

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
JANUARY 11, 2005**

ATTENDANCE: Richard Paoletto, Jr., Chair; Elaine Pivirotti, Angel DePara, Ann Marie Vizzo-Paniccia, Ed Gomes, Henry Webb, Marilyn Santacroce, Robert Walsh

OTHERS: Mark Anastasi, City Attorney; G. Conte, Assistant City Attorney; Ed Lavernoich, Deputy Director OPED; R. Pacacha, Associate City Attorney, Thomas Sherwood, Director of OPM, Thomas Freer,

Thomas Mulligan, Michael Feeney, William Minor, Director of LUCR; R. Pacacha, Associate City Attorney, Andres Ayala George Estrada, Director Public Facilities, David Cody

CALL TO ORDER

Mr. Paoletto called the meeting to order at 6:15 p.m.

06-04 Professional Services Contract between Environmental Land Solutions and the City to provide technical expertise to the Inland Wetlands and Watercourses Agency

Mr. Minor introduced himself as the Director of the Land Use and Construction Committee. He stated that his office engages in consulting because they lack staff. He also said that they would be entering into a new contract for the next two years. Ms. Pivirotti asked whether the consultants have been helpful with regard to the wetland issue Mr. Minor replied yes.

Mr. Paoletto asked whether the dollar amounts had changed at all. Mr. Minor reported that there is a consistency. He said there has been a two-dollar increase since the last contract. He added that he service provided has been excellent. Mr. Ayala asked whether a bid had gone out. Mr. Minor said yes and stated that they had gone through the QBS process where applications were bid. Candidates were rated, and then selected. A presentation was made to the Purchasing Board, which approved the application.

**** MS. VIZZO-PANICCIA MOVED APPROVAL OF ITEM 06-04.
** MS. SANTACROCE SECONDED.
** MOTION PASSED UNANIMOUSLY.**

17-04 Agreement By and between City of Bridgeport and National Development Council regarding Community and Economic Development Advisement

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Mr. Lavernoich introduced himself and stated that he had submitted the resolution and contract. He said there had been an ongoing engagement for years. He asserted that changes in the purchasing order require the contract to be brought before the committee. The line item was for \$70,000. Mr. Lavernoich stated that they had gone before the Purchasing board and received approval. In many past cases there was an inability to evaluate all factors going into financing the deals. He added that he hoped to avoid past problems.

Mr. Gomes asked if HUD is key to the compliance system. Mr. Lavernoich affirmed that they had set up system underwriting approaches. He said problems with HUD could be avoided if NDC is used instead. Erik Anderson will be paying over \$1m. A portion of the allocation of Erik Anderson will be used. Equity is contributed to the projects. Mr. Lavernoich said a memo was available if needed.

Mr. Ayala questioned what the dollar amount would be. Mr. Lavernoich said the amount would be \$70,000. Mr. Ayala asked whether it would be for this fiscal year. Mr. Lavernoich replied yes and said he thought this was essential. Ms. Pivirotti said she was glad to have the consultants. Mr. Lavernoich asserted that NDC agents could be spoken to if there were any questions.

**** MR. WEBB MOVED APPROVAL OF ITEM 17-04.**

**** MS. PIVIROTTI SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

07-04 Seaside Park Processing Center Agreement with Peter Pratt Wood Grinding, LLC for the Municipal Recycling Process Center at Seaside Park

Mr. Conte affirmed that the contract was developed by the city with regard to the recycling center at Seaside Park. All leaves are dumped at a particular site. They have been mulched in the past. Public Works decided that it was not cost productive to continue. Mr. Conte said the initial thought was to generate some revenue from this facility. There were various responses to this. Peter Pratt did work down at a similar facility. Mr. Conte stated that this was the best deal for the city. Machinery utilized in the past has been broken and in need of replacement. He also added that he had met with the Purchasing Board.

Mr. Estrada provided a report in order to review the expenditures. He said there was a savings of about \$80,000. The first report outlines the last two years. The maintainer two and fours equated to about \$39,000. The equipment and labor time have been pretty consistent. The second page gives a breakdown of what has been paid to Peter Pratt, Inc. Mr. Gomes asked whether there would be a loss of jobs. Mr. Estrada replied no and stated that the estimates of the amounts spent are very conservative estimates. Ms. Pivirotti asked whether the operation time is good. Mr. Estrada said the height and the amount of time spent has been limited. A natural screen to the park will be created. Mr.

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Conte added that emergency services would also be provided. Mr. Estrada stated that there are limited resources. Free material was provided with a reasonable negotiated rate. Ms. Vizzo-Paniccia questioned the turn over time. Mr. Conte said there would be a worker on call 24 hours a day. Mr. Estrada noted that the Governor's offices would determine a state of disaster. Mr. Estrada added that the screener brings sand composition with leaves that have been decomposed. Mr. Gomes asked whether there would be any additional costs to have someone on call. Mr. Estrada stated that the only additional charge would be for the declaration of an emergency. He noted that this was a reputable company with a lot of recognition. Mr. Conte said there was a concern about a contractor coming in and doing personal business.

- ** **MS. VIZZO-PANICCIA MOVED APPROVAL OF ITEM 07-04.**
- ** **MR. WEBB SECONDED.**
- ** **MOTION PASSED UNANIMOUSLY.**

11-04 Sale and Purchase of Producto Site Property Location: 990 Housatonic Avenue

Mr. Estrada passed a packet around to the committee. He said it was a draft for the city to do a negotiated price of the property. Since the early 90s, the city has been searching for a new site. The entire site is approximately three acres. The city conducted a search evaluating approximately 16 sites. Accessibility, location, size, availability, and cost were all evaluated. The RFP was issued in 1999 where two firms responded. One was Producto. Denardo Enterprises was also evaluated, but was deemed too expensive for taxpayers. Mr. Estrada said it was very difficult to relocate the wetlands. He stated that environmental cleanup at Remington Woods is ongoing.

Mr. Ayala stated that in the past, the committee was led to believe that the Costco site was the ideal site change. Mr. Estrada affirmed that 7.3 acres at Producto would have been ideal, but did not work out. He said that the current operations include those being dispersed throughout the city. Four hours of productivity will be saved. He added that the appropriate location needed to be found. Mr. Estrada noted that the major concern was for the rusting of the vehicles and the fact that the environment is destroying them. He said they are on a three-month lease option and might be asked to leave in the spring.

Mr. Estrada affirmed that \$3.75m was proposed for the gross acquisition. The city tax assessor's appraisal was \$4.482m, the city commissioned appraisal was \$3.655m, and the current private offer is \$4m. With regard to the \$3.75m price, Mr. Estrada said a large escrow would be proposed to address the environmental issues. The environmental cleanup on the property will be supervised. As far as environmental issues go, the current owner will deliver the property free of tenants. Mr. Estrada said they would assist in relocating the business once everything is finalized. Relocation of all equipment is also a short-term goal. Seaview Avenue costs about \$190,000 just to operate, as it is a difficult environment.

Mr. Cody stated that the Phase 3 environmental site assessment would be completed soon. He said the basis for the \$1.54m would be sent into escrow. There is a strong sense of contamination on that site. It was also re-mediated as a result of financing. Mr. Freer said the site probably generates \$200,000 in property taxes and questioned how this would be replaced. He said they needed to be more business friendly. The deficit is now increased. Mr. Estrada said he understood the concern with the displacing of the business. Mr. Freer noted that 50% of the sir charges on other businesses were done six months ago. He stressed the importance of being more business friendly in order to attract more business. Mr. Estrada stated that Producto is looking at the capital as reinvestment. He reported that he was presenting what he believed to be a good opportunity. Mr. Freer noted that he could not approve this item based on a lack of time to review.

Mr. Mulligan asked where the money would be coming from. Mr. Estrada asserted that the last page of the packet indicated funding for the project. He said he was looking at state funding.

Mr. Ayala stated that red flags come up with regard to contamination. He noted that the Costco site was supposed to have been doable in the past, with minimal contamination. Mr. Cody said additional testing at laboratories was done. With regard to Costco, the owner's consultant will not be relied upon.

Mr. Gomes asked whether the \$1.4m was from the remediation of the property. Mr. Estrada said yes. He said the environmental consultants completed a very extensive survey. Ms. Pivirotti noted that they were still a lot of money over the budget. She wondered whether the Annex could be eliminated as a result of consolidation. Mr. Estrada said there had been a dispute on whether or not high school #4 could be bonded. Mr. Estrada said that that city and the schools are basically the same thing. He said he hoped they would get to purchase the site. He said it would be better to do things right the first time. Ms. Pivirotti asked whether the state was paying for 33%. Mr. Sherwin said \$26 was projected for all phases. There is a restriction on borrowing for this project.

Mr. Freer questioned whether the relocation sites had been identified. Mr. Estrada confirmed that discussions on that matter would begin following tonight's decision. Mr. Lavernoich said there are four small businesses, some of which are tax delinquents. He said they would attempt to resolve the problem. Mr. Walsh asked what the original cost of the Public Works facility was. Mr. Cody said the cost was \$19m. An architect gave a budgetary estimate of \$19m. Mr. Lavernoich noted that the current owner of the property has an obligation to get the tenants out. Mr. Estrada added that the last page of the packet provides an aggressive timetable. He said that the fleet would be parked in a lot. Mr. Mulligan asked whether there would be carrying charges on the lot. He also inquired about the annual budget. Assuming that there would be a 20-year bond, the budget would be \$250,000. Mr. Webb asked whether any other possible sites had been looked at. Mr. Estrada said yes. He stressed the fact that the current site would be considered to be the best opportunity. Mr. DePara said it was important to be very cognizant of the look of the

area. Mr. Cody noted that there would be approximately \$2m in savings. According to Mr. Estrada, a repair crew is always on site when you get into the centralized location.

Mr. DePara asked whether a projection of savings could be provided. Mr. Estrada said it could be put together. He said there was a location for the city fleet. He stated that they were making preparations for private cars as well as city fleets. Surveillance cameras have also been installed. There is an isolated location with unprotected fleets.

- ** MS. VIZZO-PANICCIA MOVED APPROVAL OF ITEM 11-04.**
- ** MR. DePARA SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

24-04 Bridgeport Waste-T0-Energy Project Municipal Share Resolution Per CRRA Correspondance Concerning Bethany, East Haven & Woodbridge

City Attorney Mark Anastasi requested an Executive Session for this item.

- ** MR. DePARA MADE A MOTION TO GO INTO EXECUTIVE SESSION FOR ITEM 24-04.**
- ** MS. VIZZO-PANICCIA SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

The committee went into executive session at 8:30 p.m. and came out at 9:00 p.m.

- ** MR. DePARA MOVED TO TABLE ITEM 24-04.**
- ** MR. GOMES SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

23-04 Stadium and Management Agreement dated October 1, 1997 as amended to date (“License”) with Bridgeport Bluefish Professional Baseball Club LLC (“Bluefish”).

Mr. Pacacha requested an Executive Session for this item.

- ** MS. VIZZO-PANICCIA MADE A MOTION TO GO INTO EXECUTIVE SESSION.**
- ** MR. DePARA SECONDED.**
- ** MOTION PASSED WITH ONE VOTE IN OPPOSITION (MR. GOMES).**

The committee went into executive session at 9:05 p.m. and came out at 10:20 p.m.

- ** MR. DePARA MOVED TO TABLE ITEM 23-04.**
- ** MR. GOMES SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

As there was no further business, the meeting was adjourned at 10:25 p.m.

Respectfully Submitted,

Michelle Joseph
Telesco Secretarial Services

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
JANUARY 24, 2005**

ATTENDANCE: Richard Paoletto, Chair; Ann Marie Vizzo-Paniccia,
Henry Webb, Elaine Pivirotti, Ed Gomes,
Marilyn Santacroce, Angel DePara,

STAFF: Attorney Ron Pacacha

OTHERS: Andres Ayala, Thomas McCarthy, Thomas Mulligan,
Robert Walsh, Thomas Freer

CALL TO ORDER

Mr. Paoletto called the meeting to order at 7:46 p.m.

