, pay-by-card or other future payment system or methodology for the Parking of Vehicles.

“Parking Division” means the Director of the Department of Public Facilities (See Section 7-202 CGS, as amended) or his/her designee in writing, as the administrator of the Parking System with the right to enforce parking regulations pursuant to Section 7-204a CGS, as amended, and the right to receive amounts remitted to the City for parking violations and other fees collected by the Clerk of the Superior Court pursuant to Section 51-56a CGS, as amended.

“Parking Facilities” shall mean present and future lots, garages, parking terminals or other structures and accommodations for the parking of motor Vehicles off the street or Highway and open to the general public with or without charge, and off-street and on-street parking meters owned by the City wherever located, without limitation, including additions to or replacements of existing and future parking facilities and parking meters, parking meters within mixed-use facilities, including, but not limited to, the City’s current and future railroad stations and their related parking facilities, subject to appropriate agreements with the State of Connecticut, and all buildings and improvements and all means of ingress and egress used to access and travel within and around the railroad station facilities.

“Parking Fee” means the monetary charge imposed for the use of a Parking Meter on such days and within such time periods when a parking fee is required **[established by whom?]**.

“Parking Manager” means the Director of the Department of Public Facilities, or his/her designee,

“Parking Restriction” means the power of the traffic authority to prohibit, limit or restrict the parking of vehicles and to erect and maintain signs in each block designating the time or terms of such prohibition or restriction on any highway or thoroughfare coming under the jurisdiction of such city, town or borough. (See Section 14-307 CGS, as amended)

“Parking System” or “Parking Operation” means the City’s oversight, management and coordination of a system of current and future Parking Facilities and the means and methods of financing the same, hardware and software systems, payment methods, permit arrangements in appropriate residential, retail, commercial, commuter and public event areas, cooperative arrangements with privately-owned parking facilities, collection and enforcement techniques, revenue-generating programs, way-finding techniques and equipment, and all other enhancements and improvements adopted by the Parking Division and implemented in the future in the best interest of the general public, local businesses, and visitors.

“Parking Space” means either (a) any physically-defined or marked space within a Parking Zone that is served by a Parking Device, (b) any location that is served by a Parking Device, or (c) any right to park in a Parking Space created by a future payment method such as but not limited to pay-by-plate, pay-by-phone, pay-by-card, parking permit, parking meter bag or other pre-paid payment method.

“Parking Violation” means the City’s or its agent’s issuance, by a means required by the City, the City’s parking administrator, or by its Parking Meter provider, as determined by the City; if the means is by mail, Notice of the Parking Violation shall be issued by depositing the Parking Violation into a repository of the United States Postal Service addressed to the Vehicle operator or Owner that such Vehicle has been parked in violation of a provision of this Chapter, the amount of the fine for such violation, and the penalty for failing to pay such fine within the time required to do so, such Notice being mailed to the Owner of the Vehicle at his/her/its last known address contained in the records of the State of Connecticut Department of Motor Vehicles.

“Parking Zone” means a parking zone established by the Traffic Authority within the geographical boundaries of the City of Bridgeport as part of the Parking System, as the same may be revised from time to time, which Parking Zones, the Parking Spaces and Parking Facilities within them, the means of access and egress to and from them in appropriate cases, the maintenance thereof, and the type and placement of signage within and about them, shall be managed by the Parking Division.

“Street” means a local Highway in the City and controlled by the City that is established and exists for the use of Vehicles, and including but not limited to use by pedestrians, cyclists and other users, but does not include Highways or bridges under the control of the State Department of Transportation.

“Traffic Authority” means the Board of Police Commissioners exercising authority over Traffic, Traffic Control Signs and Traffic Control Signals except as to state highways and bridges (See Section 14-297 CGS et seq., as amended, for definitions and for the powers of a Traffic Authority) and pursuant to City Charter and this Chapter.

“Vehicle” means any device suitable for the conveyance, drawing or other transportation of persons or property, whether operated on wheels, runners, a cushion of air or by any other means, but does not include devices propelled or drawn by human power or devices used exclusively on tracks. (See Section 14-1 CGS, as amended, for other categories of vehicles)

10.16.020 – Designation of Traffic Authority

The Board of Police Commissioners is designated as the Traffic Authority for the City of Bridgeport with all of the powers granted by Chapter 249, Title 14-297 CGS et seq., as amended.

10.16.030 – Powers

- A. The powers of the Traffic Authority are set forth in Title 14 of the Connecticut General Statutes and include but are not limited to the installation of traffic control signals, use of traffic signal preemption devices, the location and marking of crosswalks, and the like as more fully set forth in Section 14-297 CGS et seq., as amended.
- B. The Traffic Authority shall have the power to prohibit, limit or restrict the Parking of Vehicles and to erect and maintain signs in each block designating the time or terms of

such prohibition or restriction on any Highway coming under the jurisdiction of the City and may remove from State Highways, except limited access highways within the geographic limits of the City any Vehicles parked in violation of any regulation of the State Traffic Commission and of any rule, regulation, order or ordinance of the City relative to or in connection with parking on such Highway.

- C. The Traffic Authority shall prohibit parking of a Vehicle where parking is prohibited or allow a Vehicle to park for a longer period than that indicated as lawful by any sign erected and maintained in accordance with Chapter 249 CGS, as amended, except (1) a person operating an armored car vehicle or (2) a vehicle displaying a special license plate or a removable windshield placard identifying vehicles permitted to utilize parking spaces reserved for persons with disabilities which limit or impair their ability to walk or blind persons, may park in an area where parking is legally permissible, for an unlimited period of time without penalty, notwithstanding the period of time indicated as lawful by any (a) Parking Meter, or (B) sign erected and maintained in accordance with Chapter 249 CGS, as amended. (See Section 14-307 CGS, as amended)

10.16.040 – Designation of Parking Division

The Director, Department of Public Facilities, or his/her designee in writing, is designated as the Parking Division for the City of Bridgeport with all of the powers granted by Chapter 100, Title 7-202 CGS, et seq., as amended.

10.16.050 – Powers

The powers of the Parking Division include the management of the Parking System, including but not limited to the power to collect and receive all revenue from Parking Meters located on Highways and public streets and from Parking Facilities, to receive the amounts remitted to the City for Parking Violations and other fees pursuant to Section 51-56a(b) CGS, as amended, to take ownership of and responsibility for all existing Parking Meters, and to succeed to all of the City's obligations relative to payment for such Parking Meters and Parking Facilities.

10.16.060 – Use of Revenues

The Parking Division shall use all revenues from Parking Meters and Parking Facilities for the regulation and control of the parking of Vehicles at Parking Meters on-street and off-street zones and in Parking Facilities for the cost of purchase, installation, operation, inspection, supervision and maintenance of Parking Meters and Parking Facilities, for acquiring, financing, operating and maintaining off-street Parking Facilities, and to fulfill pledges made under the provisions of Section 7-206 CGS, as amended, for the payment of bonds for the construction and improvement of Parking Meters and Parking Facilities.

10.16.070 – Rates and Charges; Grace Period; Prompt Payment Discount; Immobilization

A. Rates and Charges. The City Council shall fix the minimum rates, rentals, fees and other charges for the use of, and for the administration, operation, construction, maintenance, replacement, services rendered and facilities furnished or to be furnished by each Parking Meter and Parking Facility. Such rates, rentals, fees and other charges shall be so fixed and revised as to provide funds sufficient at all times (a) to pay the cost of maintaining, repairing and operating the Parking System, Parking Meters and Parking Facilities, including reserves for such purpose and for replacements and depreciation, (b) to pay the principal of and the interest on revenue bonds as the same become due and reserves therefor and (c) to provide a reserve fund as a margin of safety for making such payments as such revenue bonds may require. The rates, rentals, fees and other charges for the service and facilities furnished or to be furnished in the City's Parking System are as follows:

Parking Meters:

Daily ordinary rate - \$0.00/hour

Special Event Parking Zone rate - \$0.00/hr

Delivery meter bag permit - \$0.00 /2 hours max daily

\$0.00/4 hours max daily

\$0.00/full day

Demand rate 0 \$ /hr

Failure to Timely Return Immobilization Device in 24 hours \$0.00

Failure to Return Immobilization Device in five (5) days \$0.00

B. Grace Period. No Parking Violation shall be issued until **five (5)** minutes after the time paid for with the Parking Fee for the Vehicle has elapsed.

C. Prompt Payment Discount. After the expiration of the time limit paid for by the Parking Fee has expired, the Vehicle Owner or Operator may obtain a discount from the fine ordinarily assessed for the Parking Violation upon making payment by phone to the Parking Administrator in the manner set forth on the Parking Meter or on signage in the vicinity of the Parking Meter.

D. Immobilization Device. In the event that an Immobilization Device is placed on the Vehicle for five (5) or more accumulated and unpaid Parking Violations or Parking Violations exceeding a total of \$100.00, upon making payment by phone to the Parking Administrator in the manner set forth on the Parking Meter or on signage in the vicinity of the Parking Meter, the Owner or Operator will receive instructions that will enable the immediate removal of the Immobilization Device, which must be returned to the office of the Parking Administrator within twenty-four (24) hours of the issuance of the Parking Violation in order to avoid the imposition of additional fines.

10.16.080 – Parking Meter Installation, Maintenance and Control.

- A. The Parking Division is authorized and empowered to install, regulate, control, operate, manage, use, maintain and replace the Parking Meters and Parking Facilities authorized in this chapter.
- B. The Parking Division is authorized and empowered to enter into one or more contracts for the purchase, lease, financing, installation and maintenance of Parking Meters and Parking Facilities; provided, however, that the cost of purchasing, leasing, financing, installing and maintaining of such Parking Meters and Parking Facilities shall be made solely from the receipts, funds and revenues obtained from the operation of the Parking System and without in any manner obligating the City to pay for the same from any other source whatsoever without the City Council's prior approval.

10.16.090 – Placement and Marking of Parking Meters.

Parking Meters installed in the Parking Meter Zones established by the Traffic Authority as provided in this chapter shall be placed upon the curb immediately adjacent to the individual parking meter spaces where single head and dual head Parking Meters are used and at a convenient location when multi-space Parking Facilities are used. To the extent reasonably possible:

- each Parking Meter shall be placed or oriented in such manner as to visually indicate or signal that the space controlled by such Parking Meter is or is not legally in use; and
- each Parking Meter shall indicate by a proper sign, label or display the limit of legal parking time established as provided in this chapter, the Parking Fee required to be deposited for the use of such parking space and, when in operation, shall indicate the duration of the period of legal parking and, upon the expiration of the legal parking period, shall indicate illegal parking.

Because the City's Parking System will incorporate new Parking Meter technologies including new payment methods, cell phone texting capabilities, email and internet-based alerts, and as-yet unknown technologies, the Parking Division has the authority to substitute the placement, labeling, and status displays described above with other methods, tools, and devices designed to provide the Owner actual notice of the legal status of the Parking Meter, the status of legal parking, how to pay Parking Violations and remove Immobilization Devices, and other information.

10.16.100 - Marking of Parking Spaces.

The Traffic Authority is authorized and empowered to paint lines or markings upon the street or curb adjacent to each Parking Meter for the purpose of designating the parking space

controlled by a Parking Meter, and each Vehicle using a parking space shall park within the lines or markings so established and within such proximity to the curb as the law requires.

10.16.110 - Vehicles to be Parked within Marked Parking Spaces.

It is unlawful and a violation of this chapter to park any Vehicle beyond the limits of the marked parking space or in a manner that impedes traffic, causes a safety hazard for other vehicles and pedestrians, or impedes the use of an adjacent parking space.

10.16.120 - Forms of Payment

To the extent reasonably possible, the Parking Division shall arrange for Parking Meters to accept the widest forms of payment so that users are able to pay by coin, credit card, Vehicle plate number, internet or web application, Merchant Token, and other forms of payment technology as-yet unknown. Use of slugs, foreign currency, coins having no domestic value, or other items, devices or methodologies designed to avoid or having the effect of avoiding payment of the Parking Fee, are illegal and will subject the Owner or Operator to a Parking Violation and other legal action.

10.16.130 - Overtime Parking; Grace Period; Using Expired or Inoperative Parking Meter.

- A. Any Vehicle that utilizes a Parking Meter space during periods when a Parking Fee is due shall immediately deposit or make payment of the Parking Fee for such parking space in compliance with this chapter. Failure to pay the Parking Fee shall be a violation of this chapter and shall subject such person to the Parking Violations authorized by this Chapter. If such Vehicle shall remain parked in any such Parking Meter space beyond the parking time limit fixed for such Parking Meter space, such Vehicle shall be deemed illegally parked.
- B. A Vehicle shall not be deemed illegally parked until ___ minutes after the time paid for by the Parking Fee has expired.
- C. A Vehicle that is parked at a Parking Meter for which the Owner or Operator has paid no Parking Fee or is parked at a Parking Meter that is broken or inoperative for any reason shall constitute illegal parking under this chapter.

10.16.140 – Defacing or Tampering with Parking Meters.

It is unlawful and a violation of the provisions of this chapter for any person to deface, injure, tamper with, open or willfully damage, destroy or impair the usefulness of any Parking Meter and any person engaging in such behavior shall be punished as provided in this chapter and under applicable law.

10.16.150 - Purpose of Parking Fee

The Parking Fee required to be paid for the use of Parking Meters is charged and assessed as a fee to provide for the proper regulation and control of traffic and parking upon the public Highways and streets, the cost of supervising and regulating the parking of Vehicles in the

Parking Meter Zones created by Traffic Authority, and to cover the cost of the purchase, lease, financing, supervision, protection, inspection, installation, operation, maintenance, control and use of the Parking Meters and Parking Facilities described in this chapter.

10.16.160 - Violation Reports.

The Parking Division shall arrange for the preparation of monthly reports of Parking Violations by vehicle plate number, Owner's name and address, and shall collect facts and other evidence of a Parking Violation sufficient for a thorough understanding of the circumstances leading to such Parking Violation.

10.16.170- Penalty.

Except as otherwise provided in this chapter or by applicable law, every person who shall violate or fail to comply with any of the provisions of this chapter shall be punished by a fine not exceeding one hundred dollars (\$100.00) or by imprisonment not exceeding thirty (30) days, or both.

This ordinance shall be effective upon publication.



City of Bridgeport
OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT

Margaret E. Morton Government Center
999 Broad Street, Bridgeport, Connecticut 06604

Joseph P. Ganim
Mayor

Edward Lavernoich
Interim Director

COMM. #152-15 Ref'd to ECD&E Committee on 6/20/2016

June 15, 2016

Office of the City Clerk
City of Bridgeport
45 Lyon Terrace, Room 204
Bridgeport, Connecticut 06604

Re: Resolution – **NACCHO Medical Reserve Corps Challenge Award (#17397)**

Attached, please find a Grant Summary and Resolution for the **NACCHO Medical Reserve Corps Challenge Award (#17397)** to be referred to the **Committee on Economic and Community Development and Environment** of the City Council.

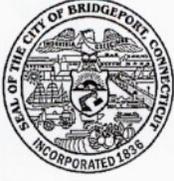
Grant: City of Bridgeport application to the **NACCHO Medical Reserve Corps Challenge Award (#17397)**

If you have any questions or require any additional information please contact me at 203-332-5664 or autumn.hurst@bridgeportct.gov.

Thank you,

Autumn Hurst
Central Grants Office

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2016 JUN 15 P 3:12
ATTEST
CITY CLERK _____



GRANT SUMMARY

PROJECT TITLE: **NACCHO Medical Reserve Corps Challenge Award (#17397)**

NEW RENEWAL CONTINUING

DEPARTMENT SUBMITTING INFORMATION: **Central Grants Office**

CONTACT NAME: **Autumn Hurst**

PHONE NUMBER: **203-332-5664**

PROJECT SUMMARY/DESCRIPTION: The City of Bridgeport **Health Department** is seeking funding from the **National Association of County and City Health Officials (NACCHO) Medical Reserve Corps Challenge Award** program. The funding will be used to continue efforts of the Medical Reserve Corps' (MRC) and support the Student Health Awareness and Resiliency Education (SHARE) program. The SHARE program will develop an educational module for Bridgeport students in grades 6-7 to become better educated and more aware of the health-related issues and concerns in their community.

CONTRACT PERIOD: One Year

IF APPLICABLE

FUNDING SOURCES (include matching/in-kind funds):

Federal:	\$0
State:	\$0
City:	\$0
Other:	\$14,900.00 (National Association of County and City Health Officials)

No matching funds required.

A Resolution by the Bridgeport City Council

Regarding the

NACCHO Medical Reserve Corps Challenge Award

WHEREAS, the **National Associated of County and City Health Organizations (NACCHO)** is authorized to extend financial assistance to municipalities in the form of grants; and

WHEREAS, this funding has been made possible through the **Medical Reserve Corps Challenge Award**; and

WHEREAS, funds under this grant will be used to support the implementation the Student Health Awareness and Resiliency Education (SHARE) program; and

WHEREAS, it is desirable and in the public interest that the City of Bridgeport **Health Department** submits an application to **NACCHO** to support the development and implementation of an educational module for Bridgeport students to become better educated and more aware of the health-related issues and concerns in their community.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL:

1. That it is cognizant of the City's grant application to and contract with **NACCHO** for the purpose of its **Medical Reserve Corps Challenge Award**; and
2. That it hereby authorizes, directs and empowers the Mayor or his designee, the **Office of Central Grants**, to execute and file such application with **NACCHO** and to provide such additional information and to execute such other contracts, amendments, and documents as may be necessary to administer this program.



City of Bridgeport
OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT

Margaret E. Morton Government Center
999 Broad Street, Bridgeport, Connecticut 06604

Joseph P. Ganim
Mayor

COMM. #153-15 Ref'd to ECD&E Committee
on 6/20/2016

Edward Lavernoch
Interim Director



City of Bridgeport
OFFICE OF PLANNING AND ECONOMIC DEVELOPMENT

Margaret E. Morton Government Center
999 Broad Street, Bridgeport, Connecticut 06604

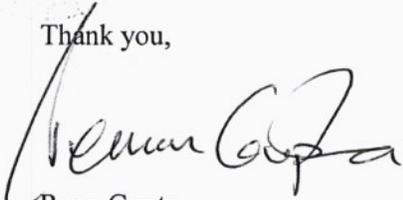
Office of the City Clerk
City of Bridgeport
45 Lyon Terrace, Room 204
Bridgeport, Connecticut 06604

Edward Lavernoch
Interim Director

Re: A Resolution by the Bridgeport City Council Regarding the Bridgeport Lead Free Families Grant for referral to the ECDE committee

If you have any questions or require any additional information please contact me at 203-576-7732 or renu.gupta@bridgeportct.gov.

Thank you,


Renu Gupta

ATTEST
CITY CLERK

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2016 JUN 15 P 4: 35



**EXECUTIVE SUMMARY
FOR ALL CITY COUNCIL AGENDA COMMUNICATIONS**

PROJECT TITLE: Bridgeport Lead Free Families (BLFF)

RENEWAL X NEW

DEPARTMENT SUBMITTING INFORMATION: Central Grants

CONTACT NAME: Renu Gupta

PHONE NUMBER: 576-7732

PROJECT SUMMARY/DESCRIPTION:

Central Grants submitted a grant application to Housing and Urban Development (HUD) Agency for BLFF program. The funds from this opportunity will make 150 low income housing units "Lead Safe". These funds will not only address lead contaminated paint but will also improve indoor environment, thus reducing the incidence of asthma and other environmental allergies. The program will target families that have children with high blood lead levels, renters/owners with low income and the housing stock built prior to 1978 when the use of lead based paint was prevalent.

CONTRACT DATES:

TBD – when the awards are made- possibly Aug, 2016- July 2019

PROGRAM GOALS AND OBJECTIVES

The goal of the Program is to remove lead hazards from the homes occupied by children less than 6 years of age.

IF APPLICABLE

FUNDING SOURCES (include matching/in-kind funds):

Federal: \$2,898,443
State:
City: \$ 335,090 (match –in-kind)
Other: \$75,000 (CDBG)

FUNDS REQUESTED

Salaries/Benefits: \$1,342,356
Office/Medical Supplies: \$14,400
Refreshments: \$
Travel: \$17,277
Construction: \$1,534,525
Healthy Homes Interventions: \$399,975
Subcontracts: Yes No X
HUD and purchasing guidelines will be followed to award contracts

A Resolution by the Bridgeport City Council

Regarding the

Bridgeport Lead Free Families (BLFF) Grant
(Project # 17372)

WHEREAS, the United States Department of Housing & Urban Development (HUD) is authorized to extend financial assistance to municipalities in the form of grants and subcontracts; and,

WHEREAS, this funding has been made possible through a grant under the Lead Based Paint Hazard Control (LBPHC) Program and,

WHEREAS, funds under this grant will be used to provide intervention and preventive services and to reduce lead hazards in 150 housing units occupied by low and very low-income families with children under age 6,

WHEREAS, it is desirable and in the public interest that the City of Bridgeport, Central Grants Department, submit an application to the U.S. Department of Housing & Urban Development in an amount not to exceed \$2,898,443 for the purpose of providing intervention and preventive services and to reduce lead and other environmental hazards in 150 low income housing units; and

NOW THEREFORE, BE IT RESOLVED BY THE City Council:

That it is cognizant of the City's grant application to and contract with the U.S. Housing and Urban Development, Office of Lead Hazard Control and Healthy Homes for financial assistance for offering BLFF program services

That it hereby authorizes, directs and empowers the Mayor to execute and file such application with the U.S. Housing and Urban development, Office of Lead Hazard Control and Healthy Homes program and to provide such additional information and to execute such other contracts, amendments, and documents as may be necessary.

CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY

999 Broad Street
Bridgeport, Connecticut 06604-4328

CITY ATTORNEY
R. Christopher Meyer

DEPUTY CITY ATTORNEY
John P. Bohannon, Jr.

ASSOCIATE CITY ATTORNEYS

Mark T. Anastasi
Gregory M. Conte
Richard G. Kascak, Jr.
Russell D. Liskov
John R. Mitola
Ronald J. Pacacha
Lisa R. Trachtenburg

ASSISTANT CITY ATTORNEYS
Edmund F. Schmidt
Eroll V. Skyers



Telephone (203) 576-7647
Facsimile (203) 576- 8252

June 15, 2016

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2016 JUN 15 P 1:35
ATTEST
CITY CLERK

Lydia Martinez, City Clerk
Office of the City Clerk
Bridgeport City Hall
45 Lyon Terrace
Bridgeport, CT 0604

Re: Request That City Council Approve Granting of Easement Rights to The United Illuminating Company to Upgrade its 115 kV Transmission Lines from the Baird Substation in Stratford to the Congress Street Substation in Bridgeport (the "Project")

Dear Ms. Martinez:

The United Illuminating Company has received approval from the Connecticut Siting Council (Item #1176) in the form of a Declaratory Ruling dated September 21, 2015 (copy attached) to replace power transmission structures on two line sections from Baird Substation in Stratford to Congress Substation in Bridgeport. These transmission lines are currently located on lattice catenary structures along the MetroNorth rail line and will be relocated to monopoles to be constructed in the CTDOT right-of-way, on City-owned properties and on properties owned by private parties. The monopoles to be located on City properties and the easement areas that will be needed in support of their installation are shown on maps (attached) having the following map designations:

Map Sheet EA-127 (Crescent Avenue between Crescent Place and East Main Street)

Map Sheet EA-130 (Crescent Avenue between East Main Street and Pembroke Street)

Map Sheet EA-143 (Crescent Avenue at the corner of Seaview Avenue)

Map Sheet EA-224 (812 Barnum Avenue at the site of the proposed new Barnum Train Station)

Map Sheet EA-139 (James Brown Park, formerly Waterview Park)

Map Sheet EA-152 (Bishop Avenue)

Since the UI is still conducting title searches and surveys, there may be other small parcels that may be added to the Project and the addition of easements and receipt of compensation for other easements will be incorporated as part of your approval of this matter.

The easement involving James Brown Park (Map Sheet EA-139) has been referred to the Board of Parks Commissioners and was approved on June 14, 2016.

This matter has also been referred to the Planning & Zoning Commission for a favorable report pursuant to Section 8-24 Connecticut General Statutes. The P&Z will meet on this matter on June 27, 2016. **We therefore request that the subcommittee to which this matter is referred schedule a special subcommittee meeting on June 28, June 29 or June 30** so that the subcommittee has the benefit of the P&Z action prior to its meeting and the City Council can consider a final vote on July 5, 2016.

The Project will improve the efficiency of Bridgeport's existing utility infrastructure and, in part, involves supplying new, upgraded power transmission to the City's proposed new Barnum Train Station, to upgrade the existing, aged infrastructure, and to enhance the delivery of safe and reliable power to United Illuminating customers served by the local area substations.

For purposes of this Project, United Illuminating has requested that the City grant temporary construction easements and permanent utility easements for the proposed monopoles as shown on the maps, for which the City will be compensated. The City's Finance Director is negotiating the compensation to be paid. The UI has offered compensation for all temporary and permanent easements for an amount in excess of \$500,000, but the final amount has not been agreed upon. UI is willing to pay these monies to the City in the current Fiscal Year and the conditions for the release of such monies to the City will be determined in writing between the parties since there are title issues on some of the properties that the City has to address before the easements can be finalized. If a favorable 8-24 report is issued and the City Council approves this matter, the City will grant the required easements to UI.

City staff including someone from the City Engineer's Office, the Office of Planning and Economic Development, and the Office of the City Attorney will be

available to address any questions that Council members may have.

Since this matter involves the terms and conditions under which the City will grant easements and receive compensation in this matter, we respectfully request that it be assigned to the Contracts Committee.

Respectfully submitted,



Ronald J. Pacacha, Associate City Attorney

Rjp:ra

Encls. Siting Council Approval
 Maps of Easement Areas

Cc w/encl: Mayor Joseph P. Ganim
 Daniel Roach, Chief of Staff
 John Gomes, CAO
 Gina Malheiro, Deputy CAO
 Edward P. Lavernoich, Acting OPED Director
 R. Christopher Meyer, City Attorney
 Jon Urquidi, City Engineer

**Resolution of the City Council
Concerning Grant of Temporary Construction Easements
And Permanent Utility Easements to
The United Illuminating Company (“UI”)**

**Re: Upgrade of 115 kV Transmission Lines From Baird Substation
In Stratford to Congress Street Substation in Bridgeport, CT**

WHEREAS, the Connecticut Siting Council has approved UI’s request (Item #1176) to replace power transmission structures on two line sections from Baird Substation in Stratford to the Congress Street Substation in Bridgeport (the “Project”) by issuing a Declaratory Ruling dated September 21, 2015 (attached);

WHEREAS, in order to complete this Project, UI will need temporary construction easements and permanent utility easements from the City of Bridgeport and other private parties so that the power transmission lines can be relocated to monopoles, all of which easement areas and the location of monopoles are shown on the attached UI maps;

WHEREAS, UI will pay fair market value for these easements, the value of which has been or will be negotiated and finalized by the City’s Finance Director; and

WHEREAS, UI is willing to pay the value of these easements to the City in the current Fiscal Year subject to the City’s addressing certain title issues on some of the properties involved.

NOW, THEREFORE, BE IT RESOLVED:

THAT the City agrees to grant temporary construction easements and permanent utility easements to UI in exchange for compensation paid to the City in an amount acceptable to the City’s Finance Director, and authorizes the Mayor or his designee to execute all documents, take all other actions and do all other things in furtherance of and consistent with this resolution in the best interests of the citizens of the City of Bridgeport.



STATE OF CONNECTICUT

CONNECTICUT SITING COUNCIL

Ten Franklin Square, New Britain, CT 06051

Phone: (860) 827-2935 Fax: (860) 827-2950

E-Mail: siting.council@ct.gov

www.ct.gov/csc

CERTIFIED MAIL RETURN RECEIPT REQUESTED

September 21, 2015

Richard J. Reed, PMP
Vice President-Engineering and Project Excellence
The United Illuminating Company
180 Marsh Hill Road
Orange, CT 06477

RE: **PETITION NO. 1176** – The United Illuminating Company petition for a declaratory ruling that no Certificate of Environmental Compatibility and Public Need is required for the proposed Bridgeport 115-kV transmission line upgrade project consisting of the northern and southern sections of 115-kV lines extending from Congress Substation in the City of Bridgeport to Baird Substation in the Town of Stratford, Connecticut, and related substation improvements.

Dear Mr. Reed:

At a public meeting held on September 17, 2015, the Connecticut Siting Council (Council) considered and ruled that the above-referenced proposal would not have a substantial adverse environmental effect, and pursuant to Connecticut General Statutes § 16-50k, would not require a Certificate of Environmental Compatibility and Public Need, with the following conditions:

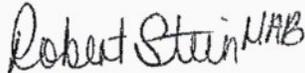
- UI prepare a Development and Management (D&M) Plan for this site in compliance with Sections 16-50j-60 through 16-50j-62 of the Regulations of Connecticut State Agencies. The D&M Plan shall be served on the Town of Stratford and City of Bridgeport for comment and submitted to and approved by the Council prior to the commencement of Project construction;
- Unless otherwise approved by the Council, if the facility authorized herein is not fully constructed within three years from the date of the mailing of the Council's decision, this decision shall be void, and the facility owner/operator shall dismantle the facility and remove all associated equipment or reapply for any continued or new use to the Council before any such use is made. The time between the filing and resolution of any appeals of the Council's decision shall not be counted in calculating this deadline. Authority to monitor and modify this schedule, as necessary, is delegated to the Executive Director. The facility owner/operator shall provide written notice to the Executive Director of any schedule changes as soon as is practicable;
- Any request for extension of the time period to fully construct the facility shall be filed with the Council not later than 60 days prior to the expiration date of this decision and shall be served on all parties and intervenors, if applicable, the City of Bridgeport and the Town of Stratford;
- The facility owner/operator shall remit timely payments associated with annual assessments and invoices submitted by the Council for expenses attributable to the facility under Conn. Gen. Stat. §16-50v;

- This Declaratory Ruling may be transferred, provided the facility owner/operator/transferor is current with payments to the Council for annual assessments and invoices under Conn. Gen. Stat. §16-50v and the transferee provides written confirmation that the transferee agrees to comply with the terms, limitations and conditions contained in the Declaratory Ruling, including timely payments to the Council for annual assessments and invoices under Conn. Gen. Stat. §16-50v; and
- If the facility owner/operator is a wholly owned subsidiary of a corporation or other entity and is sold/transferred to another corporation or other entity, the Council shall be notified of such sale and/or transfer and of any change in contact information for the individual or representative responsible for management and operations of the facility within 30 days of the sale and/or transfer.

This decision is under the exclusive jurisdiction of the Council and is not applicable to any other modification or construction. All work is to be implemented as specified in the petition dated July 17, 2015.

Enclosed for your information is a copy of the staff report on this project.

Very truly yours,



Robert Stein
Chairman

RS/RDM/lm

Enclosure: Staff Report dated September 17, 2015

- c: The Honorable Bill Finch, Mayor, City of Bridgeport
Parag Agrawal, Planning Director, City of Bridgeport
David Kooris, Director, Office of Planning and Economic Development, City of Bridgeport
The Honorable John A. Harkins, Mayor, Town of Stratford
Gary Lorentson, Planning & Zoning Administrator, Town of Stratford
Bruce L. McDermott, Managing Counsel-Operations, UIL Holdings Corporation



STATE OF CONNECTICUT

CONNECTICUT SITING COUNCIL

Ten Franklin Square, New Britain, CT 06051

Phone: (860) 827-2935 Fax: (860) 827-2950

E-Mail: siting.council@ct.gov

www.ct.gov/csc

Petition No. 1176

The United Illuminating Company

115-kV Upgrade, Bridgeport-Stratford, Connecticut

Staff Report

September 17, 2015

On July 17, 2015, the Connecticut Siting Council (Council) received a petition from The United Illuminating Company (UI) for a declaratory ruling that no Certificate of Environmental Compatibility and Public Need is required for its proposed Bridgeport-Stratford 115-kV Transmission Line Upgrade Project (Project). The Project would replace transmission structures supporting two separate transmission lines between the Congress Substation in Bridgeport and the Baird Substation in Stratford, a distance of approximately 2.3 miles. Council members Larry Levesque and Robert Hannon and Council staff member Robert Mercier conducted a field review of the Project on August 21, 2015. Chris Hughes, Tony Buccheri, and Bohdan Katreczko represented UI during the field review. For the field review, Council members, staff and UI representatives met at the Congress Substation and then drove east along the route of the Project to the Baird Substation, stopping at several Project points along the way.

The Project is needed to increase the thermal capacity and reliability of the two transmission lines, a determination made as part of the 2011 Southwest Connecticut Needs Assessment Report, a study completed by UI, Eversource, and Independent System Operator New England (ISO-NE) to evaluate the reliability of the southwest Connecticut area in meeting the North American Electric Reliability Corporation, Northeast Power Coordinating Council, and ISO-NE standards and criteria. This study identified reliability transmission needs related to capacity limitations, unacceptable voltage performance and high short circuit current levels. To meet reliability needs, the existing 795-kcmil conductors between the two substations would be replaced with larger capacity 1590-kcmil conductors.

The Project would affect two existing UI transmission lines mounted on top of existing Metro North/Connecticut DOT lattice catenary structures that span the railroad. The transmission lines, one on the north side and one on the south side of the catenaries, are mounted on metal support "bonnets" that were installed during the early 1940s. Most of the catenary structures are over 100 years old and range in height from 55 feet to 102 feet. Due to their age and physical limitations, the existing transmission line support structures are structurally inadequate to support the new high capacity conductors.

UI would install the high capacity conductors on new galvanized steel monopoles installed adjacent to the railroad, 15 to 25 feet from the existing catenaries. The typical width of the railroad right-of-way is 100 feet but varies significantly depending on location. Most of the new monopoles would be located within the existing railroad right-of-way. UI would need to obtain land lease agreements for monopole locations outside of the right-of-way. Separating UI's transmission lines from the catenaries benefits both UI and MetroNorth in regards to future maintenance issues for both parties as the frequency of railroad and electric outages would be reduced.



CONNECTICUT SITING COUNCIL

Affirmative Action / Equal Opportunity Employer

The environmental impacts of the Project would be limited. Most of the work would occur within or immediately adjacent to the existing railroad right-of-way, which is located in a heavily developed corridor in close proximity to I-95. Six separate wetland resource areas would be impacted with a total temporary disturbance of 3,800 square feet. UI will deploy temporary wetland matting where required to minimize any long-term impacts to wetland resources. One wetland, located west of Seaview Avenue in Bridgeport and adjacent to the Metro North rail tracks, would have ten square feet of permanent impact related to the installation of a monopole foundation. This wetland is classified as a palustrine emergent persistent seasonally flooded/saturated wetland and is dominated by *Phragmites*, an invasive plant.

During construction of the Project, UI would install erosion and sedimentation controls consistent with the 2002 Connecticut Guidelines for Soil Erosion and Sediment Control. DEEP submitted correspondence to UI stating that the project would have no effect on any state listed species.

The Project is located in a heavily developed area of Bridgeport and Stratford, consisting of active and abandoned industrial sites, commercial areas, transportation corridors, and residential areas. Although some areas of the project are adjacent to residential areas, the expected visual impact will be minimal as the completed project would be similar in appearance to existing railroad infrastructure and nearby commercial uses.

UI performed a cultural resource evaluation identifying historic and archaeological sites in the Project area. No historic or archeological areas would be disturbed by the Project. The State Historic Preservation Office determined that the Project would have no adverse effects on historical properties.

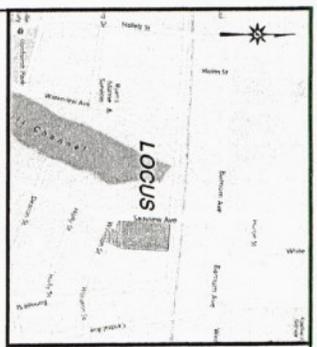
Magnetic field (MF) levels associated with the relocated transmission lines would be far below health exposure standards established by the International Commission on Non-Ionizing Radiation Protection (ICNIRP) and the International Committee on Electromagnetic Safety (ICES). MF Levels would generally increase by 6 to 20 milligauss (mG) under peak load conditions 100 feet from the edge of the right-of-way, depending on the section of line. The highest post construction calculated level 100 feet from the edge of the right-of-way is 25.1 mG, well below the ICNIRP recommended exposure limit of 2,000 mG, and the ICES recommended exposure limit of 9,040 mG.

UI notified local municipal officials and abutting property owners of the Project. UI also hosted a community open house in Stratford that was sparsely attended. The City of Bridgeport and the Town of Stratford both responded to UI in support of the Project, stating that a reliable electric supply is essential to their communities.

UI would have to obtain land leases for construction of monopoles outside of the Metro North right-of-way. During the leasing process, minor monopole adjustments may be required for necessary construction space, monopole clearances, underground utilities, and existing land use. Once land leases are obtained, UI intends to begin construction in 2017, completing the project in 2018. Coordination with both communities, the DOT and Metro North is ongoing to minimize community concerns, traffic concerns, and railroad outages.

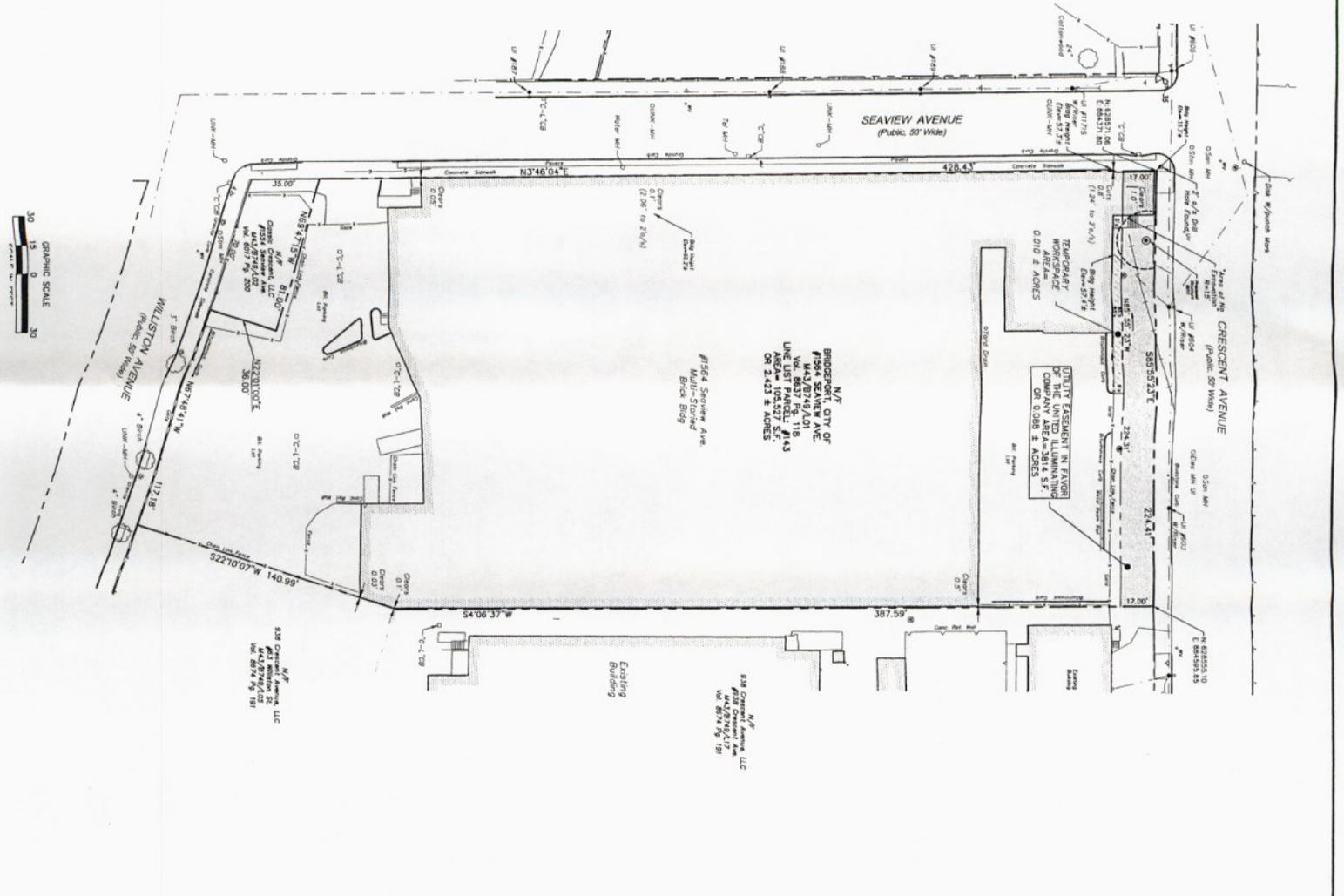
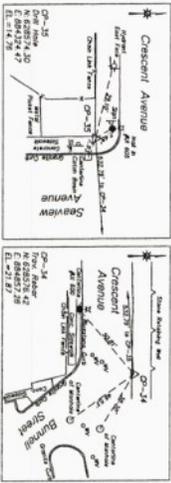
Council staff recommends approval of the petition with the condition that UI prepare a Development and Management (D&M) Plan for this site in compliance with Sections 16-50j-60 through 16-50j-62 of the Regulations of Connecticut State Agencies. The D&M Plan shall be served on the Town of Stratford and City of Bridgeport for comment and submitted to and approved by the Council prior to the commencement of Project construction.

