

**CITY OF BRIDGEPORT  
CONTRACTS COMMITTEE  
REGULAR MEETING  
OCTOBER 15, 2014**

**ATTENDANCE:** Howard Austin, Co-chair; Richard Paoletto, Alfredo Castillo; Richard Salter, James Holloway, Susan Brannelly, Richard DeJesus, Co-Chair (6:17 p.m.)

**OTHER:** Council President Thomas McCarthy, Atty. Ron Pacacha, Assoc. City Attorney, Thomas Sherwood, OPM Director; William Minor, LUCR Director; Lynn Haig, OPED Senior Planner, David Kooris, OPED Director; T. Austin, Senior Labor Relations Officer; Parag Agrawal, OPED; Brett Broesder

**CALL TO ORDER**

The meeting was called to order at 6:15 p.m. by Chairman Austin. There was a quorum present.

**APPROVAL OF COMMITTEE MINUTES OF SEPTEMBER 9, 2014.**

**\*\* COUNCIL MEMBER PAOLETTO MOTIONED TO APPROVE THE MINUTES OF JULY 8, 2014 AS SUBMITTED.**

**\*\* COUNCIL MEMBER BRANNELLY SECONDED THE MOTION.**

**\*\* THE MOTION PASSED WITH FOUR IN FAVOR (SALTER, AUSTIN, PAOLETTO, AND CASTILLO) AND ONE ABSTENTION (HOLLOWAY).**

**175-13 Proposed Professional Services Agreement with Mandate Media, Inc. for Web-Based and Digital Marketing Services.**

**176-13 Proposed Professional Services Agreement with Gum Spirits Production for Radio and Cable-Based Marketing Services.**

Mr. Kooris came forward and greeted the Committee. He said that when he is out in the community, he frequently gets questions about the status of various projects. He said that there is a great deal of activity going on in the City, but there seems to be a disconnect in communicating this to the residents and those in the surrounding communities. He said that in the past, there was an effort to market the recreational

Council Member Holloway asked whether the MBE's and WBEs had been addressed. Atty. Pacacha replied that if a majority company comes in that is partnered with a minority company would have additional points in the review process. Mr. Kooris said that it was not required to have an MBEs and WBEs with service contracts. Mr. Broesder replied that when national companies apply, if they are selected, they would be put in touch with local minority businesses. Mr. Kooris said that the Purchasing Board has been reviewed the potential contractors.

Council Member Holloway said that he would want to have MBE and WBEs included in the contracts as a requirement. Atty. Pacacha said that all the applicants had fulfilled the requirements for the MBEs and the WBEs to be part of the process. He pointed out that in order to have the MBEs and WBEs included in the contract, the Council would have to amend the ordinance.

*Council Member DeJesus joined the meeting at 6:17 p.m.*

Council President McCarthy said that he understood that Council Member Holloway was concerned that the MBE and WBE ordinances were being followed after the contract was awarded. Council Member Holloway said that he would be satisfied if the contractor came back to confirm this was being done.

**\*\* COUNCIL MEMBER BRANNELLY MOVED AGENDA ITEM 175-13 PROPOSED PROFESSIONAL SERVICES AGREEMENT WITH MANDATE MEDIA, INC. FOR WEB-BASED AND DIGITAL MARKETING SERVICES.**

**\*\* COUNCIL MEMBER PAOLETTO SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**\*\* COUNCIL MEMBER PAOLETTO MOVED AGENDA ITEM 176-13 PROPOSED PROFESSIONAL SERVICES AGREEMENT WITH GUM SPIRITS PRODUCTION FOR RADIO AND CABLE-BASED MARKETING SERVICES.**

**\*\* COUNCIL MEMBER BRANNELLY SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**173-13 Proposed Tentative Agreement with City Attorney's Union, Local 1303-272 Council #4, AFSCME, AFL-CIO regarding their bargaining unit contract.**

Mr. Neil Austin, of Labor Relations, came forward to review the item to the Committee. He gave an overview of the health benefits changes that would be implemented with agreement.

The City Attorney's position will be removed from the union membership. Mr. Austin then gave an overview of the details and the reasons that this was being done.

The agreement includes the agreement regarding direct deposit because this is a money saving issue. There is a major reduction in printing costs and this avoids lost checks.

The sick leave savings has been increased from 200 to 215 days.

Mr. Austin explained that these were the highpoints of the contract.

Council Member Holloway asked why it was called a union. Mr. Austin said that the title was selected by the group when they organized. Council President McCarthy explained that they have a parent organization, but an Association has the same standing.

Council Member Holloway asked if they had agreed to furlough days. Mr. Austin said that they had agreed to follow the rest of the unions.

Council Member Austin asked if there was a time frame on the furlough. Mr. Austin replied that they would not have a raise until the furloughs have been repaid.