23-04 Stadium and Management Agreement dated October 1, 1997 as amended to date (“License”) with Bridgeport Bluefish Professional Baseball Club LLC (“Bluefish”).

Ms. Pivirotti read an article from the Waterbury, CT Republic-American, dated January 22,2005 in regards to the minor league ball and the stadium being considered for Waterbury. She asked Attorney Pacacha if he had been aware of the article. He questioned what the article had to do with tonight’s agenda item. Ms. Pivirotti stated that the Bluefish did not have the money to start another team and inquired about the money being used to pay rent instead.

Mr. Gomes stated that he had made several suggestions at the last meeting. He referenced a summary of requested concerns versus the concessions that were proposed. He said the city had not come up with any new proposal. The city had only responded to the Bluefish proposal. He asked Attorney Pacacha whether he had received the proposal. Attorney Pacacha said no. Mr. Paoletto said that nothing was done in writing with regard to any other proposals. Mr. Gomes said there should be some sort of concession made to them.

Attorney Pacacha said this was a subcommittee of a legislative body. Ms. Pivirotti said she had recalled having spent two hours in executive session in order to entertain counter proposals. Attorney Pacacha said the purpose of the executive session was to discuss confidential information. The people who made the proposals wanted to stay in executive session to discuss them. Mr. Gomes said he had put in a list of proposals with regard to the Bluefish. Mr. Ayala said that a contract has been put forth by the administration and that documentation has been submitted to the committee for review. The resolution

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forwarded is the Mayor's proposal, which will be voted on tonight. Mr. Gomes requested to amend the motion in order to add the proposals.

Mr. Walsh said a guarantee needed to be made to the taxpayers that a change in the lease be made only to what was previously amended. The taxpayers do not want the city giving \$100,000 to the Bluefish. He said they are requesting this money because they are in dire financial restraints. Mr. Walsh said there was a possibility that the Bluefish may not be in dire financial restraints if they are currently in negotiations with Waterbury about the creation of another team.

Mr. DePara stated that tonight's issue merits the committee's close scrutiny. There are no assurances that good money is not just being sent away. Mr. DePara questioned why there are no provisions. Attorney Pacacha said the Bluefish are aware that they only have a 3-year time frame. Mr. DePara said he still had an issue with this request for money.

Ms. Pivirotti stated that Mr. Walsh had sent an email dated January 14, 2005 consisting of ten questions he wished to have answered and asked why they have not been answered. Mr. Pacacha said he had not received the email.

Mr. Gomes referenced the summary of requested concessions. According to the papers, there is a claim that salaries are not being taken away. He said this information is needed in writing. He said they are the ones who put the contracts before the council to vote on. He questioned why this item was tabled at the last meeting, only to be tabled again tonight without discussion.

Ms. Santacroce stated that this matter was time sensitive and needed immediate consideration, as the Bluefish are a major asset to Bridgeport and are having financial problems. Mr. DePara asked why they could not wait until the financials came out. He stated that no one was willing to ask any questions. Mr. Paoletto said the motion was to approve, not to table. He recalled most members being alright when the Mayor presented his points.

Mr. McCarthy also stressed the time sensitive issue. The question is whether or not there is going to be a baseball season this year. He stated that the deadline is in March. Mr. McCarthy asked Mr. McCarthy whether he read the demands and considered them to be unreasonable. Mr. McCarthy acknowledged having read the demands of the Bluefish. He said he agreed with what was on the table, but not with the amendments. Ms. Pivirotti said the committee would have been discussing this matter years ago if it was so time sensitive. No one wants the taxpayers to have to suffer. She said it bothered her that the Bluefish were given two years to pay the city back. Mr. Gomes stated that they were just looking to put out some safeguards. He said they were looking to protect the money of Bridgeport's residents.

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Mr. Mulligan asked whether the bond was up. Attorney Pacacha stated that the cost should be between \$225,000-\$250,000. Mr. Mulligan inquired about the formula regarding naming rights. Attorney Pacacha said the formula would allow the Bluefish to deduct in the amount of the naming rights. The formula is to be negotiated. Attorney Pacacha read the formula regarding the naming rights in the record. Mr. Mulligan asked whether they were conceding a change in the formula. Attorney Pacacha said no and stated that there would be a material amendment to the contract. Mr. Mulligan asked how audit increase in parking revenue over the next three years would be enforced. Attorney Pacacha said the Bluefish would be repaying the money on a monthly basis. He said Briggs Sports would be managing the parking lots. Attorney Pacacha said the city was liable for all injuries to the players.

- ** MS. PIVIROTTI MOVED TO AMMEND ITEM 23-04 TO INCLUDE THE OFFER MADE TO THE CITY.**
- ** MR. GOMES SECONDED.**
- ** MOTION FAILED WITH FOUR VOTES IN OPPOSITION (MS. VIZZO-PANICCIA, MS. SANTACROCE, MR. WEBB, AND MR. PAOLETTO).**

Mr. Paoletto stated that it is not the job of the Contracts Committee to make amendments, but the job of the city administration. Mr. Walsh stated that he would vote against this item at full council. The Bluefish have been in violation three times. He said Attorney Pacacha was the one who wanted to stay in Executive Session at the previous meeting. Mr. Walsh read a letter from the Waterbury Mayor in regards to the Bluefish.

- ** MS. VIZZO-PANICCIA MOVED APPROVAL OF ITEM 23-04.**
- ** MS. SANTACROCE SECONDED.**
- ** MOTION PASSED WITH THREE VOTES IN OPPOSITION (MR. DePARA, MR. GOMES, AND MS. PIVIROTTI).**

As there was no further business, the meeting was adjourned at 8:46 p.m.

Respectfully Submitted,

Michelle Joseph
Telesco Secretarial Services

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**CITY OF BRIDGEPORT
FEBRUARY 16, 2004**

ATTENDANCE: Council members: Paoletto, Piviroto, Gomes, Vizzo-Paniccia, DePara, Webb

ABSENT: Council member: Santacroce

OTHERS PRESENT: Council members: Andres Ayala, Dye and Mulligan

Council member Paoletto called the meeting to order at 6:09 p.m. He thanked everyone for attending this special meeting.

37-04 Professional Services Agreement between the City of Bridgeport and GZA Geoenvironmental, Inc.

Councilmember Paoletto referred to the Hourly Billing Rates - page 31 (*attached*) that was distributed.

Mr. David Cote, Director Public Facilities -Construction Services Division approached. He expressed his thanks for calling this special meeting. He stated that the GZA issue was of utmost importance while they were proceeding with the acquisition of the former Producto Machine site. As part of the arrangement of the terms of purchase, escrow was discussed for the sale that was set aside for environmental remediation. So the fees would fall under escrow and an agreement is being pursued under a qualified consultant that is GZA Geoenvironmental, Inc. He went on to say there is a task order agreement and they were still working on the task order. And until it's completed, there is limited work that can be done, such as performing the licensed environmental requirements under the Environmental Protection Agency (EPA) to proceed with the remediation act. He said they worked with GZA on several projects and looked at various properties and they never had a problem with their product. They are a good consultant to rely on, so they were looking for approval tonight.

Councilmember Paoletto referred to the original page 31; he said the new page billing rates dated 2/28/06 through 2/28/07 would take the place of the old listing. He asked if the company expected to on the project through the year 2007. Mr. Cote said it would be a phased project, where 80-90% of the work would be done to remove the existing building and replace it with a truck facility. But there will be additional phases. However they wanted an option to go to a second year. He explained that as far as the increase, the rates represented general and administrative costs for classes of personnel with a marginal profit.

Councilmember Paoletto said that since 80-90% of the work would be done during phases 1 and 2, he quested how long money would be set aside for these phases. Mr. Cote said he didn't expect it to last more than 24 months.

** COUNCILMEMBER DePARA MOVED TO APPROVE ITEM #37-04 PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF BRIDGEPORT AND GZA GEOENVIRONMENTAL, INC. AS AMENDED WITH PAGE 31
** COUNCILMEMBER GOMES SECONDED
** MOTION PASSED UNANIMOUSLY

*This item will be on the consent calendar.

38-04 Professional Services Agreement between the City of Bridgeport and Wiles + Architects, LLC.

Mr. Cote stated this agreement was a new contract with Wiles + Architects, LLC. He said his office solicited for an architectural firm back on September 19, 2004. They had a selection panel comprised of himself, Lieutenant Perez, Phil Handy, Mike Nidoh and Michael Tobin who is an interested stockholder that has a keen interest in the animal shelter. He further explained they had three firms who submitted proposal. One was a specialized design company based in Norwich, CT and the other was a city engineering firm who felt the project was a site project. So they ended up selecting Wiles + Architects LLC. He went on to say that Mr. Wiles addressed the matter of tying the project into Seaside Park with the old bath stables. He said he could tie in with the elements already there to make it an attractive addition. Overall, they thought this firm was the most qualified.

Mr. Cote reviewed the rates as they were outlined and he said his first task would be to look at what the city needed, as far as an animal shelter and go from there.

Councilmember Andres Ayala stated that what he gathered up to now was that the Seaside site was causing some mixed feelings. Because some people thought it is not the best site to put the animal shelter. Mr. Cote said he didn't hear any of those comments yet. Councilmember Andres Ayala said there was a preconceived notion of the site not being adaptable, noting that perhaps this was a rumor, but he felt it should be noted.

Mr. Cote replied that they would have moved forward with specific contract documents unless the site was approved. He pointed out that the contract was not site specific. The first task would be to look at the animal shelter and use methodologies to determine what needs to be designed.

Councilmember Andres Ayala asked then if he was comfortable that the firm could deliver whatever facility they were looking to build and whatever site to build it on. Mr. Cote said yes.

Councilmember Vizzo-Paniccia said she receive many calls regarding the site with regard to the location and flooding issues in the rear. She wondered if the contract would be amended to gear it toward what was already at Seaside Park. Mr. Cote said the site was identified as a potential location for the facility; they took into account the existing architectural elements in the area. As far as any flood plain issues, these are all building code matters and they will have to comply with proper elevations to be above the flood plain.

Councilmember Vizzo-Paniccia questioned whether there was a choice on the site. Councilmember Paoletto said the original site was on Asylum Street. There was talk of incorporating the new shelter there, but there was an overall feeling that it would tie in with Seaside Park.

Councilmember Mulligan asked if the bids specified the site. Mr. Cote said no.

Councilmember Mulligan said that according to George Estrada, he said the site could be studied. He said that he also heard some concerns about the site. Mr. Cote said the purpose was to bring the site into the public, but where it wouldn't affect the public.

Mr. Cote further pointed out the importance of people adopting pets. He stressed that many wouldn't be inclined to stand in line though if the site was near a refuse center. Therefore, he felt an independent site was better.

Councilmember Paoletto said he read the contracts. He mentioned that currently the shelter was in his district. He expressed that for people who don't want it at Seaside Park, although everyone wants a new shelter, many have the attitude that they don't want it in their backyard.

Mr. Cote added that the site at Seaside was presented to the Park Commission to make it fit in well, but they are in favor.

Councilmember Paoletto felt that it was one of the smartest moves the city has made.

- ** COUNCIL MEMBER PIVIROTTO MOVED TO APPROVE ITEM #38-05 PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF BRIDGEPORT AND WILES + ARCHITECTS, LLC.
- ** COUNCIL MEMBER VIZZO-PANICCIA SECONDED
- ** MOTION PASSED UNANIMOUSLY

*This item will be on the consent calendar.

ADJOURNMENT

- ** COUNCIL MEMBER PAOLETTO MADE A MOTION TO ADJOURN
- ** COUNCILMEMBER GOMES SECONDED
- ** MOTION PASSED UNANIMOUSLY

The meeting adjourned at 6:31 p.m.