THE COMPANIES, INC. THESE DRAWINGS SHALL NOT BE UTILIZED BY ANY PERSON, FIRM OR CORPORATION WITHOUT THE SPECIFIC WRITTEN PERMISSION OF THE COMPANIES



LEGEND

Property Line	-----
Proposed or Easement Line	-----
Survey Line	-----
Right-of-Way	-----
Grade	-----
Overhead Wire	-----
Utility Pole w/ Light	●
City Well	○
Gas Valve	○
Gas Meter	○
Electric Meter	○
Manhole	○
Fire Hydrant	○
Sign	○
Spoke	○
Decision Tree	○
Conduit Tree	○
Proposed Structure	○
Area of the Easement	○
Proposed 15' Easement	○
Essential Area	○
Temporary Prohibited Area	○



GENERAL NOTES

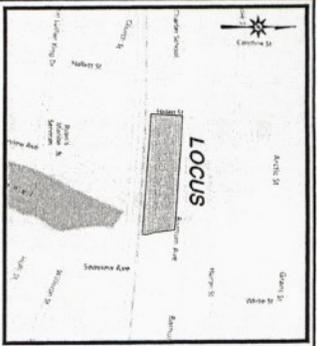
1. THIS MAP HAS BEEN MADE BY THE ENGINEER AND IS NOT TO BE CONSIDERED AS A STATE OF CONSTRUCTION OF LAND SURVEYING, INC.
2. THIS PLAN CONFORMS TO THE NATIONAL ACCURACY CHECK BOARD'S REQUIREMENTS FOR SURVEYING AND IS BASED ON AN ADJUSTED TRIANGULAR NETWORK OF THE STATE OF CONNECTICUT.
3. THE TYPE OF SURVEYING METHOD USED IS BASED ON AN ADJUSTED TRIANGULAR NETWORK OF THE STATE OF CONNECTICUT.
4. NORTH ARROW AND BEARINGS IN THIS PLAN ARE BASED ON THE COMPASS COURSE METHOD OF SURVEYING.
5. ELEVATIONS REFER TO NAVD 83 BASED ON GPS OBSERVATIONS BY SURVEYOR.

MAP REFERENCE

- A. CITY OF BRIDGEPORT PLAN SHEET 175, BLOCK MAPS ON FILE IN THE CITY OF BRIDGEPORT.
- B. HARTFORD REG. CO. RECORD & RETURNED REG. CO. FROM WOODBRIDGE, CT. DATE JUNE 20, 1911.
- C. "PLAN OF SURVEY" OF PROPERTY OF JOSEPH CAVALIERE, SCALE 1"=100', FILED IN BRIDGEPORT & LAND SURVEYING, INC.

- DRAFT ACC

FOR ALL COMPANIES, THESE DRAWINGS SHALL NOT BE UTILIZED BY ANY PERSON, FIRM OR CORPORATION WITHOUT THE SPECIFIC WRITTEN PERMISSION OF SA COMPANY.

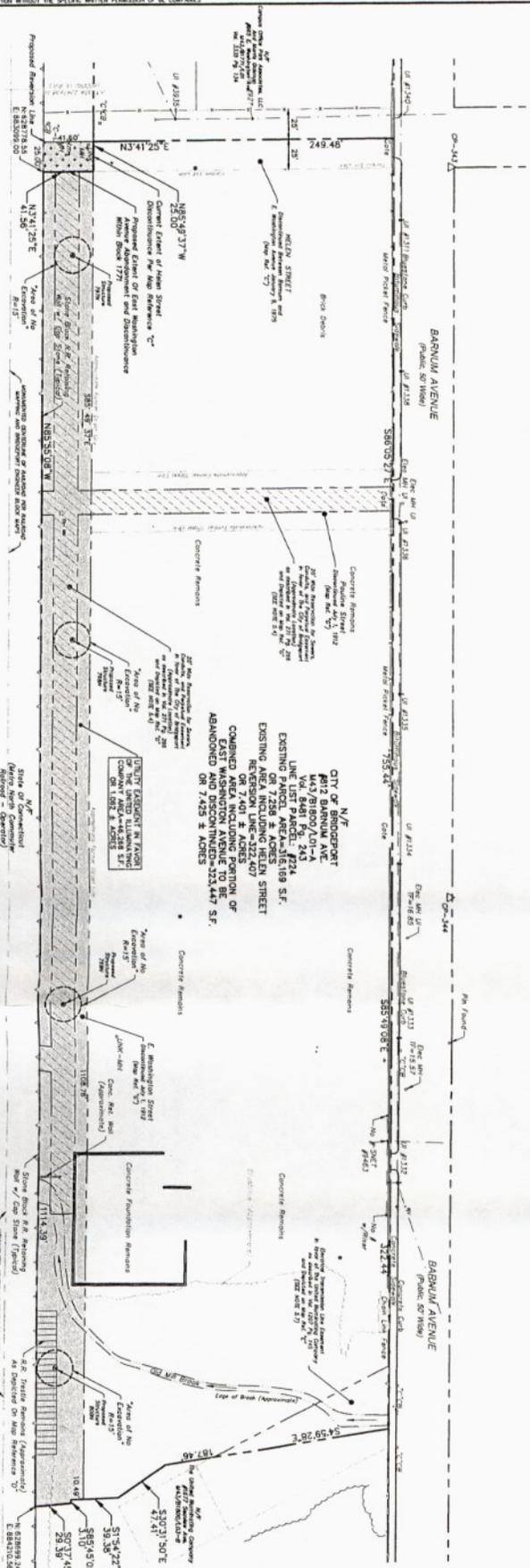


LOCATION MAP
NOT TO SCALE



LEGEND

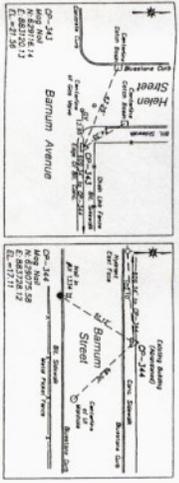
	Property Line
	Eminent Domain
	Proposed Eminent Domain
	Stone Wall
	Retaining Wall
	Guide Rail
	Fence
	Overhead Wire
	Utility Pole w/ Light
	Guy Wire
	Gas Valve
	Gas Meter
	Sewer Manhole
	Fire Hydrant
	Sign
	Pole
	Contour Line
	Proposed Structure
	Area of No Excavation
	Eminent Domain
	Area of No Excavation
	Applied Eminent Domain
	Existing Eminent Domain
	Utility Eminent Domain



**EXISTING OR 7,258 ± ACRES
 EXISTING AREA INCLUDING HELLEN STREET
 COVERED AREA INCLUDING PORTION OF
 ABANDONED OR 7,401 ± ACRES
 EXISTING OR 7,425 ± ACRES**

**CITY OF N/E
 BARNUM AVENUE
 MAP 8/80/01-4
 LOTS 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100**

CONTROL TIE REFERENCES



MAP REFERENCES

1. CITY OF BROADVIEW PLAN SHEET BLOCK MAP NUMBERS 1188-1171, 1172-1187, 1188-1197, 1198-1207, 1208-1217, 1218-1227, 1228-1237, 1238-1247, 1248-1257, 1258-1267, 1268-1277, 1278-1287, 1288-1297, 1298-1307, 1308-1317, 1318-1327, 1328-1337, 1338-1347, 1348-1357, 1358-1367, 1368-1377, 1378-1387, 1388-1397, 1398-1407, 1408-1417, 1418-1427, 1428-1437, 1438-1447, 1448-1457, 1458-1467, 1468-1477, 1478-1487, 1488-1497, 1498-1507, 1508-1517, 1518-1527, 1528-1537, 1538-1547, 1548-1557, 1558-1567, 1568-1577, 1578-1587, 1588-1597, 1598-1607, 1608-1617, 1618-1627, 1628-1637, 1638-1647, 1648-1657, 1658-1667, 1668-1677, 1678-1687, 1688-1697, 1698-1707, 1708-1717, 1718-1727, 1728-1737, 1738-1747, 1748-1757, 1758-1767, 1768-1777, 1778-1787, 1788-1797, 1798-1807, 1808-1817, 1818-1827, 1828-1837, 1838-1847, 1848-1857, 1858-1867, 1868-1877, 1878-1887, 1888-1897, 1898-1907, 1908-1917, 1918-1927, 1928-1937, 1938-1947, 1948-1957, 1958-1967, 1968-1977, 1978-1987, 1988-1997, 1998-2007, 2008-2017, 2018-2027, 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OFFICE OF THE CITY CLERK
COMMUNICATION FORM

IMMEDIATE CONSIDERATION

Below to be used for processing of Immediate Consideration items only

Log ID/Item number:	<i>155-15 (Ref. #83-14)</i>
Submitting Department / Contact Name	<i>Office of the City Attorney Mark T. Anastasi, Associate City Attorney</i>
Subject:	<i>Proposed Second Amendment to Energy Service Agreement with Bridgeport Microgrid, LLC for the City Hall Microgrid Project.</i>
Referred to Committee:	<i>Immediate Consideration</i>
City Council Date:	<i>June 20, 2016</i>

Attest:

Lydia N. Martinez, City Clerk

Date

Approved by:

Joseph P. Ganim, Mayor

Date

CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY

999 Broad Street
Bridgeport, Connecticut 06604-4328

CITY ATTORNEY
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DEPUTY CITY ATTORNEY
John P. Bohannon, Jr.

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Eroll V. Skyers

Telephone (203) 576-7647
Facsimile (203) 576- 8252



June 15, 2016

Ms. Lydia Martinez
City Clerk
Office of the City Clerk
45 Lyon Terrace
Bridgeport, CT 06604

**RE: Proposed Second Amendment to item #83-14 Energy Service Agreement with
Bridgeport Microgrid, LLC for the City Hall Microgrid Project**

Dear City Clerk Martinez,

On behalf of the Public Facilities Department I am submitting the attached propose Second Amendment to the Energy Services Agreement ("ESA") with Bridgeport Microgrid, LLC for the City Hall Microgrid Project, which was approved by the Council at its meeting on May 18, 2015 as item No. 83-14 and subsequently amended on or about August, 2015 via the First Amendment to the ESA with City Council authorization.

Kindly place this matter on the Monday June 20, 2016 City Council Agenda for IMMEDIATE CONSIDERATION.

Twenty-five copies of the proposed Second Amendment and an Executive Summary of the substance of such amendment are being delivered to your office.

The First Amendment clarified and/or corrected the escalation rates for the contract Service Charges and expands the Service Charge coverage to include the Absorption Chiller Equipment (not included in the already approved Agreement). This Second Amendment extends the date for Completion Notice to July 1, 2017, to be in line with the CT DEEP grant extension and makes certain other limited changes to the ESA as amended. These proposed amendments are set forth in the accompanying Executive Summary.

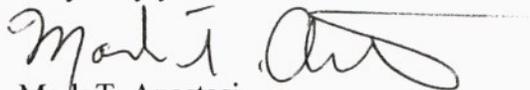
Presumably the Executive Summary will address any questions or concerns that Council Members may have regarding this matter. Nevertheless, appropriate City staff will be in

Anastasi to City Clerk
Re: 2nd Amendment to Reso. #83-14
June 15, 2016
Page 2 of 2

attendance at the June 20th Council meeting to answer any unresolved issues Council Members may have regarding this matter.

Thank you for your assistance in this matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "Mark T. Anastasi", with a long horizontal flourish extending to the right.

Mark T. Anastasi,
Assoc. City Attorney

CC: Thomas McCarthy, City Council President
Daniel Roach, Chief of Staff
John Gomes, CAO
John Ricci, Director Public Facilities
Av Harris, Communications Dir.
Russell D. Liskov, Assoc. City Atty.
R. Christopher Meyer, City Attorney

**BRIDGEPORT CITY HALL MICROGRID PROJECT
ENERGY SERVICES AGREEMENT**

SECOND AMENDMENT

This Second Amendment to Bridgeport City Hall Microgrid Project Energy Services Agreement (this "Second Amendment") is entered into as of this ____ day of _____, 2016 by and between the City of Bridgeport ("City") and Bridgeport Micro-Grid LLC ("Provider").

RECITALS

A. Whereas, City and Provider entered into the Bridgeport City Hall Microgrid Project Energy Services Agreement dated October 29, 2015 (the "Agreement") regarding the installation and operation of a Microgrid System, which is more particularly described in the Agreement;

B. Whereas, the Agreement was modified pursuant to the terms of a First Amendment dated November 12, 2015;

C. Whereas, City and Provider have agreed to certain additional amendments to the Agreement, which are more particularly described in this Second Amendment.

NOW THEREFORE, in consideration of \$1.00 and other good and valuable consideration, the receipt and adequacy of which are acknowledged, the parties agree as follows:

1. The following sentences are hereby added to Section 1.3 of the Agreement, entitled "State of Connecticut Grant Agreement" as if originally set forth therein: "City agrees that it shall, in good faith and with diligence, promptly pay or transmit all DEEP grant funds received by it in connection with the Microgrid System to Provider or as Provider may direct. Provider hereby directs, and City hereby agrees, that, all DEEP grant funds shall be deposited in the following account of Provider maintained at First Niagara Bank, N.A (a "Lender" to Provider as defined in Section 16.3 of the Agreement): Account number _____, and no DEEP grant funds shall be deposited in any other account without the prior written consent of First Niagara Bank, N.A.; all as permitted, authorized and approved by DEEP."

2. The references to July 1, 2016 in the last sentence of Section 3.15(b) of the Agreement and the first sentence of Section 3.15(c) of the Agreement are hereby deleted and the date of July 1, 2017 is substituted therefor. Any other reference in the Agreement to the date by which Provider is to deliver to City a Completion Notice shall be deemed to refer to the date of July 1, 2017.

3. The second paragraph of Exhibit F to the Agreement, entitled "Termination Payment Schedule" is hereby modified by deleting therefrom the final two sentences thereof, which provide: "The Parties also agree that the Fair Market Value of the Microgrid assets owned by Provider as the Early Termination Date shall be deducted from the amount due from City to

Provider relating to the Debt Obligation. If the Fair Market Value of the Microgrid assets exceeds the amount due under the Debt Obligation, such excess asset value shall be deducted from the Early Termination Fee associated with Equity." In substitution therefor, the following sentence is hereby added to the second paragraph of Exhibit F as if originally set forth therein: "Upon City's payment in full of the termination fee required hereunder, including without limitation all Debt Obligations owed by Provider to each of its Lenders, Provider shall: (i) cause each such Lender to terminate its security interest in the Microgrid assets owned by Provider as of the Early Termination Date, and (ii) transfer all right, title and interest in such Microgrid assets to City."

4. The third paragraph of Exhibit F to the Agreement, entitled "Termination Payment Schedule" is hereby modified by deleting therefrom the first sentence thereof, which provides: "For the Debt Obligation, if the agreement is terminated early and there is remaining debt, including any unpaid principal, interest penalties and/or fees, due from the Provider to its creditor, all amounts due from Provider to the creditor will be paid by the City." In substitution therefor, the following sentences are hereby added to the third paragraph of Exhibit F as if originally set forth therein: "'Debt Obligation' means, with respect to a Lender, any unpaid principal, interest, penalties, and/or fees, due from the Provider to such Lender. If there is an Early Termination and, on the Early Termination Date, there are outstanding Debt Obligations due from the Provider to a Lender, all such Debt Obligations will be paid to such Lender by the City on the Early Termination Date."

Except as so modified, Exhibit F to the Agreement shall remain unmodified and in full force and effect.

5. Except as otherwise indicated, capitalized terms in this Second Amendment not otherwise defined shall have the same meanings as those in the Agreement.

6. Except as specifically amended hereby, the Agreement remains in full force and effect in accordance with the terms thereof.

IN WITNESS WHEREOF, the parties have caused this Second Amendment to be executed by their respective duly authorized representatives.

PROVIDER:

CITY:

Bridgeport Micro-Grid LLC

City of Bridgeport

By: _____

By: _____

Name:

Name:

Title:

Title

BRIDGEPORT CITY HALL MICROGRID PROJECT

VNM EXTENSION FEE AGREEMENT

This VNM Extension Fee Agreement (this "Agreement") is entered into as of this ____ day of _____, 2016 by and between the City of Bridgeport ("City") and Bridgeport Micro-Grid LLC ("Provider").

RECITALS

A. Whereas, City and Provider entered into the Bridgeport City Hall Microgrid Project Energy Services Agreement dated October 29, 2015 (as modified from time to time, the "ESA") regarding the installation and operation of a Microgrid System (the "Project"), which is more particularly described in the ESA;

B. Whereas, in connection with the Project, on behalf of the City, City's consultant Fred Fastiggi, Managing Director of Shoreline Energy Advisors, LLC, applied for Virtual Net Metering ("VNM") with United Illuminating ("UI"), which application was approved pursuant to a certain letter from UI dated February 3, 2016 (the "Approval"), a copy of which Approval is attached hereto as Exhibit A;

C. Whereas, pursuant to the terms of the Approval, the entry date and time of the Project into the VNM Queue was January 29, 2016, at 9:53 a.m., and the City, as the applicant, then has one year from date of acceptance into the queue to obtain commercial operation, such date and time being January 29, 2017, at 9:53 a.m. (the "Deadline");

D. Whereas, in the event the City fails to satisfy the Deadline, it may request a one-time, six-month extension of its queue termination date by paying a non-refundable fee (the "Extension Fee") equal to one-half of its annual credit cap, which annual credit cap, pursuant to the Approval, is \$379,680.25;

E. Whereas, City has requested and Provider has agreed to be responsible for such Extension Fee if one is imposed on the City.

NOW THEREFORE, in consideration of \$1.00 and other good and valuable consideration, the receipt and adequacy of which are acknowledged, the parties agree as follows:

1. City and Provider hereby agree to work cooperatively and with best efforts to ensure that the City is able to obtain commercial operation by the Deadline.

2. In the event that despite such cooperation and best efforts, the Deadline is not met City agrees that it shall file all appeals as may be requested by Provider to extend the Deadline and seek a waiver of imposed fees by any available means.

3. In the event that after all appeal processes are exhausted and an Extension Fee is nonetheless imposed on the City, Provider agrees that it shall be fully liable for such Extension

Fee, and shall hold the City harmless from any Extension Fee that may be imposed upon the City.

4. The City and Provider agree to collaboratively pursue any possible legal entitlement to extend the Deadline, which right may be the result of legislative action.

5. Except as otherwise indicated, capitalized terms in this Agreement not otherwise defined shall have the same meanings as those in the Approval and the ESA.

6. Nothing set forth herein shall be deemed to amend or modify the ESA, which shall remain in full force and effect in accordance with the terms thereof.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective duly authorized representatives.

PROVIDER:

CITY:

Bridgeport Micro-Grid LLC

City of Bridgeport

By: _____

By: _____

Name:

Name:

Title:

Title

EXHIBIT A

The United Illuminating Company
157 Church Street
P. O. Box 1564
New Haven, CT 06506-0901
203.499.2000

A UIL Holdings Company

February 3, 2016

Fred Fastiggi, CEM, DGCP
Principal and Managing Director
Shoreline Energy Advisors, LLC
648 Valley Road, Suite 2
Brielle, NJ 08730

Re: January 26, 2016, Submittal of Virtual Net Metering Application: City of Bridgeport, 45 Lyon Ter.,
Bridgeport, CT

Dear Mr. Fastiggi:

The Virtual Net Metering (VNM) application submitted by your firm in part on January 5, 2016, and in completed part on January 26, 2016, on behalf of the City of Bridgeport, Connecticut, for the City of Bridgeport Microgrid Project @ City Hall, 45 Lyon Terrace, Bridgeport, CT (Project), was reviewed by UI personnel and found to be sufficient for entry into the VNM Queue based on the current rules. The maximum annual customer host credit (CAP), calculated using the information provided in Attachment 3 of the Project VNM application, is \$379,680.25 per year. The calculation of the CAP is presented in final form in the attached Excel workbook titled, VNM Application January 26, 2016 - City of Bridgeport - 45 Lyon Terrace, Bridgeport, CT - Maximum Annual Credit.xlsx. All calculations in this workbook were removed and only numerical values were presented to serve as the formal notification of the CAP value. An additional Excel workbook titled, VNM Application Jan 26, 2016 - City of Bridgeport - 45 Lyon Terrace, Bridgeport, CT - Max Annual Credit - calculations.xlsx, which includes all calculations preserved, was attached for your convenience to verify the CAP calculations.

The entry date and time into the VNM Queue is January 29, 2016, at 9:53 a.m. The requirements to remain in the Queue until commercial operation of the Project begins were specified in section III.C.2 of the July 21, 2014, Decision of the Public Utilities Regulatory Authority (PURA) in Docket No. 13-08-14, in part as follows:

The applicant then has one year from date of acceptance into the queue to obtain commercial operation. Failure to satisfy this deadline will result in immediate expulsion from the queue and application denial. The assigned credit cap will be freed to satisfy other applicants. Applicants may request a one-time, six-month extension of their queue termination date by paying a non-refundable fee equal to one-half of their annual credit cap.

The above constraint cannot be waived and UI has no flexibility when it comes to enforcing this rule.

The Project CAP was calculated using pricing from the Rate GST demand metered tariff, which is the rate schedule that the Customer Host account will most likely take electric service under when the microgrid is operational and the three existing UI accounts that will be attached to the microgrid are combined behind one UI revenue meter. As seen in the Live Links File on the worksheet titled Maximum Customer Host Credit, the maximum annual VNM credit that the Project could qualify for, in the absence of the municipal sector cap of \$800,000 per year, is \$418,525.56. However, since the maximum annual VNM credit remaining in the municipal sector is \$379,680.25 per year at the Project VNM Queue entry time, the Project can be awarded only that lower amount. If any of the projects ahead of this Project in the VNM Queue are removed from the VNM Queue, this Project will receive the VNM credits that become available, up to a maximum of \$379,680.25 per year.

The original Virtual Net Metering application submitted on November 18, 2014, on behalf of the City of Bridgeport, Connecticut, for the City of Bridgeport Microgrid Project @ City Hall, 45 Lyon Terrace, Bridgeport, CT., was awarded a CAP of \$308,874.80 per year. The entry date and time of the original VNM application into the VNM Queue was November 19, 2014, at 6:12:46 p.m. However, that project failed to become operational within a year and was subsequently terminated from the VNM Queue on December 17, 2015. When Attachment 1 of the instant application was received on January 26, 2016, the application was deemed complete and entered into the VNM Queue. Due to an increase in the available annual VNM credits remaining in the municipal sector at the time of entry into the VNM Queue over what was available at the time of entry into the VNM Queue of the original VNM application, the CAP awarded for the instant application is greater than the CAP award for the original VNM application.

Please mail a complete paper copy of the January 5, 2016, Project VMM application to me, along with the letter from James Mader that you received on January 26, 2016. The Project VNM paper application does not have to be delivered quickly, so please use whatever carrier is most economical for you. The emailed version you sent to me on January 5, 2016, in conjunction with James Mader that you sent to me on January 26, 2016, was the version used to determine the Project's place in the VNM Queue.

Please call me at (203) 499-3622 if you have any questions regarding the VNM application.

Sincerely,

Mark P. Colca
Manager, Pricing

Enclosures

Item# *118-15 Consent Calendar

Municipal Suspense Tax Book.



**Report
of
Committee
on
Budget & Appropriations**

City Council Meeting Date: JUNE 20, 2016

Attest:

Lydia N. Martinez

Lydia N. Martinez, City Clerk

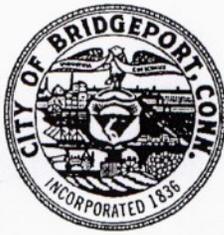
Approved by:

Joseph P. Ganim, Mayor

Date Signed :

6/25/16

RECEIVED
CITY CLERK'S OFFICE
2016 JUL -5 P 3:21
ATTEST
CITY CLERK



City of Bridgeport, Connecticut Office of the City Clerk

To the City Council of the City of Bridgeport.

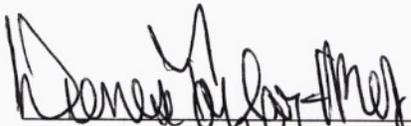
The Committee on Budget and Appropriations begs leave to report; and recommends for adoption the following resolution:

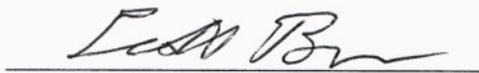
Item No. *118-15 Consent Calendar

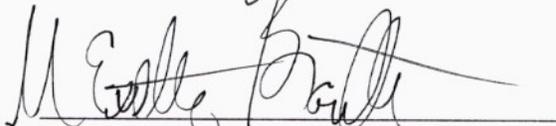
RESOLVED, That City Council of the City of Bridgeport hereby approve, as directed by the State Tax Commission under Section 12-165, a copy of Municipal Suspense Tax Book for fiscal year ending June 30, 2016; and be it further

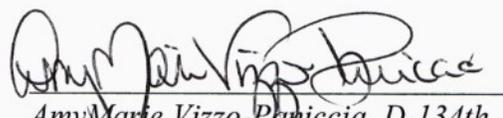
RESOLVED, That this Manual represents Grand List 2000 through 2014, which consist of Analyzed Personal Property and Motor Vehicle Taxes at the close of the fiscal year ending June 30, 2016 for the total amount of \$1,081,159.90.

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
BUDGET AND APPROPRIATIONS

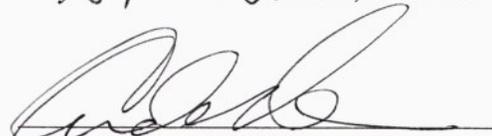


Denese Taylor-Moye, D-131st, Co-Chair

Scott Burns, D-130th, Co-Chair

M. Evette Brantley, D-132nd

Amy Marie Vizzo-Paniccia, D-134th

Anthony R. Paoletto, D-138th

Aidee Nieves, D-137th

Jose R. Casco, D-136th

City Council Date: June 20, 2016

Bill #	Name	Prop Loc	Dist/MBL	AMT SUSP	Reason
2004-02-1093139	ARAGBADA CHRISTOPHER	130 PRISCILLA ST		\$ 166.16	BK - BANKRUPTCY
2004-02-1783453	ARAGBADA CHRISTOPHER	130 PRISCILLA ST		\$ 281.62	BK - BANKRUPTCY
2005-02-4665021	BYRD SHAWN D	142 CHATHAM TERRACE		\$ 136.28	BK - BANKRUPTCY
2005-02-5476057	BYRD SHAWN D	142 CHATHAM TERRACE		\$ 230.20	BK - BANKRUPTCY
2005-02-6798991	CAMACHO DENNISSA	518 HAWLEY AVE		\$ 60.06	BK - BANKRUPTCY
2005-02-7567822	CAMACHO DENNISSA	518 HAWLEY AVE		\$ 63.76	BK - BANKRUPTCY
2005-02-7568241	CAMACHO DENNISSA	518 HAWLEY AVE		\$ 45.04	BK - BANKRUPTCY
2005-02-7568993	CAMACHO DENNISSA	11 BALD MOUNTAIN DR		\$ 43.02	BK - BANKRUPTCY
2005-03-6681295	CESPEDES MARINO	116 VINE ST		\$ 39.96	BK - BANKRUPTCY
2005-03-6772487	CESPEDES MARINO	116 VINE ST 2FLR		\$ 84.83	BK - BANKRUPTCY
2005-03-7429225	CESPEDES MARINO	116 VINE ST		\$ 125.66	BK - BANKRUPTCY
2005-03-7521334	CESPEDES MARINO	116 VINE ST		\$ 36.07	BK - BANKRUPTCY
2005-03-8334095	CESPEDES MARINO	1630 W TILGHMAN ST		\$ 177.24	BK - BANKRUPTCY
2005-04-8091737	CESPEDES MARIO	116 VINE ST		\$ 304.11	BK - BANKRUPTCY
2007-02-1052823	COSTA GRAZIANO M	41 ROGER WILLIAM RD		\$ 75.43	BK - BANKRUPTCY
2007-02-1066450	COSTA GRAZIANO M	41 ROGER WILLIAM RD		\$ 172.04	BK - BANKRUPTCY
2007-02-1093139	COSTA GRAZIANO M	41 ROGER WILLIAM RD		\$ 156.18	BK - BANKRUPTCY
2007-02-5476057	ETZOLD NICOLE M	65 ELLSWORTH ST 303		\$ 158.24	BK - BANKRUPTCY
2007-02-8707533	HARRIS GENEVIEVE L	191 PLEASANTVIEW AVE		\$ 319.75	BK - BANKRUPTCY
2007-02-8712189	HARRIS GENEVIEVE L	191 PLEASANTVIEW AVE		\$ 350.02	BK - BANKRUPTCY
2007-02-8717171	HARRIS GENEVIEVE L	80 SPRUCE ST 6B		\$ 336.56	BK - BANKRUPTCY
2007-03-6073155	HARRIS GENEVIEVE L	80 SPRUCE ST 6B		\$ 290.76	BK - BANKRUPTCY
2008-02-0040068	HILL LORETTA STEFANIE	310 BENHAM AVE #2		\$ 19.40	BK - BANKRUPTCY
2008-02-0040083	HILL LORETTA STEFANIE	310 BENHAM AVE #2		\$ 75.34	BK - BANKRUPTCY
2008-02-0040447	HILL LORETTA STEFANIE	310 BENHAM AVE #2		\$ 20.93	BK - BANKRUPTCY
2008-02-0040701	HILL LORETTA STEFANIE	310 BENHAM AVE #2		\$ 73.85	BK - BANKRUPTCY
2008-04-0083285	LAGASSE KENT E	142 UNION AVE		\$ 471.52	BK - BANKRUPTCY
2009-02-0040044	LAGASSE KENT E	142 UNION AVE		\$ 468.52	BK - BANKRUPTCY
2009-02-0040068	LAGASSE KENT E	142 UNION AVE		\$ 515.74	BK - BANKRUPTCY
2009-02-0040083	LAGASSE KENT E	142 UNION AVE		\$ 458.00	BK - BANKRUPTCY
2009-02-0042350	LNLM LLC	1535 OLD TOWN RD		\$ 26.37	BK - BANKRUPTCY
2009-02-0043812	MATTEI ANTONIO	50 LAWN ST		\$ 20.32	BK - BANKRUPTCY
2009-02-0043842	MATTEI ANTONIO	50 LAWN ST		\$ 71.19	BK - BANKRUPTCY
2009-02-0044079	MATTEI ANTONIO	50 LAWN ST		\$ 14.27	BK - BANKRUPTCY
2009-02-0044193	MATTEI ANTONIO	50 LAWN ST		\$ 109.02	BK - BANKRUPTCY
2009-02-0044268	MATTEI ANTONIO	50 LAWN ST		\$ 19.82	BK - BANKRUPTCY
2009-02-0044314	MATTEI ANTONIO	50 LAWN ST		\$ 108.12	BK - BANKRUPTCY
2009-02-0044318	MENDOZA HECTOR	629 CANTERBURY DR UNIT 28		\$ 335.20	BK - BANKRUPTCY
2009-02-0044445	MENDOZA HECTOR	629 CANTERBURY DR UNIT 28		\$ 306.58	BK - BANKRUPTCY
2011-02-0041923	RIVERA EILEEN	66 OAKVIEW CIRCLE 10		\$ 498.24	BK - BANKRUPTCY
2011-02-0042130	ROBERTS MICHAEL A	125 EZRA ST		\$ 583.36	BK - BANKRUPTCY
2011-02-0042350	ROBERTS MICHAEL A	125 EZRA ST		\$ 79.27	BK - BANKRUPTCY
2011-02-0042440	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 226.49	BK - BANKRUPTCY
2011-02-0042512	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 35.01	BK - BANKRUPTCY
2011-02-0042587	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 272.32	BK - BANKRUPTCY
2011-02-0042625	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 51.28	BK - BANKRUPTCY
2011-02-0043456	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 593.94	BK - BANKRUPTCY
2011-02-0043494	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 243.42	BK - BANKRUPTCY
2011-02-0043694	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 53.81	BK - BANKRUPTCY
2011-02-0043795	ROBINSON TANISHA	19935 OAKFIELD ST		\$ 673.26	BK - BANKRUPTCY
2011-02-0043853	ROBINSON TANISHA	48 SHERMAN ST		\$ 460.24	BK - BANKRUPTCY
2011-02-0044014	ROBINSON TANISHA N	19935 OAKFIELD ST		\$ 97.68	BK - BANKRUPTCY
2012-02-0001521	SADLER TINA	629 WASHINGTON AVE		\$ 717.74	BK - BANKRUPTCY
2012-02-0002434	SADLER TINA	104 JEWETT ST 1FL		\$ 598.42	BK - BANKRUPTCY
2013-02-0002257	STEWART DONNA	324 TRUMAN ST		\$ 77.68	BK - BANKRUPTCY
2013-02-0003817	STEWART EAGLES DONNA M	324 TRUMAN ST		\$ 266.02	BK - BANKRUPTCY
2013-03-0070195	STEWART EAGLES DONNA M	324 TRUMAN STREET		\$ 180.54	BK - BANKRUPTCY
2013-03-0073298	STEWART EAGLES DONNA M	324 TRUMAN STREET		\$ 177.60	BK - BANKRUPTCY
2013-03-0100949	WAITERS FELICIA A	296 BERKSHIRE RD		\$ 215.77	BK - BANKRUPTCY

Bill #	Name	Prop Loc	Dist/MBL	AMT SUSP	Reason
2013-03-0120432	WAITERS FELICIA A	296 BERKSHIRE AV		\$ 145.74	BK - BANKRUPTCY
2013-03-0120433	WAITERS FELICIA A	296 BERKSHIRE RD		\$ 467.94	BK - BANKRUPTCY
2013-03-0120434	WAITERS FELICIA A	296 BERKSHIRE AV		\$ 155.72	BK - BANKRUPTCY
2013-03-0121417	WAITERS FELICIA A	296 BERKSHIRE RD		\$ 422.40	BK - BANKRUPTCY
2013-03-0122317	WAITERS FELICIA A	296 BERKSHIRE RD		\$ 374.30	BK - BANKRUPTCY
2013-03-0123673	WHALEN SUSAN A	90 DOBSON ST		\$ 131.51	BK - BANKRUPTCY
2013-04-0101106	WHALEN SUSAN A	90 DOBSON ST		\$ 195.80	BK - BANKRUPTCY
2014-02-0000279	WHALEN SUSAN A	68 JANET CIRCLE UNIT		\$ 561.49	BK - BANKRUPTCY
2014-02-0000553	WILSON EWART S	480 DOGWOOD DR		\$ 135.26	BK - BANKRUPTCY
2014-02-0000554	WILSON EWART S	480 DOGWOOD DR		\$ 66.72	BK - BANKRUPTCY
2014-02-0000776	WILSON EWART S	480 DOGWOOD DR		\$ 71.15	BK - BANKRUPTCY
2014-02-0000877	WILSON EWART S	480 DOGWOOD DR		\$ 68.78	BK - BANKRUPTCY
2007-02-5478840	FOUNTAIN FRANKLIN D	24 CARLSON AVE		\$ 316.12	DE - DECEASED
2007-02-6797269	FOUNTAIN FRANKLIN D	314 MADISON AVE		\$ 267.84	DE - DECEASED
2007-02-6798991	GANLEY THOMAS A	3205 MADISON AVE 25		\$ 107.18	DE - DECEASED
2008-02-0044193	KEEL WILLIAM D	73 KENNEDY DR		\$ 124.06	DE - DECEASED
2008-02-0044268	KEEL WILLIAM D	73 KENNEDY DR		\$ 113.94	DE - DECEASED
2009-02-0042126	LEWIS ANTHONY J	393 LAUREL AVE 315		\$ 185.46	DE - DECEASED
2009-02-0044560	MUSE JAMES E JR	1166 CENTRAL AVE		\$ 474.74	DE - DECEASED
2009-02-0045257	PAOLETTA DONNA J	11 HALLMARK HILL DR		\$ 55.07	DE - DECEASED
2010-02-0042889	PETERS LENNON V	1375 NORTH AVE 202		\$ 424.10	DE - DECEASED
2010-02-0043812	PETERS LENNON V	1375 NORTH AVE 202		\$ 384.86	DE - DECEASED
2012-02-0002987	SANCHEZ ANGEL G	143 GARFIELD AVE		\$ 20.78	DE - DECEASED
2012-02-0003817	SANCHEZ ANGEL G	143 GARFIELD AVE		\$ 24.30	DE - DECEASED
2012-03-0058714	SANCHEZ ANGEL G	143 GARFIELD AVE		\$ 15.22	DE - DECEASED
2002-02-7932989	A G I RUBBER CO	141 STRATFORD AVE	P--0000950	\$ 3,028.03	OB - OUT OF BUSINESS
2002-03-6277222	A G I RUBBER CO	141 STRATFORD AVE		\$ 5,042.63	OB - OUT OF BUSINESS
2002-03-6681295	A G I RUBBER CO	141 STRATFORD AVE		\$ 4,671.58	OB - OUT OF BUSINESS
2002-03-6760268	A G I RUBBER CO	141 STRATFORD AVE		\$ 4,776.26	OB - OUT OF BUSINESS
2003-02-1066450	A G I RUBBER CO	141 STRATFORD AVE		\$ 4,776.26	OB - OUT OF BUSINESS
2003-02-1783453	A G I RUBBER CO	141 STRATFORD AVE		\$ 6,191.74	OB - OUT OF BUSINESS
2004-02-5476057	ASPHALT CONTRACTORS	2170 COMMERCE DR	P--2150425	\$ 8,720.25	OB - OUT OF BUSINESS
2004-02-6798991	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 8,514.00	OB - OUT OF BUSINESS
2004-02-7567822	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 9,194.63	OB - OUT OF BUSINESS
2004-02-7568241	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 7,990.14	OB - OUT OF BUSINESS
2004-02-7568993	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 8,175.76	OB - OUT OF BUSINESS
2004-02-7932989	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 6,540.60	OB - OUT OF BUSINESS
2004-03-6277222	BODINE CORP	317 MOUNTAIN GROVE ST	P--0019700	\$ 6.02	OB - OUT OF BUSINESS
2004-03-6681295	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 72,815.42	OB - OUT OF BUSINESS
2004-03-7429225	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 63,276.56	OB - OUT OF BUSINESS
2004-03-8334095	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 64,746.60	OB - OUT OF BUSINESS
2005-02-1066450	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 51,797.28	OB - OUT OF BUSINESS
2000-03-5756335	A & A STEEL FABRICATING CO INC	93 THOMPSON ST	P--2111990	\$ 5,108.40	OB - OUT OF BUSINESS
2000-03-6060568	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 6,620.14	OB - OUT OF BUSINESS
2001-02-1053358	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 5,752.90	OB - OUT OF BUSINESS
2001-03-6060568	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 5,886.54	OB - OUT OF BUSINESS
2001-03-6277222	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 4,709.24	OB - OUT OF BUSINESS
2001-04-6597839	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 6,104.84	OB - OUT OF BUSINESS
2002-02-1053358	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 6,215.48	OB - OUT OF BUSINESS
2002-02-1066450	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 6,266.40	OB - OUT OF BUSINESS
2002-02-1783453	A & A STEEL FABRICATING CO INC	93 THOMPSON ST		\$ 6,266.40	OB - OUT OF BUSINESS
2002-02-7932989	A G I RUBBER CO	141 STRATFORD AVE	P--0000950	\$ 3,028.03	OB - OUT OF BUSINESS
2002-03-6277222	A G I RUBBER CO	141 STRATFORD AVE		\$ 5,042.63	OB - OUT OF BUSINESS
2002-03-6681295	A G I RUBBER CO	141 STRATFORD AVE		\$ 4,671.58	OB - OUT OF BUSINESS
2002-03-6760268	A G I RUBBER CO	141 STRATFORD AVE		\$ 4,776.26	OB - OUT OF BUSINESS
2003-02-1066450	A G I RUBBER CO	141 STRATFORD AVE		\$ 4,776.26	OB - OUT OF BUSINESS
2003-02-1783453	A G I RUBBER CO	141 STRATFORD AVE		\$ 6,191.74	OB - OUT OF BUSINESS
2003-02-5476057	A&B INDUSTRIES	670 WORDIN AVE	P--2106505	\$ 787.50	OB - OUT OF BUSINESS
2003-02-6798991	A&B INDUSTRIES	670 WORDIN AVE	P--2106505	\$ 1,135.44	OB - OUT OF BUSINESS
2003-02-7567822	A&B INDUSTRIES	670 WORDIN AVE	P--2106505	\$ 11,610.00	OB - OUT OF BUSINESS
2003-02-7932989	A&B INDUSTRIES	670 WORDIN AVE		\$ 15,045.76	OB - OUT OF BUSINESS

Bill #	Name	Prop Loc	Dist/MBL	AMT SUSP	Reason
2003-03-6277222	A&B INDUSTRIES	670 WORDIN AVE		\$ 13,074.76	OB - OUT OF BUSINESS
2003-03-6681295	A&B INDUSTRIES	670 WORDIN AVE		\$ 13,378.50	OB - OUT OF BUSINESS
2003-03-6760268	A&B INDUSTRIES	670 WORDIN AVE		\$ 10,702.80	OB - OUT OF BUSINESS
2003-03-8334095	A&B INDUSTRIES	670 WORDIN AVE		\$ 11,099.70	OB - OUT OF BUSINESS
2004-02-5476057	ASPHALT CONTRACTORS	2170 COMMERCE DR	P--2150425	\$ 8,720.25	OB - OUT OF BUSINESS
2004-02-6798991	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 8,514.00	OB - OUT OF BUSINESS
2004-02-7567822	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 9,194.63	OB - OUT OF BUSINESS
2004-02-7568241	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 7,990.14	OB - OUT OF BUSINESS
2004-02-7568993	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 8,175.76	OB - OUT OF BUSINESS
2004-02-7932989	ASPHALT CONTRACTORS	2170 COMMERCE DR		\$ 6,540.60	OB - OUT OF BUSINESS
2004-03-6277222	BODINE CORP	317 MOUNTAIN GROVE ST	P--0019700	\$ 6.02	OB - OUT OF BUSINESS
2004-03-6681295	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 72,815.42	OB - OUT OF BUSINESS
2004-03-7429225	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 63,276.56	OB - OUT OF BUSINESS
2004-03-8334095	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 64,746.60	OB - OUT OF BUSINESS
2005-02-1066450	BODINE CORP	317 MOUNTAIN GROVE ST		\$ 51,797.28	OB - OUT OF BUSINESS
2005-02-1093139	BRIDGEPORT METAL GOODS MFG CO	365 CHERRY ST	[D R] P--0025700	\$ 20,400.65	OB - OUT OF BUSINESS
2005-02-4149341	BRIDGEPORT METAL GOODS MFG CO	365 CHERRY ST	[D R] P--0025700	\$ 42,027.36	OB - OUT OF BUSINESS
2005-02-7932989	CENTRO HISPANO C/O D SACOTO	955 CONNECTICUT AVE		\$ 28,687.24	OB - OUT OF BUSINESS
2005-02-7948214	CENTRO HISPANO C/O D SACOTO	955 CONNECTICUT AVE		\$ 24,929.20	OB - OUT OF BUSINESS
2005-02-8716440	CENTRO HISPANO C/O D SACOTO	955 CONNECTICUT AVE		\$ 25,508.34	OB - OUT OF BUSINESS
2005-02-8716441	CENTRO HISPANO C/O D SACOTO	955 CONNECTICUT AVE		\$ 20,406.68	OB - OUT OF BUSINESS
2005-04-8091745	COMDAR	1069 CONNECTICUT AVE	P--2109085	\$ 1,380.00	OB - OUT OF BUSINESS
2006-02-1050600	COMDAR	1069 CONNECTICUT AVE	P--2109085	\$ 974.76	OB - OUT OF BUSINESS
2006-02-1052823	COMDAR	1069 CONNECTICUT AVE	P--2109085	\$ 1,008.00	OB - OUT OF BUSINESS
2006-02-1066450	COMDAR	1069 CONNECTICUT AVE	P--2109085	\$ 3,303.14	OB - OUT OF BUSINESS
2006-02-1093139	COMDAR	1069 CONNECTICUT AVE	P--2109085	\$ 7,740.00	OB - OUT OF BUSINESS
2006-02-1782775	COMDAR	1069 CONNECTICUT AVE		\$ 10,030.50	OB - OUT OF BUSINESS
2006-02-3022068	COMDAR	1069 CONNECTICUT AVE		\$ 8,716.50	OB - OUT OF BUSINESS
2006-02-4149341	COMDAR	1069 CONNECTICUT AVE		\$ 8,919.00	OB - OUT OF BUSINESS
2006-02-4665021	COMDAR	1069 CONNECTICUT AVE		\$ 7,135.20	OB - OUT OF BUSINESS
2007-03-8141726	HE PALMER SERVICES	679 LINDLEY ST	P--2108740	\$ 7,740.00	OB - OUT OF BUSINESS
2007-03-8141734	HE PALMER SERVICES	679 LINDLEY ST		\$ 10,030.50	OB - OUT OF BUSINESS
2007-03-8237871	HE PALMER SERVICES	679 LINDLEY ST		\$ 8,716.50	OB - OUT OF BUSINESS
2007-03-8274521	HE PALMER SERVICES	679 LINDLEY ST		\$ 8,919.00	OB - OUT OF BUSINESS
2007-03-8274530	HE PALMER SERVICES	679 LINDLEY ST		\$ 7,135.20	OB - OUT OF BUSINESS
2007-03-8663587	HE PALMER SERVICES	679 LINDLEY ST		\$ 9,249.76	OB - OUT OF BUSINESS
2008-02-0040044	HE PALMER SERVICES	679 LINDLEY ST		\$ 9,417.38	OB - OUT OF BUSINESS
2013-03-0079226	VENUS NAILS	2285 EAST MAIN ST		\$ 256.94	OB - OUT OF BUSINESS
2013-03-0083663	VENUS NAILS	2285 EAST MAIN ST		\$ 55.98	OB - OUT OF BUSINESS
				\$ 1,081,159.90	

Item# *135-15 Consent Calendar

Budget Transfer to FY 2016-2017 General Fund
Budget From: State Contingency B Account
#01610000-57017 (\$905,000) To: Board of
Education Account #01800000-51000(\$905,000).