Council Member Salter asked about the terms of the contract. Mr. Austin reviewed the details of the contract that pertained to the question.

Council Member DeJesus asked for clarification on the process. Mr. Austin said that if this is approved, the current City Attorney could accept the removal from the union to an unaffiliated rank or he can remove himself as City attorney and come back as a Union member with full seniority.

**\*\* COUNCIL MEMBER PAOLETTO MOVED AGENDA ITEM 173-13 PROPOSED TENTATIVE AGREEMENT WITH CITY ATTORNEY'S UNION, LOCAL 1303-272 COUNCIL #4, AFSCME, AFL-CIO REGARDING THEIR BARGAINING UNIT CONTRACT.**

**\*\* COUNCIL MEMBER BRANNELLY SECONDED.**

**\*\* THE MOTION PASSED WITH (HOLLOWAY, DEJESUS, PAOLETTO, AND CASTILLO) AND ONE OPPOSED (SALTER).**

**147-13 Proposed Professional Service Agreement with Environmental Land Solutions, LLC for Inland Wetlands Consultant Services.**

Mr. Minor came forward to present the item. He explained that the proposed service saves the City money because the City does not have to hire staff. This is a two year contract with Environmental Land Solutions, LLC and is fairly straight forward.

Council Member Salter asked what the cost would be for the service. Mr. Minor said that the proposal was not to exceed \$25,000 and the consultants had only exceeded this once. Council Member Salter asked if the itemized reports and bills to the City. Mr. Minor said that they do submit the bills and reports.

Council Member Brannelly asked what the scope of the work was. Mr. Minor said that the Inland Wetland and Watercourse Agency (IWWA) approve projects that are adjacent to lakes, streams, bogs, marshes, etc. The developer must submit an application to the IWWA if the project comes within 100 feet of a wetland. This includes soil analysis and environment impact evaluations and reports of the animal living in the area that may be protected. Council Member Brannelly asked what it would cost the City to have their own staff do this. Mr. Minor replied that with salary and benefits, it would cost the City approximately \$75,000 to have an employee on staff for this.

**\*\* COUNCIL MEMBER BRANNELLY MOVED AGENDA ITEM 147-13 PROPOSED PROFESSIONAL SERVICE AGREEMENT WITH ENVIRONMENTAL LAND SOLUTIONS, LLC FOR INLAND WETLANDS CONSULTANT SERVICES.**

**\*\* COUNCIL MEMBER CASTILLO SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**174-13 Proposed Professional Services Agreement with Collaborative Planning Studio for Upper East Side NRZ Visioning Consultant Services.**

Mr. Parag Agrawal, of OPED came forward and introduced himself and Ms. Haig. He then presented the item. Council Member Holloway asked about the proposed borders and pointed out that they involved Boston Avenue. Mr. Agrawal distributed a proposed map showing the borders and reviewed the details with Council Member Holloway.

Council Member Paoletto said that he was upset because the area extended up to his District and he had not met with Mr. Agrawal before this. Council Member Paoletto said that the district originally had nothing to do with the 139th. Council Member Paoletto repeated that it was inappropriate that the boundaries were even being discussed at this point. He said that he took exception to the fact that Mr. Agrawal had not contacted him to discuss this prior to this meeting.

**\*\* COUNCIL MEMBER PAOLETTO MOVED TO APPROVE 174-13 PROPOSED PROFESSIONAL SERVICES AGREEMENT WITH COLLABORATIVE PLANNING STUDIO FOR UPPER EAST SIDE NRZ VISIONING CONSULTANT SERVICES.**

Council Member Brannelly asked if similar contracts were done for the other NRZs. Ms. Haig said that in the past the other NRZs had brought in consultants to do everything from A to Z. With the new software, the City staff can do much more of the work in-house, but the consultants need to do the outreach.

Council Member Brannelly asked about the CDBG allocation process. Ms. Haig said that this item had gone through the process.

Council Member Salter said that there was overlap in the NRZ areas. Ms. Haig explained some of the NRZ's have a street dividing them but they do not overlap.

Council Member DeJesus said that originally it was original plans were supposed to be totally in Council Member Paoletto's District. Council Member Paoletto said that there is an issue with this going forward because the boundaries would be changed to go into two other districts. This is an internal issue.

Council Member DeJesus said that there had been some discussion about outsourcing and that he thought that this was a lack of communication between the staff. He said that the Council Member should be involved from Day One because bringing to the Council Members at this late stage is wrong because too many complicated aspects have developed.

**\*\* COUNCIL MEMBER CASTILLO SECONDED.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

**ADJOURNMENT**

- \*\* COUNCIL MEMBER HOLLOWAY MOTIONED TO ADJOURN.**
- \*\* COUNCIL MEMBER BRANNELLY SECONDED THE MOTION.**
- \*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:00 p.m.

Respectfully Submitted,

Sharon L. Soltes  
Telesco Secretarial Services