Respectfully submitted by,

Diane Graham
Telesco Secretarial Services

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
MARCH 10, 2005**

ATTENDANCE: Richard Paoletto, Chair; Marilyn Santacroce, Henry Webb, Angel DePara, Ed Gomes, Elaine Pivirotto

STAFF: Ronald Pacacha, City Attorney

OTHERS: Robert Walsh, Council President Andres Ayala, Fire Chief Brian Rooney, Russell Liscov, City Tax Collector, AmyMarie Vizzo-Paniccia, Mike Feeney, CAO Brian Williams, Deputy CAO

CALL TO ORDER

The meeting was called to order at 5:30 p.m.

46-04 Professional Collections agreement between Fire Department and FD Direct Bill, LLC

Attorney Pacach stated that Chief Brian Rooney was present this evening. He said this matter was not bid. FD Direct, LLC is only doing this. Documentation has been submitted to Bernd Hardy.

Chief Rooney stated that he attends other meetings with fire chiefs throughout the state. He said the company goes out and charges the insurance companies. Surrounding towns such as Fairfield, New Haven, and Hartford are also involved with this. The city of Fairfield received \$5,000. Two to three people who take the information and go after money and receive 20% run the company. They receive fees based on how much money is received an hour, as well as the wear and tear of the firefighters. Chief Rooney said he hoped the committee would approve this item.

Attorney Pacacha submitted FD Direct Bill, LLC's document which was titled, "Professional Collections Agreement." Ms. Pivirotto asked whether the committee could have time to read the document before they voted. Mr. Paoletto requested to have all the differences in the agreement pointed out. Mr. Ayala asked whether this document represented a work in progress or the actual agreement. Attorney Pacacha said this was the final agreement. Mr. Ayala asked whether this contract was a better one. Attorney Pacacha stated that the other template used was not good for the city. Mr. Paoletto asked what the difference was with this final document. He asked where the changes were. Mr. Gomes said "90 days" had been changed to "45 days." He said he wanted to know why the changes were made. Ms. Pivirotto said she would like to have the opportunity to read this agreement before voting on it. She suggested a table.

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- ** MS. PIVIROTTO MOVED TO TABLE.
- ** MR. GOMES SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

Chief Rooney said this was an outside agency that they do not have to pay benefits for. He said they did not have to keep track of anything; they just have to hand in the information.

56-04 Proposed agreement between Paylock Inc. and the city of Bridgeport to utilize hardware and associated software to support a new program to seize and tow motor vehicles for the collection of delinquent taxes

Mr. Liscov said the Paylock device is new and interesting. It should help collect automobile taxes. Thousands of cars are delinquent. He said the device was like a scanning gun. The State Marshall then has the cars towed away and the police department notifies the people that their car has been towed. Mr. Liscov said this was a brilliant device and there are local vendors that do this. Mr. Ayala asked Mr. Liscov whether the city had been able to see how much money the city has recouped. Mr. Tetreault said he did not have that information available at this time. He stated that he was in the process of creating the program. He said he had to call for police back up in order to manage the collection lines. Average collection is between \$100-\$200. The announcements do not scare the chronic delinquents until their cars start getting towed away. The mail is still being processed from February and March. The office will send out a demand letter stating that people have ten days to pay the account before it is sent to the state marshal. will be sent out. When the ten days are up, an alias tax warrant is then sent out. Mr. Tetreault asserted that he gets statutory authorization to seize vehicles.

Mr. Ayala questioned what the cut off point was. Mr. Tetreault said the cut off point was \$100. He said he did not want to see cars seized for \$20. He asserted that they were here to execute a contract between the company they are buying equipment from to the city. He said the company wants \$7.50 for every vehicle that is towed. He said they are requesting to have \$7.50 paid per account. This program has virtually zero cost to the city other than the mailing and the purchasing of the equipment.

Mr. Liscov said the scanning gun and the computer work together. The data is updated on a daily basis. Ms. Vizzo-Paniccia asked if a person would still have to get a tax receipt. Mr. Liscov said yes. Mr. Tetreault said the scanner would have to be updated everyday before it is taken out. Ms. Vizzo-Paniccia asked if there are any additional fees besides the \$7.50 per vehicle that the company wants. Mr. Tetreault said there was a fee for towing and storage. Mr. Liscov said that the state has a fee schedule. This is all regulated by the state. The matter is between the delinquent payee and the towing company. Ms. Vizzo-Paniccia recommended only using Bridgeport firms. Mr. Liscov said he was looking to get all Bridgeport firms. If demands are high, they may have to go outside of the Bridgeport area.

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Mr. Tetreault said New Haven pulls in about 120 cars per weekend. Mr. Liscov said they were doing everything they can to have people pay their fees on time.

Mr. Gomes questioned whether there would be a bilingual alias tax warrant available. Mr. Liscov reported that this had not ever been done before. He said he did not have the ability to write bilingually. The original demand letter will not be bilingual. Mr. Ayala stated that there were other forums that are of service to the community. He said an article could be sent out. Mr. Liscov said the warrant could go out to the Spanish radio stations. Mr. Ayala said he did not think it was asking for too much to have the notice translated. A Latino liaison might be able to work on this. Mr. Tetreault said this was not a normal letter that gets sent out. It is not a two-sided document. Mr. Liscov suggested utilizing radio cumbre, the Hispanic newspaper, or the channel 12 news. Mr. Gomes said he thought there should be at least a 60-day notification. Mr. Liscov said he wanted the program to be up and running by April 1st, though they are now probably looking at May 1st instead.

Mr. Tetreault said the demand letters should go out next week. He said they give 10 days from the date of the demand letter before sending the warrants out. Mr. Ayala suggested giving people 15 days with the consideration that most people get paid biweekly. Mr. Tetreault said that ten days is normally the minimum amount of time given. There are too many payments to be processed. He said they would be playing catch up. Mr. Liscov said people could no longer hide from paying their taxes. Mr. Tetreault said the storage charges would be paid and people do not want to have payment plans. People cannot register their cars if they still owe taxes. Mr. Gomes asked whether this was done on an RFP. Mr. Tetreault said this project was only being done in a few other cities. Mr. Gomes asked about the purchase order and Exhibit A. Mr. Feeney this was something separate and stated that this was for a fee agreement. He added that there is no Exhibit A. Mr. Feeney stated that they were looking to purchase three cameras. He said there was a bill for \$79,500. Mr. Liscov said they were in need of three laptops, three scanning guns, connectings, and other equipment.

With regard to page two, which talks about the conditions of software usage, Mr. Gomes asked how services of the state marshal would be implemented. Mr. Tetreault said the software could not be sold. The state marshal is the legal agent. Mr. Liscov added that it was just a matter of protecting intellectual property rights. Mr. Gomes asked for clarification of the \$7.50 fee. Mr. Tetreault said the \$7.50 with tax included is charged after the taxpayer comes in to get their car. Mr. Liscov said this was a flat fee. According to Mr. Tetreault, the marshal has to be paid since he is the representative.

Mr. Gomes asked for clarification on independent verification on page four, section B of the agreement. Mr. Liscov stated that they would have that entire paragraph stricken from the agreement. He said they would not have something just sitting around. He said he information would be downloaded and put into the boot finder. Mr. Liscov said they did not have a budget for someone to verify data. He added that the tax collector's office would take care of that job.

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Mr. Gomes asked who the designated representative is. Mr. Liscov said the tax collector is the designated representative. Mr. Gomes said taxpayers should receive notification in a decent manner. He said this was a concern of his. He also asked whether a vehicle would travel through the city and take pictures of the cars. Mr. Liscov said yes. Mr. Gomes asked whether some neighborhoods would suffer more than others. Mr. Liscov said there would be equalization throughout the city of Bridgeport. Mr. Gomes said he did not want a program that would end up being a disparity. Mr. Liscov said that was a valid concern. There is also a question of how far they could go on the taxpayers' property. A car can be seized if it is within plain view in a driveway. Mr. Tetreault said the alias tax warrant gives the tax collector a lot of power. The state marshal then comes in with a tow truck. Mr. Webb asked whether this is a seven-day operation. Mr. Tetreault said it eventually would be. Mr. Webb asked whether taxpayers would be able to pick up their cars on a Friday or is they would have to wait until Monday since the office is closed on Friday. Mr. Tetreault said they would have to wait until Monday. Mr. Liscov said people would be able to pick up their cars once the marshal notifies the tow truck company.

Ms. Santacroce asked whether mall parking lots would be the main focus. Mr. Liscov said they would be going everywhere. Ms. Santacroce said she was concerned for the senior citizens having their cars towed away while they are in a supermarket shopping for instance. She stated that this would be terrible and that there should definitely be proper notification of delinquency.

Mr. DePara questioned whether the tax collector's office was looking towards the future. He asked how the out-of-state license plates would be handled. Mr. Tetreault said they were not thinking of this at the present time. Mr. DePara reporting seeing many out-of-state license plates while he was grocery shopping one day.

Mr. Ayala asked who would be operating the scan gun. Mr. Liscov said the state marshal would be. Mr. Ayala asked whether the surcharge was comparable to the city of Fairfield. Mr. Liscov said no and stated that the company wanted 15%. Mr. Ayala asked what the city of New Haven's surcharge was. Mr. Liscov said they had purchased their equipment out right. He said they were locked in for five years. Mr. Tetreault said the motor vehicle collection rate is fewer than 70%. Mr. Ayala believed that everyone sees a need for this program. He is in support of this. With regard to the tow trucks, Mr. Ayala asked whether it would be legal for Bridgeport to be put as a first provision for towers. Mr. Williams said the RFP request was done and they are in search of the right kind of truck. Mr. Ayala asked whether they were insisting that companies have uniformed rates. Mr. Liscov said they are all regulated. Mr. Ayala asked what type of notification was given if a car were to be taken on a Friday or Saturday. Mr. Liscov said the person would have to call the police. He said he taxpayer would have to pay the tax before receiving notification on what tow company their car is located at. The bill will be prepared first and the marshal would call in upon the initial towing of the car.

Mr. Andres asked whether a list would be provided. Mr. Liscov said yes. Ms. Vizzo-Paniccia said this list was given out in February. Mr. Tetreault said their office accepts cash, bank checks, or money orders. Ms. Vizzo-Paniccia said there is a clause stating that the city is not liable for damages. Mr. Liscov said that was correct. Mr. Walsh asked for clarification on the \$7.50 fee. Mr. Liscov stated that cars would be taken if taxpayers owe more than \$100. Mr. Paoletto asserted that he did not think people should have their private property invaded. Mr. Ayala asked how much money was anticipated as a result of this new program. Based on the expectations of New Haven, Mr. Liscov said \$1m. Mr. Gomes asked whether this was a five-year program. Mr. Liscov said he was unable to determine that at this time. He said it would depend on the response from the people that owe the city money. Mr. Ayala asked what the goal was. Mr. Liscov said the goal was to mirror New Haven. He added that he thought Bridgeport would actually do better than New Haven. Mr. Paoletto said Bridgeport is a very transient city. He said some cars end up either off the road or out of the city. Mr. Tetreault said the DMV is currently working on their system.

Mr. Paoletto said the committee's approval was only needed for the fee of \$7.50, but questioned who was in charge of selecting the marshal. Mr. Liscov said the tax collector was in charge of that.

Mr. Paoletto asked whether the machine could read cars as they go up and down the street. Mr. Tetreault said yes and added that they scanner would not be aiming at certain cars. He reported that his office still receives payments for cars from 15 years ago. Mr. Paoletto felt the committee should have been educated a little bit more on the program. Mr. Gomes said they tend to just get things dropped on them and added that this did not sit well with them. Mr. Webb asked whether the scanner was strictly for license plates. Mr. Liscov said yes and added that it would also eventually be for parking tickets as well. Ms. Vizzo-Paniccia was concerned about supporting documentation with regard to the marshal scanning cars.