**Report
of
Committee**

Budget & Appropriations

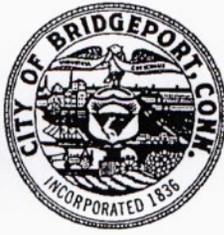
City Council Meeting Date: JUNE 20, 2016

Attest: *Lydia N. Martinez*
Lydia N. Martinez, City Clerk

Approved by: *Joseph P. Ganim*
Joseph P. Ganim, Mayor

Date Signed : 7/5/16

RECEIVED
CITY CLERK'S OFFICE
2016 JUL -5 P 3:22
ATTEST
CITY CLERK



City of Bridgeport, Connecticut Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on Budget and Appropriations begs leave to report; and recommends for adoption the following resolution:

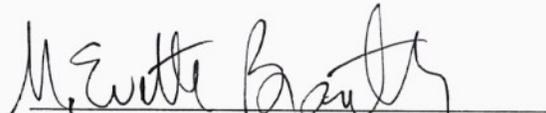
Item No. *135-15 Consent Calendar

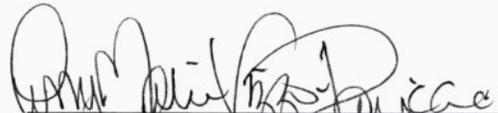
RESOLVED, That the attached Justification Document regarding a Budget Transfer from Fiscal Year 2016-2017 General Fund Budget for the Board of Education From: State Contingency B Account #01610000-57017 (\$905,000) To: Board of Education Account #01800000-51000 (\$905,000) in order to be in compliance with the State MBR requirement be, and hereby is APPROVED.

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
BUDGET AND APPROPRIATIONS

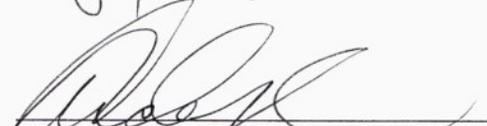

Denese Taylor-Moye, D-131st, Co-Chair

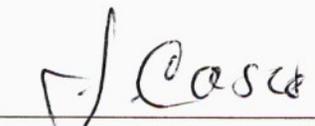

Scott Burns, D-130th, Co-Chair


M. Evette Brantley, D-132nd


Amy Marie Vizzo-Pariccia, D-134th


Anthony R. Paoletto, D-138th


Aidee Nieves, D-137th


Jose R. Casco, D-136th

City Council Date: June 20, 2016

CITY OF BRIDGEPORT
Office of Policy & Management
JUSTIFICATION DOCUMENT
BUDGET MODIFICATION/JD #1

BE IT RESOLVED:

That the Common Council of the City of Bridgeport finds that the unencumbered balance of the "transferred from" appropriation(s) listed below equals or exceeds the estimated expenditures of the City required for such purpose during the remainder of the current fiscal year. The Council finding that the remaining amount after transfer is sufficient for all expenditures of the City for the purpose thereof during the budget year is justified by the following determination of facts and actions taken:

To be in compliance with State MBR requirement and move Council Adopted Education increased funds to the BOE's direct appropriations.

Appropriation Account Number	Allocated To	Approved Budget	Amount of Transfer	After Transfer
		FY 2016-2017	FY 2016-2017	
01610000-57017	From	\$3,609,516	(\$905,000)	\$2,704,516
01800000-51000	To	\$7,747,326	\$905,000	\$8,652,326
Total		\$11,356,842	\$0	\$11,356,842

REVENUES:

A. BE IT FURTHER RESOLVED:

That the Common Council finds that such transfer of funds will not reduce city revenues or revenue estimates for the current or future fiscal year.

COMMENTS:

Please make the above budget transfer revision to reflect a more accurate distribution of funds.

Chairman Budget/Appropriations Committee:

Date of action:

Item# *14-15 Consent Calendar

Approval of Tax Anticipation Notes (TANS) To Pay Current Expenses and Obligations of the City.



**Report
of
Committee
on
Budget & Appropriations**

City Council Meeting Date: JUNE 20, 2016

Attest: *Lydia N. Martinez*
Lydia N. Martinez, City Clerk

Approved by: *[Signature]*
Joseph P. Ganim, Mayor

Date Signed : *6/22/16*

RECEIVED
CITY CLERK'S OFFICE
2016 JUN 22 A 11: 20
ATTEST
CITY CLERK



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on Budget and Appropriations begs leave to report; and recommends for adoption the following resolution:

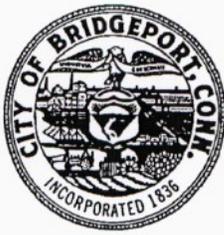
Item No. *144-15 Consent Calendar

APPROVAL OF TAX ANTICIPATION NOTES To Pay Current Expenses and Obligations of the City

BE IT RESOLVED, that having received the recommendation of the Mayor of the City of Bridgeport (the "City") with respect to the action authorized herein, the City Council of the City of Bridgeport (the "City Council") hereby approves the appropriation of an amount up to \$15,000,000.00 and the issuance of general obligation tax anticipation notes secured by the City's full faith and credit (the "Notes"), in an aggregate amount up to \$15,000,000.00 (exclusive of Financing Costs, as hereinafter defined) for the purposes of (i) paying current expenses and obligations of the City as are determined by the Mayor, the Finance Director and the Treasurer (collectively, the "Officials") to be in the best interest of the City to pay through the issuance of the Notes; and (ii) financing such additional costs and expenses, in an amount not to exceed one percent (1%) of such authorization, as the Officials shall approve for the funding of necessary and appropriate financing and/or issuance costs including, but not limited to legal, financial advisory, investments fees, net temporary interest or other financing and transactional costs, credit enhancement, trustee, underwriters' discount, printing and administrative expenses, as well as the costs of the establishment and maintenance of any reserve pursuant to Chapter 109, Chapter 112 and other chapters of the Connecticut General Statutes (the "Financing Costs"); and

BE IT FURTHER RESOLVED, the Officials are further authorized on behalf of the City to make temporary borrowings as authorized by the Connecticut General Statutes, including, but not limited to Section 7-405a of the Connecticut General Statutes, and to issue notes of the City in anticipation of the receipt of tax collections and such notes shall be issued and renewed at such time and with such maturities, requirements and limitations as provided by the provisions of this resolution and the Connecticut General Statutes; and

BE IT FURTHER RESOLVED, that the City Council hereby authorizes the Officials, if the Officials determine it is in the City's best interest, to acquire, on behalf of the City, bond insurance or other forms of credit enhancement guaranteeing the Notes on such terms as the Officials determine to be appropriate, such terms to include, but not be limited to, those relating to fees, premiums and other costs and expenses incurred in connection with such credit enhancement, the terms of payment of such expenses and costs and such other undertakings as the issuer of the credit enhancement shall require; and the Officials, if they determine that it is appropriate, are authorized, on the City's behalf, to grant security to the issuer of the credit enhancement to secure the City's obligations arising under the credit enhancement, including the establishment of a reserve from proceeds of the Notes; and



City of Bridgeport, Connecticut

Office of the City Clerk

Report of Committee on Budget and Appropriations

Item No. *144-15 Consent Calendar

-2-

BE IT FURTHER RESOLVED, that the City Council hereby authorizes the Officials to determine the date, maturity, prices, interest rates whether fixed or floating, form, manner of sale (whether by negotiation or public sale) or other terms and conditions of the Notes, including the terms of any reserve that might be established as authorized herein, whether any of the Notes issued will be issued as taxable notes and whether the Notes will be issued in one or more series on the same or one or more separate dates, all in such a manner as the Officials shall determine to be in the best interest of the City, and to take such actions and to execute such documents, or to designate other officials or employees of the City to take such actions and to execute such documents, as deemed to be necessary or advisable and in the best interests of the City by the Officials in order to issue, sell and deliver the Notes; and

BE IT FURTHER RESOLVED, that the City Council hereby authorizes the Officials in connection with the issuance of the Notes to execute and deliver on behalf of the City such reimbursement agreements, remarketing agreements, standby bond purchase agreements, interest rate swap agreements, and other agreements for the purpose of managing the interest rate fluctuations and risks and any other appropriate agreements the Officials deem necessary, appropriate or desirable to the issuance of the Notes and the Officials are hereby authorized on behalf of the City to secure the payment of such agreements with the full faith and credit of the City, if they deem it necessary, appropriate or desirable; and

BE IT FURTHER RESOLVED, that the Notes shall be signed by the Mayor, the Treasurer and the Finance Director provided that such signatures of any two of such officers of the City affixed to the Notes may be by facsimiles of such signatures printed on the Notes, and each of such Officials and any designee of any of them is authorized to take such actions, and execute such agreements, instruments and documents, on behalf of the City, that they deem necessary, appropriate or desirable to consummate the intendment of this and the foregoing resolutions.



City of Bridgeport, Connecticut Office of the City Clerk

Report of Committee on Budget and Appropriations
Item No. *144-15 Consent Calendar

-3-

RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
BUDGET AND APPROPRIATIONS

Denese Taylor-Moye, D-131st, Co-Chair

Scott Burns, D-130th, Co-Chair

M. Evette Brantley, D-132nd

Amy Marie Vizzo-Paniccia, D-134th

Anthony R. Paoletto, D-138th

Aidee Nieves, D-137th

Jose R. Casco, D-136th

City Council Date: June 20, 2016

Item# 123-15

Professional Services Agreement with LAZ Parking LTD. LLC to Improve Metered Parking as a Public Convenience and to enhance Economic Development.



Report
of
Committee
on

Contracts

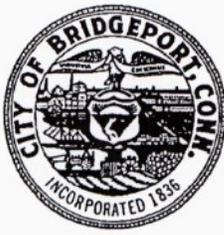
City Council Meeting Date: June 20, 2016

Attest: Lydia N. Martinez
Lydia N. Martinez, City Clerk

Approved by: Joseph P. Ganin
Joseph P. Ganin, Mayor

Date Signed: _____

RECEIVED
CITY CLERK'S OFFICE
2016 JUL -5 P 3:22
ATTEST
CITY CLERK



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on **Contracts** begs leave to report; and recommends for adoption the following resolution:

Item No. 123-15

**Resolution of the City Council
Concerning Approval of Professional Services Agreement (as Amended)
With LAZ Parking LTD. LLC
For Parking Solutions**

WHEREAS, the City of Bridgeport conducted a parking assessment in 2014 by TimHaahs Engineers + Architects;

WHEREAS, the City issued a Request For Qualifications that has resulted in the selection of LAZ Parking LTD. LLC as the selected consultant to assist the City to improve metered parking in the Downtown area and other areas around the City by demonstrating several types of parking meters to the general public, by soliciting and taking into account public perceptions, problems and needs, by changing parking meters so that they accept coins, cash, credit and debit cards, by improving the management of collections and enforcement through coordination of the work being done by City employees, by introducing best management practices, and by planning for improvements that can be accomplished in several phases over time;

WHEREAS, the selected consultant has represented that, as a result of its experience and knowledge of best management practices, it can increase the City's parking collections and enforcement revenues above current levels and without impacting the City's FY2017 budgeted revenues so that incremental new revenues can be used as a source of funding to compensate it for its professional services; and

WHEREAS, the City and the selected consultant have negotiated a Professional Services Agreement.

NOW, THEREFORE, BE IT RESOLVED:

THAT, the City Council hereby accepts the proposed Professional Services Agreement, as amended;



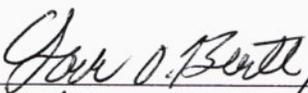
City of Bridgeport, Connecticut Office of the City Clerk

Report of Committee on Contracts
Item No. 123-15

-2-

THAT the City Council hereby approves the Professional Services Agreement, as amended, in substantially the form attached hereto subject to final review of the City Attorney and authorizes the Mayor or his designee to execute all documents, take all other actions and do all other things in furtherance of and consistent with this resolution in the best interests of the citizens of the City of Bridgeport.

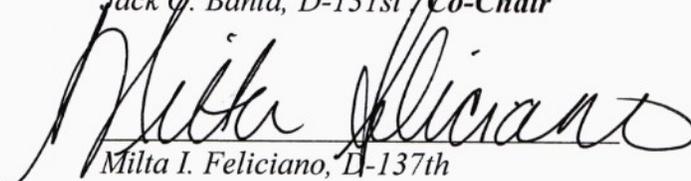
RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
CONTRACTS



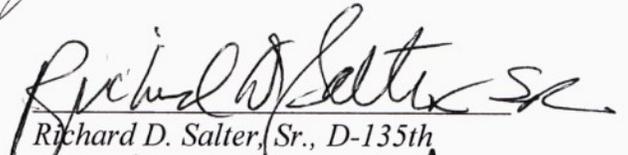
Jack Q. Banta, D-131st, Co-Chair



Jeanette Herron, D-133rd, Co-Chair

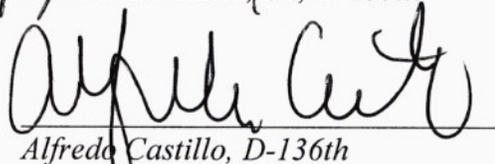


Milta I. Feliciano, D-137th

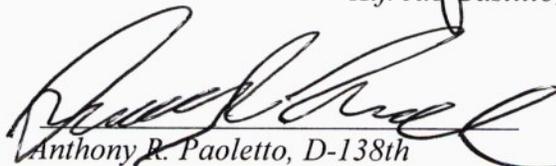


Richard D. Salter, Sr., D-135th

James Holloway, D-139th



Alfredo Castillo, D-136th



Anthony R. Paoletto, D-138th

City Council Date: June 20, 2016

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made and entered into as of the day of June, 2016, by and between the **CITY OF BRIDGEPORT**, a municipal corporation, located in Bridgeport, Connecticut, acting through its Department of Public Facilities (hereinafter referred to as "City" or "**Owner**") and **LAZ Parking LTD. LLC**, a Connecticut limited liability company, having an address at 15 Lewis Street, Hartford, CT 06103 (hereinafter referred to as "**Consultant**").

WHEREAS, the City recognizes the importance of improving metered parking and payment options in the downtown and other areas of the City as a public convenience and to enhance economic development for the City's retail businesses, new and existing residents, and visitors to the City;

WHEREAS, in 2014 the City commissioned a study from TimHaahs Engineers + Architects that resulted in a "Downtown Parking System Assessment Final Report" that contained an analysis of the City's current parking resources, the levels of demand and usage, limitations within the system's resources and management, and recommendations for various parking strategies and solutions that the City might consider exploring (see **Exhibit A** attached);

WHEREAS, in order to obtain professional guidance and implementation in this effort to improve metered parking, the Owner advertised a Request for Qualifications on February 21, 2016 for professional consulting services for parking solutions, procurement, and management services ("**RFQ**") (see **Exhibit B** attached);

WHEREAS, the Consultant submitted its proposal dated March 9, 2016 ("**Proposal**") (see **Exhibit B** attached);

WHEREAS, the Owner selected the Consultant based upon its qualifications and experience, its willingness to use its purchasing power to obtain selected equipment, software and other needs at the most competitive prices, and further based upon the Consultant's statements and representations made in its Proposal and during the interview process and began negotiations that resulted in this Agreement;

WHEREAS, the Owner anticipates that the Project will be executed in several phases and therefore seeks to enter into this Agreement as a master agreement with the assignment of tasks to the Consultant as the need arises and funding is available based upon the issuance of additional task orders ("**Task Orders**");

WHEREAS, the City will keep in its employ those City employees who currently

perform parking meter collections and enforcement ("**City Employees**") and the Consultant is prepared to augment such resources as the Owner and the Consultant deem necessary under the circumstances;

WHEREAS, the initial Task Order ("**Task Order No. 1**") involves (a) a demonstration of several modern parking meters to the general public, (b) enlisting public comment, (c) overseeing the installation of new meters, (d) managing the collections and enforcement processes, and (e) instituting accounting and reporting mechanisms (see **Exhibit F** attached); and

WHEREAS, the compensation payable to the Consultant will be funded by additional revenues that the Consultant generates from the use of more efficient meters, more consistent meter maintenance, and more efficient collection and enforcement practices, so that such compensation is generated by the Consultant's own expertise in the industry and start-of-the-art management practices, and does not rely on revenues currently anticipated in the Owner's FY2017 budget.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties mutually agree as follows:

DEFINITIONS

The following definitions will be used throughout this Agreement, unless the context requires otherwise:

"**Approval**" or "**Approved**" means, with respect to the administration and performance of this Agreement, that the Owner has given its written approval to the Consultant when required, including but not limited to, the approval of budgets, Task Orders, directions, changes or deviations from or with respect to Task Orders, additional expenses, substitutions, time delays, schedule changes, etc.

"**Consultant**" means LAZ Parking Ltd. LLC, acting through the Consultant's Representative, and its Approved consultants and subcontractors designated in writing from time to time during the term of this Agreement.

"**Consultant's Representative**" means a specific individual or individuals designated in writing by the Consultant to the Owner from time to time as its representative or representatives with respect to the Project. At the inception of this Agreement, the Consultant's Representative shall be Stathis Manousos, Vice President of Business Development & Regional Manager.

"**Owner**" means the City of Bridgeport, a municipal corporation, acting through the

Owner's Representative who shall be designated in writing from time to time during the term of this Agreement.

"Owner's Representative" means a specific individual or individuals designated in writing by the Owner to the Consultant from time to time during the term of this Agreement as its representative or representatives with respect to the Project. At the inception of this Agreement, the Owner's Representative shall be Virginia Malheiro, the Deputy Chief Administrative Officer, or her designee set forth in writing to the Consultant.

"Project Manager" for the Consultant means _____, acting through a specific individual or individuals designated in writing from time to time during the term of this Agreement to the Owner as its representative or representatives with respect to the Project specified in a Task Order. At the inception of this Agreement, the Project Manager shall be _____, or his/her designee set forth in writing to the Owner.

"Project" means in general the long-term improvement, in phases, of the City's parking resources, payment options, collections and enforcement management, and the addition and supplementation of other features and services to enhance economic development and enhance visitors' and users' experience in navigating the City as requested by the City in one or more Task Orders assigned to the Consultant.

"Services" means the planning, testing, inspection, procurement, analyses, and other necessary and related professional services required by a Task Order for the completion of the work described therein.

"Task Schedule" means the schedule of milestones and other time requirements established in each Task Order.

"Task" or **"Task Order"** means a description of the Services requested from the Consultant, the format of which is described generally in this Agreement, and the description of the particular Services requested from the Consultant in a Task Order issued from time to time during the term of this Agreement.

"Term" means the duration of this Agreement, commencing upon the date specified by the Owner in a Notice to Proceed on Task Order No. 1 and ending either on (a) the completion of the final Task Order then outstanding or (b) the earlier termination of this Agreement as provided herein, or (c) June 30, 2021, whichever event shall first occur. The Owner reserves the right to extend the term of this Agreement, in writing, for one or more additional years, at its sole discretion, on terms and

conditions mutually agreed to between the parties.

ARTICLE II

BASIC AGREEMENT

1.1 Structure of the Agreement

A. **Consultant's Qualifications.** The Consultant represents that it is duly-organized under the laws of the State of Connecticut and is qualified and experienced in the fields of parking design, implementation, procurement, and management in accordance with the requirements of the Owner as set forth in one or more Task Orders. The parties are entering into this Agreement with the understanding that the Consultant will provide services through its own forces but utilizing the currently-employed City personnel who are involved in parking collections and enforcement functions, and related services and the user of additional Consultant personnel as necessary for the completion of each Task Order. The licenses of the Consultant, where licensing is required, shall be submitted to the Owner prior to the execution of this Agreement or promptly in advance of engaging any subcontractor and consultant not identified to the Owner at the time of the execution of this Agreement.

B. **Use of Task Orders.** The consulting Services required by this Agreement will be assigned by Task Order to allow for the sequential or partial completion of work related to the Project in response to the City's proposed Project requirements. The Owner shall request Services by one or more Task Orders. The content, schedule and Compensation for each Task Order shall be negotiated prior to commencing Services under such Task Order.

C. **Assignment of Tasks.** The Owner shall identify and inform the Consultant of Tasks that it wishes the Consultant to perform, each such Task to be set forth in a written Task Order upon mutual agreement of the terms and conditions thereof between the Owner and the Consultant. Each such agreed upon additional Task Order will be considered an amendment to this Agreement, shall be incorporated by reference into this Agreement and shall become a part hereof as if fully set forth herein. Each such agreed upon Task Order shall be commenced by the Consultant within five (5) business days of receipt of a written notice to proceed or on such later date that may be specified therein (each, a "**Notice to Proceed**").

D. **Task Order Format.** A format for a Task Order is attached as **Exhibit C**. Its inclusion as part of this Agreement illustrates the general framework to be used in

authorizing each and every Task Order requiring the Consultant's Services for the duration of this Agreement. Compensation for a Task Order may be developed on a lump sum or not-to-exceed price, a cost plus basis, a time-and-materials basis, or other method deemed mutually agreeable between the parties. If based on a time-and-materials method, the Consultant will be required to prepare an estimate of man-hours for each Hourly Billing Rate (defined below) to be utilized through the Consultant's forces or through each subcontractor employed or to be employed to perform each Task Order for the duration of the Task Order. Items of work such as software licenses and other reimbursable expenses shall also be listed as individual line items. After negotiations with the Owner, the manpower estimate shall be attached to the Task Order.

E. Authority to Request Additional Tasks or Services. It is understood and agreed by the parties that, upon the Approval of this Agreement, only the Owner's Representative, designated by the Owner in writing from time to time to the Consultant, shall have the authority to add Tasks or Services to this Agreement.

1.2 Compensation. The Owner shall compensate the Consultant for the authorized Services to be performed pursuant to this Agreement as follows:

A. Basis. The Consultant shall be compensated for each Task Order as follows: The parties shall select a lump sum or not-to-exceed basis, time-and-materials, cost plus fee, negotiated fee per task order, or other basis for compensation (hereinafter "**Compensation**"). If required by the Owner, the Consultant shall submit projections for each month during the projected duration of such Task Order of the amounts of Compensation to be requested including its best estimate of Reimbursable Expenses (defined below) in order for the Owner to appropriately allocate funds for such Compensation.

B. Established Hourly Rates Per Job Category. Compensation to the Consultant payable on an hourly basis, whether for its own forces or those of its subcontractors and consultants, shall be computed on the basis of Approved hourly rates ("**Hourly Billing Rates**"). A job category hourly rate schedule for Services to be performed by the Consultant, its subcontractors and consultants is attached hereto as **Exhibit D** and incorporated herein by reference, which rates will apply for the duration of the Task Order. All employees shall perform work only in the job categories for which they are qualified using objective standards acceptable in the industry and at the rates set forth in such exhibit. Requisitions for payment shall contain details and backup information reasonably acceptable to the Owner and shall be charged against each hourly rate or individual line item identified on each Task Order.

C. **Reimbursable Expenses.** The Consultant shall be reimbursed for only those expenses set forth on **Exhibit E** attached hereto and made a part hereof or other expenses Approved by the Owner ("Reimbursable Expenses"). Any additional reimbursable expenses shall not be paid without the prior approval of the Owner. Except as otherwise set forth in this Agreement, hourly rates for Services are inclusive of the Consultant's, its subcontractor's and sub-consultant's respective normal overhead expenses, benefits, taxes, insurance, per diem expenses, and the like.

1.3 **Payment.** Payment of the Compensation set forth herein shall be made to the Consultant as follows:

A. **Submission of Invoices.** Payment of the Compensation set forth in this Agreement shall be made monthly in accordance with the terms of each Task Order. The accumulated total Compensation at the completion of each Task Order, excluding Compensation for additional services requested in writing by the Owner in connection with each such Task Order, if any, shall not exceed the agreed-to Compensation payable for Services to be performed under each Task Order.

C. **Timing of Submission; Payment; Interest.** Invoices shall be submitted by the twentieth (20th) day of the month for Services rendered during the previous month. The Owner shall have thirty (30) days to review each complete invoice, and payment of all undisputed amounts for Compensation, shall be made within forty-five (45) days after receipt thereof. Notwithstanding anything herein to the contrary, Compensation shall not be paid on disputed invoices or portions thereof and no interest shall be payable to the Consultant on amounts withheld by the Owner based upon a good faith dispute with the Consultant. Services must be invoiced promptly and Services that are not invoiced within sixty (60) of being performed will not be recognized for payment.

D. **Responsibility for Certain Payments.** The Consultant shall remain responsible, and shall indemnify and hold harmless the Owner, from and against all liability for the withholding and payment of all Federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies or employee benefit requirements (under ERISA, state law or otherwise) now existing or hereafter enacted and attributable to the Consultant, its subcontractors and consultants and their respective employees.

E. **Unauthorized Charges.** The Consultant expressly understands and agrees that the Owner shall not be liable for the payment of any Services or other work performed by the Consultant, its subcontractors and consultants based upon

unauthorized representations of or directions from officers, agents or employees of the Owner other than the Owner's Representative which exceed the Budget for this Project ("**Unauthorized Charges**") unless the Consultant submits in writing to the Owner within thirty (30) days of rendering Services or other work that is not authorized or that may exceed the Budget a request for approval of such Unauthorized Charges. Unauthorized Charges that are not brought to the Owner's attention within such 30-day period will not be honored and payment therefore will be deemed waived by the Consultant, its subcontractors and consultants.

1.4 Use of Consultants and Subcontractors. The Consultant has retained or will retain with the Owner's Approval as subcontractors or consultants, at its sole cost and expense, full-service, licensed (where required) professionals to render the categories of service to complete each Task Order. The names and qualifications of such consultants will be disclosed to the Owner in writing for review and Approval prior to entering into any Task Order. The Consultant shall inform the Owner in writing in advance of engaging any other consultants not identified at the time of execution of a Task Order. The Owner shall have the right, in the exercise of its reasonable business judgment, to reject any such additional or substitute consultant or subcontractor and to request the Consultant to submit alternative proposals. The retention of such consultants and subcontractors shall not diminish or reduce the overall responsibility of the Consultant under this Agreement for the successful completion of the Task Order work.

1.5 Project Responsibility and Staffing.

A. Consultant's Staffing. The Consultant Representative will represent the Consultant in all matters relating to the contractual relationship between the Owner and the Consultant, which person may be removed or replaced as set forth herein in writing from time to time (the "**Consultant's Representative**") in the manner set forth below. It is agreed that the Consultant shall not remove the Consultant's Representative without the prior written Approval of the Owner unless such individual has ceased his or her employment with the Consultant. However, the Consultant's Representative shall be removed and replaced, without cost or expense to the Owner, at the written request of Owner. If the Owner requests that the Consultant's Representative be replaced, the Owner shall be permitted to terminate this Agreement in the event a replacement, reasonably satisfactory to the Owner in the Owner's sole discretion, is not provided promptly.

B. Consultant's Project Manager. The Consultant shall designate a project manager in writing for each Task Order (the "**Consultant's Project Manager**"). The Consultant's Project Manager shall have responsibility for day-to-day activities on the

Project, communications with the Owner's Representative and coordination of the work including, but not limited to, progress reports, meetings, schedule, deliverables and other typical contract administration functions.

C. **Consultants and Subcontractors.** The Consultant staff for each Task Order will consist of, at a minimum, the staff identified by the Consultant in the professional categories approved by the Owner at the time of execution of a Task Order. The Consultant represents that all consultants and subcontractors employed by it in connection with this Agreement possess the requisite licensing (where required), education, training and experience to perform their job descriptions and functions in a competent and professional manner with respect to this Project. No consultant or subcontractor shall be replaced without the prior written approval of Owner. The Owner may, without incurring cost or expense, require the replacement of any consultant or subcontractor identified in a Task Order in the sole reasonable discretion of the Owner upon written notice to the Consultant.

1.6 **Time.** The Consultant shall complete each Task Order required by this Agreement in a timely fashion in accordance with a schedule for each Task Order (each, a "**Schedule**"). Once the parties hereto have agreed to the Schedule for a Task Order, all dates set forth in the Schedule, as the same may be amended from time to time in accordance with this Agreement, shall be **TIME OF THE ESSENCE**.

A. **Timely Performance an Essential Condition.** It is hereby understood and agreed by the Consultant that the date of commencement, the dates of required intermediate milestones, and the time for completion, as specified in this Agreement and in the accepted Schedule for the Services to be completed by the Consultant with respect to each Task Order issued by the Owner, are **ESSENTIAL CONDITIONS** of this Agreement.

B. **Commencement of Services.** It is mutually understood and agreed that the Services of the Consultant hereunder for each Task Order shall be commenced within five (5) days after the issuance of a Notice to Proceed by the Owner or on such later date specified therein.

1.7 **Representations and Warranties.** The Consultant represents and warrants, as of the date hereof and throughout the Term of this Agreement, as follows:

A. **Use of Qualified Personnel, Consultants and Subcontractors.** The Consultant represents that it is an entity comprised of duly-licensed employees and consultants, where licensing is required, has the requisite experience to undertake and complete the Services pursuant to the requirements of this Agreement, has in its employ, or will engage at its sole cost and expense, licensed (where required),

experienced, qualified and trained personnel, subcontractors and consultants, and will use, or require those in its employ to use, quality equipment accurately calibrated, where accurate measurement is necessary, to competently perform the Services required by each Task Order.

B. Consultant Possesses Adequate Resources and Personnel. The Consultant represents that it is financially stable and has adequate resources and personnel to complete the Services in a timely fashion.

C. No Conflicts. The Consultant has disclosed, or shall disclose, in writing prior to the execution of any Task Order, all conflicts or potential conflicts of interest that may or are likely to have an adverse affect on its ability to independently protect the Owner's interests in connection with the Project, including but not limited to, the nature and specifics of its relationship with any other participants in the Project, other consultants and subcontractors, and the like. The Consultant represents that its performance of the Services described herein, and its representation of the Owner, will not result in a conflict of interest, will not violate any laws or contractual obligations with third parties, and is an enforceable obligation of the Consultant.

D. Prior Approval of All Consultants. The Consultant will not engage any consultant or subcontractor for any of the Services for any Task Order without prior written notice to and written Approval by the Owner and receipt of the Owner's written consent, except for those consultants and contractors specifically identified in this Agreement.

E. No Violation of Law. The Consultant represents that neither it, nor any of its officers, directors, owners, employees or, to the best of its knowledge any of its approved subcontractors and consultants, have committed a criminal violation of federal or state laws arising directly or indirectly from its business operations that resulted in the imposition of a monetary fine, injunction, criminal conviction or other sanction, and further represents that the Consultant shall take all reasonable steps to ensure that its officers, directors, owners, employees, agents, subcontractors and consultants shall comply with the requirements of all laws, rules and regulations applicable to this Agreement or to the conduct of its or their businesses in the performance of the Services under this Agreement.

F. Quality and Performance of Services. The Consultant represents that it will perform, or ensure the performance by others of, the Services in a good and workmanlike manner consistent with the level of skill and care ordinarily exercised by members of the profession currently practicing in the State of Connecticut under similar conditions and will diligently pursue the completion of such Services in accordance with the terms of this Agreement.

G. **Licenses and Permits.** The Consultant represents that it possesses, and will ensure that its subcontractors and consultants possess, all professional licenses and other licenses and permits in the State of Connecticut that may be required to perform the Services required by this Agreement.

H. **Observance of Proprietary Rights.** The Consultant represents and warrants that it will take reasonable steps to ensure that the performance of the Services will not infringe upon or misappropriate any United States copyright, trademark, patent, or the trade secret or other proprietary material of any third persons. Upon being notified of such a claim, the Consultant shall, at the request of the Owner and in the Owner's sole discretion, (i) defend through litigation or obtain through negotiation the right of the Owner to continue using the Services of the Consultant while such claim of infringement is contested; (ii) modify the Services to be rendered at no cost, expense or damage to the Owner so as to make such Services non-infringing while preserving the original functionality, and/or (iii) replace the Services or the infringing or potentially infringing portion thereof with the functional equivalent. If the Owner determines that none of the foregoing alternatives provide an adequate remedy or resolution of the claim of infringement, the Owner may terminate all or any part of the Services and, in addition to other relief, shall be entitled to recover the amounts previously paid to the Consultant hereunder related to such claim of infringement.

I. **Communications and Coordination.** The Project Manager shall receive, control and coordinate all documents and arrange all meetings with the Consultant and third parties on behalf of the Owner. The Owner's Representative shall be informed of the nature and content of all direct communications with any third party related to the performance of the Consultant's Services.

J. **Owner Shall Not Be Billed for Certain Taxes.** The Owner is not obligated to pay certain sales, use, gross receipts taxes, ad valorem or other taxes with respect to the Services rendered by the Consultant, its consultants and subcontractors, and the Consultant agrees not to invoice the Owner therefor. The Owner reserves the right to withhold pursuant to Section 12-430(7) of the Connecticut General Statutes, a percentage of the monies owed to any party that is a non-resident of the State of Connecticut but has not received an appropriate certificate from the Commissioner of Revenue pursuant to the aforesaid statute on account of sales taxes that may be owed by such non-resident to the State of Connecticut. Upon request of the Consultant, its consultants or contractors, the Owner's Purchasing Department will issue tax-exempt certificates to any party purchasing materials or rendering services to the Project for which a tax exemption is available.

K. **Recordkeeping and Audits.** The Consultant shall keep daily, weekly and

monthly logs and other records detailing the Services rendered which shall contain sufficient detail as to type of activity performed by each employee, consultant and subcontractor working on the Project under the supervision of the Consultant, the job category of each such employee, the number of hours worked, etc. where the method of Compensation requires keeping such detailed records. Such records shall be kept at the Consultant's principal place of business in the State of Connecticut. The Owner, its agent(s), or the representatives of any funding source shall have the right to inspect such records from time to time, with or without prior notice, during normal business hours of the Consultant.

ARTICLE II

CONSULTANT'S RESPONSIBILITIES

2.1 General Description of Services

A. Customary Consulting Services. The Consultant's Services shall consist of the Services described in a Task Order, other services described in Article I hereof, and any other services normally performed by a consultant to complete a Project of this nature.

B. Scope of Consultant's Services. The scope of the Consultant's Services is described generally in this Agreement, and more specifically in each Task Order, and also include those services that are reasonable, consistent with and necessary to complete each Task Order, including but not limited to preparing and submitting written reports, keeping and distributing daily, weekly and monthly work logs, where such detailed records and reports are required by a Task Order, demonstrating the Consultant's progress with respect to the Services and to each Task Order, and the like. All Consultant's Services and documents shall fully comply with the restrictions and requirements of all laws, rules and regulations of federal, state and local governmental and quasi-governmental agencies, authorities and funding sources having jurisdiction over or otherwise related to the Project, and other parties disclosed by the Owner and otherwise known to the Consultant as of the date of this Agreement, the date of any Task Order, or the date on which, for example, any governmental agency approves any permit for the Project, if any, or which, in the exercise of the best professional judgment of an independent consultant retained by the Owner, should have been known to Consultant.

C. Notice of Meetings and Communications with Third Parties. The Consultant shall give timely notice to Owner of any meetings that the Consultant feels necessary in connection with a Task Order with utility companies or city, state

or other regulatory agencies. Scheduling of such meetings is to be done by the Consultant, after consultation with the Owner as to time and date of such meetings. Notwithstanding anything herein to the contrary, the Owner shall pay the Consultant for all pre-Approved and properly documented expenses incurred for trips on the Owner's behalf that exceed fifty (50) miles from Bridgeport, Connecticut.

D. Cooperation with Other Professionals. The Consultant shall cooperate fully with any consultant employed by the Owner in connection with the Project and professionals employed by the Owner for work related to the Project.

2.2. Distribution of Project Information. The Consultant shall promptly furnish to the Owner's Representative and other designated parties copies of all, reports, test results, correspondence, studies, meeting minutes and other verbal records on any media, created by the Consultant or which comes into the possession of the Consultant and required, desired or necessary to keep the Owner informed of the progress of the Consultant's Services, the progress of the Project, or as otherwise may be requested by the Owner pursuant to this Agreement and to a Task Order

ARTICLE III

INFORMATION AND COMMUNICATION

3.1 Information Supplied in Connection with Task Orders. The Owner shall provide information regarding its requirements in the form of Task Orders. The Owner shall furnish to the Consultant such information with reasonable promptness to avoid delay in the performance and delivery of the Services. The Consultant shall be entitled to rely upon the completeness and accuracy of any Owner-supplied information unless, in the exercise of its best professional judgment, it knows or should know that such reliance would be unreasonable, in which case the Consultant shall inform the Owner's Representative in writing through the Project Manager of the unreliability or unreasonableness of the information supplied.

3.2 Owner's Representative. The Owner's Representative at the inception of this Agreement is Virginia Malheiro, the Deputy Chief Administrative Officer, or her designee set forth in writing ("**Owner's Representative**"). Each such person or entity functioning in the capacity as the designated Owner's Representative shall act on behalf of the Owner with respect to this Agreement and all Task Orders and shall have authority to make decisions on which the Consultant can rely. The Owner's Representative shall not perform any other services performed by a Consultant. The Owner's Representative shall examine documents, at each phase of the Services performed or to be performed by the Consultant, which are submitted

by the Consultant from time to time, and shall render evaluations and decisions pertaining thereto promptly in order to avoid unreasonable delay in the performance and delivery of the Consultant's services. Any Approval or Approvals given by the Owner shall not relieve the Consultant of any of its obligations hereunder.

3.3 Project Manager; Authority to Direct Consultant. The Project Manager at the inception of this Agreement is _____ or his/her designee set forth in writing. The Project Manager shall act in the interests of the Owner with respect to this Agreement and its Task Orders and shall have the authority to examine and review any and all of the Consultant's work products and/or the Services it provides, make recommendations to the Owner regarding such work and its quality, completeness and timeliness, and carry out and execute the decisions of the Owner's Representative with respect to the Consultant, its Services and work. With respect to the hierarchy of authority to act on behalf of the Owner, the Owner's Representative has primary authority to make decisions for the Owner and to direct the Consultant in connection with this Agreement. If authorized in writing by the Owner's Representative, the Project Manager may make decisions on behalf of the Owner and give limited direction the Consultant concerning the Services and any Task Order. Any Approval or Approvals given by the Project Manager on behalf of the Owner, shall not relieve the Consultant of any of its obligations hereunder.

3.4 Independent Legal and Accounting Services. The Owner shall furnish its own legal, accounting, auditing and insurance counseling services, however, the fact that the Owner possesses such support services will not relieve the Consultant of its responsibilities pursuant to this Agreement. The Consultant shall furnish, at its own overhead expense, its own legal, accounting, auditing and insurance counseling services.

3.5 Confidential Information. Each party hereby acknowledges that it may be exposed to confidential information which may not be available to the public or discoverable under the Freedom of Information Act ("FOIA") and other proprietary information belonging to the other party or relating to its business and affairs, including, without limitation, source code and design materials for work product and other materials expressly designated or marked as confidential ("**Confidential Information**"). Confidential Information does not include (i) information already known or independently developed by the recipient; (ii) information in the public domain through no wrongful act of the party; (iii) information received by a party from a third party who was free to disclose it; (iv) information properly disclosable under FOIA or (v) information required to be disclosed by a court of law or government or quasi-governmental authority.

(b) **Covenant Not to Disclose.** Each party hereby agrees that during the term of

this Agreement and at all times thereafter it shall not use, commercialize or disclose the other party's Confidential Information to any person or entity, except to its own employees who have a "need to know," to such other recipients as the party claiming confidentiality may approve in writing in advance of disclosure, or as otherwise required by court order, statute or regulation. Each party shall use at least the same degree of care in safeguarding the other party's Confidential Information as it uses in safeguarding its own Confidential Information, but in no event shall a party use less than due diligence and care. Neither party shall alter or remove from any software, documentation or other Confidential Information of the other party (or any third party) any proprietary, copyright, trademark or trade secret legend.

ARTICLE IV

REMEDIES

4.1 **Default by Consultant.** It shall be a material default under this Agreement in the event that any of the following occur (each an "**Consultant's Default**"): (i) The Consultant fails to expeditiously perform the Services required to be performed under each Task Order through no fault of the Owner thereby delaying the commencement, progress, or delivery of the Project, or (ii) the Consultant does not promptly pay or fails to pay any subcontractor, consultant or agent of the Consultant, or (iii) the Consultant is declared to be bankrupt or insolvent, an assignment for the benefit of creditors is made by the Consultant, the Consultant shall file a voluntary petition in bankruptcy or insolvency, or a receiver shall be appointed for the Consultant and such appointment or bankruptcy or insolvency proceeding, petition, declaration or assignment is not set aside within thirty (30) days of filing, or (iv) any representation or certification made by the Consultant to the Owner shall prove to be false or misleading on the date said representation or certification is made, or (v) default shall be made in the observance or performance of any material covenant, agreement or condition contained in this Agreement required to be kept, performed or observed by Consultant, or (vi) there has been a material adverse change in the financial condition of the Consultant, or (vii) the Consultant, or any principal or officer of the Consultant shall be convicted of the commission of a crime punishable as a felony, or (viii) the Consultant violates a material provision of any laws, ordinances, rules, regulations or orders of any public authority in the performance of its duties hereunder. If such a Consultant's Default has occurred and has not been cured within thirty (30) days, with or without written notice from the Owner, the Owner may declare the Consultant to be in default hereunder and exercise any remedies available to it, including the termination of this Agreement and any Task Order(s) then outstanding. In the event that the Owner terminates the Consultant for an Event of Default that is not cured after notice and such termination becomes the

subject of dispute resolution, if the Owner's termination of the Consultant is deemed to have been wrongful or inappropriate, such termination will be deemed converted to a termination for convenience by the Owner and the Consultant's remedies shall be limited to those set forth herein with regard to termination for convenience.

4.2 Default by Owner. In the event the Owner shall fail to perform any of its material obligations pursuant to this Agreement ("**Owner's Default**"), the Consultant shall give written notice within thirty (30) days to the Owner. In the event that the Owner fails to cure a payment default within thirty (30) days after receipt of such notice or fails to cure a non-payment default within sixty (60) days after receipt of such notice, the Consultant may declare the Owner to be in default hereunder and exercise any remedies available to it.

4.3 Termination by Owner Due to Consultant's Default. If the Consultant fails to supply enough properly-skilled and licensed (where required) professionals and employees, or proper materials, or if the Consultant commits a material violation of any laws, ordinances, rules, regulations or orders of any public agency or authority having jurisdiction, or otherwise commits an Consultant's Default under this Agreement, the Owner shall give written notice within fourteen (14) days to the Consultant. In the event that the Consultant fails to cure such default within seven (7) days after receipt of such notice, the Owner may declare the Consultant to be in default hereunder and exercise any remedies available to it. The Owner may, without prejudice to any right or remedy, terminate the employment of the Consultant and take possession of all plans, specifications, drawings, analyses, test results, samples and other data prepared, obtained by or in the possession of the Consultant, whether complete or not, with respect to the Task Order or Task Orders by whatever method the Owner may deem expedient. Additionally, the Owner may pursue any legal action available to it to obtain relief for actual damages suffered by reason of the Consultant's Default hereunder. In such event, the Consultant shall be liable to compensate and reimburse the Owner for all of its loss, cost and expense, including but not limited to attorney's fees and consultant's fees, which are caused by the Consultant's Default.

4.4 Termination by Consultant. Should the Owner commit an Owner's Default that continues beyond notice and passage of the cure period provided herein without such default having been cured, the Consultant may, as its sole and exclusive remedy, terminate this Agreement upon sixty (60) days written notice. Upon such a termination, the Consultant shall be entitled to recover from the Owner all Compensation due for Services performed in accordance with the requirements of this Agreement up to the date of such termination, and Reimbursable Expenses. The Consultant may not recover any other damages, costs or expenses from the Owner other than actual damages. No exemplary, punitive or other

extraordinary damages may be claimed or recovered.

4.5 Termination by Owner Without Fault of the Consultant. Upon one hundred twenty, (120) days' prior written notice, each party shall have the right to cancel and terminate this Agreement at any time whether or not a default exists hereunder, that is, terminate for convenience, and neither party shall incur any liability to the other, or any other person by reason of such cancellation, except that, if the cancellation is for no fault of Consultant, the Owner shall pay to the Consultant all sums then due to the Consultant hereunder for Services rendered in accordance with this Agreement performed up to the date of termination.

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4.6 Transfers on Termination. In the event of any termination of this Agreement by the Owner, the Consultant shall, upon written request of the Owner, return to the Owner within seven (7) days all papers, materials, test results, samples, analyses and other items on any form of media prepared by, in the possession of, or available to the Consultant relating to the Project whether created by or at the request of the Consultant or created by others. In addition, each party will assist the other party in an orderly termination of this Agreement and the transfer of all aspects hereof, tangible and intangible. If requested by the Owner's Representative, the Consultant shall debrief the Owner with respect to the work performed and not performed to date of termination with good faith and due diligence. Such debriefing shall provide explanation, annotation, data and other information concerning drawings, schedules, deliverables and the like for which the Consultant is responsible under this Agreement. Furthermore, the Consultant shall relinquish, assign and transfer in a writing acceptable to the Owner all rights and claims to its Work Product, drawings, specifications, test results, analyses, samples and other deliverables that are part of this Agreement and take such other reasonable steps at the request of the Owner's Representative to facilitate the continuation of the work of the Consultant by another professional.

4.7 Resolution of Disputes and Choice of Law. The parties agree that all disputes between them arising under this agreement or involving its interpretation, if they cannot be first resolved by mutual agreement, shall be submitted to a court of competent jurisdiction over the parties located in Fairfield County, Connecticut.

4.8 Claims For Additional Compensation and Time. If an event occurs or other circumstances arise during the performance of the work that establish or may tend to establish a claim by the Consultant for additional Compensation and/or additional time to perform, the Consultant shall promptly make such claim to the Owner in writing within fourteen (14) days of the occurrence of such event or circumstances setting forth the facts giving rise to such claim under this Agreement and the additional Compensation or contract time requested by the Consultant. The

Consultant shall not undertake to perform additional work without the prior written approval of the Owner. All claims for additional Compensation or additional contract time that are not asserted in writing within such 14-day period are deemed waived by the Consultant.

ARTICLE V

INDEMNIFICATION AND INSURANCE

5.1 **Indemnification.** The Consultant represents and warrants that it will employ its best professional judgment in the performance of the Services hereunder to ensure that its Services are free from errors that were known or should have been known to the Consultant in the exercise of reasonable care. To the fullest extent permitted by law, the Consultant, on behalf of itself and its subcontractors, consultants and agents (the "**Indemnitor**"), agrees to indemnify, save and hold Owner, its elected officials, department heads, employees, subcontractors and consultants (the "**Indemnitee**") harmless from and against any and all liability, damage, loss, claim, demand, action and expenses of any nature whatsoever, including, but not limited to costs, expenses, consulting fees and reasonable attorneys' fees which arise out of or are connected with: (i) any negligent act, error or omission by the Indemnitor in the performance of this Agreement; (ii) the negligent failure of the Indemnitor to comply with the laws, statutes, ordinances or regulations of any governmental or quasi-governmental agency or authority having jurisdiction over the Project; or (iii) the breach of any material term or condition of this Agreement by the Indemnitor. The provisions of this indemnification article shall not be construed as an indemnification of the Indemnitee for any loss or damage attributable to the sole act or omission of the Indemnitee. The indemnity set forth above shall survive the expiration or any earlier termination of this Agreement.

5.2 **Insurance.** The following insurance coverage is required of the Consultant and it is understood that the Consultant will require other coverage from every consultant and subcontractor in any tier according to the work being performed and shall ensure that all insurance coverage is issued and in force in accordance with the terms hereof.

A. **Coverage Required.** The Consultant shall procure, present to the Owner in advance of any Services performed, and maintain in effect for the term of this Agreement without interruption the insurance coverages identified below with insurers licensed to conduct business in the State of Connecticut and having a minimum Best's A + 15 financial rating or other rating acceptable to the City.

Errors and Omissions Insurance (claims made form) will be provided by all consultants and other professionals involved in the Project with minimum limits of \$3,000,000, or as otherwise required by the Owner.

Commercial General Liability (occurrence form) insuring against claims or suits brought by members of the public alleging bodily injury or personal injury or property damage and claimed to have arisen out of operations conducted under this Agreement. Coverage shall be broad enough to include premises and operations, contingent liability, contractual liability, completed operations (24 months), broad form property damage, care, custody and control, with limitations of a minimum \$1,000,000 per occurrence and \$2,000,000 combined primary and excess coverage for each occurrence/aggregate and \$300,000 property damage.

Business Automobile insuring against claims or suits brought by members of the public alleging bodily injury or personal injury or property damage and claimed to have arisen out of the use of owned, hired or non-owned vehicles in connection with business. Coverage will be broad enough to include contractual liability, with limitations of \$1,000,000 combined primary and excess coverage for each occurrence/aggregate with a combined single limit for bodily injury, personal injury and property damage.

Workers' Compensation insuring in accordance with statutory requirements in order to meet obligations towards employees in the event of injury or death sustained in the course of employment. Liability for employee suits shall not be less than \$500,000 per claim.

The above insurance requirements may be satisfied through a combination of a primary and umbrella insurance policy.

B. General Requirements. All policies shall include the following provisions:

Cancellation notice—The Owner shall be entitled to receive from all insurance carriers a commitment that the carrier will endeavor to provide not less than 30 days' prior written notice of cancellation, non-renewal or reduction in coverage, such notices to be given to the Owner at the following address: Purchasing Agent, City of Bridgeport, Margaret E. Morton Government Center, 999 Broad Street, Bridgeport, Connecticut 06604.

Deleted: policy endorsement whereby

Certificates of Insurance—All policies will be evidenced by an original certificate of insurance on a ACORD-25S form delivered to the Owner and authorized with original signature or stamp of the insurer or a properly-authorized agent or representative reflecting all coverage required, such certificate to be delivered to the Owner prior to any work or other activity commencing under this Agreement.

Additional insured—The Consultant, its consultants and subcontractors will arrange with their respective insurance agents or brokers to name on all policies of liability insurance the Owner, its elected officials, officers, department heads, employees and agents, at no additional cost to the Owner, on all policies of primary and excess insurance coverages as additional insured parties by policy endorsement, and as loss payee with respect to any damage to property of the Owner, as its interest may appear. The undersigned shall submit to the Owner upon commencement of this Agreement and periodically thereafter, but in no event less than once during each year of this Agreement, evidence of the existence of such insurance coverages in accordance with the terms of this Agreement. The City shall be designated as follows:

“The City of Bridgeport, its appointed and elected officials, department heads, employees and agents, ATIMA
Attention: Purchasing Agent
Margaret E. Morton Government Center
999 Broad Street
Bridgeport, Connecticut 06604”

ARTICLE VI MISCELLANEOUS

6.1 **Singular, Plural, Gender, etc.** Wherever in this Agreement the context so requires, the singular number shall include the plural number and vice versa, and

any gender herein used shall be deemed to include the feminine, masculine or neuter gender.

6.2 Professional Services Contract. This Agreement is entered into solely to provide for the work of various Task Orders for work related to the Project and to define the rights and obligations, risks and liabilities of the parties hereto. This Agreement, and any document or agreement entered into in connection herewith, shall not be deemed to create any other or different relationship between the Consultant and the Owner other than as expressly provided herein. The Consultant acknowledges that the Owner is not a partner or joint venturer with the Consultant and that the Consultant is not an employee or agent of the Owner.

6.3 Prohibition Against Assignment. The Consultant may not transfer, hypothecate or in any way alienate or assign its interest in this Agreement or delegate any duties to be performed by it hereunder without the prior written consent of Owner. The Owner may assign its interest in this Agreement at any time to any person or entity that assumes the Owner's obligations from the date of the assignment hereunder; provided, however, that absent express consent in writing by the Consultant, such assignment shall not release the Owner from its obligations to the Consultant hereunder for payment of all amounts due the Consultant pursuant to this Agreement.

6.4 Time of the Essence. All dates set forth in this Agreement, and/or in any accepted Task Order Schedule, as may be amended from time to time, is agreed to be critical to the completion of the Project and shall be considered of the essence to this Agreement.

6.5 Notices. All notices, requests, demands or changes of address required or desired by either party shall be in writing and shall be either personally delivered, delivered by messenger or overnight delivery service, or be delivered by registered or certified mail, return receipt requested, postage prepaid, and addressed to the other party at the address heretofore set forth (each a "**Notice**"). All Notices shall be deemed received, in the case of personal or overnight delivery service, upon receipt, or in the case of mailing, on the date of receipt thereof by the party to whom it is addressed or, if receipt is refused, upon the expiration of forty-eight (48) hours from the time of deposit of such mailed notice in an office of the United States Postal Service. A change of address of a party shall be set forth in the same manner as other required notices.

6.6 No Waiver. No waiver of any party's default hereunder by the other party hereto at any one time shall be construed as a waiver by such party of any subsequent breach of the same or another term of this Agreement by the other party.

6.7 Ownership of Documents. All drawings, specifications, analyses, surveys, test results, models, plans, computer programs, databases and other work product prepared by the Consultant or anyone employed by the Consultant in any form or media upon creation are and shall be the sole and exclusive property of the Owner, including without limitation all copyrights, rights of reproduction and reuse, and other interests relating thereto. The Owner and any entity affiliated with the Owner may reuse all such documents and data for future work in connection with the Project. Except for termination of the Consultant's services as a result of a default, the Consultant shall have an irrevocable, non-exclusive license to copy and use such documents and data and may retain copies of such documents and data for re-use in the conduct of its professional practice.

6.8 Successors and Assigns. This Agreement shall be binding upon, and inure to the benefit of the Owner and the Consultant and their respective successors, assigns and legal representatives.

6.9 Captions. The captions and headings contained herein are for convenience only and are not to be construed as part of this Agreement, nor shall the same be construed as defining or limiting in any way the scope or intent of the provisions hereof.

6.10 Governing Law; Venue. This Agreement shall be construed in accordance with the laws of the State of Connecticut. Any legal action brought to enforce any provision or obtain any interpretation of this Agreement or for other relief shall be brought in a State or Federal court of competent jurisdiction over the parties in Bridgeport, Connecticut without regard to conflict of laws rules.

6.11 Entire Agreement. Each party acknowledges that there are no prior or contemporaneous oral promises, undertakings or agreements in connection with this Agreement that are not contained herein. This Agreement may be modified only by a written agreement signed by all parties hereto. All previous negotiations and agreements between the parties hereto, with respect to the transactions set forth herein, are merged into this instrument, the documents or other materials referenced herein, the Task Orders, and amendments hereto mutually agreed to in writing by the parties, which together fully and completely express the parties' rights and obligations.

6.12 Partial Invalidity. If any term or provision of this Agreement is believed to be illegal, unenforceable or in violation of the laws, statutes, ordinances or regulations or any public agency or authority having jurisdiction over the parties or the Project, then, such matter shall be submitted to arbitration in accordance with this Agreement

to determine whether such term or provision is severable or if this Agreement is deemed to be a whole by a fair construction of its terms and provisions under Connecticut law. If such term or provision is found to be severable, this Agreement shall remain in full force and effect, such term shall be deemed stricken therefrom and this Agreement shall be interpreted, when possible, so as to reflect the intentions of the parties as indicated by any such stricken term or provision. If such term is not found to be severable, this Agreement may be terminated by either party upon the giving of prompt written notice within ten (10) days after such determination, whereupon the rights and obligations of the parties shall be determined in accordance with the provisions of this Agreement as if a mutual, voluntary termination had occurred.

6.13 Survival. The terms, provisions, representations, warranties and certifications contained in this Agreement, or inferable therefrom, shall survive the completion of the Project, or the earlier termination of this Agreement as to the Services completed to the date of such termination, subject to all applicable statutes of limitation and repose.

6.14 Waiver of Liens. The Consultant hereby waives any right it may have to file or assert a mechanic's or materialmen's lien against the Project site or against the Project, including but not limited to, any rights granted to the Consultant by the laws of the State of Connecticut.

6.15 Excusable Delay. The parties hereto, respectively, shall not be in default of this Agreement if either is unable to fulfill, or is delayed in fulfilling, any of its obligations hereunder, or is prevented or delayed from fulfilling its obligations, in spite of its employment of best efforts and due diligence, as a result of extreme and unseasonable weather conditions, natural disasters, catastrophic events, mass casualties to persons or significant destruction of property, war, governmental preemption in a national emergency, enactment of law, rule or regulation or change in existing laws, rules or regulations which prevent any party's ability to perform its respective obligations under this Agreement, or actions by other persons beyond the exclusive control of the party claiming hindrance or delay. If a party believes that a hindrance or delay has occurred, it shall give prompt written notice to the other party of the nature of such hindrance or delay, its effect upon such party's performance under this Agreement, the action needed to avoid the continuation of such hindrance or delay, and the adverse effects that such hindrance or delay then has or may have in the future on such party's performance. Notwithstanding notification of a claim of hindrance or delay by one party, such request shall not affect, impair or excuse the other party hereto from the performance of its obligations hereunder unless its performance is impossible, impractical or unduly burdensome or expensive, or cannot effectively be accomplished without the cooperation of the party claiming

delay or hindrance, The occurrence of such a hindrance or delay may constitute a change in the scope of Services, and may result in the need to adjust the Compensation in accordance with the terms of this Agreement.

6.16 **Non-Discrimination.** The City requires that the Consultant in the conduct of its Services hereunder not discriminate against any party or person on the basis of sex, race, gender, nationality, sexual orientation or identification, disability, veteran status or other disadvantage.

6.17 **Precedence of Documents.** The documents constituting this Agreement set forth in Paragraph 6.11 are intended to be complementary and shall be read together to include everything necessary for the proper execution and completion of the work set forth in every Task Order whether specified therein or not. However, to the extent that any conflicts, inconsistencies or ambiguity exist in the contract documents, the Consultant shall perform the more stringent requirement or adhere to the higher standard of work or performance involved. In the event of an irreconcilable conflict, then a determination shall be made by review of the various contract documents in the following descending order of precedence: This Agreement; any Task Order; any properly-executed change or amendment to a Task Order.

6.18 **Council Approval of Agreement Required.** This Agreement may become effective upon the execution thereof by all parties and delivery of a fully-executed original to the Consultant. The Office of the City Attorney shall determine if the City Council must approve this Agreement, in which case it shall not become effective until the City Council of the City of Bridgeport approves the same, the Mayor executes the Agreement or it becomes effective pursuant to the terms of the City

Charter, and the Consultant receives an executed original thereof complete with all Schedules and Exhibits.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF BRIDGEPORT

By: _____

Name:

Title:

duly-authorized

CONSULTANT

By: _____

Name:

Title:

duly-authorized

Exhibit A

Tim Haahs Assessment

Exhibit B

RFQ and Consultant's Proposal

Exhibit C

Task Order Format

This Task Order No. ____ is made as of this ____ day of _____, [year] under the terms and conditions established in the Professional Services Agreement between the Owner and the Consultant dated _____, and shall constitute an amendment to such Agreement. This Task Order is issued for the following purpose, consistent with the Project defined in the Agreement:

[Brief description of the Project elements to which this Task Order applies.]

Section A—Scope of Services

A.1. The Consultant shall perform the following Services:

A.2. The following Services are not included in this Task Order, but shall be provided as additional Services if Approved in writing by the Owner.

A.3. In conjunction with the performance of the foregoing Services, the Consultant shall provide the following submittals/deliverables ("**Deliverables**") to the Owner:

Section B—Task Schedule

The Consultant shall perform the Services and deliver the related documents, if any, according to the following Task Schedule:

Section C—Compensation

C.1. In return for the performance of the Services under this Task Order, the Owner shall pay the Consultant Compensation in the amount of [dollars], payable according to the following terms:

C.2. Compensation for any additional Services requested under this Task Order, if any, shall be paid by the Owner to the Consultant according to the following terms:

Section D—Owner's Responsibilities

The Owner shall perform and/or provide the following in a timely manner so as not to delay the performance or completion of the Services by the Consultant. Unless otherwise provided in this Task Order, the Owner shall bear all costs incident to compliance with the following:

Section E—Other Provisions

The parties agree to the following additional provisions with respect to this Task Order:

Except to the extent modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

Owner

By: _____

Name:

Title:

Consultant

By: _____

Name:

Title:

Exhibit D

Hourly Rates

Exhibit E

Reimbursable Expenses

Exhibit F

Task Order No. 1

This Task Order No. 1 is made as of this ___ day of June, 2016 under the terms and conditions established in the Professional Services Agreement between the Owner and the Consultant dated _____, 2016 and shall constitute an amendment to such Agreement. This Task Order is issued for the following purpose, consistent with the Project defined in the Agreement:

The purpose of this Task Order is to launch the initial phase of the City's parking meter and parking solutions Project so that significant results, such as the selection of a desired multi-pay parking meter can be commenced and concluded, the solicitation and consideration of public input on the selected meter and the City's Project generally can be obtained, the first round of parking meter acquisition and installation can be accomplished, and future management and planning steps can be taken for the Downtown and potentially other areas of the City in the future.

Section A—Scope of Services

A.1. The Consultant shall perform the following Services:

- Schedule demonstrations of 3 – 4 multi-pay parking meters having different functionality to the general public **by June 30, 2016**
- Solicit public comment regarding current perceptions, experience and desired improvements in current parking accommodations **by June 30, 2016**
- Assist the City in selecting the most appropriate multi-pay meter and determine the number of new meters that can be acquired within the Consultant's proposed Budget and where such new meters can be located for maximum effect **by June 30, 2016**
- Recommend the areas of the Downtown where the new meters will have the maximum positive impact
- Acquire on the City's behalf through the Consultant's buying power in the industry the most favorable pricing for the new meters
- Oversee the installation of the new meters promptly after acquisition
- Manage the current parking meter operation, maintenance, collection and enforcement processes with the assistance of the City departments and current City employees in order to achieve better coordination, reporting, accountability and other efficiencies
- Improve or establish accountability and reporting mechanisms

A.2. The following Services are **not** included in this Task Order, but shall be

provided as additional Services if Approved in writing by the Owner on mutually agreeable terms.

Establishing a local office for customer service, parking information, walk-in ticket payments, and parking operations

A.3. In conjunction with the performance of the foregoing Services, the Consultant shall provide the following submittals/deliverables ("**Deliverables**") to the Owner:

See Section A.1. above

Section B—Task Schedule

The Consultant shall perform the Services and deliver the related documents, if any, according to the following Task Schedule:

See Section A.1 above

Section C—Compensation

C.1. In return for the performance of the Services under this Task Order, the Owner shall pay the Consultant Compensation on the basis of _____ in the amount of \$ _____ (dollars), payable as follows:

C.2. Compensation for any Additional Services requested under this Task Order or a subsequent Task Order shall be paid in accordance with mutually agreeable terms.

Section D—Owner's Responsibilities

The Owner shall perform and/or provide the following in a timely manner so as not to

delay the performance or completion of the Services by the Consultant. Unless otherwise provided in this Task Order, the Owner shall bear all costs incident to compliance with the following:

Section E—Other Provisions

The parties agree to the following additional provisions with respect to this Task Order:

Except to the extent modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

Owner

By: _____
Name:
Title:

Consultant

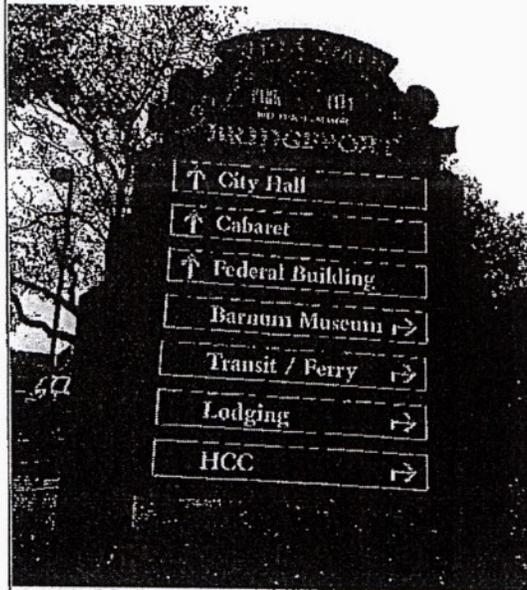
By: _____
Name:
Title:

Bridgeport, Connecticut

City of Bridgeport

Downtown Parking System Assessment Final Report

May 28, 2014



TimHaahs
ENGINEERS & ARCHITECTS

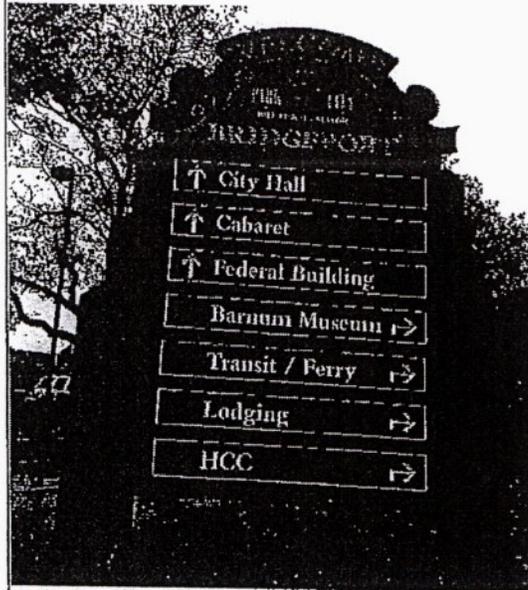
144 Livingston Avenue
New Brunswick, NJ 08901
T. 732.253.0690
F. 732.253.0689

Bridgeport, Connecticut

City of Bridgeport

Downtown Parking System Assessment Final Report

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Executive Summary

The City of Bridgeport (City) in partnership with its Bridgeport Regional Business Council (BRBC) and Bridgeport Downtown Special Service District (DSSD), engaged the team of Timothy Haahs and Associates, Inc. (TimHaahs) to perform a parking system review for the City's current parking operations to propose appropriate recommendations to enhance the parking system.

Proper management of the City's downtown's parking assets is a critical element to maintaining and enhancing the downtown district and to support and encourage economic development. The City owns and manages the on-street parking consisting of approximately 823 parking spaces in the downtown district. Off-street supply available to the public consists of approximately 3,326 parking spaces in privately owned garages and lots. As the off-street spaces are not controlled or operated by the City, the focus of the parking assessment relates to on-street parking.

Through site visits, observations, and meetings with the City and BRBC representatives, TimHaahs has made recommendation with the intent of accomplishing the following:

- Maximizing the utilization of the parking assets for various users;
- Providing increased convenience and a higher level of parking patron comfort and convenience with upgraded parking payment technology, wayfinding, and communications;
- Centralizing parking operations to improve responsiveness, operating procedures and maximize revenues;
- Modifying parking rates and regulations to better accommodate patrons; and
- Generating additional revenue to support the parking system and downtown enhancement initiatives through rate adjustments, additional on-street meter placements, and the extension of enforcement hours in the downtown district.

Downtown Parking Districts

In an effort to develop a better understanding of the parking demand for various downtown areas, TimHaahs divided the study area into five distinct districts based on their primary parking generators and activities. These districts are referenced throughout the report. Please refer to Exhibit 2 in the report for the District map.

- District 1 – Core Business District
- District 2 – Courthouse/Theatre District
- District 3 – Municipal District
- District 4 – Downtown North District
- District 5 – Community College/Lafayette Blvd. District

Parking Adequacy Analysis

To analyze the downtown parking adequacy, we compare the parking demand against the **effective parking supply**. Effective parking supply is a "cushion" that is applied to the parking supply to compensate for improperly parked vehicles, spaces lots due to maintenance or snow removal, and the flow of vehicles in and out of parking spaces. For this analysis, we have applied a 90% effective factor for all on-street supply. The parking adequacy analysis indicates that throughout the entire study area there is presently adequate on-street parking supply in all districts except District 3. In District 3 (Municipal District), on-street adequacy during the peak time is extremely limited and at virtually full occupancy. This means that parkers will experience some frustration when searching for on-street parking in this area. The following table summarizes the peak occupancy level and the parking adequacy of City managed on-street parking spaces.

District	On-Street		
	Effective Supply	Peak Demand 10:30am	Adequacy
District 1	219	116	103
District 2	217	175	42
District 3	108	106	2
District 4	93	55	38
District 5	104	49	55
Total	741	501	240

Parking Enhancement Recommendations

Based on our review and observations of the City’s downtown parking system there are noteworthy opportunities to continue to enhance the Bridgeport parking system. Specifically, to enhance patron and user convenience and maximize the utilization of the City’s parking assets we have presented various recommendations that are financially self-supportive. The recommendations include:

Adjust meter time limits appropriate to demand level

On-street meter time limits throughout the downtown study area are predominantly 2 hours. In the core business areas of downtown along Main Street the City should adjust meter time limits to 90 minutes to promote additional turnover and availability of these high demand spaces. In the peripheral and underutilized areas of the downtown, the City should expand the time limit to 4 hours and 8 hours to provide longer term parking and increase the utilization of the parking spaces. The expansion of the time limits should occur with the implementation of pay-by-cell services as outlined in the report.

Implement a loading zone permit program

Due to the challenge of enforcing loading zones in the core business district, the City should implement loading zone permit program that would allow business owners with a valid permit to legally utilize loading zones for loading purposes. The permit would provide access to the loading zone for non-commercial vehicles for a limited time (15 minutes) to load and unload. This program will reduce the conflict between business owners and parking enforcement officers and effectively regulate the use of the loading zones.

Install additional on-street meters

Based on previous parking assessments by the City and our observations, there is the opportunity to install additional meters in the downtown study area. We identified locations to install approximately 199 additional meters. The additional meters will increase conveniently located parking supply, reduce parker confusion related to legal and illegal parking locations, and generate additional revenue to support other parking system and downtown enhancements. For the new locations we recommended redeploying digital meters that would be replaced by new credit card enabled meters at high demand locations.

Review parking rates and implement variable rate pricing

The existing on-street meter rate of \$1.00 per hour is on par with other peer Cities in the region. However, this rate has been in place for over seven (7) years. As the City implements enhancements and upgrades to its parking system and the delivery of parking services, the City should consider a rate adjustment within the next two (2) years to offset system improvement costs. In addition, in certain location the City should adjust rates depending on parking demand. For example in the area of the County Courthouse, the rate should be adjusted to be on par with the off-street lots providing parking to court visitors.

Upgrade parking payment equipment - credit card enabled meters

Improved parking meter technology and payment options will enhance the convenience for downtown parkers and increase payment compliance. Historically, adding user payment options generates additional parking

revenue to cover operational and capital improvements associated with the new meters. With the ability to pay for on-street parking with credit cards and coin versus the coin only meters and pay-by-cell service, user convenience will improve and parkers will be more likely to comply with parking fees thereby increasing meter revenues. We further recommended that the credit card enabled meters only be installed at high demand locations in the study area and that the replace digital meters be redeployed to new meter locations. As parking demand increased in the study area, the City can continue the phased installation of the credit card enabled meters where the demand warrants it.

Provide and expand consistent and parking enforcement Fair and consistent enforcement of parking regulations is critical to the free flow of traffic, vehicular and pedestrian safety, and parking turnover to support local residents, retailers and merchants. To promote meter payment compliance the City should enforce meters until 6pm and on Saturday mornings as permitted by the existing ordinance. In addition the City should regularly evaluate the efficiency of the PEO's to cover their enforcement zones, the length of their enforcement routes, and their staffing schedules, to ensure that the downtown district is consistently enforced. Lastly, the City should support the PEO's by providing parking industry specific training to PEOs related to customer service and conflict resolution.

Establish standard operating procedures for meter collections and maintenance

Based on discussions with the City, there are no standard operating procedures (SOP's) for meter collections. The lack of SOP's specifically related to meter collection is a concern. Any entity that handles cash is subject to shrinkage even with standard operating procedures and controls. Accordingly, the City should create and implement SOP's for meter collections with appropriate controls to monitor the adherence to the SOP's. The city should also establish meter collections that are collected on a weekly schedule. The collection of meter zones on a weekly basis will allow revenue to be monitored in order to identify parking utilization trends, high / low demand areas, and any abnormalities related to historical revenue trends. Lastly, the City should prioritize the repair/replacement of all missing/inoperable meters in the high demand parking areas and consistently track work orders for repairs and replacement to reduce downtime.

Unify parking administration and management

The efficient and effective way to provide parking services is via a unified parking system. In this context the term "parking system" means the delivery of municipal parking services to the public by a single government entity charged with the responsibility of planning, managing, and operating all individual aspects or functions. The City should centralize parking functions and management that are presently divided between several City departments into a single department or an entity that has the full authority to plan, supervise, and operate municipal parking services. The City should take the proper steps towards developing a centralized parking operation in which all the assets are controlled and managed by a single responsibility center. The City should also establish a Parking Advisory Committee that meets on a regular basis to review, discuss, and identify parking issues or concerns with the intent of directly addressing problems and make recommendations to City council.

Promote and brand the parking system

A common problem experienced by municipal parking systems is that there is little effort expended to communicate and promote the mission, assets and functions of the parking system. In an effort to support and promote ongoing redevelopment, the City should undertake a program to inform its residents, downtown merchants, employees, shoppers, commuters, and the general public regarding how the parking system operates. The program should address the need for consistent enforcement and the value of parking assets. The City should utilize its website and social media outlets to market and communicate the parking program, promoting its mission, assets and functions.

Preliminary Financial Assessment

As part of the Downtown Parking System Assessment, TimHaahs identified recommendations to increase utilization of the City's on-street the parking assets and increase payment compliance in order to generate additional revenue to support the parking system, future parking equipment upgrades and downtown enhancement initiatives. As part of the assessment we projected the estimated annual net revenue of certain recommendations as outlined below. Based on assumptions outlined in the report, the preliminary financial

assessment estimates an annual increase in net revenues of \$255,537 in year one for implementation of the referenced recommendations:

1. Increase parking enforcement (Summons Revenue) \$137,445
2. Increase meter compliance thru expanded enforcement \$55,994
3. Installation of approximately 199 credit card enable meters \$ -18,750
4. Redeploy approximately 199 digital meters to new locations in the study area \$80,848

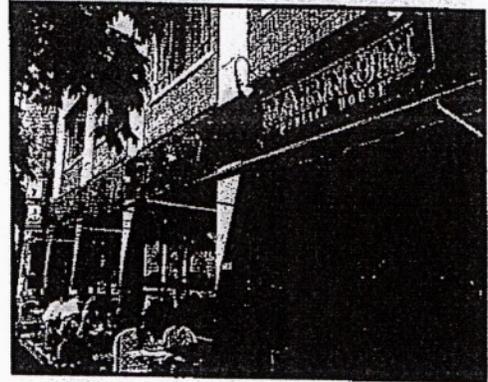
Introduction

The City of Bridgeport (City), Bridgeport Regional Business Council (BRBC) and Bridgeport Downtown Special Services District (DSSD) agree that parking is one of the critical elements necessary to develop and maintain a viable downtown center. The Stakeholders further understand that convenient parking is needed to facilitate expansion of retail, restaurant, and event activity, as well as promote economic development and revitalization, and that the City's parking resources are a valuable asset that must be managed as a system, with a single responsibility center, maximized to support downtown Bridgeport's economic and redevelopment initiatives.

The Stakeholders retained Timothy Haahs & Associates, Inc. (TimHaahs) to perform a parking system review of the City's current parking operations to propose appropriate recommendations to enhance the parking system. The recommendations contained within this report are intended to enhance patron and user convenience, maximize the utilization of the parking assets, optimize operations and management to support local businesses and residents, and generate adequate revenue to cover operating and capital maintenance costs.

In order to achieve the goals and objectives of this study, the TimHaahs team conducted the parking assessment through visits and observations of the downtown parking assets. TimHaahs met with Stakeholder representatives to discuss and understand downtown parking issues. Provided in this report are recommendations to improve downtown parking policies, strategies, and operations with the intent of accomplishing the following:

- Maximizing the utilization of the parking assets for various user groups through variable pricing and time limits, promoting increased turnover and maximizing on-street parking;
- Providing increased convenience and a higher level of parking patron comfort and convenience with upgraded parking payment technology, wayfinding, and parking facility improvements;
- Supporting redevelopment initiatives through the potential sharing or permitting of parking to support residential development;
- Centralizing parking operations to reduce costs, improve responsiveness and maximize revenues;
- Modifying parking rates and regulations to better accommodate residents, and downtown merchants and patrons; and
- Generating additional revenue to support the parking system and downtown enhancement initiatives through rate adjustments, additional on-street meter placements, and the extension of enforcement hours in the downtown district.



Study Area

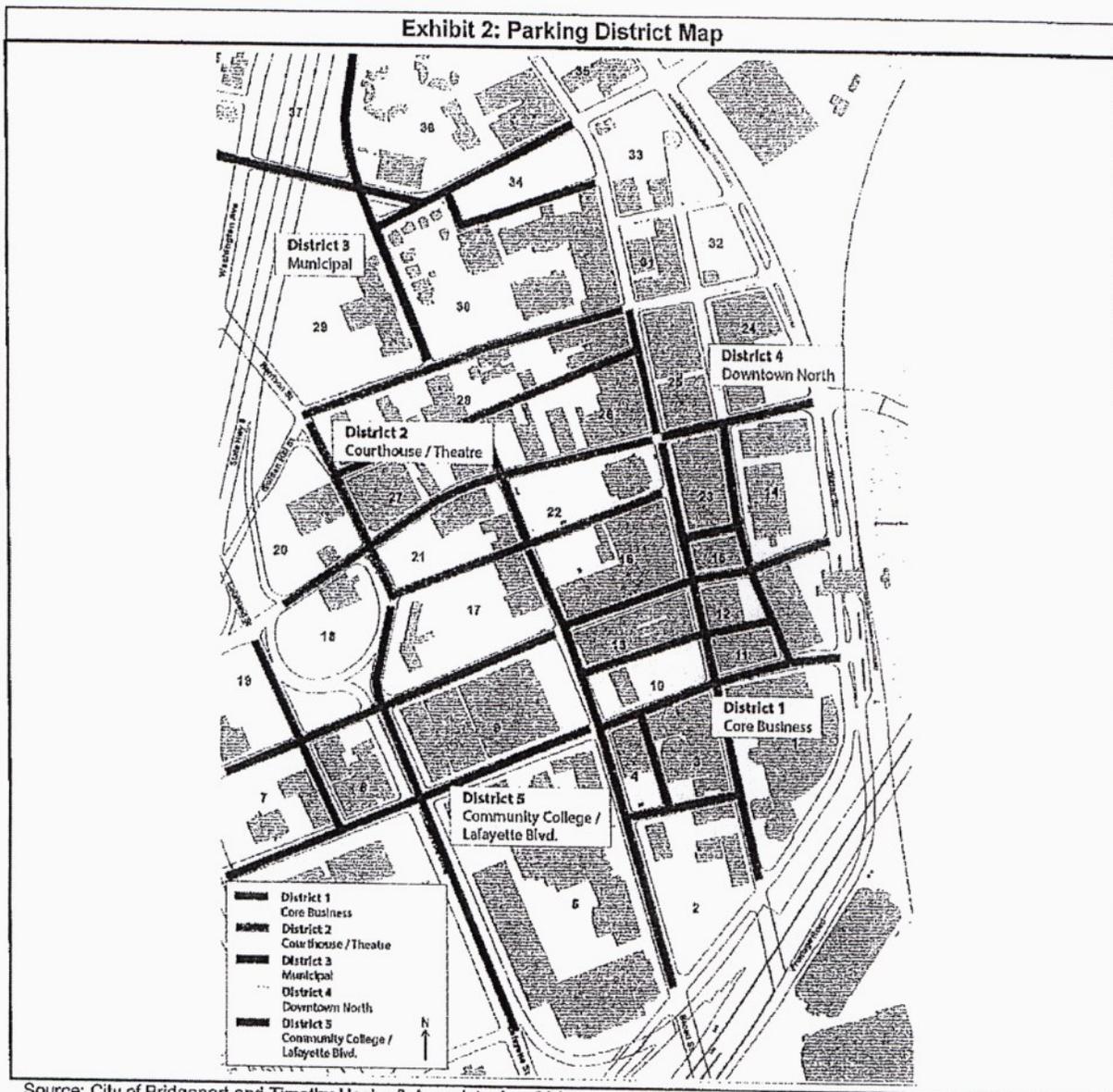
The study area is the core downtown district of City of Bridgeport, Connecticut located between the Pequonnock River, Interstate 95, and State Routes 8 & 25. A map of the parking study area is shown on Exhibit 1.

Exhibit 1: Study Area Map



Source: Timothy Haahs & Associates, Inc. and Google Earth Map, 2014

Based on the size of the study area TimHaahs divided it into five distinct parking districts based on their primary parking generators and activities, in an effort to develop a better understanding of each district's



Parking Supply

The parking supply is the total number of available parking spaces located in the downtown study area. The City of Bridgeport manages the on-street metered and time limit parking spaces. While the City does own off-street parking facilities at City Hall and the Police Department, this parking inventory was not included in the assessment as it is totally dedicated to City Hall and Police Department employees and visitors. In addition to the on-street parking, to analyze the overall parking supply of the City's downtown, all off-street parking available to the general public was included in the analysis. We also identified off-street private facilities in this section of the report but did not include these facilities into the parking supply and demand analysis as they are not available to the general public. In summary, the parking supply available to the general public in the downtown study area is as follows:

Total on-street parking supply includes all metered spaces, non-metered time limit spaces and unmarked spaces all considered legal parking inventory. Total off-street parking supply includes six parking garages and five lots that are available for public parking. The supply data is taken from the City's recently conducted parking assessment report.

- On-street metered spaces 608
- On-street unmetered spaces 215
- Off-street spaces in structured facilities 2,573
- Off street spaces in surface parking lots 753
- Total public parking spaces 4,149

A detailed inventory of public on-street and off-street parking spaces is detailed in the ensuing exhibits 3 through 5. The inventory of private off-street facilities is indicated on Exhibit 7. In addition, Exhibit 6 illustrates the locations of public and private off-street facilities within the study area.