Mr. Ayala asked Mr. Tetreault whether there were any separate budgetary needs for his office and questioned whether there were any personnel issues. Mr. Tetreault said they would probably need one additional cashier to keep up with the mail. Mr. Ayala asked whether the upcoming budget was a part of this. Mr. Feeney said no and added that they would utilize other staff for that. Mr. Walsh suggested having the office opened on Saturdays or staying open later during the week, as the program gets closer to starting up.

**** MS. SANTACROCE MOVED APPROVAL OF ITEM 56-04, WITH
PARAGRAPH 6B ON PAGE 4 STRICKEN FROM THE AGREEMENT.
** MS. VIZZO-PANICCIA SECONDED.
** MOTION PASSED WITH ONE ABSTENTION (MS. PIVIROTTTO).**

Mr. Ayala asked whether the administration would be willing to show the committee how the entire process works. Mr. Liscov said yes.

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As there was no further business, the meeting was adjourned at 7:00 p.m.

Respectfully Submitted,

Michelle Joseph
Telesco Secretarial Services

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE SPECIAL MEETING
APRIL 6, 2005**

ATTENDANCE: Richard Paoletto, Co-Chair; AmyMarie Vizzo-Paniccia,
Elaine Pivirotto, Ed Gomes, Angel DePara

STAFF: Mark Anastasi, City Attorney; John Ricci, Airport Manager

OTHERS: Andres Ayala, City Council President; Angelo Epitano,
Maureen Knetz

CALL TO ORDER

Mr. Paoletto called the meeting to order at 5:40 p.m.

86-04 Team X Motor Sport Car Show

Mr. Paoletto stated that this was an emergency meeting due to time constraints on this particular event. He said he appreciated the committee members and extra council members attending this meeting. For clarification purposes, Attorney Anastasi stated that this meeting would not be considered an emergency meeting because there was an agenda sent out to everyone on the committee in advance. This would be an emergency meeting if committee members were called with no notice to attend a meeting right away. Emergency meetings would require minutes to be completed within 48 hours of the meeting. This would be considered a special meeting and not an emergency meeting. Mr. Paoletto said he stood corrected.

Attorney Anastasi said the that Mr. Conte wants to have a post event audit in order to make sure that expenses are reasonable. According Attorney Anastasi, Mr. Conte does not think the bond that was submitted is unacceptable and needs to be worked out. Paragraph 30; subsection five calls for a performance or cash bond in the amount of \$30,000. Attorney Anastasi reported being confident that this issue could be worked out. He said the purpose is not to secure fundraising money, as there is a need for municipal expenses.

Ms. Pivirotto said she believed that Mr. Epitano did a nice job under the pressure and disappointments he was given. She said she did not understand whether or not this current issue could have been avoided. Ms. Pivirotto stated that Mr. Epitano should have had more advanced notice as to what the exact requirements were. She asked whether Mr. Epitano could deal with Attorney Anastasi. She added that Mr. Conte should have been here.

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Attorney Anastasi asserted that he was in no position to disagree with Ms. Pivrotto's assessment of Mr. Epitano. He reported having no knowledge of when the airport was first approached. He said his office was notified in March. This is a cooperative council that is interested in this event. Attorney Anastasi stated that he did not recommend the event occurring without all the security.

Mr. Ricci asserted that he took responsibility for the way things evolved. He said he had missed the last couple of meetings, along with a combination of things that occurred. He said this would be taken into consideration next time. Mr. Mulligan stated that he did not feel this item should have been before the council without the required positions having been met. He said there should no longer be any questions by Monday, and the recommendations were from the airport and not the contracts committee.

Attorney Anastasi said it was inappropriate for his office to make business decisions. The airport had a few blanks that they needed filled in. In a better world there should have been mutually recommended language for this contract. He said they should have reconvened the airport commission. Attorney Anastasi said he believed that the council's involvement was primarily for permission to use the field. He asserted that there was no guarantee that the money raised would be going where it is supposed to be going.

With regard to the contract, Mr. Gomes stated that the name of the recipient in which the money is being raised for is not even in the contract. He said the line was blank. He said the money could be falsely used to be a car for instance. Attorney Anastasi reported that this event has appropriately been identified as a benefit to be held for someone who is in need. According to Attorney Anastasi, Mr. Ricci would probably agree that something must be worked out to establish when the airport space can be used. It is a good piece of space.

Mr. Gomes questioned why the club wanted to use the airport. Mr. Ricci said he could not answer that. Mr. Paoletto said Mr. Epitano needed to be given the opportunity to speak. Mr. Epitano said he definitely wanted to answer everyone's questions. He said this event has grown out of his hands in some aspect. The airport was chosen because he had heard about carnivals and other events being held there in the past. The location is easy access from the highway. Downtown would be too hectic. Mr. Epitano said he felt the airport was a great spot. There is not a constant flow of vehicle coming in and out. He stated that Grosser Associates funded a \$3m for his club. According to Mr. Epitano, if he had known things more in advance things would have gone differently. Out of all his group members, \$30 is collected from one another monthly and used towards shows and events. The team was able to come up with \$7,000 and \$10,000 came from someone who has a child with a similar illness. Mr. Epitano reported speaking with someone from Grosser Associates about rain insurance. This would guarantee that the cost would be paid for in the event of rain. The only people hired for this event were the Bridgeport police department. The police chief has signed off on this event. If there is a contract with the police to pay them \$2,000+, Mr. Epitano questioned why they needed to have further guarantee. Attorney Anastasi said a system had been put into place ever since Bradlees

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closed down after owing \$400,000 in back taxes. He said prepay lowers the concern for the bond, but added that he was not convinced that the bond could not be purchased. Attorney Anastasi said he would contact Merritt Insurance regarding the bond. He requested that Mr. Ricci do a guestimate of the clean up costs of the event.

Mr. Epitano stated that he always wanted the city to be free of liability. He said he has already hired a clean up crew. Attorney Anastasi urged Mr. Ricci to get into contact with Mr. Winterbottom to make sure there are no grievances with regard to clean up. Mr. Gomes said volunteers are not even allowed to work on city property without a contract. Attorney Anastasi said this must be cleared up with Labor Relations.

Mr. Epitano said he was not against the requirements of the city; he stated that a \$30,000 cash bond would be impossible for a bunch of teens and college students who are only working part time to come up with. Mr. Paoletto said the city usually requires the organization holding the event to ensure that the area is cleaned up. This is always a requirement. He asked Mr. Ricci to check this out. Mr. Gomes said these issues were usually pre-agreed to. There will be an issue if an agreement is not made.

Mr. Epitano said he did not bring the sick child's family here for pity; he just wants the committee to get a sense that this event is solely to help a sick child. Ms. Maureen Knetz stated that she was the mother of the baby this event is being held for. She said the purpose of this event is to help her family with the medical expenses. Mr. Paoletto asked Ms. Knetz what her expectations for this event were. Ms. Knetz said she did not have any expectations, nor was there any guarantees made to her. Mr. Gomes stated that he did not mean to be crass about the comment he made about the money being spent to buy a car. He said he had just wanted to make sure that there were no liabilities placed on the city.

Mr. Epitano said he appreciated everyone being present tonight. He said he hoped hearing Ms. Knetz had eased everyone's minds. He urged the committee members to attend the event. He stated that the committee could bring accountants and lawyers if they wanted to, as he has nothing to hide. Mr. Gomes suggested eliminating the sale of alcohol at the event. Mr. Epitano said he and the club were the ones that suggested there be no alcohol at this event. He reported that vendors did request to serve alcohol. He said people would be checked upon attending the event.

Attorney Anastasi said the committee needed to compare paragraph 15, which prohibits alcohol, with paragraph 8, which does not deny the right to sell alcohol. Mr. DePara said a motion should be made with the inclusion of a change to the language of the contract. Mr. Paoletto said the recommendation for paragraph 8 would be to add a statement, which says that alcohol is totally prohibited.

**** MR. DEPARA MOVED APPROVAL OF THE CONTRACT NOT WITHSTANDING ANY PROVISION OF THIS AGREEMENT, THAT THE SALE, POSSESSION, AND CONSUMPTION OF ALL ALCOHOLIC**

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BEVERAGES ARE EXPRESSLY PROHIBITED.

**** MS. PIVIROTTO SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

Mr. Gomes asked whether the police department was the only people hired for the event. Mr. Epitano and Attorney Anastasi said yes. Mr. Epitano said the Stratford Police and EMTs would also be at the event. Mr. Epitano asked why there was only one specific vendor specified on the contract. Attorney Anastasi asked whether Tito's would be handling the food. Mr. Epitano said that was correct. He asked whether the committee wanted a list of all the vendors. Mr. Paoletto read excerpts from the contract regarding vendors. He asked Mr. Epitano to provide a list of all vendors. Mr. Epitano said this was definitely doable.

**** MS. PIVIROTTO MOVED TO SEND THIS ITEM TO COUNCIL FOR RECOMMENDATION FOR APPROVAL OF CONTRACT AS AMENDED.**

**** MR. DEPARA SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

As there was no further business, the meeting was adjourned at 6:25 p.m.

Respectfully Submitted,

Michelle Joseph
Telesco Secretarial Services

**City of Bridgeport
Contracts Committee Special Meeting
April 6, 2005**

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
APRIL 12, 2005**

ATTENDANCE: Richard Paoletto, Co-Chair; Henry Webb, Co-Chair;
Elaine Pivirotto, AmyMarie Vizzo-Paniccia,
Marilyn Santacroce, Ed Gomes (6:15), Angel DePara

STAFF: Attorney Ronald Pacacha, Mike Nidoh, Director of
Planning; Mr. Winterbottom, Rich Weiner,
Benefits Manager; Robert Tetreault, Tax Collector;
John Ricci, Airport Manager, Phil Handy, Director of
Parks and Recreation

OTHERS: Andres Ayala, City Council President; Thomas Mulligan,
Robert Walsh, Greg Gaulocher, Barry McLaughlin,
Tim Pelton

CALL TO ORDER

The meeting was called to order at 6:05 p.m.

298-03 Administration Services Agreement with Health Net, Inc. for managed care medical plan, including COBRA services and Fraud and Abuse Prevention services

Mr. Weiner introduced himself as the Benefits Manager for the city of Bridgeport. He stated that he would only be discussing the agreement regarding the administrative services for Healthnet. He said the COBRA portion of the item has been dropped and fraud and abuse is still being reviewed. Mr. Winterbottom stated that the summary of the contracts had been reviewed and passed them around to the committee. Mr. Weiner said there had been an elaborate bid process. A committee was assembled and meetings took place in order to review the recommendations of consultants. The committee signed off on approving the program.

Referencing page three of the handout, Ms. Pivirotto questioned whether the 5,664 employees consisted of individuals that were part of the Board of Education, city employees, and retirees. Mr. Weiner said yes. Mr. Winterbottom said a big accounting firm had been retained. He added that there were a lot of factors to be taken into consideration when looking at the bids. Mr. Weiner said there were nine bids that had been cut down to five. Mr. Winterbottom said the bids were then cut down to just two. He stated that Healthnet owes money to them.

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Ms. Santacroce questioned whether the benefits were the same. Mr. Winterbottom said they would supply the plan design based on union contracts. He stated that the companies are hired to administer this initial plan design. He added that a disruption analysis is also performed. With regard to employees, Ms. Santacroce asked whether employees would be receiving the same level of service. Mr. Weiner stated that Healthnet must adhere to certain standards. He said there are rarely ever any complaints. Ms. Vizzo-Paniccia asked whether there were any preexisting conditions. Mr. Weiner said there would be requirements of the plan set. Mr. Mulligan asked whether negotiations were taking place with 13 unions. Mr. Winterbottom said there had not been any negotiations with other unions yet. Ms. Vizzo-Paniccia referenced the fact that the word "Healthnet" was misspelled in the agenda.