District	Streets	Supply			
		Meter			Unmetered
		2hr	1hr	ADA	
District 1	Broad St.	83		3	1
	Main St.	58		3	3
	Cesar Betalla	14			
	Markle St.	10			
	State St.	4			
	John St.	19			
	Wall St.	11			
	Fairfield St.	6			6
	Plaza St.	20		2	
Sub Total		233			10
District 2	Main St	23		2	
	Broad St	24			
	Cannon St.	26			
	Fairfield St.	59		11	
	Elm St.	34		2	
	Golden Hill St.	54		6	
Sub Total		241			0
District 3	Lyon Terrace				59
	Congress St.				25
	James St.				13
	Chapel St.				23
Sub Total		0			120
District 4	Middle St	41		1	5
	Main St.	21			8
	Golden Hill St.	6			
	Gold St.	7			
	Congress St.				14
Sub Total		76			27
District 5	Lafayette Sq	19	8	2	
	Courtland St.	12			13
	John St.				9
	State St.	16		1	36
Sub total		58			58
Total		608			215

Source: City of Bridgeport and Timothy Haahs & Associates, Inc. 2014

Exhibit 4: Public Off-Street Parking Facility Supply by District

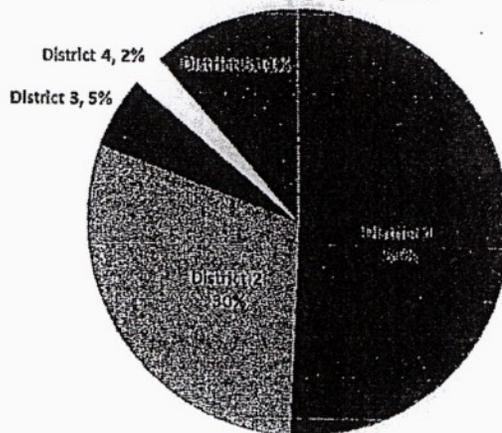
District	Type	Map Key	Name	Supply
District 1	Garage	B	Holiday Inn	596
		C	Bridgeport Transit Garage	469
		K	Park City Plaza	318
		O	City Trust	230
	Lot	T	Lot G	250
Sub Total				1,863
District 2	Garage	A	Fairfield Avenue	895
	Lot	R	Fairfield Avenue and Broad Street	50
		U	Lafayette Square	56
Sub Total				1,001
District 3	Garage	F	144 Golden Hill	65
	Lot	Q	Lyon Terrace and Golden Hill	41
Sub Total				106
District 5	Lot	S	Broad Street and Connon Street	356
Sub Total				356
Public Facilities Total				3,326

Source: City of Bridgeport and Timothy Haahs & Associates, Inc. 2014

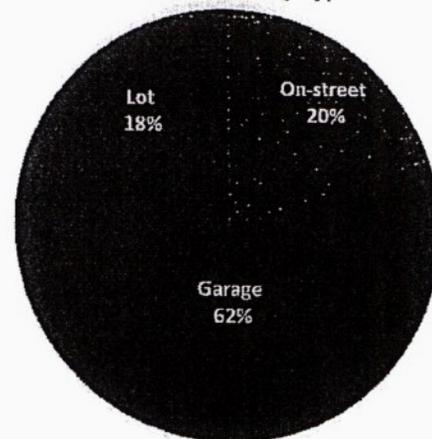
Exhibit 5: Parking Supply Available to General Public

District	On-street	Garage	Lot	Sub Total
1	243	1,613	250	2,106
2	241	895	106	1,242
3	120	65	41	226
4	103	-	-	103
5	116	-	356	472
Sub Total	823	2,573	753	4,149

Public Parking by District



Public Parking by Type

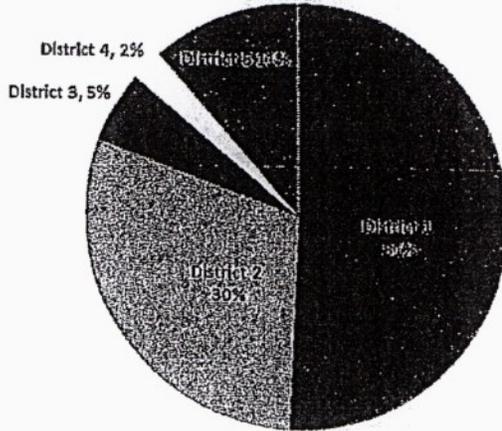


Source: City of Bridgeport and Timothy Haahs & Associate, Inc. 2014

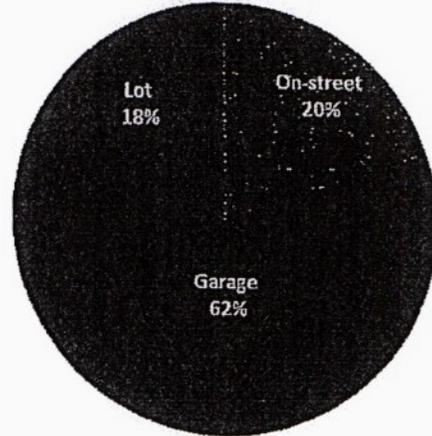
Exhibit 6: Parking Supply Available to General Public

District	On-street	Garage	Lot	Sub Total
1	243	1,613	250	2,106
2	241	895	106	1,242
3	120	65	41	226
4	103	-	-	103
5	116	-	356	472
Sub Total	823	2,573	753	4,149

Public Parking by District



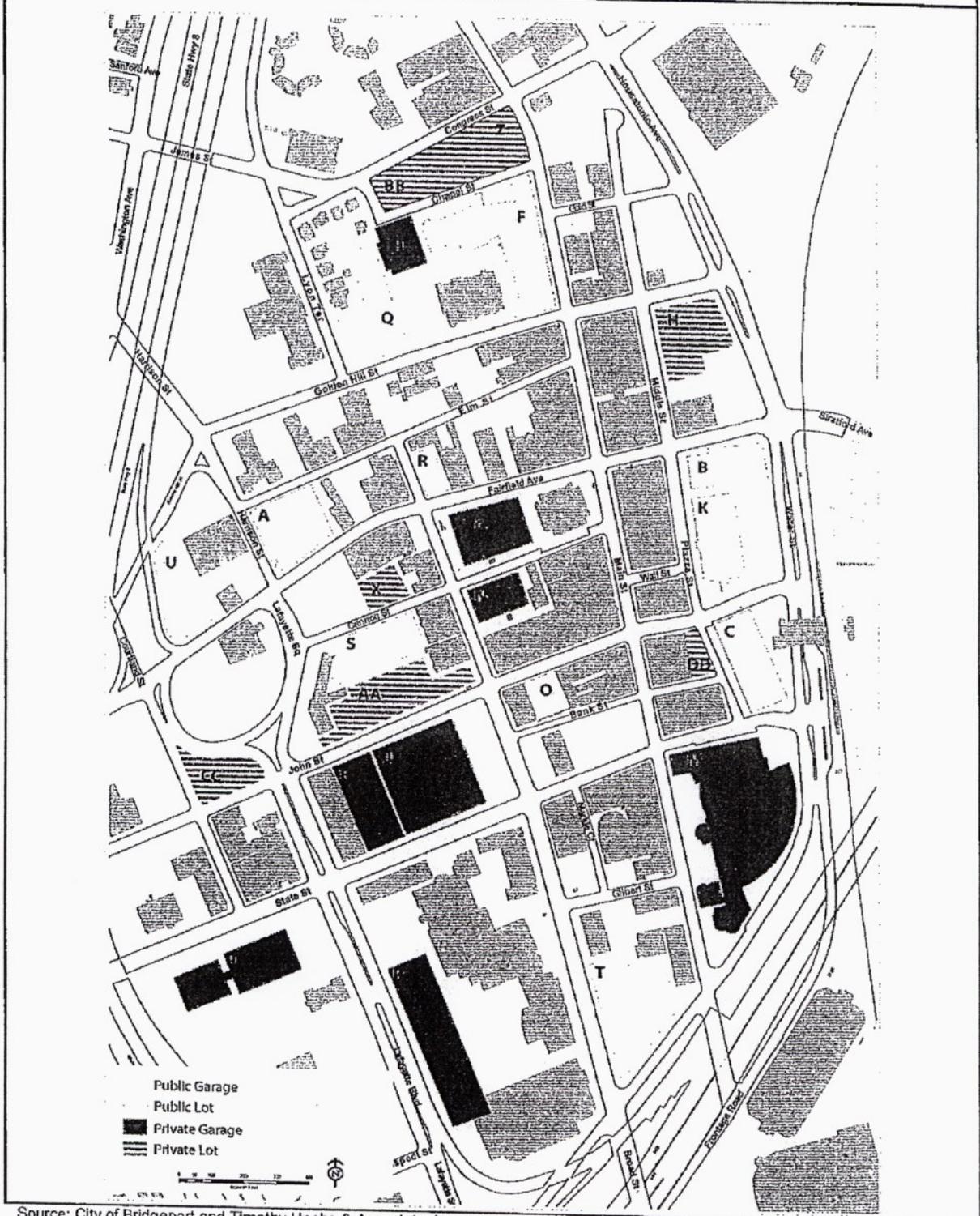
Public Parking by Type



Source: City of Bridgeport and Timothy Haahs & Associate, Inc. 2014

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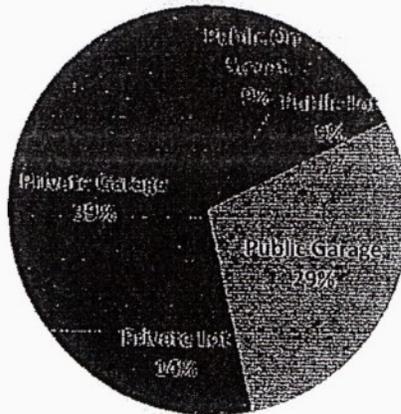
Exhibit 7: Off-Street Parking Facility Map



Source: City of Bridgeport and Timothy Haahs & Associate, Inc. 2014

Exhibit 8: Private Off-Street Parking Facility

Lots	H	Connecticut Post Office	24
	X	Gas Company Lot	250
	Z	Chapel Street Lot	75
	AA	John St. & Broad Lot	350
	BB	Congress Plaza Lot	500
	CC	Connecticut Post	52
	DD	Board of Education	22
Sub-Total			1,249
Garages	E	RBS Building	727
	G	Court House	85
	I	Fairfield Superior Court	120
	J	City Hall Annex	302
	L	U.S. Courthouse	33
	M	People's United Bank	900
	N	Art Space Bridgeport Limited	35
	P	HCC Garage	1,300
Sub Total			3,502
Private Facilities Total			4,751



Source: City of Bridgeport and Timothy Haahs & Associates, Inc. 2014

Effective Supply

When calculating and evaluating parking adequacy for a particular area, a "cushion" is applied to the parking supply to compensate for improperly parked vehicles, spaces lost due to maintenance or snow removal, and the flow of vehicles in and out of parking spaces. Industry standards typically apply a cushion between 5 to 15 percent depending on user type, facility purpose, etc. Accordingly, when parking demand exceeds 85%, the facility is often perceived as full.

For all on-street supply, we applied a 90% cushion factor and for off-street supply, a 95% factor. When appropriate effective factors were applied, the total parking effective supply is at 3,896 spaces, a cushion of 253 spaces in the overall downtown parking system.

District	On-Street			Garage			Lot			Overall Effective Supply
	Supply	Effective Factor	Effective Supply	Supply	Effective Factor	Effective Supply	Supply	Effective Factor	Effective Supply	
District 1	243	90%	219	1,613	95%	1,532	250	95%	238	1,989
District 2	241	90%	217	895	95%	850	101	95%	96	1,163
District 3	120	90%	108	65	95%	62	41	95%	39	209
District 4	103	90%	93	-	-	-	-	-	-	93
District 5	116	90%	104	-	-	-	356	95%	338	443
Sub Total	823		741	2,573		2,444	748		711	3,896

Source: Timothy Haahs & Associates, Inc. 2014

Parking Demand / Occupancy

Parking demand refers to the amount of vehicles parked in parking spaces at a particular time of day conducted on a typical busy day. The Tim-Haahs conducted field observations and weekday parking counts, during the hours of 10 am, 2 pm, and 6:30 pm of Wednesday November 6, 2013 and Thursday November 7, 2013. The City representatives assisted with the counts on public facilities and lots during the same hours and dates.

On-Street Parking Demand / Occupancy

When reviewing the parking demand data, we analyzed each district to review the on-street occupancy levels of different areas of downtown. The collected data shows that the overall peak on-street parking demand for the entire study area occurred during 10:30 am count period with 501 vehicles parked resulting in a utilization rate of 61%. District 3 (Municipal District) showed the highest occupancy rate at this hour with an occupancy rate of 88%.

District	10:30am		2:00pm		6:30pm	
District 1	116	50%	128	56%	187	81%
District 2	175	85%	176	86%	126	61%
District 3	106	88%	83	69%	53	44%
District 4	55	74%	44	59%	24	32%
District 5	49	43%	49	43%	47	41%
Total	501	61%	480	58%	437	53%

Source: Timothy Haahs and Associates, Inc. 2014

The above table shows that although the overall peak hour occurred at 10:30 am, the peak demand for certain districts occurred at different hours as each district parking needs are unique to its land use activities. For example, peak occupancy for District 1 (Core Business District) was at 6:30 pm when 81% of on-street spaces were utilized by restaurant patrons during dinner hours and residential parkers arriving home.

It is also worth noting that in District 5 (Community College/Lafayette Blvd. District), the occupancy level of day and evening hours are very consistent. From our field observations which support the demand data, on-street spaces around the Housatonic Community College in the evening hours were highly utilized by students attending 6 pm evening classes at the college. This is likely due to the fact that on-street meters are presently enforced until 3:30pm and are free after 6 pm.

Off-Street Parking Demand

Although all off-street public parking is not operated and managed by the City, it was included into the demand analysis to give a comprehensive understanding of the parking demand in the downtown area. There are six private garages and five private lots opened to the general public for parking. We did not include the Harbor Yard Transit garage into the supply as it is located outside of the study area.

The following table details the parking demand and the occupancy of all off-street parking spaces available to the public. The off-street peak demand hour correlates to the peak demand hour of on-street parking at 10:30 am shown in Exhibit 7. The overall off-street peak occupancy level is slightly higher at 68% which tells us that the peak utilization of on-street and off-street parking systems are evenly used by parkers.

District	10:30am		2:00pm		6:30pm	
	Count	Occupancy	Count	Occupancy	Count	Occupancy
District 1	1,284	69%	1,181	63%	490	26%
District 2	739	74%	569	57%	32	3%
District 3	72	68%	45	42%	9	8%
District 4	0	0%	0	0%	0	0%
District 5	164	46%	151	42%	19	5%
Total	2,259	68%	1,946	59%	550	17%

Source: Timothy Haahs & Associates, Inc. 2014

Parking Adequacy

In order to determine the current parking adequacy, we compared the parking demand against the *effective parking supply*. We separated the on-street and off-street parking inventory to analyze the adequacy of the entire parking supply in the study area. Based on a peak parking demand of each district against the effective parking supply, the following table illustrates the parking adequacy of each district's on-street and off-street parking spaces.

District	On-Street			Off-Street		
	Effective Supply	Peak Demand 10:30am	Adequacy	Effective Supply	Peak Demand 10:30am	Adequacy
District 1	219	116	103	1,770	1,284	486
District 2	217	175	42	946	739	207
District 3	108	106	2	101	72	29
District 4	93	55	38	0	0	0
District 5	104	49	55	338	164	174
Total	741	501	240	3,155	2,259	896

Source: Timothy Haahs & Associates, Inc. 2014

The parking adequacy is the probability of a vehicle finding a parking space. This parking adequacy analysis indicates throughout the entire study area there is presently adequate on- and off-street parking supply in all districts except District 3 when applying the referenced effective parking supply cushion. In District 3 (Municipal District), on-street adequacy during the peak time is extremely limited and at virtually full

occupancy. This means that parkers will experience some frustration when searching for on-street parking in this area.

On-Street Parking Management

Given that the City owns and manages the downtown on-street parking assets and does not own or manage any off street facilities available for general public parking, during our site observations we focused on the current conditions of on-street parking areas, signage, meters, and user's parking habits. Outlined herein is a list of our observations and recommendations regarding on-street parking operations and management.

The on-street supply is fragmented. There are numerous areas of free, non-metered spaces along with areas where meters are present. The City's on-street parking areas are well-utilized within the heart of the downtown district, primarily on Main and Broad Street. Although each district's occupancy rate is different, it was observed that overall on-street parking spaces are approximately 59-61% utilized during the weekday except for District 3. On-street parking throughout the downtown study area is regulated by single space electronic meters. The meters that have a maximum time limit of two hours at a meter rate of \$0.25 for each 15 minutes, or \$1 per hour.

The City currently uses single space electronic meters manufactured by POM and MacKay to regulate on-street parking. These meters accept coins and are in fair repair. However, complaints received by the City pertaining to the meters indicate that meter performance is unreliable in wet weather, are not convenient because of the single payment option (quarters only), the two hour time limit is too short in certain areas and too long in others, and additional time cannot be added without returning to the meter location.



The City recognizes the importance of increasing payment options for on-street parking and in 2012 received bids to install credit card enabled meters. However, due to budgetary constraints, rapidly changing parking technology and a need to commence this study, the purchase of the new meters and a multi-phase roll out plan to replace the existing coin meters with credit card enabled meters has been postponed. The City's planned phased installation of credit card enabled meters was to start with a trial period of approximately 100 new meters in highly utilized areas such as District 1 and 2. The ultimate goal was to phase out coin meters and replace them with coin and credit card enabled meters. Included in this report are additional recommendations regarding Parking Equipment and Technology.

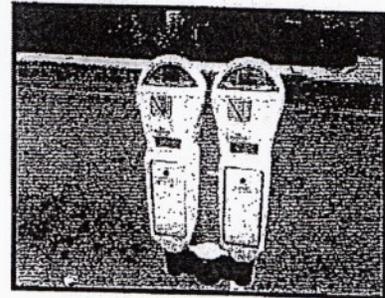
On-Street Meter Time Limits

On-street meter time limits throughout the downtown study area are predominantly 2 hours. This time limit is typical in downtown areas to promote turnover and to prompt long term parkers to off-street facilities. The intent is for the most convenient on-street spaces be available to accommodate multiple downtown patrons throughout the day. In certain peripheral and underutilized areas of the downtown where parking demand is modest, we recommend expanding the 2 hour time limit to 4 hours to enhance parker convenience and the utilization of on-street supply. In core areas of the downtown we recommend reducing time limits to 90 minutes to promote more turnover, better accommodate retail activity, and dissuade long term parking by retail employees. Outlined below are proposed modifications to existing on-street parking time limits:

1. **District 1 (Core Business)** – Expand time limit to 4 hours on Broad Street, and Main Street south of Cesar Batatalla Way. These areas are under-utilized and do not support the core retail business district's need for short term parking. If converted to longer term parking these meters would accommodate students at the Community College, attract long term parkers from the core business district, and increase on-street parking utilization and revenues.

On Main Street between State and Cannon Street reduce the existing 2 hour time limit to 90 minutes. This adjustment will dissuade district employees from using these spaces, promote turnover, and improve parking availability for the establishments in this area which are predominantly fast food and convenience retail. With appropriate enforcement, these convenient parking spaces are less likely to be monopolized by long-term parkers and will turnover more frequently, thereby increasing the effective parking supply serving the retail and restaurant district.

2. **District 2 (Courthouse / Theater)** – On Fairfield Avenue and Cannon Street adjacent to the Fairfield County Courthouse, there are approximately 24 metered spaces that are highly utilized for court activity. These meter time limits should be extended to 4 hours to better accommodate court activity. In addition we recommend that the parking rate at these meters be raised to be on par with off-street parking in the district that serves the courthouse. Please refer to the Parking Rate Review section of the report for the recommended parking rate.
3. **District 4 (Downtown North)** - Expand time limit to 8 hours on Main Street and Middle Street north of Golden Hill Street. We understand that this area is designated for future redevelopment and when redevelopment occurs the on-street parking dynamics will change significantly. However, at the present time these on-street parking spaces are underutilized and longer time limits will attract employees and business owners presently parking in the core retail district along Main Street.
4. **District 5 (Community College / Lafayette Blvd.)** - Expand time limit to 4 hours in areas around the Housatonic Community College south of State Street, including Lafayette Boulevard, and Courtland Street. By extending the time limits in this predominantly educational and commercial area, more parkers will utilize on-street parking thereby increasing on-street parking utilization and revenues.



In Princeton, NJ yellow meters denote 30 minute parking.

The potential installation of credit card enabled meters and the implementation of pay-by-cell service as recommended in this report accommodates longer term on-street parking as parkers can conveniently pay for parking via credit card or their cell phone thereby eliminating the need to carry coin. In addition, where permitted should parkers wish to add more time to their parking session, they can add and pay for additional time remotely. To assist parking patrons to determine which spaces are short vs. long term the City can color code the meter heads with different colors so that repeat parkers can more easily identify the on-street time limits throughout the various areas of the downtown.

To further incentivize the use of longer term time limit parking in areas that presently have low utilization such as the referenced areas in District 4, the city should offer a monthly on-street parking permit that would allow parkers to utilize on-street parking subject to the permit regulations. The city can offer permits at a discount to the on-street meter rate to promote utilization of underutilized areas thereby reallocating parking from high demand areas to locations with significant parking inventory.

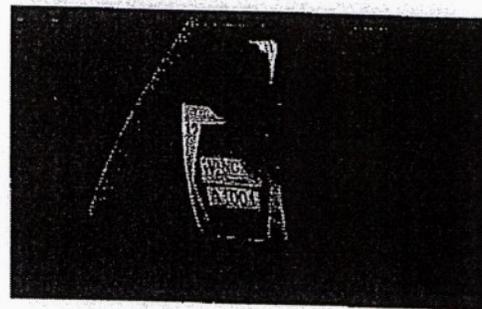


Exhibit 13: On-Street Meter Time Limit Recommendations			
District	Street Location	Current Time Limit	Recommended Time Limit
1	State St.	New	2 hr
	Fairfield Ave.	New	2 hr
	Markle St.	2 hr	No change
	State St.	2 hr	No change
	John St.	2 hr	No change
	Wall St.	2 hr	No change
	Fairfield St.	2 hr	No change
	Piazza St.	2 hr	No change
	Broad St.	2hr	4 hr
	(Water St. to State St.) Broad St.	2 hr	No change
	(State St. to John St.) Main St.	2 hr	90 min.
(State St.- Fairfield Ave.) Cesar Batatala Way	2 hr	4 hr	
2	Main St.	2 hr	No change
	Broad St.	2 hr	No change
	Elm St.	2 hr	No change
	Golden Hill St.	2 hr	No change
	Fairfield Ave.	2 hr	4 hr
	Cannon St.	2 hr	4 hr
3	Congress St.	New	8 hr
	Chapel St.	New	90 min
	Chapel St. side	New	8 hr
	Lyon Terrace	New	2 hr
4	Middle St.	New	90 min
	Gold St.	2 hr	8 hr
	Main St.	2 hr	8 hr
	Congress St.	New	8 hr
	Golden Hill St.	New	8 hr
	Lafayette Sq	2 hr	8 hr
	Courtland St.	1 hr	4 hr
5	John St.	2 hr	4 hr
	Fairfield St.	New	4 hr
	State St.	New	4 hr
	(Warren St. to Broad St.)	New	4 hr
		2 hr	4 hr

Source: Timothy Haahs & Associates, Inc. 2014

Handicapped Parking

On-street ADA/Handicapped Parking Law in Connecticut states that vehicles displaying a special license plate or a placard are allowed to park in an area where parking is legally permissible, for an unlimited period of time without penalty, regardless of the time indicated by a (1) parking meter, or (2) sign, provided the operator of or a passenger in, the vehicle is a blind person or a person with a disability. Based on a discussion with the Parking Enforcement Officer (PEO) Supervisor this law is not clear as to whether or not Handicapped parkers are required to insert money into on-street meters, presumably to the maximum time limit, and then have the benefit of parking at the location for an unlimited period without penalty.

The proliferation of handicapped parkers using on-street parking is a common issue in many downtowns, especially with large institutions such as court houses, government buildings, hospitals and schools. Often employees of these institutions with handicapped credentials park on-street closest to their destination instead of using employee designated parking facilities. In some situations handicapped parkers can dominate the on-street parking adjacent to large institutions.

The city should request that its law department review the Handicapped Parking Law to interpret if the intent of the law is to provide handicapped parkers the right to park for an unlimited time with or without having to first feed the meter.

Loading Zone Enforcement / Permit Program

During a meeting with the City Parking Enforcement, it was expressed that enforcement of loading zones was challenging and created significant conflict with local merchants due to the fact that the loading zones were often occupied by the private vehicles of business owners loading and unloading for their retail operations and other Downtown visitors. Typically, the use of loading zones is restricted to commercial vehicles with the corresponding commercial license plates during normal business hours. This enforcement challenge is prevalent in downtown areas with numerous small businesses where the merchants use their private vehicles for deliveries and loading of merchandise.

To address this issue and reduce the conflict and abuse of loading zones by local business owners, the City can approve by ordinance and implement a Loading Zone Permit Program to better control and regulate loading zones in the downtown. The Loading Zone Permit Program would allow business owners in the designated areas to obtain a permit from the City that would allow their private vehicle to occupy a loading zone for deliveries and loading for a limited amount of time, say 15 minutes. Commercial vehicles already registered with the Connecticut Commerce Commission would not need the loading Zone Permits to use loading zones. The Loading Zone Permit could be purchased or renewed semiannually or annually.



Recommended regulations of the Loading Zone Permit Program include the following:

- The acquisition of a loading zone permit is contingent on the applicant satisfying any outstanding City parking tickets against a license plate registered in his/her name.
- Commercial vehicles may utilize the loading zone for up to thirty (30) minutes.
- Loading zone permit holders (private vehicles) utilizing a loading zone permit are limited up to fifteen (15) minutes.
- During such utilization, a vehicle shall, at all times, display a loading / unloading or pick up / delivery placard or permit, as required by the City, on the dashboard or driver's sun visor (facing outward).
- The vehicle shall, at all times, have its warning lights flashing.
- In addition to other penalties provided by law, any vehicle illegally parked in a loading zone for more than one hour may be towed at the expense of the owner.

- In addition to other penalties provided by law, the permit of any permit holder receiving three or more tickets for violating the permitted use of the permit, within one calendar year, is subject to revocation of the permit by the City.

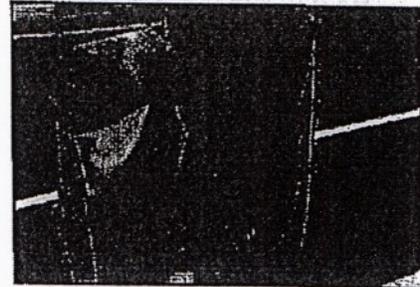
Shared Loading Zones

As mentioned, most loading zones are required for commercial purposes and enforced during commercial business hours, typically 6 am to 6 pm, Monday through Friday and on Saturday mornings. In areas of high parking demand, especially in downtown districts with significant evening business and restaurant activity it is beneficial to allow loading zones to be "shared" by parkers after business hours, usually 5 pm or 6 pm. To provide additional convenient on-street parking in districts with high demand the City can modify its loading zone ordinances to allow private vehicle parking after commercial loading periods.



Meter Bag Program

During our field observation we noted that multiple on-street meters were occupied for construction activity and vehicles. Given the ongoing redevelopment of the downtown area it is likely that construction activity will continue and increase. To limit the amount of on-street parking monopolized and by contractors and the associated loss of revenue, the City should implement a "meter bag" program. The meter bag program would provide authorization for contractor vehicles to stay at a meter throughout the day without having to feed the meter. Contractors would purchase daily meter bags for a set fee and period. This program will eliminate conflict between contractors and PEO's, reduce vandalism to meters, dissuade contractors from the long term occupation of meters, and provide a regulated system for the use of on-street meters by contractors.



Recommended regulations of the Meter Bag Program include the following:

- Meter bags with serial numbers are only issued to service and construction vehicles that display commercial license plates.
- Each metered space occupied by a construction vehicle requires a meter bag.
- A commercial vehicle registration must be presented when applying.
- Receptacle containers (dumpsters) occupying metered spaces must show proof of appropriate City permit and pay for parking spaces occupied.
- DEPOSIT: \$75.00 per rental bag.
- RENTAL FEE: \$15.00 per bag - per day. Until meter bag has been returned in satisfactory condition, renter is responsible for said rental fee.

Additional On-Street Meters

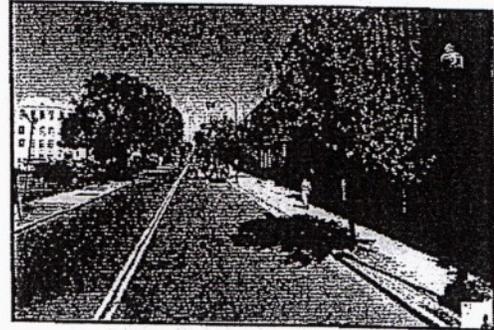
During our observations of the downtown, we noted several on-street locations that are appropriate for on-street meters. These potential locations were in active commercial areas and did not appear to conflict with the safety of pedestrians or the flow of traffic. On-street metered parking provides highly desirable and convenient parking for downtown patrons. It also helps calm traffic within the downtown environment and improves the pedestrian experience. When metered parking is consistently enforced, it is highly effective at regulating parking spaces for intended durations and users. In addition, revenue generated by metered parking supports operations and improvements to the parking system and can be reinvested in the downtown district.

From our assessment, we noted approximately 199 new meter placement opportunities in the following locations.

- District 1: State Street, Fairfield Avenue, Main Street
- District 3: Congress Street, Chapel Street, Lyon Terrace, Main Street
- District 4: Main Street, Congress Street, Middle Street, Gold Street, Golden Hill Street
- District 5: John Street, State Street, Courtland Street, Fairfield Street

The following table (Exhibit 13) lists recommended meter and permit parking locations. Permit parking is also recommended in Municipal District 3 where it was observed that employees of the police station park in unrestricted areas. The City should have its Engineer perform a comprehensive audit of the proposed meter locations to confirm that the on-street parking will not negatively impact pedestrian safety and the flow of traffic. These additional meters will increase the supply of convenient on-street parking and generate additional revenue.

The following table outlines the location, the time limit, rates and the number of new meters recommended.



Potential location for additional on-street meter parking on the north side of John Street between Lafayette Blvd. and Broad.

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RFQ and Consultant's Proposal

REQUEST FOR QUALIFICATIONS TO PROVIDE
PROFESSIONAL CONSULTING FOR PARKING SOLUTIONS,
PROCUREMENT, AND MANAGEMENT SERVICES

BID NUMBER COB MOB 753163

THE CITY OF BRIDGEPORT IS SEEKING PROFESSIONAL CONSULTING
AND PLANNING SERVICES TO DEVELOP A PLAN FOR PARKING
SOLUTIONS, INCLUDING PROCUREMENT OF NECESSARY SOFTWARE
AND EQUIPMENT, AND MANAGEMENT OF THE CITY'S PARKING
INFRASTRUCTURE

**SPECIAL NOTE: YOUR IMMEDIATE ATTENTION IS CALLED TO SECTION
I.C. YOU NEED TO VISIT WWW.BIDSYNC.COM FOR
TRANSMISSION OF NOTICES OR QUESTIONS AND
ANSWERS ABOUT THIS RFQ.**

February 18, 2016

CITY OF BRIDGEPORT
DEPARTMENT OF PUBLIC PURCHASES
Margaret E. Morton Government Center
999 Broad Street, 2nd Floor
BRIDGEPORT, CT 06604
(203) 576-7150

The City of Bridgeport is seeking parking solutions in its downtown core and perhaps other areas of the City in order to enhance parking and payment options as a public convenience and to enhance economic development for the City's retail businesses, new and existing residents, and visitors to the City.

In 2014, the City of Bridgeport joined with the Bridgeport Regional Business Council and the Bridgeport Downtown Special Service District and engaged TimHaahs and Associates to perform a parking system review of the City's current parking operations that would result in recommendations to enhance the system. A copy of the TimHaahs Final Report is attached for the benefit of those Firms submitting qualifications with the understanding that such Final Report is for background information only.

The City of Bridgeport ("City") now seeks a professional consulting firm with qualifications that will enable it to evaluate the City's needs, design and recommend efficient, cost-effective, revenue-positive means and methods to provide superior levels of parking solutions that will bring a high level of customer service to its citizens, visitors and business community.

The City also seeks to avail itself of a Firm that possesses the purchasing power to acquire selected equipment, hardware, software, and other necessary components of the selected parking solutions on the City's behalf at a cost lower than what the City would be able to procure such items for.

The City seeks a Firm with qualifications in professional management of parking assets that can provide bookkeeping, accounting and auditing functions, maintain all operating equipment, manage the identified parking spaces and parking facilities, operate them in a clean, safe, secure and presentable manner at all times, and provide security administration and staffing and maintenance of incident records.

The successful Firm will be expected to demonstrate its qualifications to enhance historic financial performance of the City's parking system through, but not limited to, the following activities:

- Perform collection, citation and accounting functions (with the security of a fidelity bond)
- Perform parking citation management
- Perform parking permit management
- Conduct marketing
- Identify means to increase levels of revenue generation
- Recommend methods to attract new users based on changing land uses
- Incorporate non-typical revenue sources (e.g., added customer services, advertising, etc.)
- Develop and implement creative ideas for high-quality customer services
- Develop and enhance relationships in the business community

- Offer various payment options to achieve a cashless system (payment by credit card, EFT, web-based payments, etc.) while retaining the ability to pay by coin
- Reduce operating expenses through modernization and/or centralization of systems and processes, including conversion to automated facilities
- Utilize local labor resources to support the employment of community members and community businesses

SECTION I: INSTRUCTIONS TO FIRMS/GENERAL INFORMATION

- A. **PURPOSE.** The Office of the Mayor, the Chief Administrative Office, and the Office of Planning and Economic Development are seeking professional consulting services to assist in identifying, developing and designing various solutions for public parking of all types in the City of Bridgeport. The City's contracting officer for this procurement and the Selection Committee described below must comply with the procurement of professional services in conformance with (i) Municipal Ordinance Section 3.08.070 "Purchasing Procedure", (ii) the "Official Policy Concerning Quality Based Selection Processes", (iii) Municipal Ordinance Section 3.12.130 "Minority Business Enterprise Program", and (iv) State statutes, including but not limited to Public Act 08-169, Section 17. The Selection Committee (described below) will utilize the Evaluator's Guide For QBS Selection Processes in its deliberations.

Newspaper Advertisement and Electronic Posting of Invitation to Bid, Names of Responding Firms, and Questions & Answers (see below). The invitation to submit qualifications will be advertized in the Connecticut Post newspaper and will be posted on www.bidsync.com, the City's electronic bidding website. The names of firms submitting qualifications will also be posted on such website after they are opened. All Questions and Answers about the RFQ (described below) will also be posted on such website.

Project. This solicitation seeks to identify the most appropriately qualified firm to provide professional consulting, planning, procurement and management services for the development and operation of the City's present and future parking infrastructure, including but not limited to on-street parking meters, surface parking lots, structured parking facilities, and the like.

Minority Business Enterprises Are Encouraged to Respond. The City encourages Minority Business Enterprises ("MBEs") to submit their qualifications. An MBE firm is entitled to Evaluation Credits (as described below) if it is a Target Group for these services under the provisions of the Minority Business Enterprise Ordinance, Section

3.12.130 of the City Ordinances ("MBE Ordinance"). Target Groups for this procurement are:

Asian Americans, Hispanic Americans, Caucasian females, MBEs, and minority female and Caucasian female minority business enterprises.

Non-Minority Firms Are Encouraged to Joint Venture with Target Group Firms. Non-minority firms are encouraged to form joint venture arrangements (described below) with Target Group firms and the joint venture will be entitled to additional points based on the extent of the Target Group's ownership interest in the joint venture as further described below.

- B. SUBMISSION OF PROPOSALS.** Ten (10) copies of the requirements for submission must be provided as follows:

Separate, sealed Statements of Qualification for the services to be provided must be submitted to the Department of Public Purchases, Margaret E. Morton Government Center, 999 Broad Street, 2nd Floor, Bridgeport, CT 06604 until **2:00 p.m. on Wednesday, March 2, 2016** and then at said office to be publicly opened.

PLEASE MARK YOUR ENVELOPE: "RFQ FOR PROFESSIONAL CONSULTING FOR PARKING SOLUTIONS, PROCUREMENT, AND MANAGEMENT SERVICES —COB MOB 753163" If your envelope is not marked accordingly, the City will not assume responsibility if it is misdirected, delivered to the incorrect location, or its delivery is delayed.

- C. Mandatory Submission Requirements:** Each firm must include with its submission

(a) A **cover letter** identifying the firm, the name of the firm's representative, and his/her contact information (including phone, fax and email) unless such information is included in the firm's Statement of Qualifications;

(b) A **Statement of Qualifications** containing a statement of interest explaining why your Firm is the best selection for this RFQ.

(c) A **List of Prior Engagements** with similar projects where your Firm was the prime consultant. This information should provide a representative list of recent assignments or

projects that your Firm has performed during the previous five (5) years, and should contain the following information:

1. Name of client and current contact information for its principal in charge of each project;
2. Description of assignment or project;
3. Dates of services;
4. Nature and extent of services and deliverables; and
5. Your Firm's team members for such engagements.
6. Ownership Disclosure and No Conflicts Form

The Statement of Qualifications should demonstrate that the Firm meets the following minimum requirements:

- The Firm shall possess a minimum of ten (10) years experience in the parking operations business
- The Firm shall have a demonstrated ability to handle the financial responsibilities entailed in managing a variety of parking assets
- The Firm shall demonstrate past or current experience in operating a parking system containing five (5) to ten (10) or more parking facilities in the same city, owned by at least one public entity and other private entities having a minimum of 5,000 current total parking spaces with potential grown expected to double
- The Firm shall demonstrate its past or current experience in using state-of-the-art parking access and revenue-control systems focusing on technology to reduce labor costs
- The Firm shall demonstrate its past or current experience in providing or managing security services with its own employees or with subcontracted employees
- The Firm shall provide evidence of its ability to successfully manage automated facilities and central operations
- The Firm shall demonstrate its ability to process and administer web-based payments, credit card payments and any other non-cash payment technologies
- The Firm shall demonstrate its past or current experience in providing or managing complete parking citation management services, either with its

own employees or with subcontracted employees, for a government agency issuing a minimum of 50,000 annual citations in a minimum of 4,000 spaces

- The Firm shall demonstrate its past or current experience implementing and operating a successful self-release vehicle immobilization program utilizing license plate recognition technology to identify scofflaw vehicles that can be integrated with permit databases
- The Firm shall demonstrate its qualifications to become the City's procurement agent for the equipment, hardware and software required for the selected parking solutions and its ability to procure these items for costs that are significantly lower than what the City would be able to procure such items for

GRACE PERIOD FOR MISSING OR INCORRECT FILING

OF THE ABOVE ITEMS: In the event that a Firm fails to submit all or any part of these items with its submission or if any submitted item is incomplete or incorrect, the Purchasing Department will notify the Firm and the firm shall have an additional three (3) business days to submit the missing item to the Purchasing Department. Failure to submit the missing item within such 3-day grace period will result in the disqualification of the Firm if the item is missing entirely. Failure to complete or correct an item will result in the Firm's qualifications being considered in the form in which they were originally submitted.

- D. **TREATMENT OF CONFIDENTIAL INFORMATION.** Financial statements, proposals and other business confidential information may not be subject to disclosure under the Connecticut Freedom of Information law, Section 1-210(b)(5)(A) of the Connecticut General Statutes (FOIA), if such information constitutes "trade secrets" as defined therein. **If a bidder desires certain information to be protected from disclosure under FOIA as a trade secret, a bidder should clearly identify such information, place such information in a separate envelope appropriately marked, and submit such information with its bid or proposal.** Such information shall be retained by the Purchasing Department in confidence, shall only be viewed by City employees and consultants having a "need to know", and shall be returned to all unsuccessful bidders or respondents, or will be destroyed, upon award or the termination or withdrawal of the bid. If such information is sought to be disclosed, the Purchasing Department will afford notice to the party or parties whose information is being sought so that each has an opportunity to dispute disclosure

in a court of law at such party's sole cost and expense. The City shall protect information from disclosure or refuse to disclose such information unless it (i) is already known; (ii) is in the public domain through no wrongful act of the City; (iii) is received by the City from a third party who was free to disclose it; (iv) is properly disclosable under FOIA; or (v) is required to be disclosed by a court of law.

- E. **QUESTIONS AND ANSWERS ABOUT RFQ**. It is the responsibility of the firm to inquire about additional information or clarification as to any aspect of the RFQ by submitting questions. Questions will be received until 4:00 p.m. on Friday, February 26, 2016 and will promptly be made available on www.bidsync.com. All answers will be posted no later than Monday, February 29, 2016 at 5:00 p.m. All Firms are obligated to become familiar with such questions and answers and to submit or revise their submission accordingly. The City assumes no responsibility for a Firm's failure to read questions and answers and to revise their submissions accordingly. Questions should be presented on bidsync.com. Any questions directed in writing to Gina Malheiro, Deputy Chief Administrative Officer by phone at (203) 576-3964, or via email at Gina.Malheiro@bridgeportct.gov will also be posted on bidsync.com for the benefit of all potential Firms.
- F. **PROPERTY OF CITY OF BRIDGEPORT**. Any information or materials submitted as a response to this RFQ shall become the property of the City of Bridgeport and will not be returned. All submitted materials will be available for public review.
- G. **FORM OF AGREEMENT**. Attached is a form of Professional Services Agreement that the City expects to enter into with the selected firm in substantially the form attached hereto, however, the City reserves the right to revise such agreement or substitute a different agreement that must be mutually agreed to by the parties.
- H. **RESPONSE TO REQUEST FOR QUALIFICATIONS**. Firms wishing to respond to this RFQ may contact only the person identified in Paragraph D above. **NO DIRECT OR INDIRECT CONTACT WITH SELECTION COMMITTEE MEMBERS IS ALLOWED AND ANY SUCH CONTACT WILL BE GROUNDS FOR IMMEDIATE REJECTION OF A FIRM'S QUALIFICATIONS AND OTHER REMEDIES.**
- I. **SELECTION TIMETABLE**.

[NOTE: These dates may be altered for the City's convenience, to accommodate holidays, etc. so long as such changes to not

materially and adversely affect the process or its fairness to all proposers.]