- ** MR. WEBB MOVED APPROVAL OF ITEM 298-03 WITH SPELLING CORRECTION AND THE OMISSION OF COBRA SERVICES AND FRAUD AND ABUSE PREVENTION SERVICES.**
- ** MS. VIZZO-PANICCIA SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

Mr. Winterbottom said they would revisit the fraud abuse issue at some point.

46-04 Professional Collections Agreement between Bridgeport Fire Department and FD Direct Bill, LLC.

Attorney Pacacha stated that there should be a letter of withdrawal regarding this matter. Mr. Paoletto said this item would be withdrawn.

58-04 Assignment of Tax Leans for Fiscal Year 2005

Mr. Tetreault said that all delinquent properties would be leaned. He stated that there had been a recommendation for the city to stop selling tax leans six months ago. There had been problems with this matter nine years ago. There had been a meeting between Nancy Hadley, Ed Lavernovich, and Russell Liscov. Mr. Tetreault said that ongoing leans have not impacted anything that economic development has done. There are newer companies expressing interest in the portfolio. Mr. Tetreault reported that he was unaware of the total dollar amount.

Ms. Pivrotto stated that she had brought her draft copy of the ULI report. She said there had been a suggestion for a summit with Bridgeport Leadership. Ms. Pivrotto suggested waiting until this meeting takes place. She said they are smart individuals who could not possibly be that misinformed. Mr. Tetreault stated that they were indeed misinformed. Ms. Pivrotto said there was a consultant hired in order to handle city properties. Mr. Tetreault said there had been an initial meeting in order to hash this entire process out. He stated that Hartford had a very successful program. Ms. Pivrotto asked how hard it could be to sell property in Fairfield County. Mr. Tetreault said the properties must be identified first.

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With regard to M &F, Ms. Pivirotto asked whether those tax leans had been sold. Mr. Tetreault said no and stated that this had taken place ten years ago. Ms. Pivirotto questioned whether the people who purchase land are responsible for dumping. Mr. Tetreault stated that the owner of the property was responsible for dumping. He said the owners of the actual lean are not responsible. He reported that most leans pay out within a year. Ms. Pivirotto asserted that she had wished they were more proper in the way that they do things. She questioned why the process could not be carried out with the WPCA. Mr. Tetreault said he did not know. He reported that there cycle was totally different

- ** **MS. VIZZO-PANICCIA MOVED APPROVAL.**
- ** **MR. WEBB SECONDED.**
- ** **MOTION PASSED WITH ONE ABSTENTION (MS. PIVIROTTO).**

60-04 Lease Agreement between the city of Bridgeport Sikorsky Memorial Airport and Lasse's Livery Inc.

Mr. Ricci stated that there was a lease for space with the terminal building which is virtually unused. He said the space is not very marketable. The dates shown should change. The terminal building is going out for RFP. The building will be demolished and replaced with something for hangers. Mr. Ricci said they were looking for space in the interim as handicap children are being transported. Mr. Mulligan asked if the terminal was actually coming down. Mr. Ricci said yes. There would be \$60,000 a year spent in maintenance costs. Also, \$100,000 will be made with the creation of the new hanger space. Mr. Ayala asked what fees the city would receive. Mr. Ricci said the city would receive \$1,400 a month. He said there would be 300 square feet of office space along with 30 parking spaces. Mr. Mulligan asked who the bus company was. Mr. Ricci said it was Lasse Livery.

- ** **MR. DEPARA MOVED APPROVAL.**
- ** **MS. SANTACROCE SECONDED.**
- ** **MOTION PASSED UNANIMOUSLY.**

72-04 Professional Services Agreement between Greg Gaulocher and the City of Bridgeport Department of Parks and Recreation

Mr. Gaulocher said there had been great success with the community centers. He reported that he was looking to expand his role. He also said that he has a wealth of experience with golf and there is a lot of potential for the course to create revenues. Mr. Handy stated that Mr. Gaulocher must bring tournaments into the cit in order to make money. Mr. Gaulocher will seek out corporations.

Mr. Ayala questioned how far off they were with regard to the condition of the gulf course. Mr. Handy said they had been trying to get into the irrigation system. He stated that they had a second consultant do another map because there were questions about the

first one. Progress is being made and the quality of the golf course will improve after the irrigation system is handled. Mr. Gaulocher said the quality was definitely improving. According to Mr. Handy, bunkers and sand traps make for a quality course and the revenues have been good.

Mr. Ayala said he was pleased that there has been outreach to the local groups. He asked whether any conversations had taken place with the Board of Education. Mr. Handy said he had reached out to Alan Wolic. Mr. Gaulocher said he was willing to help with junior achievement in any way he could.

Ms. Vizzo-Paniccia stated that Alan Wolic would be retiring this year. She questioned whether he would have the necessary discussion with other staff members. Mr. Handy said yes and stated that he has also worked with Mr. Wolic in the past. Ms. Vizzo-Paniccia questioned whether the liability issues have been handled. Mr. Handy said yes and added that there could not be any liens against the properties. The city must be held responsible.

Mr. Gaulocher said there would be about 16 schools involved in the program. He also stated that most of the athletic directors are aware of the program. Mr. Mulligan questioned how tournaments would be balanced with regular public usage. Based on the board policy, tournaments are not allowed on holidays such as Memorial Day. He said the men's club usually plays on Saturday and Sunday. Mr. Mulligan asked whether the contract changes the supervisory structure. Mr. Handy said no and stated that Mr. Gaulocher is a trained professional. There are only two full time employees on the course, and everyone else is part time. Mr. Mulligan questioned whether there was worker's compensation in the contract. Ms. Santacroce questioned whether the youth would affect the seniors' opportunity to play golf on the course. Mr. Handy said there was worker's compensation and stated that the contracts covers set times.

**** MR. WEBB MOVED APPROVAL.**
**** MS. PIVIROTTO SECONDED.**
**** MOTION PASSED UNANIMOUSLY.**

73-04 License Agreement between the City of Bridgeport and the First Tee of Metropolitan New York and Connecticut Golf Foundation for Facility Access and Usage for the First Tee Program

Mr. McLaughlin stated that the intention was to teach life values as well as golf. He said the purpose of the program is to improve people's ability to survive in public life. He stated that the reach was in 200 chapters. Mr. McLaughlin said Mr. Gaulocher has done a good job managing the groups. Mr. Handy said Mr. McLaughlin is teaching golf for free. Ms. Santacroce asked what the set times would be. Mr. McLaughlin said the set times would be Monday through Thursday and Saturday from 9:00 a.m. until 4:00 p.m. Only a certain number of stalls will be used. He said they would work around any issues that present themselves.

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Ms. Vizzo-Paniccia asked whether vendors and companies would have their own insurance. Mr. Handy said a certificate of insurance would be required. Ms. Vizzo-Paniccia said she wanted the city name first above everyone else. She also asked whether they had anything regarding the percentage of growth receipts. Mr. Handy said everything was going towards the general fund. Mr. Mulligan asked whether the organization was sponsored by the USGA. Mr. McLaughlin said yes and stated that he has a lot of golf partnerships. Mr. Gaulocher said they were just adding on to what already exists. There is no revenue generating from groups or children.

- ** MR. WEBB MOVED APPROVAL.
- ** MS. VIZZO-PANICCIA SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

75-04 Contract with Camp Dresser & McKee, Inc. (CDM) of Wethersfield, CT. to create a Bridgeport Enterprise Geographic Information System (BEGIS).

Mr. Nidoh provided a packet. He stated that the council had approved this in 2004. He said the resolution he had previously submitted had been overlooked. According to Mr. Nidoh it was implied that the Mayor has the right to sign all contracts. This was an oversight. Mr. Nidoh said he was asking the board to approve the resolution as originally submitted.

- ** MR. DEPARA MOVED APPROVAL.
- ** MS. VIZZO-PANICCIA SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

85-04 Proposed Contract with Holdsworth Pelton and Associates, Inc., For Fire, Rescue and HazMat Billing Services

Attorney Pacacha said the fire chief had to leave. He said he would bring the committee up to speed. FD Direct bills insurance companies and vehicle owners. Attorney Pacacha said they had never billed for services rendered in the past. He stated that they were capitalizing on insurance companies that are already out there.

Mr. Pelton said he had been in emergency revenue collection for 20 years. He stated that fire billing was a relatively new phenomenon. Citizens of Bridgeport pay taxes for the readiness of fire services.

Mr. Webb left the meeting at 7:00 p.m.

Ms. Pivrotto asked Mr. Pelton whether he was from Bridgeport. Mr. Pelton said he was from Cheshire. Ms. Pivrotto said the city's car and home insurance was expensive. She questioned what would happen when people find out they must pay a bill for a fire. Mr. Pelton reported that he had polled other fire departments regarding citizen opinion, and

everyone said there was no data from the public. Mr. Gomes asked whether this would go out for RFP. Attorney Pacacha said no. Mr. Gomes asked why and stated that further information was needed. Attorney Pacacha told Mr. Gomes that he must ask Chief Rooney for further information.

- ** MR. GOMES MOVED TO TABLE.**
- ** MS. PIVIROTTO SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

As there was no further business, the meeting was adjourned at 7:15 p.m.

Respectfully Submitted,

Michelle Joseph
Telesco Secretarial Services

did, retrofitting would be required. He said the type of car must be decided on and a fleet ordered before a decision could be made to build a station.

Mr. Gomes suggested further discussion of this item be held when more information became available.

- ** MR. DEPARA MOVED TO ADJOURN.**
- ** MS. PIVIROTTO SECONDED THE MOTION.**
- ** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Carol A. Graham for
Telesco Secretarial Services

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
JUNE 14, 2005**

ATTENDANCE: Richard Paoletto, Chair; Amy Vizzo-Paniccia; Elaine Pivirotto; Henry Webb; Ed Gomes (6:11 p.m.); A. DePara (6:27 p.m.)

STAFF:

OTHER: Mike Nidoh, Attorney; Melanie Howlett, Associate City Attorney

CALL TO ORDER

Chairman Paoletto called the meeting to order at 6:07 p.m.

Chairman Paoletto said that he had received a call from Mr. Winterbottom asking him to Table #157-04, Typographical Union 252, due to some upcoming things.

**** MS. VIZZO-PANICCIA MOVED TO TABLE #157-04, TYPOGRAPHICAL UNION 252, AGREEMENT CONCERNING THE TERMS AND CONDITIONS OF EMPLOYMENT FOR THEIR MEMBERSHIP.**

**** MS. PIVIROTTO SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

APPROVAL OF COMMITTEE MINUTES OF MAY 10, 2005

**** MS. PIVIROTTO MOVED TO APPROVE THE MINUTES OF MAY 10, 2005.**

**** MR. WEBB SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

#154-04 Agreement with Sprint Spectrum L.P. for Cellular Phone Installation at Kennedy Stadium

Ms. Howlett explained that this is an agreement to let Sprint lease the tower at Kennedy Stadium. She negotiated with Sprint and made sure it was comparable to other towns. The City will be receiving a \$25,000 payment once it gets through Planning and Zoning. The City will then receive \$2,000 per month. It will increase 15% each year, and it's a 5 year term, renewable three more times for a total of 20 years. She also made sure that there would be room to add another telecommunications provider. Verizon might be interested. The Parks Department approved this agreement and wants the fees to go to their department instead of to the general fund. If the agreement is approved by the full council, then the separate account for the Parks Department will be set up. Ms. Howlett said there was an error in paragraph 13 where it says City's [HIP]. The words City's [HIP] should be removed, and it should read "which arise out of the use and occupancy of the site by the indemnifying party". Planning and Zoning requires companies who have the cellular equipment set up on their buildings to post a removal bond so that if the

cellular company goes out of business, the bond stays in place until the equipment is taken off the building. Ms. Howlett said the companies are insured and the only time there is an indemnity is when there is a loss of revenue. She pointed out in paragraph 13 the indemnity does not apply to claims arising from the negligence or intentional misconduct of Sprint. Sprint is in charge of all maintenance.