February 21, 2016	Newspaper ad published
March 4, 2016	Questions accepted
March 7, 2016	Questions answered
March 9, 2016	Qualifications due
March 18, 2016	Short List for interviews formed
Week of 3/21 and 3/28	Interviews scheduled
April 4, 2016	Selection made
April 6, 2016	Negotiations begin
May 2, 2016	Contract submitted to City Council
May 16, 2016	Council vote
May 23, 2016	Notice to Proceed

SECTION II: SELECTION PROCESS

A. SELECTION PROCESS

After submission, the responsive qualifications will then be evaluated by the Selection Committee based on the responses to specifics outlined in this RFQ, including but not limited to the following criteria:

- Experience with projects of similar size and scope that include design, planning, procurement, financial accountability and management functions
- Creativity in identifying unique and efficient solutions for a diverse set of parking modalities from coin-operated single-car parking meters to multi-level structured garages and railroad parking facilities
- Organizational and team structure necessary to respond to the services required
- Past performance data, including but not limited to:
 - Adherence to project schedules
 - Adherence to project budgets
- Approach to the work required for the contract
- Documented oversight capabilities

Those Firms that are entitled to the award of Evaluation Credits will receive points that are in addition to the points awarded in a uniform 100-point scoring process. The firms will be rated and ranked based on their qualifications in order to arrive at a short list for the purpose of conducting interviews.

The Selection Committee will then create a list of up to three (3) Firms, will conduct interviews of such Firms. The Selection Committee will use the initial rating and ranking of qualifications submitted and the interview results to arrive at a final selection.

The Selection Committee will submit its recommendation to the Mayor's Office and the Office of Planning and Economic Development. The City and the selected Firm will enter into contract negotiations and the final contract will be submitted to the City Council for approval. The final approved contract will be executed by the parties and the City will issue a notice to proceed to commence the services to be rendered.

- B. **RIGHT TO REJECT SUBMISSIONS.** The City of Bridgeport may at any time, in its sole and absolute discretion, prior to or following the selection of a Firm reject any and all proposals and cancel this RFQ without liability therefor when doing so is deemed to be in the City's best interests. Further, regardless of the number and quality of proposals submitted, the City shall under no circumstances be responsible for any Firm's cost, risk and expenses. The City accepts no responsibility for the return of successful or unsuccessful proposals. This RFQ in no way obligates the City to select a Firm, to enter into a contract, or to re-advertise for such services.
- C. **SELECTION COMMITTEE.** The qualifications will be reviewed by the Selection Committee, having a minimum of five (5) members, which will be comprised of the following members:
- Chief Administrative Officer, or representative
 - Staff member, Office of the Mayor
 - Director, Department of Public Works, or representative
 - Director, Office of Planning and Economic Development, or representative
 - Board Chairman, Downtown Special Services District, or representative

The Selection Committee will use the "Evaluator's Guide for QBS Processes" and will employ the following evaluation criteria in reviewing all qualifications in order to develop a recommendation for award.

D. **EVALUATION CRITERIA: THE CITY WILL USE A MANDATORY UNIFORM 100-POINT SCORING SYSTEM**

1. **Specialized Experience and Technical Competence (30 points):**

The Firm should demonstrate all of the professional qualifications identified above in its Statement of Qualifications including references to past and current projects or representations similar in size and scope to the City of Bridgeport's parking assets.

2. **Professional Qualifications** (20 points):
The Firm should demonstrate that it has professional personnel in the key disciplines including, but not limited to, planning, financial accounting and accountability, procurement, management, asset and facility management and repairs, collections, citations, and marketing. The evaluation will consider education, training, licenses, length of time in position, relevant experience, and the like.
3. **Capacity of the Firm** (20 points):
The evaluation will consider the Firm's experience with similar-size projects and available capacity of key personnel required to perform the work within the required time frames established.
4. **Knowledge of the Locality** (10 points):
The Firm should have considerable and demonstrable knowledge of local laws, geography and physical layouts of streets and the variety of parking areas throughout the City.
5. **Ability to Procure** (20 points):
The Firm should demonstrate its purchasing power and success in acquiring equipment, hardware and software at the most favorable prices, as agent for the owner or client.

Evaluation Credits For Prime Contractors That Are Target Group Members (10 points); Non-MBE Firms Forming Joint Ventures with Target Groups (maximum 5 points): Firms that demonstrate that they are Minority Business Enterprises that constitute Target Groups, as defined in the City's Minority Business Enterprise Ordinance, Chapter 3.12.130, shall be granted an additional ten points (10) as Evaluation Credits. The Target Groups for this solicitation are identified above.

Evaluation Credits will be awarded to (a) Firms who are Target Group firms defined in the MBE Ordinance or to (b) non-MBE firms who have entered into a joint venture arrangement with a Target Group for this RFQ. A "joint venture" is a written contractual business undertaking by two or more parties who agree to contribute equity and to share risk, expertise, experience, and profits in the undertaking. The term "joint venture" refers to the

purpose of the entity but not its type. A joint venture can be a corporation, a limited liability company, a partnership, individuals or groups of individuals, or another legal structure. It is typically established for a single business transaction. The joint venture agreement includes an agreement to form a new entity, an agreement to contribute equity, an agreement to share revenues, expenses and profits, and an agreement concerning control of the enterprise. Evidence of the written existence and attributes of a joint venture must be submitted at the time of bid submission. The City, with the advice of the Office of the City Attorney, will determine the qualifications and entitlement to joint venture status of any such entity in the exercise of its prudent business judgment, reasonably exercised.

The points for Evaluation Credits that will be assigned shall be (a) ten (10) points to prime contractors that are Target Group firms or (b) up to five (5) points to non-MBE firms that have formed joint venture arrangements with Target Group firms determined by a formula that takes the percentage of the Target Group firm's ownership interest in such joint venture converted to a percentage (e.g., .25 or 25% ownership interest x 10 = 2.5 points) to arrive at the number of points not to exceed 5.

A Target Group firm seeking Evaluation Credits must provide a certification of its minority business status and state in its qualifications statement its desire to be recognized as a minority business enterprise and to receive Evaluation Credits. A non-MBE firm seeking Evaluation Credits must (A) state the basis for seeking Evaluation Credits, (B) identify the joint venture created with a Target Group firm, (C) identify the minority firm as one of the Target Groups for the type of services or work sought by the bid, (D) identify the Target Group's percentage ownership interest in the joint venture, (E) state whether such joint venture (i) was created only for this particular bid, (ii) is now and/or will in the future be utilized for bidding, (iii) is currently utilized for bidding on both public and private work, (iv) has bid on, undertaken or completed work in the past, together with a description of such work and customer contact information, and (F) describe the Target Group's active involvement in and dollar volume of the work that the Target Group will perform as part of the services that are the subject of the bid to ensure that its participation is reasonably similar to its percentage ownership interest in such entity. Items (A) through (F) must be supported by documentation satisfactory to the

City, including a copy of the documents constituting the executed joint venture agreement so that the City can independently verify the basis for the claim to Evaluation Credits, determine any entitlement to the award of Evaluation Credits, and determine the amount of Evaluation Credits to be awarded.

SECTION III: SCOPE OF SERVICES AND REQUIREMENTS

The selected Firm will be expected to meet with City representatives and begin to identify areas of concern among citizens, visitors and the business community so that it can assist the City with outreach to the various stakeholders throughout the process.

The Firm will be able to take into consideration in its design of parking solutions the variety of problems and concerns with the existing state of parking options as well as the City's desire to find creative solutions to maximize customer service, enhance revenues, and introduce modern practices into the City's parking system, including enhancements to private parking facilities as a way of making the maximum number of parking options available to users.

The City will then select from the options and recommendations made by the Firm and begin to implement a parking solutions program in identified stages in order to address the most pressing parking issues on a priority basis.

The City will expect to utilize the purchasing power of the Firm in the industry to achieve the lowest possible prices for all equipment, hardware, software and other assets necessary to make the parking solutions achievable.

As one of its responsibilities, the Firm will undertake the management and operations of the City's parking system, including the maintenance of all assets, collection of revenues, citation management including imposition and collection of fines, soft-booting and towing of parking violators, cost analyses, revenue enhancements, reporting and accounting, security services, rate-setting and rate structuring, marketing, and rendering other services that the City deems necessary.

The City will select the Firm that, in its sole discretion believes if the most qualified and beneficial in terms of planning ability, procurement power in the market, design, implementation, marketing and management of the parking solutions that the City selects, including the Firm's reputation, skill, national experience, financial condition, qualifications and depth and experience of personnel.

PARKING

**Superior
Customer Service**

**Professional
Management**

**Enhanced
Profitability**

**Advanced
Technology**

**Comprehensive
Solutions**

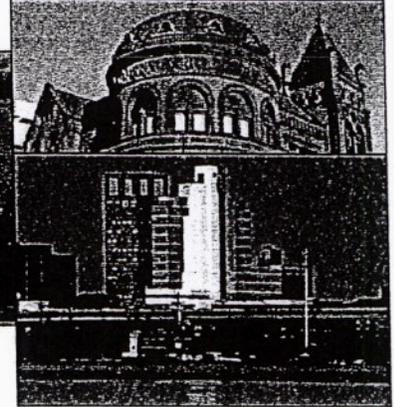
**Financial
Transparency**

**Functional
Partnership**

PROPOSAL

PROFESSIONAL CONSULTING FOR PARKING SOLUTIONS, PROCUREMENT, & MANAGEMENT SERVICES

Bridgeport, CT
(RFQ #MOB 753163)



Submitted to:

City of Bridgeport

Dept. of Public Purchases
Margaret E. Morton Government Center
999 Broad St., 2nd Floor
Bridgeport, CT 06604

Submitted by:

LAZ Parking Ltd. LLC

15 Lewis St.
Hartford, CT 06103

March 9, 2016

March 9, 2016

Department of Public Purchases
Margaret E. Morton Government Center
999 Broad St., 2nd Floor
Bridgeport, CT 06604



Re: RFQ #MOB 753163 – Professional Consulting for Parking Solutions,
Procurement, & Management Services

Dear Sir/Madam:

LAZ Parking is pleased to respond to your Request for Qualifications for Professional Consulting for Parking Solutions, Procurement, & Management Services for the City of Bridgeport. As the 3rd largest parking management company in the country, founded and headquartered in Hartford, LAZ and its team of strategic partners clearly understand municipal parking operations such as the City of Bridgeport's.

Large Local Workforce

With 650 parking professionals in Connecticut alone, LAZ Parking has the advantage of a readily available labor pool to provide services faster than any other competitor.

Ability to Provide Efficient Services

With 120 locations in Connecticut, LAZ Parking has the economies of scale to provide the most efficient service possible to our clients. No other operator has the resources or the ability to mobilize as quickly as LAZ Parking.

Personal Attention

LAZ Parking has a local team of dedicated employees, including an in-house maintenance division that provides clients with a first-class professional service that is seamless and "on-call" when needed. We recognize that our business is one of first and last impressions; and we would like to make them both exceptional experiences.

Home Office & Regional Support

In addition to having a Home Office team to serve your needs, the Connecticut operations team has an **Accountant, Auditor, and Director of Maintenance** dedicated to operations in the region. This is a benefit that no other parking company can offer.

Operational Excellence

LAZ Parking is among the most trusted, stable, and innovative parking solutions providers in the United States. We are committed to providing our clients with superior customer service through on-going technological and administrative automation, based upon our corporate goal of being the highest quality and most efficient provider of parking services. We are committed to employing industry leading best practices to achieve "Operational Excellence".



Solutions Provider

When you contract with LAZ Parking, you are not working with just another service provider. We are a **solutions provider** who will operate as your business partner. This is how we conduct business for all our clients, and this is why we stand by our corporate motto of being "**Partners In Parking**", a phrase we have trademarked.

Strategic Partners

When you contract with LAZ, you also receive the knowledge and experience of our vendors and strategic partners. For the City of Bridgeport project, we have partnered with the following companies to enable us to evaluate the City's needs and to recommend effective solutions that will bring a high level of customer service to citizens, visitors, and the business community.

Desman & Associates – Desman is a **minority owned business enterprise** (MBE) operating from offices around the country, including a regional office in Hartford. Desman's core business is parking consulting, design and engineering. They have specialized experience in the planning, design, management, operations, revenue control and restoration of multi-level parking facilities and entire parking programs. They bring a wide array of professional services necessary to help LAZ develop a plan for parking solutions in Bridgeport.



R&G Parking, LLC – R&G Parking, LLC, the parking management division of C&R Development Company, manages and operates surface parking lots and garages. R&G has parking management and operations experience with specialized experience in parking shuttle operations at Bradley International Airport. C&R Development Company, Inc. is a 100% **minority owned business enterprise** (MBE/DBE) in the State of Connecticut.



After you have had the opportunity to review our proposal, please let us know if you have any questions or require any additional information. We look forward to the opportunity of working with you.

Sincerely,

Stathis

Stathis Manousos
Vice President, Business Development
& Regional Manager
(860)250-4735 cell
smanousos@lazparking.com



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1. RESPONDENT INFORMATION

- a. **Official Name:** LAZ Parking LTD LLC
- b. **Organizational Structure:** Limited Liability Corporation
- c. **Jurisdiction & Date of Organization**

Organized in the State of Connecticut
Date of Formation: 09/26/07

d. **Headquarters & Local Office**

Home Office: 15 Lewis St., Hartford, CT 06103
Regional Office: 100 Allyn St., Hartford, CT 06103
Local Office*: TBD, downtown Bridgeport

*If LAZ Parking is the City's selected parking partner, we would open a local retail-level storefront office in the heart of downtown Bridgeport to serve the following functions:

- Customer service office
- Parking information center
- Walk-in ticket payment office
- Operations office

- e. **Federal Tax Identification Number:** 26-1164708

f. **Contact Information for this RFQ**

Stathis Manousos
VP, Business Development &
Regional Manager
(860)761-2547 office
(860)250-4735 cell
(860)761-3114 fax
smanousos@lazparking.com



2. STATEMENT OF QUALIFICATIONS

a. Company History

LAZ Parking was formed in 1981 in Hartford, CT. Starting with one location in Hartford, the company has grown into the 3rd largest parking company in the country.

LAZ Parking's portfolio includes: hospitals and medical complexes, class-A office buildings, major entertainment/event parking, residential buildings, hotels & resorts, office buildings, mixed-use projects, on-street/municipal parking, shuttle systems, consulting, stand-alone garages, surface lots, valet parking sites, airports and university parking.

LAZ Parking operates through regional offices headed by officers of the company. Through these offices, LAZ offers its clients the resources of a large company but with the attention and responsiveness more typical of a local family-owned company.



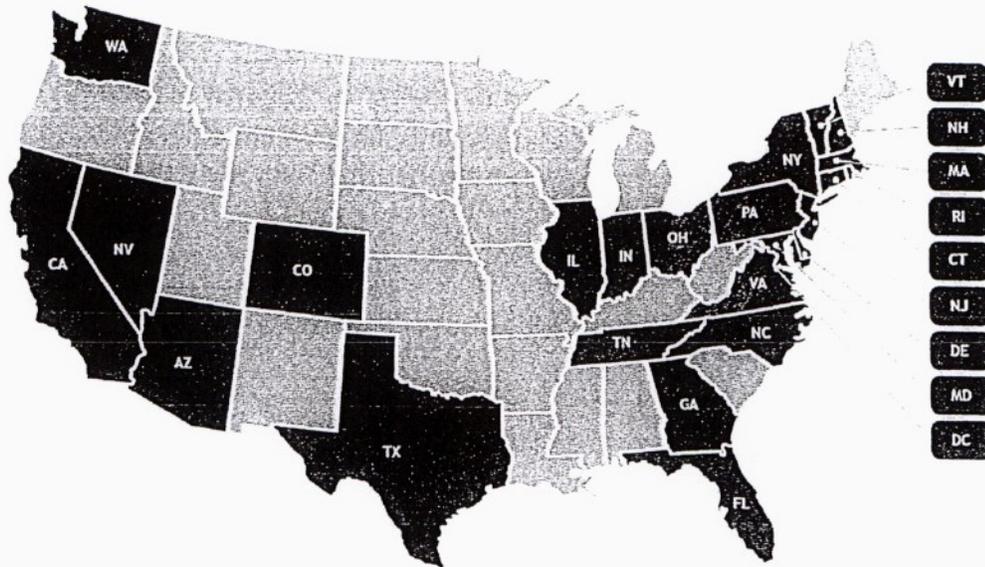
LAZ Parking Realty Investors

LAZ Parking Realty Investors, LLC (LPRI) is the investment management affiliate of LAZ Parking. Since 2006, LPRI has participated in over \$2.4 billion of parking investments, including long-term concessions, portfolio purchases of garages and surface lots, off-airport parking facilities, and single asset acquisitions. LPRI is the asset manager for its investment portfolio and will be the Asset Manager that oversees the execution of the Concessionaire business plan and compliance with the requirements of the Concessionaire.

LPRI has played a critical role in the underwriting, due diligence and Concession Agreement negotiations for the Chicago Millennium Garages, The Ohio State University Parking System (and the Pittsburgh Parking System in which LAZ/LPRI and JP Morgan won the concession, but the city was unable to complete its process and achieve financial closing).

LAZ and LPRI are committed to cultivating a true "Parking Partner" relationship that establishes a strategic alliance with similar breadth and organization whose vision is to join forces in a collaborative effort to drive revenues, increase profits, incorporate state-of-the art technology, streamline operations and personalize customer service. On a localized basis, these "true partnerships" provide our clients with the unique opportunity to realize significant synergies through shared management, innovative problem resolution, outside the box thinking and volume discounting.





LAZ Parking Fast Facts

Founded:	1981
Number of Locations:	2,300
Number of Parking Spaces:	860,000
Annual Managed Revenues:	\$930 Million
Number of Employees:	8,600
States / Cities:	25 / 300
Portfolio Mix:	Managed, Leased and Owned
Market Segments:	Hospitality & Valet, Office Buildings, Medical & Hospital, Airport & Transportation, Campus, Government & Municipal, Retail & Mixed Use, Event Parking, Residential Buildings and Shuttle Services
Regional Offices:	Atlanta, Boston, Chicago, Columbus, Dallas, Hartford (Home Office), Los Angeles, Miami, New York, Philadelphia, San Diego, San Francisco, Washington DC

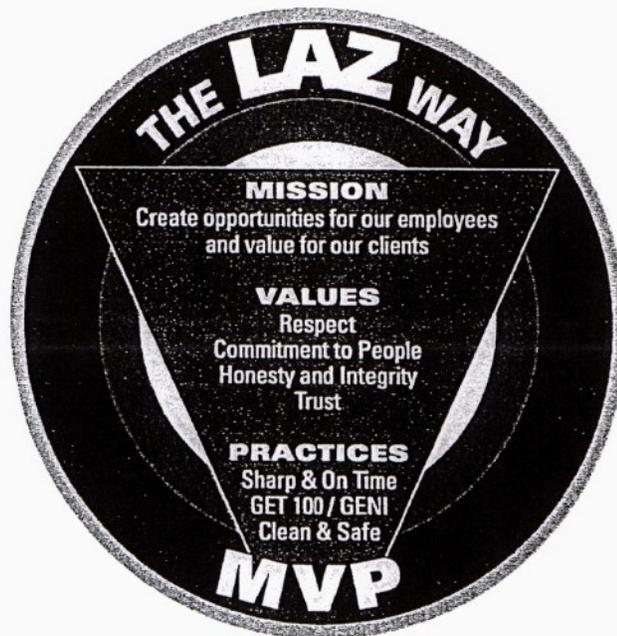


b. Philosophy & Business Focus

LAZ will bring a “big picture” perspective to the City of Bridgeport. Our policies and approach will ensure that on-street and off-street operations complement each other to maximize the effectiveness of each parking component in a manner that helps meet the goals of the City and support the City of Bridgeport in its economic development initiatives. We understand the City’s goals, and we are committed to meeting and surpassing them.

LAZ’s culture is best reflected in its mission, values and practices – *The LAZ Way*.

In furtherance of the LAZ Way, we have trademarked the phrase “Partners in Parking” as this is the essence of the company and how we view the relationship with our clients.



Partners in Parking™



c. Track Record & Years of Experience

LAZ currently operates over 228,000 spaces for government agencies and municipal clients in the United States, including over 72,000 on-street metered spaces. Following is a partial list of LAZ's municipal clients:

Client	Spaces	Enforcement	Meters	Facilities
Washington Metro Area Transit Authority (DC)	59,000			x
City of Chicago Meters System (IL)	36,000	x	x	
NY Housing Authority	20,000			x
Massachusetts Bay Transportation Authority (MA)	25,037	x		x
Metropolitan Transit Authority (NY)	16,600	x	x	x
City of Chicago Millennium Park Garages (IL)	9,176			x
Knox County Public Building Authority (TN)	7,793			x
City of New Rochelle (NY)	5,868		x	x
City of Lowell, (MA)	5,566			x
City of Worcester (MA)	4,075		x	x
Harris County (TX)	4,071			x
Norwalk Parking Authority (CT)	4,000	x	x	x
City of Stamford (CT)	3,399			x
San Francisco Municipal Transportation Authority (CA)	3,114			x
State of California (CA)	2,664	x	x	x
City of Syracuse (NY)	2,600			x
Deleware Transit Authority (DE)	2,291			x
Schenectady Redevelopment Authority (NY)	2,200			x
City of Binghamton (NY)	2,071			x
City of Baltimore (MD)	1,440			x
County of Santa Clara (CA)	1,431			x
City of South Miami (FL)	1,400	x	x	x
City of Walnut Creek (CA)	1,378			x
City of Daytona Beach (FL)	1,250	x	x	x
Port Authority of New York (NY)	1,250			x
Memphis Convention Center (TN)	1,000			x
City of Charlotte - Mecklenburg County (NC)	1,000			x
City of Hollywood (FL)	975			x
City of Berkeley (CA)	949			x
Malden Redevelopment Authority (MA)	784			x
Village of Bal Harbour (FL)	400		x	x
Town of Surfside (FL)	80			x
Total Spaces	228,862	86,951	72,257	192,862



LAZ has been in the regular and continuous business of parking management and operations for 35 years. During that time, we have established long term relationships where our customers have become friends.

In Connecticut alone, LAZ operates 120 locations for many recognizable clients and addresses:

- Norwalk Parking Authority
- City of Stamford
- Stamford Marriott
- Housatonic Community College
- CRDA – CT Convention Center / Hartford Marriott / CT Science Center / Front Street Development
- Rentschler Field / UConn Athletics
- University of Connecticut (Storrs)
- Storrs Center
- Yale University
- Yale Athletics / Yale Bowl
- LAZ Fly Airport Parking (Bradley International Airport)
- Travelers Championship (PGA Tour)
- CT Open Tennis Tournament



OFFICIAL PARKING
COMPANY OF



OFFICIAL PARKING
COMPANY OF

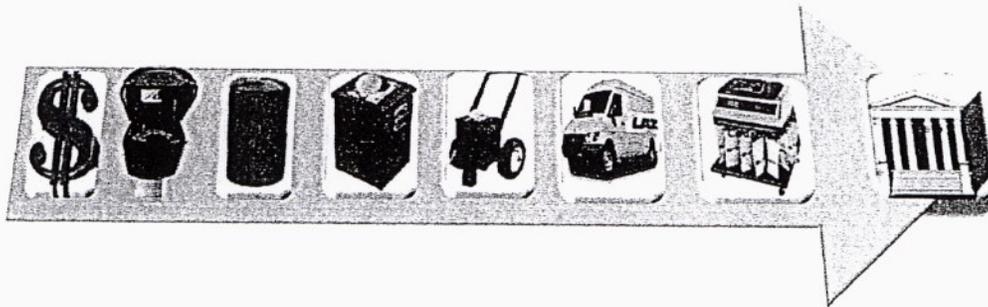
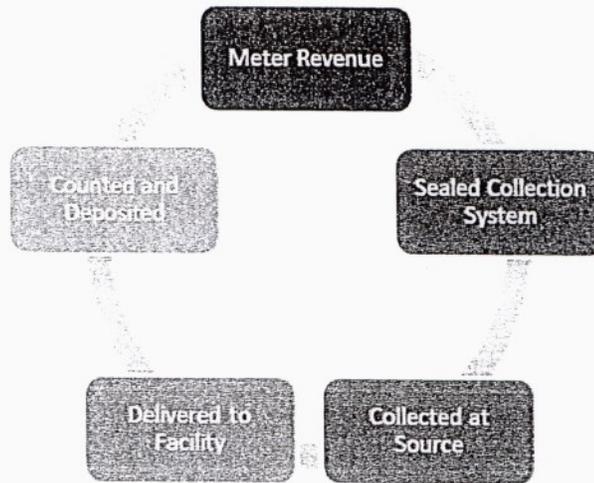


d. Ability to Handle Financial Responsibilities

LAZ currently manages nearly \$1 Billion in revenues annually for clients. We cannot do this without proven, road-tested cash controls and audit procedures in place.

Revenue Control

LAZ is responsible for collecting revenue; coordinating secure cash pickups; depositing funds into a designated bank account and implementing appropriate audit controls. In addition, LAZ provides a secure vault/safe in each facility's parking management office.



Accounting and Reporting

Monthly financial reports are prepared and delivered by our Management Accounting Department. Custom reports, depending on their complexity, are also handled by Management Accounting with support from our CT Operations Accountant, as necessary.

Periodic reports, such as activity reports, statistical reports, and maintenance reports are provided by our on-site management and operations team, as requested.

Parking Facility Revenue Control

Cash Management, Deposit of Collections, Daily Reconciliation

The handling of cash and the reconciliation of cash and credit card receipts; and completion of shift reports are of paramount importance. The proper supervisory staff performs these functions with a ***separation of duties*** to preserve the integrity of the cash collection process:

- Receipts are reconciled and prepared for bank deposit
- Each day, LAZ Parking performs a detailed reconciliation with the bank to verify and properly account for all parking revenues

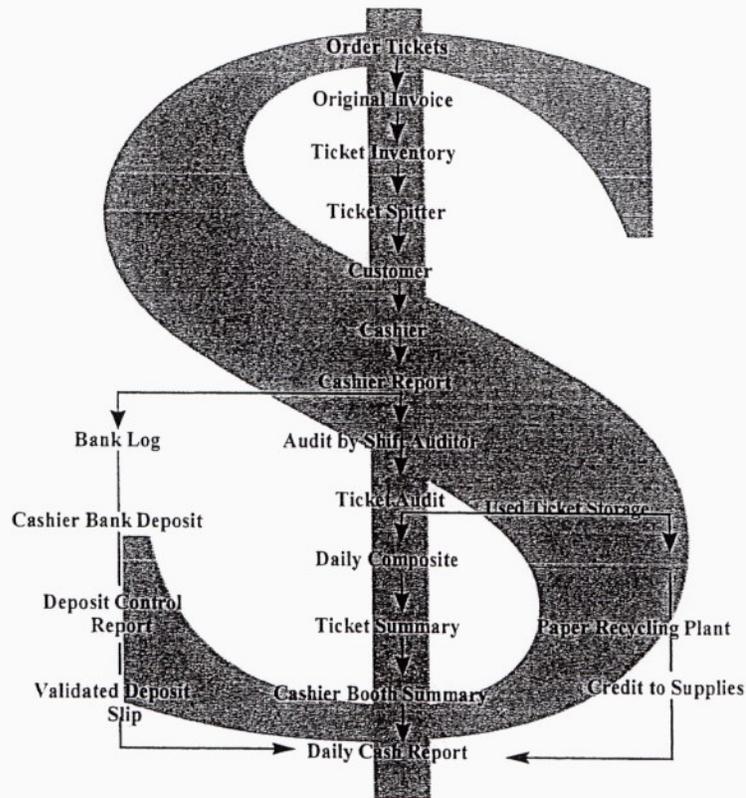
In addition to any annual audit requirements, LAZ Parking implements several types of audits that are performed on a regular basis. These include:

- Routine Audits
- Unannounced Audits and Spot Audits
- Internal Audits
- Secret Shopper
- Customer Surveys



There are many points of vulnerability throughout the process, and LAZ is aware that those points have to be identified, monitored and tested on a frequent basis to ensure revenue security.

To that end, LAZ has an Auditor dedicated to Connecticut Operations to assure that cash control and audit procedures are in place in the City of Bridgeport operations.



e. PARCS / Technology Experience

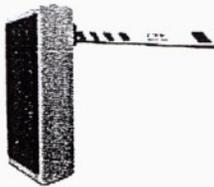
LAZ Parking is "equipment agnostic" and works with all major equipment manufacturers. No two facilities are the same, and technology is changing rapidly. LAZ is proud to be a technology leader in our industry. As such, we are the perfect partner for the City to review the latest technologies in the industry, present the differences, and provide a cost-benefit analysis of the options given the functionality desired by the City.

LAZ Parking operates automated, attended and unattended, parking facilities across the country with equipment installations and services from many different manufacturers.

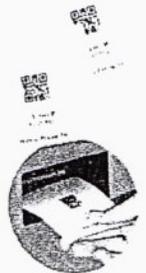


AMANO McGANN

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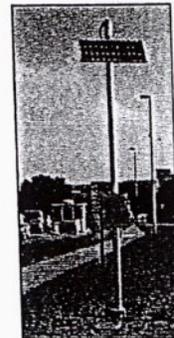
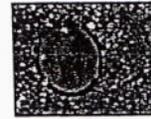
TIBA PARKING SYSTEMS



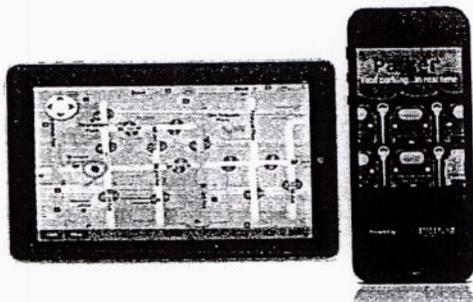
Partner for the Future in Service & New Technologies

LAZ is a technology leader and has experience in new equipment installations and in implementing new technologies into our operations. As the City of Bridgeport parking system expands, we hope to become the City's partner in parking and its **solutions provider**. Technology is evolving rapidly, and LAZ has the experience and knowledge to make sure the City of Bridgeport is on the cutting edge of parking evolution. Some of the technology initiatives in current LAZ operations:

- LPR Enforcement Systems
- Pay-By-Plate Paystations on-street and off-street
- Pay-by-Cell mobile Payment Options
- On-line Permitting and Monthly Parking
- eStore Pre-paid Event Parking
- Garage entry/exit Scanner Technology
- Space Sensors
- Real-time Facility Occupancy Equipment
- EV Charging Stations
- LAZ Go! parking reservation system
- LAZ Customer Care Center remote monitoring
- Data Analysis and Yield Management

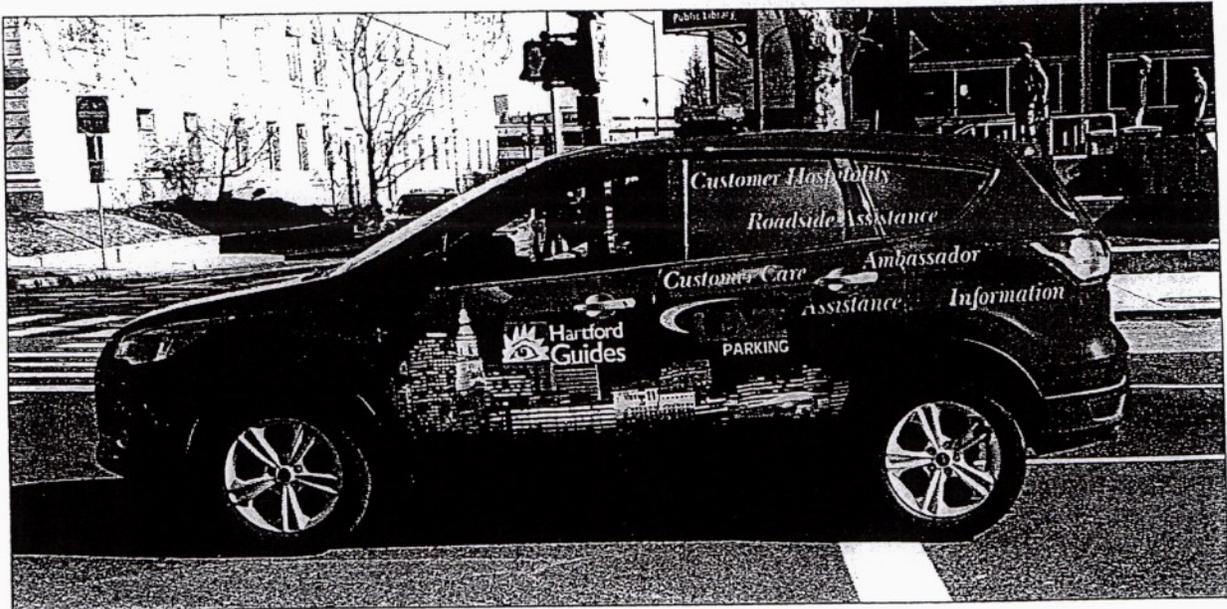


Yield Management



f. Security Services

LAZ Parking has experience in managing security services through subcontractors and strategic partners. In Hartford, LAZ has teamed up with the Hartford Guides to patrol LAZ parking lots. While LAZ is not a licensed security company, LAZ has operations where our staff patrols facilities on a regular basis to “observe and report” any issues. LAZ works and interacts with security companies every day to help make our facilities safe and to secure vehicles and their contents.

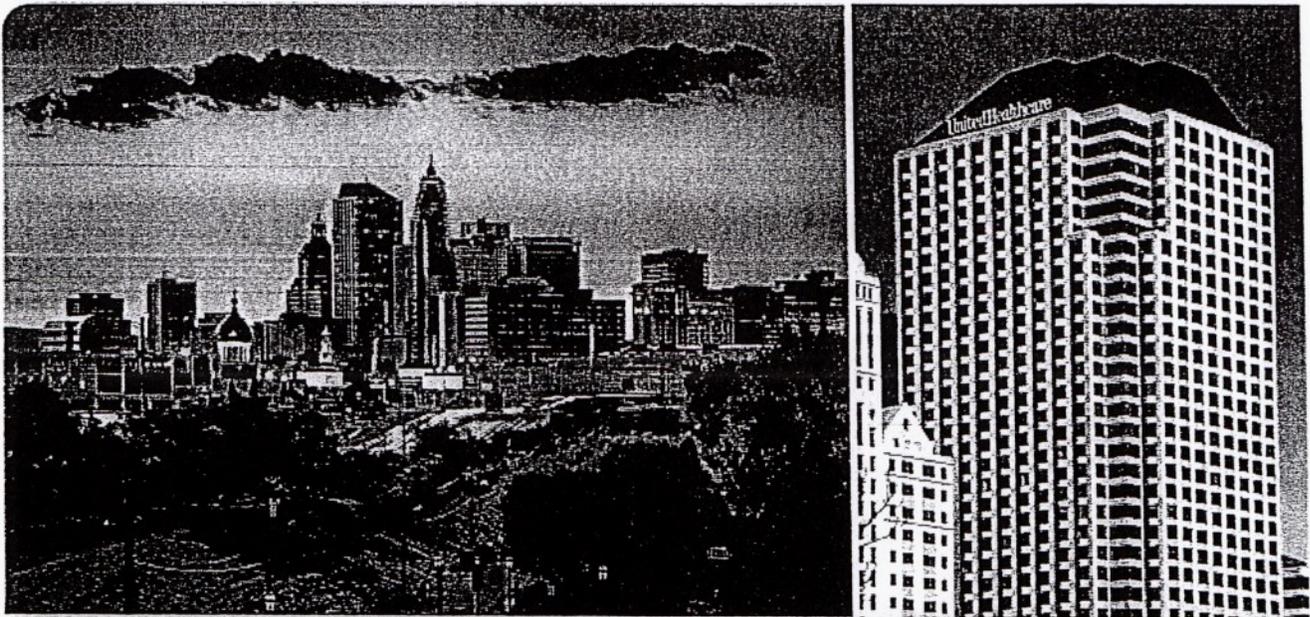


g. Automated Facilities & Central Operations

LAZ Parking has experience managing and operating automated facilities all across the country; and LAZ can manage the entire automation process from beginning to end

- RFP writing
- Bid solicitation
- Proposal review & analysis
- Vendor selection
- Installation

At Cityplace garage in Hartford, LAZ assisted in the procurement and installation of an entirely new PARCS, converting the garage from an attended operation to an unattended facility, reducing payroll costs and improving the bottom line.



CASE STUDY
CITYPLACE

185 Asylum Street | HARTFORD, CT 06103

Type of Agreement:	Management
Physical Layout:	Garage
Mode of Operation:	Self-park
Number of Spaces:	310

BEFORE LAZ PARKING
Staffed 97 hours per week

OPERATED BY LAZ PARKING WITH LAZ CUSTOMER CARE CENTER
Reduced on-site staffing to 50 hours per week while adding value with valet on demand service

TOP DRAWER SERVICE, BOTTOM LINE RESULTS
Operating with 24/7 remote monitoring and shared manager resulted in \$50k annual savings



h. Web / Credit Card Payments & Non-Cash Payment Technologies

LAZ Parking has made significant investments in internal systems to improve customer convenience and allow for web-based payments via credit card and ACH payments.

Web DCR – daily cash reports are available online in real time showing daily revenue activity. This daily report of business details the starting/ending ticket numbers; number of cash and validated tickets; exceptions transactions/ticket loss, etc.

PARIS – Parker Accounts Receivable Information System is the online billing and accounts receivables system LAZ uses for monthly contract parking, permits, or billed validations. Through PARIS, we can easily:

- Ensure that all active access cards are being billed
- Ensure compliance with lease terms, including future rate escalations, minimum billings, and parker limits
- Calculate prorations for new and terminating parkers
- Collect automatic monthly payments through recurring cc charges and bank drafts

PARIS was built specifically for the parking industry and allows tracking parkers by building tenant (or department), category (reserved, non-reserved, etc.), and access card. Rate increases may be scheduled to automatically take effect in the future. PARIS can also manage waiting lists, and can produce charts and reports tailored for the management and audit of monthly parkers. PARIS can integrate with parking access equipment, eliminating duplicate key entry and allowing better card management, including automatic card deactivation for non-payment.

LAZ go – LAZ go is LAZ Parking's online parking reservation system. It allows customers a way to pay for parking on the web or through their mobile device. Using LAZ's brand in the market, we are able to drive revenue to our facilities by offering a convenient way for customers to search and pay for parking. Customers can pay using a credit card and then receive a parking pass (barcode coupon), printed or on their smartphone, to use for entry and exit at the location.



WE DRIVE REVENUE FOR YOU.
There are millions of drivers who search for parking online. We turn them into customers who have pre-paid to park at your location before they arrive. When they do arrive they can simply scan or show their smartphone or parking pass.

YOUR CUSTOMERS, YOUR CONTROL.
LAZ works for you, so we don't hide the customer from you. Not only can we provide detailed customer data including email's, purchase and visit information, but LAZ Client Reporting Services integration means no additional accounts for you to set up.

CUSTOMER CARE.
LAZ Customer Care Center integration means our helpful agents can support customers and modify reservations. Secure payment architecture brings peace of mind while convenience and simplicity means customers will return to park with you again and again.

SELL YOUR SPACES ON ANY WEBSITE.
The LAZ widget can be placed virtually anywhere on the web. Keep customers on your own branded website or sell on a nearby venue site so drivers pay for parking while buying event tickets. We help you leverage neighborhood business for hyper local results.



It's as easy as 1, 2, 3

- Step 1: Buy parking on the web or through your mobile device
- Step 2: View or print parking pass
- Step 3: Scan parking pass

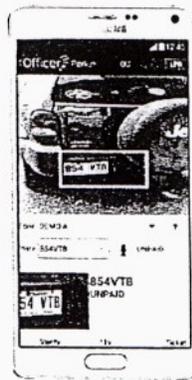


i. Citation Management

Enforcement Systems

LAZ Parking currently works or has worked successfully with all major enforcement and citations processing companies in the industry. Since we are “equipment agnostic”, we can commit to working with any equipment supplier the City of Bridgeport would like to contract with, either directly or as a subcontractor of LAZ Parking.

LAZ has experience in bidding and procuring equipment and services through a competitive bid process. We have done this successfully as an agent for municipal entities across the country. In most cases, LAZ’s purchasing power has resulted in the best pricing available; better than a government agency can secure on its own. Most importantly, LAZ has experience in effectively using these enforcement systems in our operations.



Enforcement

LAZ believes that exceptional customer service is not limited or defined by a job description and Parking Enforcement personnel are no exception. LAZ views the ability of a Parking Enforcement Officer to practice exceptional customer service during the course of their duties a vital function, one that is as valuable to our clients as is their primary function of issuing parking violations. We refer to our Parking Enforcement personnel as “Downtown Ambassadors” or “Downtown Diplomats”. Much like actual diplomats, they must be conversant in the art of diplomacy yet be firm and unwavering in carrying out their assigned duties. They must be fair and equitable in their ability to issue parking violations and also be excellent representatives of the City they serve and our company. In short, the Downtown Diplomats will be the LAZ goodwill ambassador program for the City of Bridgeport. We cannot emphasize enough the importance of having a customer service-oriented enforcement philosophy.



As with all LAZ operations, a Standard Operating Procedures (SOP) Manual will be developed for Enforcement, Meter Maintenance and Meter Collections operations within 90 days from the start of operations.

The Downtown Diplomat program will not only train enforcement, meter maintenance and collections staff on the fundamentals of customer service, but it will also provide a uniformed visible downtown presence for providing assistance to citizens and visitors every day. Typical services will include:

- Providing brochures, directions or a map to someone looking for a particular place of interest (e.g., restaurant, City Hall, etc.)
- Roadside assistance in changing a flat tire or a jump starting a dead battery
- Calling for Police assistance or reporting suspicious activity
- Providing a customer-friendly explanation of why a vehicle received a ticket
- Explaining the appeals process to a citizen
- Visiting merchants to discuss problems or concerns in a proactive and professional manner



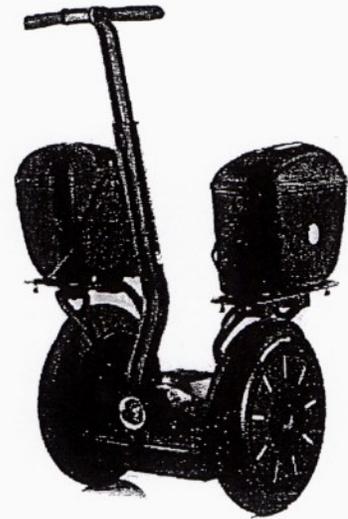
LAZ understands that, even though enforcement agents are ensuring that the public complies with parking regulations, they dealing with customers (citizens, visitors, merchants, etc.) every day. Citizens must be reassured through the actions of our employees that they are being treated in a courteous and professional manner especially in a situation where they received a parking violation and may be less than courteous in their own behavior. The appeals process must also be managed in a way that demonstrates, in each and every case, that the individual appealing a violation is being treated in a fair and equitable manner.