**** MR. WEBB MOVED TO APPROVE #154-04 AGREEMENT WITH SPRINT SPECTRUM L.P. FOR CELLULAR PHONE INSTALLATION AT KENNEDY STADIUM AS AMENDED (REMOVAL OF “CITY’S [HIP]”).**

**** MS. PIVIROTTO SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

159-04 Resolution regarding a contract with BFJ Planning, Inc., to perform services to redevelopment of the Steel Point Peninsula

Mr. Mike Nidoh said that under a 2002 agreement, the City of Bridgeport has a responsibility to the Steel Point Peninsula to deliver the site to the new developer, RCI Marine, where the appropriate zoning is in place. They have to amend the existing zoning regulations for the section involving planned development districts, and they have to draft the planned development district 1, which is the overlay zone of the Steel Point project for RCI Marine. That contract was competitively and successfully bid by Buckhurst, Fish and Jacquemart, Inc. The Board of Public Purchases has approved it. They would like the first phase of the project, the retail facility on the north side of Stratford Avenue between East Main Street and Waterview Avenue, to be in place by next spring. The legislation needs to be in place regarding the zoning regulations, and once the regulation amendments are made, have the Planning and Zoning Commission adopt a planned development district 1. As this is a new process, special meetings of Planning and Zoning might have to be held. He summarized that what is before the Contract Committee tonight is the resolution requesting permission to enter into a contract with BFJ Inc. for the purpose of meeting the City’s responsibility of the 2002 Preliminary Agreement between the City of Bridgeport and BLD, which is RCI Marine. There was some confusion regarding the information handed out, and it was determined that Exhibit F omitted the hourly rates. This is a capped contract and is not to exceed \$27,750.

Mr. Nidoh confirmed that this is only for Steel Point. He presented some background information. The deadline for bids was September 2004. Mr. Nidoh said the funding was not available at that time. The selection process took place approximately a year ago. The finance issue and the developer not being ready to proceed held up the project. Mayor Fabrizi met with Mr. Christoph of RCI Marine and told him to move ahead with the process.

**** MR. DEPARA MOVED TO APPROVE 159-04 RESOLUTION REGARDING A CONTRACT WITH BFJ PLANNING, INC., TO PERFORM SERVICES TO REDEVELOPMENT OF THE STEEL POINT PENINSULA AS AMENDED.**

**** MS. VIZZO-PANICCIA SECONDED.**

It was decided that the resolution would be approved with the following changes:

Exclude the entire first paragraph that starts with “Whereas”.

Remove any reference to RCI as the preferred builder.

Give the City Attorney’s legal opinion and Exhibit F outlining rates to all council members at the meeting on June 20th.

**** MOTION PASSED UNANIMOUSLY.**

170-04 Resolution of the City Council regarding the presentation on the status of the Bridgeport Enterprise Geographic Information System (BEGIS)

Mr. Nidoh said the City Council approved a contract with Camp Dresser McGee in 2004 to do a Bridgeport Enterprise Geographic Information System. There is a series of 5 tasks to be done. The first task is the deed assessment, which has recently been completed. The Council has to be briefed at various times. A portion of Task 2 is aerial photography, and some additional mapping, and that will be done by July 15. The briefing will be done sometime after July 15. Mr. DePara said the reason this was being brought to the subcommittee is to give the councilmen a better understanding of the GIS program and how it will benefit the City as a whole and take the City to the next level. Mr. Paoletto said Mr. dePara and all the City departments worked hard on this.

**** MR. WEBB MOVED TO APPROVE 170-04 RESOLUTION OF THE CITY COUNCIL REGARDING THE PRESENTATION ON THE STATUS OF THE BRIDGEPORT ENTERPRISE GEOGRAPHIC INFORMATION SYSTEM (BEGIS), AND TO SEND THIS BACK TO FULL COUNCIL AND THEN TO ECDC (ECONOMIC COMMUNITY DEVELOPMENT AND ENVIRONMENTAL COMMITTEE).**

**** MS. VIZZO-PANICCIA SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

**** MS. VIZZO-PANICCIA MOVED TO ADJOURN.**

**** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Carolyn Marr
Telesco Secretarial Services

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
JULY 5, 2005**

ATTENDANCE: Councilmembers Elaine Pivrotto (132nd); Amy Vizzo-Paniccia (134th); Marilyn Santacroce (134th); Angel DePara (136th) (6:28 p.m.); Andres Ayala (137th); Henry Webb, Chairman (139th)

STAFF:

ABSENT: Councilmembers Ed Gomes (135th); Richard Paoletto (138th)

OTHER: Greg Conte, City Attorney's Office; Caryn Kaufman, Mayor's Office; Lorenzo McGee

Chairman Webb called the meeting to order at 6:23 p.m.

182-04 SKATEBOARD PARK LICENSING AGREEMENT

Mr. Greg Conte, from the City Attorney's Office, explained that this agreement was previously with the YMCA. They submitted a proposal to operate the skateboard park, and they did so for one year. Due to improper staffing issues, they were inconsistent with their operations and have indicated to the City that they would prefer to be released from the contract. Ms. Caryn Kaufman, from the Mayor's Office, had been involved in securing someone. The individual, Mr. Lorenzo McGee, had come forward with his intention to run the skateboard park, and he had operated a similar facility at the Fairfield YMCA for six years. He said he plans to have big events at the park, like competitions, clinics, live bands, etc. Fundraising events, birthday parties, demonstrations, etc., are more ideas he has to attract more people to the seaside area. Councilman Ayala asked about the liability to the City if a skateboarder gets injured. Mr. Conte replied that there is a \$2M provision in the contract regarding insurance. Mr. Conte confirmed for Councilman Ayala that the City still has insurance coverage, as it did with the YMCA.

Councilwoman Pivrotto asked Mr. McGee how many people in Bridgeport he thought would be interested in the skateboard park. He said he thought a lot of kids would be interested. Councilwoman Pivrotto asked if there would be a difference in the admission fee for Bridgeport residents vs. out of city residents. Mr. McGee said there would be a flat fee of \$6.00 for all-day admission. He noted that Fairfield was charging \$10.00 a day, and their park was valued at \$30,000. Ms. Kaufman said that they planned to do a specific outreach effort to the neighborhood community. They also plan to have a station for equipment repairs. They want to have camps to use media equipment to make instructional videos. In addition to the skateboarding activity at the park, available opportunities in the industry are clothing lines, magazines, etc.

Councilwoman Vizzo-Paniccia asked if the \$6.00 admission fee to the skateboard park would be in addition to the admission fee to Seaside Park. Mr. Conte said that as long as

the admission fee (sticker) to Seaside Park was paid for, admission to the skateboard park would be free. Mr. Conte confirmed for Councilwoman Vizzo-Paniccia that there already was a house/hut structure in place that is large enough to accommodate crowds in case of rain, etc. Councilman Ayala asked if the \$6.00 admission fee to the skateboard park fee would be a one-time fee. Mr. McGee said that the \$6.00 admission fee is to be charged everytime. Councilman Ayala said he would support this. He suggested that the \$6.00 admission fee should be for out of town residents, and there should be a \$5.00 admission fee for Bridgeport residents. Mr. Webb said he would support this also.

Mr. Conte said that they purposely made the contract agreement for one year, so that at the end of the season they can re-evaluate the success, progress, etc. It is similar to the agreement that they had with the YMCA. Councilman Mulligan asked if the contract was sent out to bid. Mr. Conte said that it didn't have to go out to bid because it wasn't a city purchase. They are essentially transferring the contract from the YMCA to Mr. McGee.

Councilman DePara asked why the YMCA wanted to get out of the contract. Ms. Kaufman explained that they had staffing issues, financial issues, safety issues, etc.

- ** COUNCILWOMAN VIZZO-PANICCIA MOVED TO APPROVE 182-04 SKATEBOARD PARK LICENSING AGREEMENT, AS AMENDED TO ADJUST THE ADMISSION FEE FOR CITY RESIDENTS TO BE LOWER THAN THAT OF OUT OF TOWN RESIDENTS, AND HAVE IT ENFORCED.**
- ** COUNCILWOMAN PIVIROTTO SECONDED.**

Councilman DePara asked Mr. Conte if any of the language in the contract needs to be changed. Mr. Conte said that he could add the language to the contract before Mr. McGee signs it.

**** MOTION PASSED UNANIMOUSLY.**

- ** COUNCILWOMAN VIZZO-PANICCIA MOVED TO ADJOURN.**
- ** COUNCILMAN DEPARA SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 6:44 p.m.

Respectfully submitted,

Carolyn Marr
Telesco Secretarial Services

**CITY OF BRIDGEPORT
COMMITTEE ON CONTRACTS
JULY 12, 2005**

ATTENDANCE: Richard Paoletto, Co-Chair; Elaine Pivrotto; Angel DePara; Ed Gomes; Marilyn Santacroce; Henry Webb, Co-Chair (arrived at 6:10 p.m.); AmyMarie Vizzo-Paniccia (arrived at 6:15 p.m.)

STAFF: Tom Sherwood, Director OPED; Mark Anastasi, City Attorney; Michael Lupkas, Director of Finance

OTHERS: Council members Thomas Mulligan and Robert Walsh; Former Mayor Nicholas Panuzio and David Giordano, Panuzio & Giordano Public Affairs LLC

Co-Chair Paoletto called the meeting to order at 6:03 p.m. and said that unless there was objection, agenda items would be discussed out of order.

181-04: Agreement between Connecticut Resources Recovery and the City of Bridgeport

Mr. Sherwood said the amendment to the existing agreement would allow the City to receive a lower price for resource recovery services. Attorney Anastasi said that in 2002 the City switched to a private-service provider, and many problems arose. The current contract would expire on December 8th. He said Connecticut Resources would make a presentation on what they could provide. It was not a bad deal for the City, but it wasn't tremendous either. Mr. Sherwood said the City already paid \$47,000 for municipal waste removal. Under the agreement, Bridgeport would be the host community and receive a reduced rate for haulage.

**** MS. VIZZO-PANICCIA MOVED ITEM 181-04, PROPOSED FOURTH AMENDMENT TO THE AGREEMENT BETWEEN CONNECTICUT RESOURCES RECOVERY AUTHORITY AND THE CITY OF BRIDGEPORT, CONNECTICUT.**

**** MS. SANTACROCE SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

183-04: Agreement between the City of Bridgeport and SW Community Health Center

- ** MS. PIVIROTTO MOVED TO TABLE ITEM 183-04, PROPOSED AGREEMENT BETWEEN THE CITY OF BRIDGEPORT AND SW COMMUNITY HEALTH CENTER FOR LICENSE TO PARK MOTOR VEHICLES AT THE PARKING LOT ACROSS THE STREET FROM THE KLEIN MEMORIAL PARKING LOT.**
- ** MR. DEPARA SECONDED THE MOTION.**
- ** MOTION PASSED UNANIMOUSLY.**

192-04: DCF Letter Agreement to hire Bridgeport Youths

Mr. Sherwood said the summer program had already begun.

- ** MS. VIZZO-PANICCIA MOVED ITEM 192-04, DCF LETTER AGREEMENT (\$10,000) TO BRIDGEPORT TO HIRE YOUTHS DURING THE SUMMER MONTHS.**
- ** MR. DEPARA SECONDED THE MOTION.**
- ** MOTION PASSED UNANIMOUSLY.**

200-04: Lobbyist Services Agreement with Robinson & Cole

Mr. Sherwood said that item 200-04 related to Robinson & Cole, the lobbyist firm that provided services at the State level. He said this item and 201-04 were similar in nature and both were transferred from the Mayor's office to OPED. Ms. Piviotto said that Mr. Duffy from Robinson & Cole was not present, and she was concerned about pursuing this item as it related to the juvenile detention center. Attorney Anastasi said Mayor Fabrizi felt that since the center would be built on State property, this was a State issue and the outcome was yet unknown. Mr. Gomes expressed concern that prime property would be taken for something that many residents didn't want or need. Mr. Lupkas said that State Representative Keeley had been involved with this. The City didn't own the property and didn't want it back.

- ** MR. DEPARA MOVED TO APPROVE ITEM 200-04, PROPOSED AGREEMENT FOR LOBBYIST SERVICES BETWEEN THE CITY OF BRIDGEPORT AND ROBINSON & COLE, LLP GOVERNMENT RELATIONS GROUP (CHARLES J. DUFFY, LOBBYIST) WITH THE CT STATE LEGISLATURE AND STATE ADMINISTRATION.**
- ** MS. SANTACROCE SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

201-04: Lobbyist Services Agreement with Panuzio & Giordano

Ms. Pivrotto asked former Mayor Panuzio if he thought it was a conflict of interest to be on the board of the University of Bridgeport simultaneously with being a lobbyist. He said he did not, especially since the University was a non-profit. He said he was not getting paid for his services, and it was a place of love for him. Mr. Sherwood said that at a Federal level, the firm applies for block grants. Once applications are completed, they give the City a “heads up” and potentially secure union jobs that would be given to non-profits. Former Mayor Panuzio said the firm’s contract was with the City, and they did what they were asked to do. They are currently involved with the transportation bill and the intermodal project. He said the firm was hopeful to be voted on for the Lake Success corridor project. In total, Panuzio & Giordano was lobbying for \$13 to \$15 million for the City. He said it was important that the residents of Bridgeport become more aware of what their lobbyists are doing for them. Mr. Gomes asked about the health and social services building. Mr. Sherwood said that Panuzio & Giordano was successful in securing \$100,000 for the study. He said the firm made Bridgeport aware of what groups were available for them to capitalize on.

**** MR. DEPARA MOVED TO APPROVE ITEM 201-04, PROPOSED AGREEMENT FOR LOBBYIST SERVICES BETWEEN THE CITY OF BRIDGEPORT AND PANUZIO & GIORDANO PUBLIC AFFAIRS, LLC (NICHOLAS A. PANUZIO, PRINCIPAL) WITH THE U.S. CONGRESS AND FEDERAL ADMINISTRATION.**

**** MS. VIZZO-PANICCIA SECONDED THE MOTION.**

**** MOTION PASSED UNANIMOUSLY.**

**** MS. VIZZO-PANICCIA MOVED TO ADJOURN.**

**** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Carol A. Graham for
Telesco Secretarial Services

**CITY OF BRIDGEPORT
CONTRACT COMMITTEE MEETING
AUGUST 9, 2005**

ATTENDANCE: Richard Paoletto, Co-Chair; Henry Webb (6:25 pm), Angel de Para, E. Gomes, Marilyn Santacroce, Elaine Pivirotto

OTHERS: Thomas Mulligan, Councilman; Michael Nidoh, Director of Planning; Attorney Lisa Trachtenburg, John Ricci.

Mr. Paoletto called the meeting to order at 6:10 pm.

APPROVAL OF COMMITTEE MINUTES OF JULY 5, 2005

- ** MR. DEPARA MOVED TO ACCEPT THE MINUTES OF JULY 5, 2005 AS SUBMITTED.**
- ** MS. SANTACROCE SECONDED**
- ** THE MOTION PASSED UNANIMOUSLY.**

183-04 PROPOSED AGREEMENT BETWEEN CITY OF BRIDGEPORT AND SW COMMUNITY HEALTH CENTER FOR LICENSE TO PARK MOTOR VEHICLES AT THE PARKING LOT ACROSS THE STREET FROM THE KLEIN MEMORIAL PARKING LOT.

- ** MR. DEPARA MOVED TO TABLE 183-04 PROPOSED AGREEMENT BETWEEN CITY OF BRIDGEPORT AND SW COMMUNITY HEALTH CENTER FOR LICENSE TO PARK MOTOR VEHICLES AT THE PARKING LOT ACROSS THE STREET FROM THE KLEIN MEMORIAL PARKING LOT UNTIL NEXT MONTH.**
- ** MS. PIVIROTTO SECONDED**
- ** THE MOTION PASSED UNANIMOUSLY.**

218-04 - CORNERSTONE BUSINESS CREDIT, INC. (LENDER) THREE WING CORPORATION OF CONNECTICUT AND THREE WING FLYING SERVICE, INC. (BORROWER) TIMOTHY P. BRADY AND LARRY E. BRADLEY (GUARANTORS).

No paperwork had been processed or presented on this item.

- ** MR. DEPARA MOVED TO TABLE 218-04 - CORNERSTONE BUSINESS CREDIT, INC. (LENDER) THREE WING CORPORATION OF CONNECTICUT AND THREE WING FLYING SERVICE, INC. (BORROWER) TIMOTHY P. BRADY AND LARRY E. BRADLEY (GUARANTORS).**

**** MS. SANTACROCE SECONDED**
**** THE MOTION PASSED UNANIMOUSLY.**

229-04 - PROPOSED RESOLUTION CONCERNING WAIVER OF THE CITY'S
FIRST REFUSAL TO PURCHASE PROPERTY AT 42 CRESCENT PLACE,
BRIDGEPORT.

Mr. Nigdoh distributed copies of the original Amended Resolution of the Bridgeport City Council Regarding the Waiver of the Right of First Refusal to Purchase the Property at 42 Crescent Place along with copies of the same with additions and deletions. Mr. Nigdoh explained that on the second document, the underline text indicated additions and the text with strike-out indicated text to be deleted.

Mr. Mulligan asked if this piece of property had problems with clear property lines.

Mr. Nigdoh replied that the proposal covered three parcels, one of which would be split to create a right of way for the City property adjoining it.

Attorney Trachtenburg informed the Committee that in order for Bethel Church to sell the property, the City must waive its right of purchase on the parcels.

Mr. Mulligan asked for clarification on the property being exchanged. Mr. Nigdoh brought out a plot map for the Committee members to examine while Attorney Trachtenburg explained that no money would be exchanging hands. She reported that in 1995, the City of Bridgeport and the Church resolved that when the property was ready to be placed on the market, the City was given Right of First Refusal on the purchase. A separate agreement would transfer part of the parcel back to the City to give the City building adequate right of way for parking and sufficient egress from the basement upon the parcel's being placed on the market.

After examining the plot layout, Mr. Walsh asked how this situation had occurred. As it involved personnel, the Committee decided to go into Executive Session in order to evaluate the situation clearly.

**** MS. SANTACROCE MOVED TO GO INTO EXECUTIVE SESSION TO**
DISCUSS THE DETAILS OF THE BOUNDARY PROBLEMS WITH
THE PARCEL AT 42 CRESCENT PLACE.
**** MR. DEPARA SECONDED**
**** THE MOTION PASSED UNANIMOUSLY.**

The Committee entered into Executive Session at 6:21 pm.

Mr. Webb arrived at 6:25 pm.

The Committee came out of Executive Session at 6:31 pm.

There was more discussion on the details of the parcels. Co-chairman Paoletto reminded the Committee that the City was not interested in purchasing this parcel, therefore the details of the parcel's history were not important to resolution, which was simply requesting a waiver of the City's right to purchase. Attorney Trachtenburg explained that unless the waiver was granted, no one would be able to enter into contract with Bethel Church.

- ** MS. SANTACROCE MOVED TO APPROVE 229-04 - PROPOSED RESOLUTION CONCERNING WAIVER OF THE CITY'S FIRST REFUSAL TO PURCHASE PROPERTY AT 42 CRESCENT PLACE, BRIDGEPORT.**
- ** MR. DEPARA SECONDED**
- ** THE MOTION PASSED UNANIMOUSLY.**

203-04 AIP PROJECT 3-09-0002-21-2005 APRON RECONSTRUCTION (GRANT AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION)

Mr. Ricko introduced himself to the Committee and reported that the airport was looking to repave a portion of the apron where the smaller aircraft were tied down. He briefly explained the project to the satisfaction of the Committee.

- ** MS. SANTACROCE MOVED TO APPROVE 203-04 AIP PROJECT 3-09- 0002-21-2005 APRON RECONSTRUCTION (GRANT AGREEMENT WITH THE FEDERAL AVIATION ADMINISTRATION)**
- ** MR. DEPARA SECONDED**
- ** THE MOTION PASSED UNANIMOUSLY.**

There being no further business, the Committee adjourned.

- ** MS. PIVIROTTO MOVED TO ADJOURN**
- ** MS. SANTACROCE SECONDED**
- ** THE MOTION PASSED UNANIMOUSLY.**

The Committee adjourned at 6:40 pm.

Respectfully submitted

Sharon L. Soltes
Telesco Secretarial Services

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
SEPTEMBER 14, 2005**

ATTENDANCE: Richard Paoletto, Co-Chair; Henry Webb, Co-Chair;
AmyMarie Vizzo-Paniccia; Angel de Para; Ed Gomes;
Elaine Pivirotto (6:16).

STAFF:

OTHERS: Richard Weiner, Benefits Office; Mr. Kurt Sendlein,
Superintendent of Operations, Sikorsky Memorial Airport.

Mr. Paoletto called the meeting to order at 6:09 p.m.

APPROVAL OF COMMITTEE MINUTES OF AUGUST 6, 2005

- ** **MS. VIZZO-PANICCIA MOVED TO ACCEPT THE MINUTES OF
AUGUST 6, 2005 AS WRITTEN.**
- ** **MR. DE PARA SECONDED.**
- ** **MOTION PASSED UNANIMOUSLY.**

**253-04 CONTRACT FOR PROFESSIONAL SERVICES FOR
IMPLEMENTATION OF THE POSITIVE YOUTH DEVELOPMENT WITH
THE CENTER FOR WOMEN AND FAMILIES**

This item was taken out of agenda order.

- ** **MS. VIZZO-PANICCIA MOVED TO TABLE ITEM 253-04 CONTRACT
FOR PROFESSIONAL SERVICES FOR IMPLEMENTATION OF THE
POSITIVE YOUTH DEVELOPMENT WITH THE CENTER FOR
WOMEN AND FAMILIES.**
- ** **MR. DE PARA SECONDED.**
- ** **MOTION PASSED UNANIMOUSLY.**

256-04 AGREEMENT WITH NATIONAL DEVELOPMENT COUNCIL

This item was taken out of agenda order.

- ** **MS. VIZZO-PANICCIA MOVED TO ACCEPT THE AGREEMENT WITH
THE NATIONAL DEVELOPMENT COUNCIL.**
- ** **MR. DE PARA SECONDED.**
- ** **MOTION PASSED UNANIMOUSLY.**

231-04 PROPOSED CONTRACT FOR HEALTH NET FRAUD AND ABUSE PREVENTION SERVICES

Mr. Richard Weiner, Benefits Office, gave the presentation.

- ** MS. VIZZO-PANICCIA MOVED TO ACCEPT THE PROPOSED CONTRACT FOR HEALTH NET FRAUD AND ABUSE PREVENTION SERVICES.
- ** MR. DE PARA SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

235-04 RENEWAL OF LEASE WITH FEDERAL AVIATION ADMINISTRATION FAA ATCT/AFS, NEW LEASE NO. DTFANE-06-L-00025 FOR SPACE AT SIKORSKY MEMORIAL AIRPORT

Mr. Kurt Sendlein, Superintendent of Operations of Sikorsky Memorial Airport, gave the presentation.

- ** MR. DE PARA MOVED TO ACCEPT RENEWAL OF LEASE WITH FEDERAL AVIATION ADMINISTRATION FAA ATCT/AFS, NEW LEASE NO. DTFANE-06-L-00025 FOR SPACE AT SIKORSKY MEMORIAL AIRPORT.
- ** MS. VIZZO-PANICCIA SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

243-04 MUNICIPAL TAX SERVICES, LLC TO REPLACE CONNECTICUT TAX FRAUD BUREAU FOR PROFESSIONAL SERVICES

This item was tabled due to lack of a speaker.