LAZ has the lowest employee turnover rate in the parking industry. This results in a dedicated and stable workforce which is a critical component in creating effective on-street enforcement and parking management program.

We will equip at least one of our enforcement agents with the Segway i2 human transporter for patrolling in the Central Business District. It is a versatile unit that will not only bring notice to the enforcement agents but also have operational and public relations functions.

The Segway will provide our staff with some important benefits:

- Increased visibility
- Increased productivity
- Increased mobility
- and they will look cool!



They will be equipped with cargo bags that can carry ticket-writing equipment, small tools to clear jams in meters, downtown maps, and any other downtown marketing literature the City and the merchant association may want to have available to the general public – parking information, ticket appeal forms, etc.

Our Diplomats will also be equipped with cell phones as standard operating equipment. They will play an important role in the customer service aspect of our Ambassador Program.

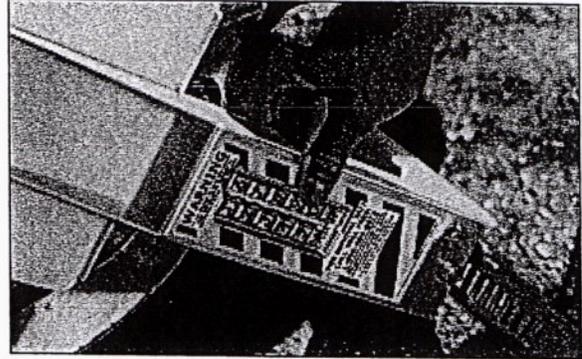


j. Booting Program Experience

For several years, LAZ Parking has been successfully utilizing a self-release boot in our Norwalk, Connecticut operations. It is integrated with our citations management and license plate enforcement system.



Assuming a booting and towing ordinance is already in place, a booting policy needs to be developed setting the criteria for booting. Once a vehicle becomes "boot-eligible" (e.g., if it has at least 2 outstanding tickets totaling at least \$100), then the license plate is moved onto the scofflaw list within the enforcement database.



When a customer returns to their booted vehicle, they are prompted by on-vehicle notice to call a 24/7 Help Center. Payment can be made via credit, debit, and check-by-phone. Once the payment has been successfully processed, the help center operator will provide the motorist with the 6-digit release code and walk the motorist through releasing the SmartBoot. The SmartBoot itself is a 16-pound device with embedded electronics that can be removed from a car without special assistance. Once removed, the customer is required to return the boot to a designated location.

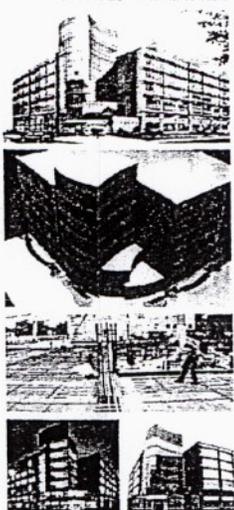
k. Procurement Agent

LAZ Parking can provide necessary procurement services to assist the City of Bridgeport. LAZ Parking has more paid on-street parking spaces under contract than any other parking company. We securely collect and deposit nearly \$12 million dollars each month from on-street metered systems for our clients. When it comes time for the City to select, finance, install and manage its on-street paid parking system, there could be no better partner than LAZ. We are hardware agnostic and have hands-on experience with every major manufacturer. Because of our national buying power, LAZ routinely receives preferential pricing which can be significantly lower than pricing received through traditional bidding.

l. Strategic Partners

Desman & Associates – Desman is a *minority owned business enterprise* (MBE) operating from offices around the country, including a regional office in Hartford. Desman's core business is parking consulting, design and engineering. They have specialized experience in the planning, design, management, operations, revenue control and restoration of multi-level parking facilities and entire parking programs. They bring a wide array of professional services necessary to help LAZ develop a plan for parking solutions in Bridgeport.





"In-House"

Professional Services:

- Master Planning
- Functional Planning/Design
- Supply & Demand Analyses
- Economic and Financial
- Feasibility Studies
- Development and Zoning
- Consulting
- Civil & Traffic Engineering
- Structural Engineering
- Architecture
- Restoration Engineering
- Condition Surveys
- Materials Testing and
- Evaluation
- Design and Bidding
- Documents
- Technical Specifications
- Construction Administration
- Job Site Supervision
- Resident Engineering
- Access & Revenue Control
- Design and Consulting
- Management Operations
- Consulting
- Owner's Agent
- Expert Witness Services
- Peer Review

Founded in 1973, **DESMAN, Inc.** is a Professional Corporation with more than 100 professional and technical personnel. The firm is a national specialist in the planning and design of parking and transportation improvements as well as the restoration and rehabilitation of parking structures, plazas and building envelopes. **DESMAN** is a minority owned business enterprise. We operate from principal offices located in the following cities:

Hartford

55 Capital Blvd. – 4th Floor
 Rocky Hill, CT 06067
 Telephone: (860) 563-1117
 Fax: (860) 563-1118

Chicago

20 North Clark, 4th Floor
 Chicago, IL 60602
 Telephone: (312) 263-8400
 Fax: (312) 263-8406

Washington, D.C.

8000 Westpark Drive
 McLean, VA 22102
 Telephone: (703) 448-1190
 Fax: (703) 893-4067

Boston

18 Tremont Street, Suite 300
 Boston, MA 02108
 Telephone: (617) 778-9882
 Fax: (617) 778-9883

***New York**

49 West 37th Street, 5th Floor
 New York, NY 10018
 Telephone: (212) 686-5360
 Fax: (212) 779-1654

Cleveland

50 Public Square, Suite 824
 Cleveland, OH 44113
 Telephone: (216) 736-7110
 Fax: (216) 736-7140

Fort Lauderdale

110 E Broward Boulevard
 Ft. Lauderdale, Florida 33301
 Telephone: (954) 315-3924
 Fax: (954) 315-3899

Denver

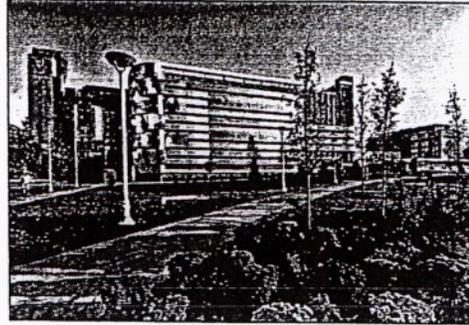
Denver Corporate Center III
 7900 East Union Avenue
 Denver, CO 80237
 Telephone: (303) 740-1700
 Fax: (303) 740-1703

CORPORATE INFORMATION

Legal Name: DESMAN, Inc. – Founded 1973
 Business Name: DESMAN
 State of Incorporation: Delaware
 Date of Incorporation: August 20, 1984



The principals and officers of **DESMAN** have an average of more than 30 years of specialized experience in the planning, design, management, operations, revenue control and restoration of multi-level parking facilities and entire parking programs. This has been attained in the completion of over 5,500 parking projects over a 40 year period. As a result of this extensive experience, they are intimately familiar with all facets of parking planning, design, restoration engineering along with the various structural types.



DESMAN is a nationally recognized industry leader in the planning and design of functionally efficient, attractive and cost-effective parking structures using innovative, cost-effective and durable solutions. **DESMAN** has experienced people with both professional and practical knowledge in the feasibility, design, construction and financing of multi-level parking development. This experience has been gained through more than 5,500 projects across the country. **DESMAN** also enjoys a record of delivering the project within budget and on schedule.

DESMAN's core business is parking consulting, design and engineering. As such, in excess of 90% of our business is related to these fields. Over the past 5 years approximately 65% of our work, or sales volume, was related to architectural and engineering parking structure design services. This is inclusive of both new parking facilities and expansions to existing structures, as well as restoration.

Public Sector Experience - **DESMAN** has been involved in numerous parking projects for municipal and public sector clients on a national basis. We have provided planning, design and restoration services and developed entire parking programs for many public sector clients resulting in the design or restoration existing facilities. Some of these public agencies include the:

- New Haven Parking Authority
- Waterbury Parking Authority
- City of Buffalo, NY
- City Wilmington, DE
- City of Greenville, NC
- City of Utica, NY
- City of Portland, ME
- Buffalo Board of Parking
- Morristown Parking Authority
- Albany Parking Authority
- City of New Rochelle, NY
- City of Danbury, CT
- City of New Britain, CT
- Norwalk Parking Authority
- City of New London
- White Plains Parking Authority
- Township of Woodbridge, NJ
- Town of Long Beach, NY
- City of Poughkeepsie, NY
- State of Connecticut DOT
- State of Connecticut DPW



COMMITMENT TO QUALITY

DESMAN's commitment to quality is best expressed through our management approach to projects. Additionally, **DESMAN** identifies a Principal-in-Charge for each and every project. While not dedicated to the assignment on a daily basis, the Principal-in-Charge will ensure that the necessary manpower is available for the efficient, cost effective and successful completion of the various project assignments. The Principal-in-Charge will also review all draft and final report/design documents before they are delivered to the Client.

PROJECT MANAGEMENT AND AVAILABILITY OF CORPORATE RESOURCES

The professional services of the **DESMAN** staff are controlled and managed with a rigorous project management system. Project assignments are performed under the close supervision of Corporate Principals with regularly scheduled weekly meetings to ensure that necessary corporate resources are committed for various project assignments. Additionally, work of various sub-consultants is coordinated and closely supervised ensuring that project milestones and deliverables are completed on time, within budget and conform to all program requirements. We begin our approach by reaching a mutual understanding with the Client regarding goals for the project including schedule milestones.

DESMAN has the corporate resources and capacity to respond to our Client's needs in completing projects in a timely manner. Our total work force of 100 people enables us to draw upon available staff in multiple offices as is necessary. As projects often have short deadlines, our structure enables us to mobilize the required staff and resources needed to meet the project's requirements. In addition to the Principal-in-Charge, a Project Manager is assigned for each assignment based upon the disciplines involved and their area of expertise. The Project Manager is dedicated to the project throughout its completion.

MINORITY BUSINESS ENTERPRISE

DESMAN is recognized as a certified Minority Business Enterprise (MBE) by many states, municipalities and other government and public agencies including the National Minority Purchasing Council which may help in meeting or exceeding your affirmative action goals and policies. **DESMAN** actively solicits minority groups for employment as is evidenced by our Affirmative Action Program. In fact, **DESMAN** is truly a minority business enterprise as nearly 53% of all our employees are comprised of minority and female employees.



R&G Parking, LLC – R&G Parking, LLC, the parking management division of C&R Development Company, manages and operates surface parking lots and garages. R&G has parking management and operations experience with specialized experience in parking shuttle operations at Bradley International Airport. C&R Development Company, Inc. is a 100% *minority owned business enterprise* (MBE/DBE) in the State of Connecticut.



R&G Parking, LLC, the parking management division of C&R Development Company, manages and operates surface parking lots and garages. For the City of Hartford, it manages Lot 12-B parking lot (pictured above). It also has managed private properties used for event parking for the Meadows Music Theatre, The Connecticut Center for the Performing Arts. In addition, R&G Parking, LLC received the management and operation of 8,500 parking spaces for all municipal parking garage and parking surfaces for the City of New Haven. R&G Parking has also managed the municipal parking in the City of Stamford from 1994-1999.

Since September 1st, 1993, R&G Services a certified MBE/DBE transportation company in the State of Connecticut has been the provider of the on-site shuttle system at Bradley International Airport in Windsor Locks, CT.

R&G Services' modern fleet of shuttle busses, along with its 70 experienced drivers, transports more than half a million business and leisure passengers at Bradley International Airport annually. Additionally this also includes carrying all airline personnel to and from the long-term parking lots which operates 24 hours a day, 365 days a year. Since R&G Services arrived at Bradley International, the airport has experienced unprecedented growth due largely to the company's management efficiencies, friendly customer service and attention to detail.



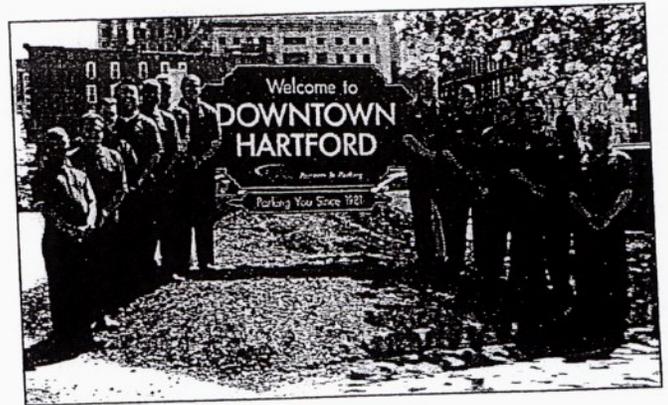
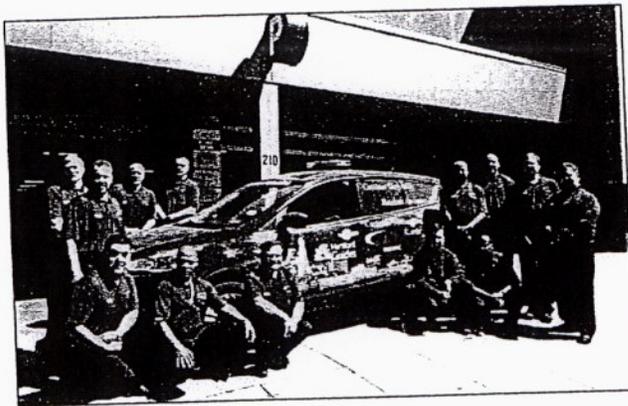
m. Project Team

It is our local presence that gives LAZ the unique ability to provide the best possible service to the City of Bridgeport. As the scope of services may change and expand into different facilities, we have staff readily available to work, even on short notice. This has proven especially advantageous for large special events requiring traffic control, or for maintenance jobs such as snow removal and landscaping. LAZ Parking has more local resources than any other competitor in Connecticut; in fact, more than most competitors have regionally and companywide!

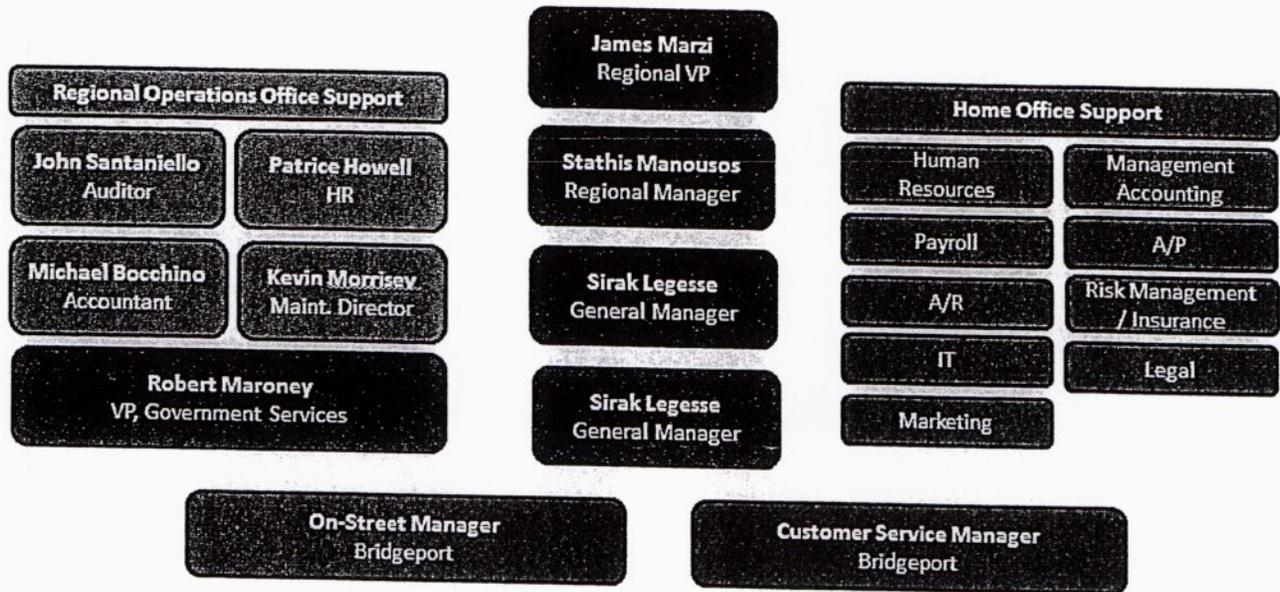
National	8,600
Regional (Connecticut)	650
Local (Southern CT)	200



The City of Bridgeport will also benefit from LAZ's army of management staff in the region to provide back-up coverage and/or assistance, when necessary, to assure the continuity of first-class professional service to citizens, visitors, and the business community.



Bridgeport Parking Operations
Organizational Chart



We recognize the importance of the On-Street Manager and Customer Service Manager positions. Because of the importance of these positions, we are proposing to invite several qualified candidates from our ranks to interview with City staff for approval. While we have qualified managers within our ranks, we would like the City to be completely comfortable with the proposed management staff for the project before we assign them.

We have a Customer Service Office Manager in mind who currently works with LAZ in Norwalk. She has several years' experience in our customer service office and understands municipal on-street and off-street parking operations. Her resume/bio is included in the following pages. She is a resident of Bridgeport and would be able to deliver exceptional service to the operation.



JIM MARZI -- REGIONAL VICE PRESIDENT & PARTNER

Jim Marzi has been with LAZ Parking for over 26 years and now serves as Regional Vice President of Connecticut Operations and Operating Partner of LAZ Parking. Jim has been responsible for growing business in the state through strong client relationships and attentive service to 120 locations strong.

Jim was responsible for the opening of the LAZ Customer Care Center (LCCC), LAZ's national call center built at our corporate headquarters on 15 Lewis St. in downtown Hartford. The LCCC now remotely monitors 400 locations across the country. The LCCC will play a role in the management and operation of the City of Bridgeport facilities.

Jim is responsible for all capital improvement projects in the state. He has consulted on many new development projects where parking design and operations were required, including the CT Convention Center (Hartford) and 9th Square (New Haven).

Jim has been instrumental in the Rentschler Field operation from pre-construction planning through today, including game-day operations. His role was so vital to its success that an on-site access road has been named after him. Under Jim's leadership, LAZ has now become the official parking company of UConn.

Jim is a graduate of Quinnipiac College with a BS Degree in Management and an AS Degree in Marketing. His volunteer and civic involvement includes:

MARZI WAY

- Partner – LAZ Parking
- Board Member – LAZ Charitable Foundation



STATHIS MANOUSOS – VP, BUSINESS DEVELOPMENT & REGIONAL MANAGER

Stathis will be responsible for the administration of contracted services. He is currently responsible for assisting the Regional Vice President in managing the Connecticut region. Stathis has been involved in the parking business for over 30 years, with a wide range of experience in parking management and operation gained through a hands-on, participative management style. He is highly visible and accessible as his involvement is sustained throughout the contract term to monitor and measure goal achievement against expectations.

Stathis is a Bowdoin College graduate with an MBA in Finance from the University of Connecticut. His current and recent volunteer and civic involvement includes:

- Board of Directors -- Business for Downtown Hartford (BFDH)
- Board of Commissioners -- Hartford Business Improvement District (HBID)
- Board of Commissioners – New Haven Town Green Special Services District
- Technology Committee – LAZ Parking

SIRAK LEGESSE (“ROCKY”) -- GENERAL MANAGER, NORWALK, CT

Rocky currently manages the day-to-day operations of the Norwalk Parking Authority system. Rocky will work with the Bridgeport management team to assure day-to-day operations are carried out with professionalism and as effectively and efficiently as possible.

In addition to having developed excellent working relationships with his clients, Rocky brings the following experience to the project:

- On- and Off-Street parking experience, including meter maintenance and collections, enforcement, citations processing and collections, booting programs, adjudication
- Successful implementation of new technologies and systems
- Knowledge of the local parking market
- Troubleshooting, maintenance, and repair of parking equipment
- Managing large, parking systems with state-of-the-art parking systems
- Experience partnering with clients to achieve financial and service goals expected

Rocky has 13 years’ experience in the parking business with responsibilities including budgeting, staffing, revenue control, audit, and marketing. His length of service with LAZ reflects the dedicated staff and continuity of service we strive to maintain for all our clients. Rocky will have management oversight responsibility assuring that LAZ standard operating procedures are employed in day-to-day operations. Through his parking experience, he has gained advanced knowledge of computer and parking systems as well as proven success with customer relations.

Rocky is a resident of Bridgeport, and he is graduate of Housatonic Community College with a 3.73 GPA.



JESSICA COLON – CUSTOMER SERVICE MANAGER, BRIDGEPORT

Jessica will be the Customer Service Manager responsible for day-to-day operations of the customer service and parking operations office LAZ will open at retail level in the heart of downtown Bridgeport if awarded the contract.

Jessica is a resident of Bridgeport, is bilingual in English and Spanish, and has 10 years customer service experience and has proven herself to be the 'go to' person for anything related to the smooth running of the Customer Service Office in our Norwalk Parking Authority operations. She is a team player and provides full administrative and office management support to colleagues in a busy office environment. She has a proactive and flexible approach to juggling many different priorities, and is able to work autonomously and take ownership of tasks or projects assigned to her. In the Bridgeport parking office, her responsibilities would include but not be limited to:

- Managing the customer service office
- Handling all incoming calls and customer complaints
- Processing citations issued by the Bridgeport Police Department
- Processing walk-in payments
- Administratively reviewing and adjudicating online appeals for parking citations
- Managing a residential permit program
- Providing parking information to the general public
- Managing all advertising

Jessica successfully completed a Clerical Assistant program from Butler Business School in Bridgeport.

ROB MARONEY, CAPP – VICE PRESIDENT, GOVERNMENT SERVICES

Rob Maroney plays a vital role in our Public Private Partnership efforts and serves LAZ Parking's numerous public agency clients. He will be a valuable resource in the start-up and continued operation of the Bridgeport parking system, especially as the scope of services and system expands.

He has been a member of the parking and transportation profession for over 15 years and brings extensive experience in parking operations and transportation management for government agencies. Prior to joining LAZ, Rob was the Director of Parking and Transportation for Virginia Commonwealth University overseeing the university's parking, transportation and fleet management programs. Earlier in his career, Rob was responsible for one of the largest municipally owned parking systems in the United States. In 2014, Rob successfully completed the CAPP Program, the most respected professional credential in the parking industry. He currently serves as the Vice President of the Board of Directors for the Parking Association of the Virginias and is an active member of several national and regional parking associations.



Key members of our partners at Desman Associates are:



NORMAN GOLDMAN

Principal-in-Charge / Parking Planner

Mr. Goldman's experience ranges from assisting public and private sector clients in conceptual program development, to establishing functional design and operational criteria. Throughout his career Mr. Goldman has refined the position of Owner's Agent working on projects from inception to completion, advising the Owner on subjects ranging from site selection and financing to design and construction.

His intimate knowledge of project organization and management of disciplines required to implement various stages of project development, combined with the familiarity of various project delivery methods, provides Mr. Goldman with a well-rounded background from which to serve clients.

Mr. Goldman advises clients at the board level, as well as working directly with senior administrative personnel on all matters relative to the parking industry including, operational overview, management analysis, marketing and financial feasibility.

Mr. Goldman also has considerable experience in related areas of private and public sector parking management, operations, rate structures, manpower, signage/graphics systems and revenue control systems. Over the past 40 years he has negotiated leases, trained management personnel and executed business plans for various clientele.

He has participated in and managed demand and feasibility study programs, functional planning, design development and operational studies. Mr. Goldman has directed engineering staff work, production scheduling and preparation of specifications. He has often spoken on various subjects at industry meetings and has participated on open panels at national and regional levels. The following is a partial listing of clients and projects that Mr. Goldman has been involved with:

- Merrimack Valley Regional Transit Authority (MVRTA), Haverhill, MA
- St. Albans Downtown Municipal Parking, St. Albans, VT
- MBTA Salem Intermodal Station Parking Garage, Salem, MA
- Blue Back Square, West Hartford, Connecticut
- Adriaen's Landing, Hartford, CT
- Hartford Parking Authority, Hartford, CT
- New Haven Parking Authority, New Haven, CT
- City of New Britain, New Britain, CT
- City of Waterbury, Waterbury, CT
- State of New Jersey, Trenton, New Jersey
- State of Connecticut, Hartford, Connecticut

Total Years of Experience
41

Years with DESMAN
19

Previous Experience
Parking Directions, Inc. -
President
Volume Indoor Parking -
President
Litton Industries - Parking
Manager
Edison Parking —VP Operations

Affiliations
National Parking Association
International Parking Institute
NJ Assoc. of Parking Authorities
Transportation Research Board
Connecticut Building Congress

Project Assignment
Project Executive



Continued

- Hartford Hospital, Hartford, Connecticut
- New Britain General Hospital, New Britain, Connecticut
- Montifore Hospital, Bronx, New York
- Mountainside Hospital, Montclair, New Jersey
- St. Francis Hospital, Hartford, Connecticut
- Robert Wood Johnson Univ. Hospital, New Brunswick, NJ
- Hackensack Univ. Medical Center, Hackensack, NJ
- St. Francis Hospital, Hartford, CT
- Wickford Junction Rail Station, Kingston, RI
- City of Norwalk SONO Rail Station Garage, Norwalk, Connecticut
- Bradley Airport Garage, CT DOT, Connecticut
- Stamford Station, CT DOT, Connecticut
- Milford Railroad Station, Connecticut
- Yale University, New Haven, Connecticut
- Rutgers University, Newark, New Jersey
- UCONN, Waterbury, Connecticut
- CT State University System CCSU, SCSU, Connecticut
- UMASS Medical Center, Worcester, Massachusetts
- MASS State College Building Authority, Worcester State Campus
- Hudson Valley Community College, Hudson Valley, NY
- European American Bank I, Hempstead, Long Island, New York
- European American Bank II, Hempstead, Long Island, New York
- High Street Associates, Hartford, Connecticut
- Johnson & Johnson World Headquarters, New Brunswick, NJ
- Beneficial Management Corporation, Peapack, New Jersey
- Metro Center II & III, Hartford, Connecticut
- Aetna Corporate Headquarters, Hartford, Connecticut
- Genzyme Corp., Framingham, Massachusetts
- Bridgewater Mall, Bridgewater, New Jersey
- Caesars, Atlantic City, New Jersey
- Trump Boardwalk, Atlantic City, New Jersey
- Trump Taj Mahal Expansion, Atlantic City, New Jersey
- Trump Marina, Atlantic City, New Jersey
- Foxwoods Casino – MGM Grand, Connecticut
- Isle of Capri Casinos, Biloxi, Mississippi
- City Place, West Palm Beach, Florida



KENNETH SUGARMAN

Associate / Restoration Engineer

Total Years of Experience
17

Years with DESMAN
14

Education
Bachelor of Science,
Civil Engineering
University of Massachusetts, 1994

Master of Business Administration
University of Connecticut, 2001

Affiliations
American Society of Civil Engrs
American Concrete Institute
International Concrete Repair Inst.

Project Assignment
Project Manager - Restoration

Since joining DESMAN, Mr. Sugarman has been involved with the design and documentation of many projects, which include condition assessments and evaluation, program development, contract document preparation and construction services for the rehabilitation of existing structures, as well as preparation of design documents for new facilities.

Mr. Sugarman has worked on engineering restoration and design projects spanning multiple disciplines, inclusive of structural repairs and architectural improvements, mechanical & electrical system replacement and upgrades, way finding signage & graphics, and site & streetscape improvements.

The following is a partial listing of clients and projects that Mr. Sugarman has been involved with:

- Jefferson Street Garage, Hartford Hospital, Hartford, CT
- Retreat Avenue Garage, Hartford Hospital, Hartford, CT
- Employee Garage, Hartford Hospital, Hartford, CT
- Medical Office Building Garage, Hartford Hospital, Hartford, CT
- Bristol Police/Court Complex Garage, City of Bristol, Bristol, CT
- Building 12 Parking Deck, ESPN, Inc., Bristol, CT
- Quigley Parking Garage, City of New Britain, New Britain, CT
- Badolato Parking Garage, City of New Britain, New Britain, CT
- Sczesney Parking Garage, City of New Britain, New Britain, CT
- Chapel-York Parking Garage, Yale University, New Haven, CT
- 221 Whitney Avenue Garage, Yale University, New Haven, CT
- Howe Street Garage, Yale New Haven Hospital, New Haven, CT
- Main & Trumbull Street Garage, Hartford Parking Authority, Hartford, CT
- Church Street Garage, Hartford Parking Authority, Hartford, CT
- 101 Lafayette Street Garage, Connecticut DPW, Hartford, CT
- 25 Sigourney Street Garage, Connecticut DPW, Hartford, CT
- Crown Street Garage, New Haven Parking Authority, New Haven, CT
- Air Rights Garage, New Haven Parking Authority, New Haven, CT
- Temple Street Garage, New Haven Parking Authority, New Haven, CT
- Temple-Medical Garage, New Haven Parking Authority, New Haven, CT
- Union Station Transportation Center and Parking Garage, New Haven Parking Authority, New Hartford, CT
- Merritt 7 Corp. Park, Plaza Improvements, ADP Service Corp., Norwalk, CT
- 233 Weybosset Street Garage, Central Parking System, Providence, RI
- Seaport Hotel/World Trade Center Parking Garage, Seaport Asset Management, Boston, MA
- St. Luke's Hospital Parking Garage, South coast Hospitals Group, New Bedford, MA



Structural Engineer

Total Years of Experience
33

Years with DESMAN
10

Education
University of Connecticut,
Storrs, CT
Masters in Business
Administration, 1990
University of Massachusetts,
Amherst, MA
Bachelor of Science, Civil
Engineering, 1977

Active Registration
State of Connecticut # 12755

Affiliations
American Society of Civil
Engineers
American Concrete Institute
Pre-cast/Pre-stressed
Concrete Institute (PCI)

Publications
Co-Author for "Boiler Duct
Design Guidelines" 1995
ASCE Publication

Project Assignment
Project Manager - Engineer

Mr. Clark has over thirty three (33) years of experience in hands-on structural engineering, design and rehabilitation. He has considerable experience with development of design documents and with construction administration for parking garages and bridges. He also has developed proposals, conducted field surveys, developed scope and budget documents for parking garage, bridge, and building restoration projects involving steel, cast-in-place and pre-cast facilities. He has conducted peer reviews for parking garage projects.

The following is a representative list of some of Mr. Clark's parking garage project experience:

- Aetna Flower Street Garage and Pedestrian Bridge – Hartford CT
- Aetna Sigourney St Garage – Hartford CT
- Hartford Hospital Garage – Hartford CT
- Genzyme Garage – Framingham MA
- West Haven Train Station Garage ; Peer Review – West Haven CT
- Foxwoods Resort Casino Expansion, Lot 9 – Mashantucket, CT
- Learning Corridor New 400-Car Garage – Hartford CT
- St. Francis Hospital Garage and Pedestrian Bridge – Hartford, CT
- Hudson Valley CC Garage and Pedestrian Bridge – NY
- Plainridge Racetrack – Plainridge MA
- MVRTA Haverhill Garage – Haverhill MA
- I-84 Bridge Widening (3) – West Hartford, CT
- Temple Street Parking Garage Restoration – New Haven, CT
- SCSU 600-Car Garage – New Haven, CT
- Stamford Railroad Station Garage Expansion – Stamford, CT
- MAT Garage Restoration – Hartford, CT
- Trumbull Center Garage and Apartments – Hartford, CT
- Jefferson Street (Phase IV) Garage – Hartford, CT
- Morgan Street Parking Garage; Owner's Agent – Hartford, CT
- Bradley International Airport Parking Facility – East Windsor, CT
- UMASS Garage Assessment – Amherst, MA
- I95-I91 Interchange – Highway Bridges (14) – New Haven CT



ALTIN M. HAXHAJ, R.A., NCARB

Architect

Total Years of Experience
11

Years with DESMAN
2

Previous Experience
Polymorphous – Project
Architect
BL Companies – Project
Designer

Affiliations
National Parking Association
International Parking Institute
NJ Assoc. of Parking Authorities
Transportation Research Board
Connecticut Building Congress
AIA, NCARB

Project Assignment
Project Manager - Architect

Mr. Haxhaj is a licensed architect with experience in functional/architectural design, and construction administration services. Over the last year, Mr. Haxhaj has been involved with several garage design projects and studies, many of which include projects in Connecticut, Vermont and Massachusetts. Most recently, he's been instrumental in a new design project for the City of St. Albans, VT and the Massachusetts State College Building Authority for Salem State University; both are multi-level new builds with approximately 500 spaces each. As a result of his experience, he is familiar with various state approvals process and the governmental agencies having jurisdiction over the projects.

Altin received his Bachelors in Architecture from Roger Williams University.

Some of his representative relevant project experience includes:

- City of St. Albans, - New Design - St. Albans, VT
- Salem State University – MSCBA – New Design - Salem, MA
- Yale New Haven Hospital - Study – New Haven, CT
- Federal Plaza Parking Garage – Renovations, Worcester, MA
- UConn Health Center – New Design – Farmington, CT
- City of Burlington – Study – Burlington, VT
- GATRA Plymouth – New Design – Plymouth, MA
- MBTA Salem - New Design – Salem, MA
- Western State University – New Design – DCS – CT
- New Haven University – New Design – New Haven, CT



Senior Traffic Engineer & Parking Planner

Total Years of Experience
35

Years at DESMAN
12

Education
Master of Urban Planning,
Transportation, Texas A&M
University, 1979

Master of Arts, Urban
History,
University of Houston, 1975

Bachelor of Arts, Economic
History, University of
Rochester, 1973

Active Registrations
Registered Planner,
American Institute of
Certified Planners (AICP)

Affiliations
Member, International
Parking Institute

Fellow, Institute of
Transportation Engineers

Project Assignment
Consultant

Mr. Salzman has been conducting multimodal traffic and parking studies at consulting firms for more than 30 years. He brings vast experience in planning effective traffic and parking systems for cities, suburbs, industrial corridors, mixed-use developments, hospital, medical center campuses, colleges and universities across the country. He has successfully negotiated access, circulation, and parking plans for projects in large cities, small towns, and major metropolitan suburbs, providing plans that meet the development's needs for access and parking while protecting residential streets.

His traffic projects include plans for access, circulation, loading docks, and pick-up/drop-off, as well as recommendations for external street improvements, including traffic signals. His parking projects include parking layout, parking management plans, redesign of existing surface lots to increase capacity, and garage feasibility and financial plans.

Some of Mr. Salzman's past projects include:

Downtown transportation/traffic planning

- Montgomery City Courthouse Area Access Plan, Bethesda, MD
- Bricktown area Parking Plan, Oklahoma City, OK
- Village of Western Springs, IL
- Village of Arlington Heights, IL
- Village of Cary, IL
- City of Evanston, IL
- City of Stamford, CT
- City of Milwaukee, WI
- Texas Medical Center Area Plan - Houston, TX
- City of St. Louis, MO
- University Circle Neighborhood - Cleveland, Ohio

Neighborhood traffic and/or parking planning

- Village of Frankfort, IL
- City of Chicago, IL
- City of Geneva, IL
- City of St. Charles, IL
- German Village & the Ohio State neighborhood, Columbus, OH

Waterfront Projects

- Trans Erie Ferry Terminal Site Assessment, Cleveland, OH
- Chicago Park District Master Transportation Plan, Chicago, IL



ANDREW S. HILL

Senior Consultant

Total Years of Experience
13

Years with DESMAN
2

Education
Miami University
B.A., English
B.S., Business

San Diego City College
A.A., Emergency Medical
Education
Paramedic Certification

Previous Experience
VPNE Parking Solutions
LLC, Director of Special
Projects

Walker Parking
Consultants (Boston),
Senior Consultant

Walker Parking
Consultants (Indianapolis),
Project Manager,
Planner/Analyst

Affiliations
New England Parking
Council

National Parking
Association

International Downtown
Association

Project Assignment
Consultant

Mr. Hill comes to DESMAN with a background in both parking operations and consulting.

As the Director of Special Projects for a regional parking operator based in Boston, Mr. Hill's duties included developing operating, staffing and budget plans for new accounts; selecting, purchasing and overseeing installation of PARCS equipment; designing revenue control, accounting and reporting procedures; and providing independent audits of the various accounts. Mr. Hill also assisted one client in the acquisition of a \$75M asset from a public agency and assisted another client in petitioning for a Special Permit on a mixed-use project.

Prior to this, Mr. Hill spent over a decade with another nationally recognized parking consulting firm. During this period, Mr. Hill completed over 150 studies for a wide variety of clients including municipalities, casinos, airports, healthcare institutions, colleges and universities, convention centers, arenas, private developers, public authorities, architects, investment and equity funds, law firms, and real estate management firms.

Mr. Hill is an experienced generalist and project manager with experience in all aspects of Planning, Finance and Operations studies. Mr. Hill has lead over 50 studies for municipalities and public agencies from across the United States.

Needs Assessment

Using various planning approaches, including Shared Parking methodology, Mr. Hill has developed custom models for each project based on key user or development metrics and observed parking occupancy, resulting in a highly accurate predictor of future needs. Related projects include:

- Downtown Parking Plan – Westerly, Rhode Island.
- Special District #6 Schools Parking Assessment – St. Paul, Minnesota.
- Detroit City Airport – Detroit, Michigan.
- Park Commons – St. Louis Park, Minnesota.
- Richfield Town Square – Richfield, Minnesota.
- Downtown Parking Study – Northfield, Minnesota.
- Citywide Parking Plan – Utica, New York.
- Springfield Train Station – Springfield, Massachusetts.
- Downtown Employee Parking Plan – Hanover, New Hampshire.
- Irvine Street Parking Garage – Port Chester, New York



Richard Hill

Senior Consultant

Financial Feasibility

Mr. Hill has lead multiple engagements focused on determining the financial feasibility of a proposed parking asset. These studies included needs assessment, site feasibility, functional redesign, market analysis, pricing, and policy components. Related projects include:

- Library Garage – Huntington, West Virginia.
- Convention Center Expansion Garage – Austin, Texas.
- Atwells Avenue Garage – Providence, Rhode Island.
- Autoport Garage – Charlestown, Massachusetts.
- City Center Parking Garage – White Plains, New York.
- Port Jefferson Ferry Garage – Bridgeport, Connecticut.
- West Side Hudson Yards Garage – New York, New York.
- Boush Street Garage – Norfolk, Virginia.
- Woodland Station Garage – Newton, Massachusetts.
- LaSalle Square Garage – Providence, Rhode Island.
- Dunkin Donuts Center Garage – Providence, Rhode Island.
- Fogarty Parcel Garage – Providence, Rhode Island.
- Providence Technology District Garage – Providence, Rhode Island.
- Wall Street Place Garages – Norwalk, Connecticut.
- Garrahy Parcel Garage – Providence, Rhode Island.
- Civic Center Garage – Springfield, Massachusetts.
- Union Square Garage – Somerville, Massachusetts.

Master Planning

Mr. Hill has managed Master Plan engagements designed to: evaluate current and future needs for a project or district; develop options for addressing those needs; determine the cost/benefit of each option; establish how the agency will implement and pay for improvements; and recommend new or improved policies or procedures for managing the agency's parking and/or transportation system. Past projects include:

- 2010 Master Plan – Norfolk, Virginia.
- Campustown Parking Study – Champaign, Illinois.
- South Avenue Master Plan – Natick, Massachusetts.
- Downtown Parking Study – Hartford, Connecticut.
- Town Center Study – Newmarket, New Hampshire.
- West Avenue District Development – Norwalk, Connecticut.
- Storrs Center – Mansfield, Connecticut.
- Citywide Parking Plan – Providence, Rhode Island.
- South Orange Vision Plan – South Orange, New Jersey.
- Quincy Center – Quincy, Massachusetts.
- Boston Convention and Exhibition Center Expansion – Boston, MA.



ANDREW S. HILL

Senior Consultant

Public Agency Consulting

Mr. Hill has provided a variety of other services to various municipalities and public agencies, including:

- Airport Garage PARCS Specification and Selection – Greater Rockford Airport Authority. *(Rockford, Illinois)*
- Stamford Transportation Garage PARCS Specification and Selection – Connecticut Department of Rail. *(Stamford, Connecticut)*
- Revenue Control and Enforcement Plan – Minneapolis Parks System. *(Minneapolis, Minnesota)*
- Boston Common Garage Annual Operations Audits – Massachusetts Convention Center Authority. *(Boston, Massachusetts)*
- High-Hanover Garage Operations Audit – City of Portsmouth. *(Portsmouth, New Hampshire)*
- Logan International Airport PARCS Specification and Selection – Massachusetts Port Authority. *(East Boston, Massachusetts)*
- South Station Garage Operations Audit – Massachusetts Bay Transportation Authority. *(Boston, Massachusetts)*
- Revenue Control Training – Hartford Parking Authority. *(Hartford, Connecticut)*
- Expert Witness Services in the matter of Schwachmann v. the Commonwealth – Massachusetts Attorney General's Office. *(Worcester, Massachusetts)*
- Norwalk Parking Authority System Audit – Norwalk Department of Finance. *(Norwalk, Connecticut)*
- East Arlington Policy Analysis – Town of Arlington. *(Arlington, Massachusetts)*



Key members of strategic partner at **R&G Parking, LLC**, are:

CURTIS ROBINSON – PRINCIPAL

The company is owned and operated by Curtis D. Robinson, who has more than 30 years' experience as a developer, broker, and a recognized business entrepreneur.

R&G Parking, LLC, the parking management division of C&R Development Company, manages and operates surface parking lots and garages. For the City of Hartford, it manages Lot 12-B parking lot (pictured above). It also has managed private properties used for event parking for the Meadows Music Theatre, The Connecticut Center for the Performing Arts. In addition, R&G Parking, LLC received the management and operation of 8,500 parking spaces for all municipal parking garage and parking surfaces for the City of New Haven. R&G Parking has also managed the municipal parking in the City of Stamford from 1994-1999.

Since September 1st, 1993, R&G Services a certified MBE/DBE transportation company in the State of Connecticut has been the provider of the on-site shuttle system at Bradley International Airport in Windsor Locks, CT.

R&G Services' modern fleet of shuttle busses, along with its 70 experienced drivers, transports more than half a million business and leisure passengers at Bradley International Airport annually. Additionally this also includes carrying all airline personnel to and from the long-term parking lots which operates 24 hours a day, 365 days a year. Since R&G Services arrived at Bradley International, the airport has experienced unprecedented growth due largely to the company's management efficiencies, friendly customer service and attention to detail.



3. PRIOR ENGAGEMENTS / REFERENCES

Over the last 35 years, LAZ has developed broad, municipal parking experience. What follows are project sketches summarizing some of our experiences in managing parking systems for public sector clients.

Chicago On-Street Metered Parking System

LAZ provides 24/7 management of the City of Chicago's on-street parking meter system including supplemental parking enforcement services on behalf of the City of Chicago. The Chicago on-street system is one of the largest parking systems in the world and the third largest on-street system in the United States. In 2009, the City received an up-front payment of \$1.157 Billion for a 75-year concession lease which LAZ operates under a management contract with the concessionaire.

Because LAZ operates the entire system under management contract for private investors, the efficiency of the equipment and personnel is critical to a successful and profitable operation.

The old system consisted of 36,000 outdated, malfunctioning, single space parking meters. LAZ developed and released a detailed RFP to equipment vendors on behalf of the concessionaire. Once the contract was awarded LAZ then upgraded over 90% of the existing system with 4,200 pay stations in just seven months, the fastest technology upgrade of its kind ever undertaken anywhere in the world. The system is now 100% pay station controlled with a system wide average up-time of 99.64% across 4,700 pay stations. LAZ collects and deposits nearly 12 million dollars each month from the system on behalf of our client.

Recently mobile payments have been introduced in partnership with Passport (www.ParkChicago.com). Thanks to our joint marketing efforts, adoption of mobile payments in the system have exceeded 20% in the first three months alone and is growing.

Contact: Dennis Pedrelli – CEO, Chicago Parking Meters
Phone: (312) 262-6862
Email: dpedrelli@amigroupllc.com



Since: February 2009

Spaces: 36,000

Facilities: On-street
Parking & Enforcement

Equipment:
4,700 Cale paystations,
Passport mobile
payments



Norwalk Parking Authority, CT

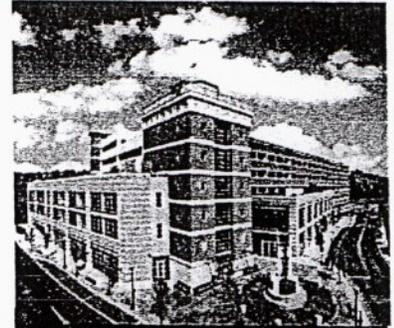
LAZ Parking provides complete turn-key management of the NPA's on- and off-street parking system, including garage and lot management, meter collection and maintenance, enforcement, citations processing and collections, booting, and adjudication.

When LAZ Parking was selected to operate the Norwalk Parking Authority facilities in 2003, the system was losing over \$600,000. LAZ turned the operation around, and in the first year under LAZ management, the operation generated a net operating income of more than \$500,000. Today, the parking program is completely self-sufficient and reinvests back into the parking infrastructure and the community. LAZ has introduced state of the art automation technologies as well as payment options that significantly reduced operating expenses while enhancing the level of customer service. LAZ has been successful in integrating various desirable technologies from different providers into a seamless system that has become a model for other communities to emulate. We continue to innovate and test new technologies.

- First east coast deployment of IPS credit card enabled meters
- Pay-By-Plate multi-space meters in lots and one garage
- Online license plate permit registration system
- Automated gated PARCS in garages
- Pay-by-cell payment option since 2011
- Fully integrated LPR enforcement system
- Self-release booting program
- Interactive website: www.norwalkpark.org
- Space sensor technology
- Real-time facility occupancy data and wayfinding on smartphone app
- EV Charging stations
- Energy saving LED lighting upgrades to garages
- Coordinated marketing and public relations program

Through innovative management, marketing, and outreach strategies, LAZ has helped create a system where parking is the economic glue between community stakeholders; and a partnership with the business community and the City helps support economic development.

Contact: Kathryn Hebert – Executive Director
Phone: (203) 854-7712
Email: khebert@norwalkct.org



Since: January 2003

Spaces: 4,000

Facilities: On-street
Meters, Enforcement,
4 Garages - 9 Surface
Lots

Equipment:

Amano garage PARCS,
Cale paystations,
Duncan citations
processing, GTechna
Permit & LPR, IPS single
space meters,
Parkmobile mobile
payments,
Streetline sensors &
smartphone App,
Case/T2 facility count

The Many Faces of Norwalk Parking



Massachusetts Bay Transportation Authority (MBTA)

LAZ Parking was selected by the Massachusetts Bay Transportation Authority (MBTA) for the parking management services of over 65 locations in 2007. LAZ was selected to manage the rest of the portfolio in 2012, currently managing over 100 locations and 55,000 spaces, where we are in charge of collecting over \$25 million in revenue annually. Through an array of initiatives, including stricter enforcement, increased customer service and more secure cash handling, LAZ Parking was able to increase revenue by 20% at surface lots, garages, and honor box locations in the first year of operation. Continuing to develop along with these double digit increases is a true partnership between LAZ and the MBTA.

Contact: Ron Ross, Director of Parking Services
Phone: 614-222-4555
Email: rross@mbta.com



Since: March 2007

Spaces: 55,000

Facilities: 100 Stations

Equipment:
 Digital Payment
 Technologies
 paystations



The Ohio State University – Columbus, OH

In 2011, the University set a floor price of \$375 million for the concession of its parking system consisting of over 35,000 parking spaces — including those at its renowned medical center — the system was comprised of 17 Garages, 138 Surface Lots and on-street parking. After an international highly competitive process, the LAZ/QIC team offered the highest bid at \$483 million with the lowest annual rate increases.

Under a ten year management contract, LAZ Parking is responsible for the day-to-day operations and maintenance of the system under defined operating standards and will also oversee the demolition and construction of at least one new parking garage during the concession term.

LAZ immediately increased operational efficiencies and enhanced customer service which included development of a new web site (www.campusparc.com); transitioned garages to automated parking facilities; and created an in-house smartphone enabled app for real time garage occupancy levels. Additionally, LAZ implemented fully integrated LPR based permitting (over 50,000 permits annually), LPR based pay stations and LPR based parking enforcement.

With regards to the hundreds of special events on campus; under LAZ management, revenues collected for Ohio State Football home games broke the all-time campus records for each of the first four games of the 2012 season.

Contact: Sarah Blouch – President, CampusParc
Phone: (614) 206-0774
Email: sblouch@campusparc.com



Since: March 2007

Spaces: 55,000

Facilities: 100 Stations

Equipment:
 Digital Payment
 Technologies
 paystations



Metropolitan Transit Authority (MTA) – Metro North Railroad

Under a seven year guaranteed lease payment contract, LAZ Parking provides parking management services, pay station maintenance and collection of parking fees, parking enforcement, snow removal and parking garage and lot cleaning services across 34 commuter rail stations with a total of 14,500 parking spaces in multiple garages and surface lots.

Immediately upon award of contract, LAZ replaced outdated payment technology with PCI compliant pay stations, implemented License Plate Recognition (LPR) permitting and enforcement. LAZ currently issues and collects nearly 40,000 violations annually on behalf of Metro North. Subsequently, LAZ also introduced pay-by-cell for at all of the locations to improve the commuter experience. Permitting, enforcement and pay-by-cell were all integrated by LAZ and Metro North was one of the first in the country to do so.

Customer service enhancements include allowing clients to apply for and self-manage their commuter parking permits via a specialized web based application developed by LAZ Parking for MNR and hosted on the LAZ website www.rrparking.com.

Contact: Phil Petillo – Director of Parking Services & Operations
Phone: (212) 340-4934
Email: petillo@mnr.org



Since: April 2009

Spaces: 14,500

Facilities: 34 Stations

Equipment:
 Digital Payment
 Technologies
 paystations , IPS
 Enforcement Solutions,
 Genetec LPR, Pay-By-
 Cell



Metropolitan Transit Authority (MTA) – Battery Park Garage

On March 1, 2011, LAZ Parking took over operation of the Battery Parking Garage, the largest parking facility in Manhattan and a key link in New York's transportation system. Shortly after assuming responsibility for operations, our on-site and regional management teams implemented numerous procedures and audits that have significantly streamlined cash collections and improved accountability for a facility that generates approximately \$12,000,000 in annual revenue. The Battery Parking Garage is fully automated with Pay-On-Foot stations, which has freed LAZ Parking's employees to take on a more customer-oriented role. This improved customer service role is enhanced by our "LAZ Way" Training programs. We share our passion with our clients through Customer Appreciation Days during which our office staff joins the on-site team to hand out newspapers, granola bars, and bottled water to over 2,000 daily valued customers.

In our first full month of operation at the Battery Parking Garage, LAZ Parking increased Transient Revenue by 26% over 2010 (\$667,000 vs. \$527,000), and by 15% over budget (\$667,000 vs. \$577,000).

Contact: Paul Fitzpatrick, Senior Real Estate Manager
Phone: (212) 878-4654
Email: pfitzpat@mtahq.org



Since: March 2011

Spaces: 2,100

Facilities: 1 Garage

Equipment:
 Digital Payment
 Technologies, IPS



City of South Miami, FL

LAZ Parking currently manages garage, on-street meter and enforcement parking systems for the City of South Miami. The operation includes maintaining, collecting, and enforcing 1,400 on-street metered parking spaces, in addition to a garage and surface lots controlled through pay stations.

South Miami is heavily dependent on tourism. Subsequently it requires a parking management system that is productive yet customer friendly, fair and equitable. LAZ works closely with the City to operate a system that provides exemplary services to residents and guests. While on average 60,000 parking violations are issued annually in South Miami, the City is not perceived as “a parking trap” primarily because the City and LAZ have partnered to create a balanced and efficient parking organization which is first and foremost customer centric.

LAZ works closely with the City and the business community to market the value of convenient and available curb side parking spaces in front of shops and offices. Because on-street parking is a shared resource, emphasis was placed on changing the typical merchant perception of “parking in front of my store” to “parking in front of our stores”.

The City has tasked LAZ with upgrading their parking meter system with state of the art pay stations and introducing parking payment by cell phone, mobile applications, and electric vehicle charging stations.

Contact: Alfredo Riverol, Chief Financial Officer
Phone: (305) 663-6343
Email: ariverol@southmiamifl.gov



Since: August 2006

Spaces: 1,400

Facilities: On-street meters, Paystations & Enforcement

Equipment: Digital Payment Technologies, Duncan Enforcement Technologies



City of Daytona Beach, FL

LAZ Parking currently manages the on-street meter and Parking Enforcement program for the City of Daytona Beach, Florida. After a competitive RFP bidding process, LAZ was selected over an incumbent, which had been managing the program for the previous ten years. Additionally, LAZ was tasked with implementing and managing the Residential Parking Program on the beach side of the City, ensuring that residents are not adversely impacted by the thousands of daily visitors to the beaches.

The operation includes maintaining, collecting and enforcing the on-street metered and surface parking lots, which use both single space meters and pay stations which were introduced under a pilot program. The enforcement component issues over 10,000 parking violations annually. However, because Daytona Beach is a tourist intensive location, LAZ developed parking enforcement policies and procedures which balance the needs and expectations of the residents with the desire to maintain Daytona Beach's standing as a top vacation destination. Special Events such as the Daytona 500 and Bike Week bring in hundreds of thousands of visitors annually from all over the world. During these special events LAZ supplements and supports the City's efforts in Traffic Control and Special Event Management.

Recently the City has tasked LAZ with expanding the enforcement and paid parking program into the mainland section of the Central Business District which has traditionally been free.

Contact: Paul Wetzel - Support Services Director
Phone: (386) 671-7983
Email: WetzelP@codb.us



Since: March 2010

Spaces: 1,250

Facilities: On-street meters, Residential & Beach lot management

Equipment: Parkeon, POM, Clancy Systems



4. APPROACH & WORK PLAN

LAZ will bring a “big picture” perspective to the City of Bridgeport. Our policies and approach will ensure that on-street and off-street operations complement each other to maximize the effectiveness of each parking component in a manner that helps meet the goals of the City and support its revitalization efforts. We clearly understand the City’s goals, and we are committed to meeting and surpassing them.

Management Plan

Our management approach will ensure that on-street and off-street operations complement each other to maximize the effectiveness of each parking component. We will implement a comprehensive management program based on years of operational experience, multi-level supervision, proven procedures, effective policies and extensive reporting.

A thorough evaluation of the daily operating requirements of all on- and off-street facilities will be conducted. LAZ will review current operations and develop procedural and valuation models for each of the locations, along with recommendations for developing the optimal operating format for each location. Although all the facilities and operations make up one parking system, we will break down each operation as its own profit center so the City and LAZ management can properly examine the parts that make up the whole system. With proper expense allocations of shared resources, this should give the City critical data upon which to make important decisions on future operations, including funding any structural repairs or deferred maintenance.

Staffing considerations, hours of operation, and the effective use of the existing parking access and revenue control system (PARCS) and new parking technologies will be a key component of this analysis. Parking is a service business. The perception of a particular parking operation belongs exclusively to parking customers, and this challenge can be tested thousands of times each day during interactions between facility users and parking employees. Customers may not notice that a facility is equipped with state-of-the-art control equipment; but they will closely recognize the manner which they were treated by a front-line employee. Parking is generally the first and last impression of an office building, shopping center, housing development and many other public destinations. It is vital that as an operator, we recognize our obligation to provide our staff with the tools to effectively communicate with our customers. Any operational program developed to meet the expectations and financial goals set by the City must clearly include established criteria, training and supervision of staff. ***Our workforce is our most important asset, and we invest significant resources for their well-being, ability to perform their assigned duties and advancement.***



Staffing Schedule

Given the initial scope of services, we would expect our staffing plan to include a full-time operations manager dedicated to the City of Bridgeport operations. The following personnel will be involved in managing various aspects of the operation:

Management Personnel

Operations Manager – oversees entire operation

Office Manager – manages administrative functions, including appeals and adjudication

Meter Maintenance & Collections Supervisor – oversees crew of two (2) staff responsible for meter collections, maintenance and repair.

Non-Supervisory Personnel

Meter Maintenance & Collections (2) – meter collections, repair and maintenance

Parking Enforcement Officers (3-4) – issue parking violations

Customer Service Representatives (1) – accept & process walk-up payments of citations, handle complaints, reported meter problems, customer service requests, general information requests from the public.

Customer Service Office

If the LAZ Team becomes the City's chosen parking provider, then we would open a local retail-level storefront office in the heart of downtown Bridgeport to serve as a:

- Customer service office
- Parking information center
- Walk-in ticket payment office
- Operations office



The general public will be able to:

- Request general parking information
- pay citations via cash, check or credit card
- pick up appeal forms and schedule appeals
- register a complaint
- speak to a manager
- report a malfunctioning meter
- pick up general visitor information from a brochure rack
- request general parking information (off-street and on-street)



Customer Outreach

We have successfully used the following outreach programs to communicate with our customers and make it easier for customers to reach us.



Social media - Facebook, Twitter, email blasts

Website Improvements – the Norwalk Parking Authority website was improved so when customers navigated to the “Contact Us” page, they could click on the issue they were having and it would be directed to the staff member responsible for handling that particular issue. This will be something LAZ can assist with developing.



Transition Plan / Milestones

Upon contract award and execution, LAZ Parking will be fast at work implementing its transition plan with the following timelines. A more detailed Transition Checklist will be reviewed with SPA and key transition team personnel to assign all necessary tasks.

- | | |
|-----------|--|
| Day 1-5 | <ul style="list-style-type: none"> Meet with City key personnel Review the Transition Checklist Review and approve location of Customer Service Office Review power, data, telecommunications needs Review performance expectations, policies and procedures
(i.e., KPI's, SOP's, what were problem areas that need improvement?) |
| Day 5-10 | <ul style="list-style-type: none"> Management meeting to review critical tasks for start-up Inspect all fixed assets and equipment Order any necessary equipment and supplies Assign an experienced front line staff from within our ranks Work with HR Dept. on any new hires, as needed Contact existing vendors & suppliers |
| Day 10-20 | <ul style="list-style-type: none"> Accounting Dept. to meet with City LAZ internal staff to set up accounting and reporting requirements Review operating plan with LAZ Auditor Office Build-out |
| Day 18-20 | <ul style="list-style-type: none"> Employee training |
| Day 30 | <ul style="list-style-type: none"> Commence Operations |

The objective of our Implementation Plan is to identify transition initiatives for the parking operations. Communication is the key to a smooth implementation. Our comprehensive plan ensures a smooth and timely transition. From the beginning, our local team will work with SPA to refine the timeline of the transition plan and begin to implement the action items.

The implementation goal is to provide a seamless transition from a real and perceived standpoint. A 30-day timeline is optimal to accomplish all milestones and seamlessness, but LAZ Parking is more than capable of completing a successful transition in less time if necessary. Goals are more specifically identified as follows:

- ✚ Create a true partnership with the City.
- ✚ Implementation is seamless
- ✚ All personnel hired and trained prior to commencement.
- ✚ No disruption in customer service.
- ✚ Establish excellent lines of communication with our designated contacts.



It is our experience that **communication** is the key to a smooth Implementation. LAZ Parking has successfully introduced paid parking at numerous local parking operations and overtime we have been able to perfect our plan to ensure it covers all the necessary components. Each implementation is unique and therefore must be customized for the operation.

Our Commitment

We understand and recognize the client sensitivities regarding a transition of parking services. Because we fully acknowledge the adjustments and challenges of a transition, we take full responsibility and ownership of the process. We provide you with our full commitment that we will do everything to ensure a smooth transition. We lead the transition and keep our clients informed of our progress.

The Importance of an Early Start

Our Operations Manager for SPA will serve as the project leader and will be the primary contact for City management related to day-to-day issues. We would like to have our Manager start with the project even prior to start date in order to meet the goals set forth earlier. This will provide us:

- # A refined understanding of the operational needs.
- # Insight into any pending issues.
- # The opportunity to review any projects in progress.
- # The opportunity to interview our primary contacts to understand their priorities.

5. ADDITIONAL DATA

LAZ expects to make a capital investment of over \$100,000 in the following start-up items:

- Vehicle(s)
- Replacement meter locks
- High speed coin counter
- Segway
- Uniforms
- Computers
- Miscellaneous tools & equipment



6. APPENDIX

What follows this page is the following:

- a. Ownership Disclosure and No Conflicts Form



Thank you for the opportunity
to be of service!



<u>Jeffrey N Karp</u>	<u>3 Copley Place, Boston, MA</u>	<u>President & Secretary</u>
<u>Nathan P Owen</u>	<u>15 Lewis Street, Hartford, CT</u>	<u>Chief Financial Officer</u>

(b) Identify owners of 5% or more interest in the Business:

<u>LAZ Karp Associates, LLC</u>	<u>100% Member</u>	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

6. Identify any parent, affiliate or subsidiary organization of the Business.

(a) Company's name LAZ Karp Associates, LLC, a

- | | |
|---|--|
| <input type="checkbox"/> a corporation | <input type="checkbox"/> a general partnership |
| <input checked="" type="checkbox"/> a limited liability company | <input type="checkbox"/> a sole proprietorship |
| <input type="checkbox"/> a limited liability partnership | <input type="checkbox"/> other _____ |

State of Incorporation or organization: Connecticut

Relationship to your company: Parent Company

(b) Company's name _____, a

- | | |
|--|--|
| <input type="checkbox"/> a corporation | <input type="checkbox"/> a general partnership |
| <input type="checkbox"/> a limited liability company | <input type="checkbox"/> a sole proprietorship |
| <input type="checkbox"/> a limited liability partnership | <input type="checkbox"/> other _____ |

State of Incorporation or organization: _____

Relationship to your company: _____

[Add additional sheets if necessary.]

7. Has the Business, any parent, affiliate or subsidiary company, or any of their respective officers, directors, owners, general partners, managing members, employees, or agents ever been convicted of, entered a plea of guilty, entered a plea of *nolo contendere*, or otherwise admitted to:

a) the commission of a criminal offense as an incident to obtaining	<u>Yes</u>	<u>No</u> ✓
---	------------	----------------

or attempting to obtain a public or private contract or subcontract,

or in the performance of such contract or subcontract?

b) the violation of any state or federal law for embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property

or any other offense indicating a lack of business integrity or business

honesty which affects responsibility as a municipal contractor?

c) the violation of any state or federal antitrust, collusion or conspiracy law arising out of the submission of bids or proposals to a public or

private contract or subcontract?

d) fraudulent, criminal or other seriously improper conduct while
 participating in a joint venture or similar arrangement.

e) willfully failing to perform in accordance with the terms of one or

more public contracts, agreements or transactions?

f) having a history of failure to perform or a history of unsatisfactory performance of one or more public contracts, agreements or transactions?

g) willfully violating a statutory or regulatory provision or requirement applicable to a public contract, agreement or transaction?

IF YOU ANSWER YES TO ANY PART OF PARAGRAPH 7, EXPLAIN ON AN ATTACHED SHEET.

8. Initial as appropriate below:

None of the persons listed herein is related by blood or marriage to any City of Bridgeport government official or employee. MK (Initial)

OR

One or more of the persons listed herein is related by blood or marriage to a City of Bridgeport government official or employee. (Explain in detail below or attach additional sheet if necessary). _____ (Initial)

9. Does the Business, any parent, affiliate or subsidiary company, or any of their respective officers, directors, owners, general partners, managing members, employees, or agents have any business or familial relationship, through ownership, directorship, contractual arrangement, control, or other arrangement with any of the subcontractors to be used on the work involved in the bid for which this form is being submitted? No

IF YOU ANSWER YES TO ANY PART OF PARAGRAPH 9, EXPLAIN ON AN ATTACHED SHEET.

10. Read and initial at the end of the following paragraph:

BY INITIALING BELOW, THE UNDERSIGNED REPRESENTS THAT THERE EXISTS NO KNOWN OR SUSPECTED CONFLICTS OF INTEREST BETWEEN THE BUSINESS, ITS PARENT, AFFILIATES OR SUBSIDIARIES AND THE CITY OF BRIDGEPORT. MK (Initial)

11. Read and initial at the end of the following paragraph:

BY INITIALING BELOW, THE UNDERSIGNED UNDERSTANDS THAT THE DUTY TO PROVIDE THE INFORMATION REQUESTED IN THIS FORM IS A CONTINUING OBLIGATION AND THAT THE INFORMATION REQUIRED BY THIS FORM MUST AND WILL BE PROMPTLY UPDATED UPON ANY CHANGE. MK (Initial)

WARNING Falsifying information on this form, or failing to promptly notify the City of changes to the information contained in it during the course of the Business's performance of the work will constitute a default under any contract or purchase order awarded to the Business, and will permit the City to terminate its contract with the Business and pursue its legal rights and remedies as to such Business.

Dated: 3/7/14


Name: Michael J. Kuziak
Title: Chief Operating Officer
duly-authorized

Thank you for the opportunity
to be of service!



TimHaahs Final Report

Form of Professional Services Agreement

PROFESSIONAL SERVICES AGREEMENT

BETWEEN

CITY OF BRIDGEPORT

AND

[DRAFT _____]

Task Order Format

This Task Order No. ____ is made as of this ____ day of _____, [year] under the terms and conditions established in the Professional Services Agreement between the Owner and the Consultant dated _____, and shall constitute an amendment to such Agreement. This Task Order is issued for the following purpose, consistent with the Project defined in the Agreement:

[Brief description of the Project elements to which this Task Order applies.]

Section A—Scope of Services

A.1. The Consultant shall perform the following Services:

A.2. The following Services are not included in this Task Order, but shall be provided as additional Services if Approved in writing by the Owner.

A.3. In conjunction with the performance of the foregoing Services, the Consultant shall provide the following submittals/deliverables ("**Deliverables**") to the Owner:

Section B—Task Schedule

The Consultant shall perform the Services and deliver the related documents, if any, according to the following Task Schedule:

Section C—Compensation

C.1. In return for the performance of the Services under this Task Order, the Owner shall pay the Consultant Compensation in the amount of [dollars], payable according to the following terms:

C.2. Compensation for any additional Services requested under this Task Order, if any, shall be paid by the Owner to the Consultant according to the following terms:

Section D—Owner's Responsibilities

The Owner shall perform and/or provide the following in a timely manner so as not to delay the performance or completion of the Services by the Consultant. Unless otherwise provided in this Task Order, the Owner shall bear all costs incident to compliance with the following:

Section E—Other Provisions

The parties agree to the following additional provisions with respect to this Task Order:

Except to the extent modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

Owner

By: _____

Name:

Title:

Consultant

By: _____

Name:

Title:

Hourly Rates

Reimbursable Expenses

Task Order No. 1

This Task Order No. 1 is made as of this ____ day of June, 2016 under the terms and conditions established in the Professional Services Agreement between the Owner and the Consultant dated _____, 2016 and shall constitute an amendment to such Agreement. This Task Order is issued for the following purpose, consistent with the Project defined in the Agreement:

The purpose of this Task Order is to launch the initial phase of the City's parking meter and parking solutions Project so that significant results, such as the selection of a desired multi-pay parking meter can be commenced and concluded, the solicitation and consideration of public input on the selected meter and the City's Project generally can be obtained, the first round of parking meter acquisition and installation can be accomplished, and future management and planning steps can be taken for the Downtown and potentially other areas of the City in the future.

Section A—Scope of Services

A.1. The Consultant shall perform the following Services:

- Schedule demonstrations of 3 – 4 multi-pay parking meters having different functionality to the general public **by June 30, 2016**
- Solicit public comment regarding current perceptions, experience and desired improvements in current parking accommodations **by June 30, 2016**
- Assist the City in selecting the most appropriate multi-pay meter and determine the number of new meters that can be acquired within the Consultant's proposed Budget and where such new meters can be located for maximum effect **by June 30, 2016**
- Recommend the areas of the Downtown where the new meters will have the maximum positive impact
- Acquire on the City's behalf through the Consultant's buying power in the industry the most favorable pricing for the new meters
- Oversee the installation of the new meters promptly after acquisition
- Manage the current parking meter operation, maintenance, collection and enforcement processes with the assistance of the City departments and current City employees in order to achieve better coordination, reporting, accountability and other efficiencies
- Improve or establish accountability and reporting mechanisms

A.2. The following Services are **not** included in this Task Order, but shall be

provided as additional Services if Approved in writing by the Owner on mutually agreeable terms.

Establishing a local office for customer service, parking information, walk-in ticket payments, and parking operations

A.3. In conjunction with the performance of the foregoing Services, the Consultant shall provide the following submittals/deliverables ("**Deliverables**") to the Owner:

See Section A.1. above

Section B—Task Schedule

The Consultant shall perform the Services and deliver the related documents, if any, according to the following Task Schedule:

See Section A.1 above

Section C—Compensation

C.1. In return for the performance of the Services under this Task Order, the Owner shall pay the Consultant Compensation on the basis of _____ in the amount of \$ _____ (dollars), payable as follows:

C.2. Compensation for any Additional Services requested under this Task Order or a subsequent Task Order shall be paid in accordance with mutually agreeable terms.

Section D—Owner's Responsibilities

The Owner shall perform and/or provide the following in a timely manner so as not to

delay the performance or completion of the Services by the Consultant. Unless otherwise provided in this Task Order, the Owner shall bear all costs incident to compliance with the following:

Section E—Other Provisions

The parties agree to the following additional provisions with respect to this Task Order:

Except to the extent modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

Owner

By: _____

Name:

Title:

Consultant

By: _____

Name:

Title:

Item# 145-15

Budget Transfer from Fiscal Year 2016-2017
General Fund Budget for a Summer Youth Initiative
Program which will cover all of Bridgeport Youth
From: Police Department "Salary" Account
#01251000-51000 (\$250,000) To: Parks and
Recreation "Other Services" Account #01350000-
56180 (\$250,000).



**Report
of
Committee
on**

Budget & Appropriations

City Council Meeting Date: JUNE 20, 2016

Attest: *Lydia N. Martinez*
Lydia N. Martinez, City Clerk

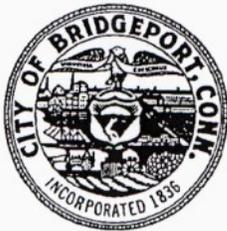
Approved by: *Joseph P. Ganim*
Joseph P. Ganim, Mayor

Date Signed : 7/5/16

ATTEST
CITY CLERK

2016 JUL -5 P 3: 22

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CITY CLERK'S OFFICE



City of Bridgeport, Connecticut Office of the City Clerk

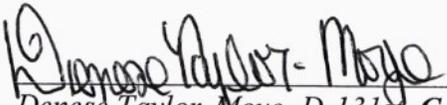
To the City Council of the City of Bridgeport.

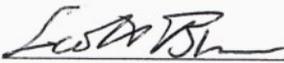
The Committee on Budget and Appropriations begs leave to report; and recommends for adoption the following resolution:

Item No. 145-15

RESOLVED, That the attached Justification Document regarding a Budget Transfer from Fiscal Year 2016-2017 General Fund Budget for a Summer Youth Initiative Program which will cover all of Bridgeport Youth From: Police Department "Salary" Account #01251000-51000 (\$250,000) To: Parks and Recreation "Other Services" Account #01350000-56180 (\$250,000) be, and hereby is Approved.

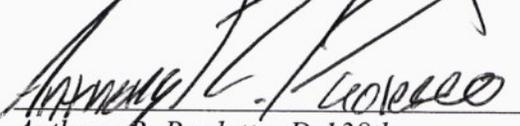
RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
BUDGET AND APPROPRIATIONS


Denese Taylor-Moye, D-131st, Co-Chair

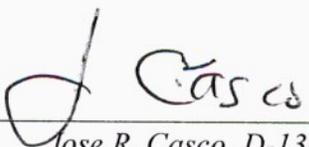

Scott Burns, D-130th, Co-Chair


M. Evette Branley, D-132nd

AmyMarie Vizzo-Paniccia, D-134th


Anthony R. Paoletto, D-138th

Aidee Nieves, D-137th


Jose R. Casco, D-136th

City Council Date: June 20, 2016



CITY OF BRIDGEPORT
OFFICE OF POLICY & MANAGEMENT

999 Broad Street
Bridgeport, Connecticut 06604
Telephone 203-576-7963 Fax 203-332-5589

NESTOR N. NKWO
Budget Director

JOSEPH P. GANIM
Mayor

June 20, 2016

Mr. Thomas McCarthy, Council President
Mr. Scott Burns, Ms. Denese Taylor-Moye, Co-Chairpersons
Budget and Appropriations Committee
Members of the Bridgeport City Council:

The Office of Policy and Management is recommending a budget transfer of \$250,000 from the Police full-time Salary line item #01251000-51000 (due to delay in hiring new recruits) into the Parks and Recreation Other Services account (2016 Summer Youth Services Initiative).

The purpose of the transfer is to establish a FY 2016-2017 Summer Youth Initiative Program which will benefit all Bridgeport youth.

Sincerely,

Nestor Nkwo
OPM Director

- cc: Mayor Joseph P. Ganim
- John Gomes, CAO
- Daniel Roach, Chief of Staff
- Armando Perez, Chief of Police
- Kenneth Flatto, Finance Director
- Lydia Martinez, City Clerk
- Thomas Gaudett, Aide to the Mayor

attachment

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2016 JUN 21 A 9:16
ATTEST
CITY CLERK

CITY OF BRIDGEPORT
Office of Policy & Management
JUSTIFICATION DOCUMENT
BUDGET MODIFICATION/JD #4

BE IT RESOLVED:

That the Common Council of the City of Bridgeport finds that the unencumbered balance of the "transferred from" appropriation(s) listed below equals or exceeds the estimated expenditures of the City required for such purpose during the remainder of the current fiscal year. The Council finding that the remaining amount after transfer is sufficient for all expenditures of the City for the purpose thereof during the budget year is justified by the following determination of facts and actions taken:

OPM is recommending the transfer of \$250,000 from the Police Department "Salary" account #01251000-51000 into the Parks and Recreation "Other Services" account #01350000-56180 for Summer Youth Initiative Program which will cover all Bridgeport youth.
 The Salary Savings is based on delay of the New Police recruits hiring.

Appropriation Account Number	Allocated To	Approved Budget	Amount of Transfer	After Transfer
		FY 2016-2017	FY 2016-2017	
01251000-51000	From	\$21,315,033	(\$250,000)	\$21,065,033
01350000-56180	TO	\$7,103	\$250,000	\$257,103
Total		\$21,322,136	\$0	\$21,322,136

REVENUES:

A. BE IT FURTHER RESOLVED:

That the Common Council finds that such transfer of funds will not reduce city revenues or revenue estimates for the current or future fiscal year.

COMMENTS:

Please make the above budget transfer revision to reflect a more accurate distribution of funds.

Chairman Budget/Appropriations Committee:
Date of action:

Motion 1:

On the recommendation of several Council members to identify a line item other than Contingency B for the Summer Youth Initiative, the Administration has identified savings in the Police salaries line item that will cover the cost of this initiative with no effect on the timing of the upcoming police classes or Police Dept. operations.

I, therefore, make a motion to amend Item #145-15, substituting "Proposed Budget Transfer of \$250,000 from State Budget Contingency Account" with "Proposed Budget Transfer of \$250,000 from the Police full-time Salary Account #01251000-51000."

The amended budget transfer item has been given to the City Clerk for the record.

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2016 JUN 21 A 9:16
ATTEST
CITY CLERK

Motion 2:

Despite the recommendation of the Budget Committee to reject Item #145-15, I make a motion to approve Item #145-15 (Proposed Budget Transfer of \$250,000 from the Police full-time Salary account to Parks and Recreation "Other Services" for the Fiscal Year 16-17 General Fund Budget to establish a "2016" Summer Youth Initiative Program) and to authorize and empower the Mayor to execute all documents reasonably necessary to effectuate and administer the expenditure of these appropriated funds.

Replace Motion 1

MATTERS TO BE ACTED UPON

MEETING DATE: June 20, 2016

NO. 145-15

COMMITTEE: Budget & Appropriations

REFERRED TO COMM.:

SUBJECT: Report re: Budget Transfer to FY2016-2017 General Fund Budget to Establish a "2016" Summer Youth Initiative Program

MOTION BY: Anthony Paoletto

2ND BY: E. Martinez

APPROVED DENIED _____ TABLED _____ REF. TO COMM. _____

REMARKS: From: State Budget Contingency Account #01610000-57017 (\$250,000) To: Parks and Recreation "Other Services" Account #01350000-56180 (\$250,000), DENIED.

~~Motion to amend by E. Martinez Seconded by Castillo~~ (Please see attached motions) YES NO

Kathryn M. Bukovsky		
Scott Burns		
Jack O. Banta		
Denese Taylor-Moye		
M. Evette Brantley		
John W. Olson		
Thomas C. McCarthy		
Jeanette Herron		
Michelle A. Lyons		
AmyMarie Vizzo-Paniccia		
Mary A. McBride-Lee		
Richard D. Salter, Sr.		
Jose Casco		
Alfredo Castillo		
Aidee Nieves		
Milta I. Feliciano		
Anthony R. Paoletto		
Nessah J. Smith		
Eneida L. Martinez		
James Holloway		

RECEIVED
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 2016 JUN 21 A 9:10
 ATTEST
 CITY CLERK



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport:

The Committee on Budget and Appropriations begs leave to report; and recommends for adoption the following resolution:

Item No. 145-15

RESOLVED, That the attached Justification Document regarding a Budget Transfer from Fiscal Year 2016-2017 General Fund Budget to Establish a "2016" Summer Youth Initiative Program From: State Budget Contingency Account #01610000-57017 (\$250,000) To: Parks and Recreation Account #01350000-56180 (\$250,000) which will cover the five sections of Bridgeport Youths be, and hereby is **DENIED**.

**RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
BUDGET AND APPROPRIATIONS**

Denese Taylor-Moye, D-131st, Co-Chair

Scott Burns, D-130th, Co-Chair

M. Evette Brantley, D-132nd

Amy Marie Vizzo-Paniccia, D-134th

Anthony R. Paoletto, D-138th

Aidee Nieves, D-137th

Jose R. Casco, D-136th

City Council Date: June 20, 2016

CITY OF BRIDGEPORT
Office of Policy & Management
JUSTIFICATION DOCUMENT
BUDGET MODIFICATION/JD #2

BE IT RESOLVED:

That the Common Council of the City of Bridgeport finds that the unencumbered balance of the "transferred from" appropriation(s) listed below equals or exceeds the estimated expenditures of the City required for such purpose during the remainder of the current fiscal year. The Council finding that the remaining amount after transfer is sufficient for all expenditures of the City for the purpose thereof during the budget year is justified by the following determination of facts and actions taken:

OPM is recommending the transfer of \$250,000 from the State Budget Contingency account #01610000-57017 into the Parks and Recreation "Other Services" account #01350000-56180 for Summer Youth Initiative Program which will cover the five sections of Bridgeport youths.

Appropriation Account Number	Allocated To	Approved Budget	Amount of Transfer	After Transfer
		FY 2016-2017	FY 2016-2017	
01610000-57017	From	\$2,704,516	(\$250,000)	\$2,454,516
01350000-56180	TO	\$7,103	\$250,000	\$257,103
Total		\$2,711,619	\$0	\$2,711,619

REVENUES:

A. BE IT FURTHER RESOLVED:

That the Common Council finds that such transfer of funds will not reduce city revenues or revenue estimates for the current or future fiscal year.

COMMENTS:

Please make the above budget transfer revision to reflect a more accurate distribution of funds.

Chairman Budget/Appropriations Committee:

Date of action:

Item# 120-15

Grant Submission: re 2016 Healthy Corner Store Initiative State Grant. (Project #16387)



**Report
of
Committee
on**

CEQ and Environment

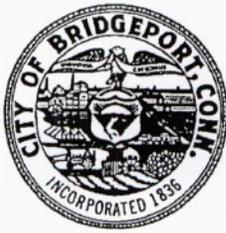
City Council Meeting Date: June 20, 2016
(OFF THE FLOOR)

Attest: Lydia N. Martinez
Lydia N. Martinez
Lydia N. Martinez, City Clerk

Approved by: Joseph P. Ganim
Joseph P. Ganim
Joseph P. Ganim, Mayor

Date Signed: 7/5/16

RECEIVED
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2016 JUL -5 P 3:21
ATTEST
CITY CLERK



City of Bridgeport, Connecticut

Office of the City Clerk

To the City Council of the City of Bridgeport.

The Committee on Economic and Community Development and Environment begs leave to report; and recommends for adoption the following resolution:

Item No. 120-15

**A Resolution by the Bridgeport City Council
Regarding the
2016 Healthy Corner Store Initiative State Grant (Project #16387)**

WHEREAS, 2016 Healthy Corner Store Initiative State Grant is authorized to extend financial assistance to municipalities in the form of grants and awards; and

WHEREAS, this funding has been made possible through the State of Connecticut 2016 Healthy Corner Store Initiative Program; and

WHEREAS, funds awarded will be used to address low consumption of fruits and vegetables by creating environmental change and promoting fresh food consumption by creating Healthy Corner Stores in the food desert areas; and

WHEREAS, it is desirable and in the public interest that the City of Bridgeport, Central Grants Department, submit an application to the State of Connecticut for 2016 Healthy Corner Store Initiative State Grant for funds to carry out proposed activities; Now, therefore be it

RESOLVED BY THE City Council:

That it is cognizant of the City's grant application and contract with the State of Connecticut - 2016 Healthy Corner Store Initiative State Grant.

That it hereby authorizes, directs and empowers the mayor or his designee to execute and file such application with the State of Connecticut 2016 Healthy Corner Store Initiative State Grant and to provide such additional information and to execute such other contracts and documents as maybe necessary under this program.



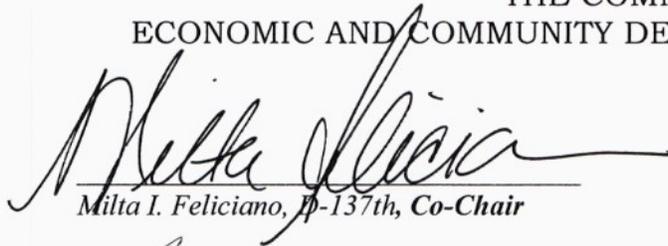
City of Bridgeport, Connecticut

Office of the City Clerk

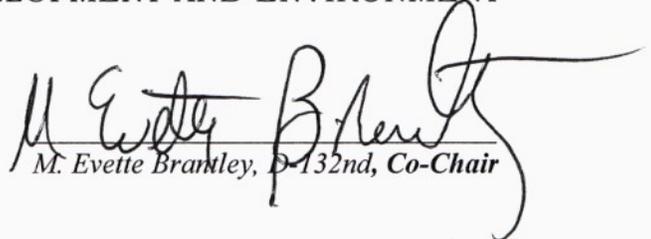
Report of Committee on ECD and Environment
Item No. 120-15

-2-

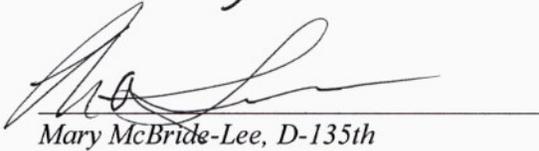
RESPECTFULLY SUBMITTED,
THE COMMITTEE ON
ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT



Milta I. Feliciano, D-137th, Co-Chair



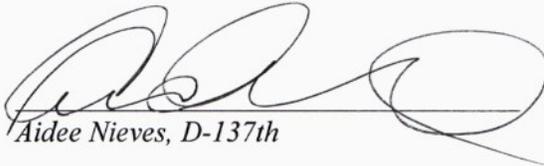
M. Evette Branley, D-132nd, Co-Chair



Mary McBride-Lee, D-135th



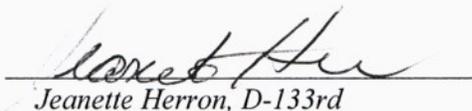
Michelle A. Lyons, D-134th



Aidee Nieves, D-137th



Eneida L. Martinez, D-139th



Jeanette Herron, D-133rd

City Council Date: June 20, 2016 (OFF THE FLOOR)