- ** MS. VIZZO-PANICCIA MOVED TO TABLE ITEM 243-04 MUNICIPAL TAX SERVICES, LLC TO REPLACE CONNECTICUT TAX FRAUD BUREAU FOR PROFESSIONAL SERVICES DUE TO LACK OF A SPEAKER.
- ** MR. DE PARA SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

218-04 CORNERSTONE BUSINESS CREDIT, INC. (LENDER); THREE WING CORPORATION OF CONNECTICUT AND THREE WING FLYING SERVICES, INC. (BORROWER); TIMOTHY P. BRADY AND LARRY E. BRADLEY (GRANTORS)

This item was an addendum to the meeting agenda.

- ** MS. VIZZO-PANICCIA MOVED TO ACCEPT CORNERSTONE BUSINESS CREDIT, INC. (LENDER); THREE WING CORPORATION OF CONNECTICUT AND THREE WING FLYING SERVICES, INC. (BORROWER); TIMOTHY P. BRADY AND LARRY E. BRADLEY (GRANTORS).
- ** MR. WEBB SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

246-04 CONTRACT FOR PROFESSIONAL SERVICES FOR IMPLEMENTATION POSITIVE YOUTH DEVELOPMENT AND CLINICAL SERVICES TO BASICK TEEN HEALTH MEMBERS WITH FAMILY SERVICES WOODFIELD

Ms. Connie Cutrone, Coordinator for Social Services, gave the presentation for this item and the following eight agenda items, 247-04; 248-04; 249-04; 250-04; 252-04; 253-04 and 254-04.

- ** MR. DE PARA MOVED TO ACCEPT THE CONTRACT FOR PROFESSIONAL SERVICES FOR IMPLEMENTATION POSITIVE YOUTH DEVELOPMENT SERVICES TO BASICK TEEN HEALTH MEMBERS WITH FAMILY SERVICES WOODFIELD.
- ** MR. WEBB SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

247-04 MEMORANDUM OF UNDERSTANDING BETWEEN ACTION FOR BRIDGEPORT COMMUNITY DEVELOPMENT INC. (ABCD) AND CITY OF BRIDGEPORT HEALTH DEPARTMENT SCHOOL BASED HEALTH CENTER DIVISION.

- ** MS. VIZZO-PANICCIA MOVED TO ACCEPT THE MEMORANDUM OF UNDERSTANDING BETWEEN ACTION FOR BRIDGEPORT COMMUNITY DEVELOPMENT INC. (ABCD) AND THE CITY OF BRIDGEPORT HEALTH DEPARTMENT SCHOOL BASED HEALTH CENTER DIVISION.
- ** MR. DE PARA SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

248-04 PERSONAL SERVICES AGREEMENT BETWEEN UNITED WAY OF EASTERN FAIRFIELD COUNTY AND CITY OF BRIDGEPORT HEALTH DEPARTMENT SCHOOL BASED HEALTH CENTER DIVISION

- ** MR. DE PARA MOVED TO ACCEPT THE PERSONAL SERVICES AGREEMENT BETWEEN THE UNITED WAY OF EASTERN FAIRFIELD AND THE CITY OF BRIDGEPORT HEALTH DEPARTMENT SCHOOL BASED HEALTH CENTER DIVISION.
- ** MS. VIZZO-PANICCIA SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

249-04 CONTRACT FOR PROFESSIONAL SERVICES FOR SCHOOL BASED HEALTH CENTER SERVICES WITH COMMUNITY HEALTH CENTER

- ** MS. VIZZO-PANICCIA MOVED TO ACCEPT THE CONTRACT FOR PROFESSIONAL SERVICES FOR SCHOOL BASED HEALTH CENTER SERVICES WITH COMMUNITY HEALTH CENTER.
- ** MR. DE PARA SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

250-04 CONTRACT FOR PROFESSIONAL SERVICES FOR DENTAL SERVICES WITH LISA P. CAPORASO, D.D.S.

- ** MS. VIZZO-PANICCIA MOVED TO ACCEPT THE CONTRACT FOR PROFESSIONAL SERVICES FOR DENTAL SERVICES WITH LISA P. CAPORASO, D.D.S.
- ** MR. DE PARA SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

251-04 CONTRACT FOR PROFESSIONAL SERVICES FOR CONSULTING PSYCHIATRIC SERVICES WITH WENDY S. LEVINE, M.D.

- ** MS. VIZZO-PANICCIA MOVED TO ACCEPT THE CONTRACT FOR PROFESSIONAL SERVICES FOR CONSULTING PSYCHIATRIC SERVICES WITH WENDY S. LEVINE, M.D.
- ** MR. DE PARA SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

252-04 CONTRACT FOR PROFESSIONAL SERVICES FOR IMPLEMENTATION OF THE IPT-A TRAINING AND EXPANSION PROJECT OF SCHOOL BASED HEALTH CENTERS WITH KATHLEEN F. CLOUGHERTY

- ** MS. VIZZO-PANICCIA MOVED TO ACCEPT THE CONTRACT FOR PROFESSIONAL SERVICES FOR IMPLEMENTATION OF THE IPT-A TRAINING AND EXPANSION PROJECT OF SCHOOL BASED HEALTH CENTERS WITH KATHLEEN F. CLOUGHERTY.
- ** MR. DE PARA SECONDED.
- ** MOTION PASSED UNANIMOUSLY.

**253-04 CONTRACT FOR PROFESSIONAL SERVICES FOR
IMPLEMENTATION OF THE POSITIVE YOUTH DEVELOPMENT WITH
THE CENTER FOR WOMEN AND FAMILIES**

- ** MR. DE PARA MOVED TO ACCEPT THE CONTRACT FOR PROFESSIONAL SERVICES FOR IMPLEMENTATION OF THE POSITIVE YOUTH DEVELOPMENT WITH THE CENTER FOR WOMEN AND FAMILIES.**
- ** MS. VIZZO-PANICCIA SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

254-04 AGREEMENT WITH YALE UNIVERSITY

- ** MR. DE PARA MOVED TO ACCEPT THE AGREEMENT WITH YALE UNIVERSITY.**
- ** MS. VIZZO-PANICCIA SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

- ** MS. VIZZO-PANICCIA MOVED TO ADJOURN THE MEETING.**
- ** MR. DE PARA SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 6:44 p.m.

Respectfully submitted,

Linda J. Hayes
Telesco Secretarial Services

CITY OF BRIDGEPORT
CONTRACTS COMMITTEE of the CITY COUNCIL
OCTOBER 12, 2005

ATTENDANCE: COUNCIL MEMBERS: PAOLETTO, dePARA,
SANTACROCE, GOMES, WEBB, PIVIROTTO, VIZZO-
PANICCIA

OTHER(s) PRESENT: COUNCIL MEMBER: WALSH

Councilmember Paoletto called the meeting to order at 6:13 p.m.

Minutes Approval - September 14, 2005

Correction

Page 1; under item 253-04 **should read Councilmember Vizzo-Paniccia moved to approve...**

**** COUNCILMEMBER PIVIROTTO MOVED TO ACCEPT AS
CORRECTED
** COUNCILMEMBER dePARA SECONDED
** MOTION PASSED UNANIMOUSLY**

**157-04 Typographical Union 252 agreement concerning the terms and
conditions of employment for their membership**

Mr. Winterbottom distributed copies of the agreement (*he reviewed the agreement as it was outlined*). He noted it was a 4-year contract that became effective October 1, 2005. He said the union already approved it. He noted they increased the co-pay from \$10.00 to \$20.00. Councilmember dePara asked what the potential savings was by doing this. Mr. Winterbottom said approximately \$1 million for the city.

Councilmember Gomes asked what was meant by mandatory mail order prescriptions. Mr. Winterbottom as this applied to maintenance drugs. He explained that after someone fills a third prescription at the pharmacy; they are eligible to get their medication by mail order. He noted this could be done by fax, phone, the Internet or through a doctor's office. The prescription(s) are shipped in cold packs overnight.

Councilmember Walsh asked about the civil service discussion that he had with Attorney Anastasi regarding the state law that allows unions to overwrite an item if it's in the city charter. Mr. Winterbottom said he that thought that law applied to Sec. 747-B.

Councilmember Paoletto asked about coverage for birth control pills, noting that he was asked about this by one of his constituents. Mr. Winterbottom said the coverage was only for maintenance drugs.

**** COUNCILMEMBER WEBB MOVED TO APPROVE
** COUNCILMEMBER DEPARA SECONDED
** MOTION PASSED UNANIMOUSLY**

277-04 Agreement Between the Stratford Public Works and the Public Works Department

Councilmember Paoletto stated that the representative for this matter wasn't present.

**** COUNCILMEMBER PIVIROTTI MOVED TO TABLE
** COUNCILMEMBER WEBB SECONDED
** MOTION PASSED UNANIMOUSLY**

278-04 Agreement with Sacred Heart University for School Health Services

Councilmember Paoletto stated that the representative for this matter wasn't present.

**** COUNCILMEMBER VIZZO-PANICCIA MOVED TO TABLE
** COUNCILMEMBER WEBB SECONDED
** MOTION PASSED UNANIMOUSLY**

284-04 Agreement with Teamsters Union Local 191

Councilmember Paoletto asked the number of civilian workers there were. Mr. Winterbottom said there were (13) and (3) printers.

Mr. Winterbottom said this agreement was straightforward. He read and reviewed the agreement as it was outlined.

Councilmember Paoletto asked why the agreement didn't have the same time and attendance as the other agreements in terms of sick days. Mr. Winterbottom said that they did.

Councilmember DePara asked how much they would save with the increase in co-pays. Mr. Winterbottom said they would save approximately \$900k per year.

Councilmember Paoletto asked what the pay of rate was for jailers. Mr. Winterbottom said they start at \$28k and end up at \$34k.

Councilmember Pivirotto questioned if the jailers were those usually seen at the courthouse. Mr. Winterbottom said no.

**** COUNCILMEMBER VIZZO-PANICCIA MOVED TO APPROVE
** COUNCILMEMBER SANTACROCE SECONDED
** MOTION PASSED UNANIMOUSLY**

THIS ITEM WAS ADDED TO THE AGENDA:

243-04 Municipal Tax Services, LLC

Councilmember Paoletto stated they needed a two-thirds vote to add the item to the agenda.

**** COUNCILMEMBER GOMES MOVED TO ADD ITEM 243-04 TO THE
AGENDA
** COUNCILMEMBER VIZZO-PANICCIA SECONDED
** MOTION PASSED UNANIMOUSLY**

Mr. Tetrault addressed this item. He said they had a contract with the CT Tax Fraud Bureau to locate cars that are not registered in Bridgeport, but should be. They also locate cars that are registered out of the state. He explained that the bureau used to go out and “stalk” cars and take pictures and then document them. And if a vehicle was found to be in Bridgeport for at least six months, then it was taxable. He went on to say they developed a system to go out with cameras and document the cars in Bridgeport for a period of time. The information is then submitted to the Tax Assessor’s Office. He further noted that the people that are caught , are generally unhappy about this, but they are forced to pay the taxes due, that are eventually paid, which brings revenue into the city. He said that for any money that came in, the Tax Fraud Bureau got 40% and city received 60%. Overall, the whole process was considered found monies.

Mr. Tetrault continued and spoke about Municipal Tax Services LLC that is a new company. They have access to the all the old records and this helps in determining the accuracy of claims. So they were looking to enter into the same contract agreement with them as they did with the CT Tax Fraud Bureau and get back to business.

Councilmember Pivirotto asked when people register their cars out of state, is it due to the high cost of taxes or insurance. Mr. Tetrault said it was for both reasons.

Councilmember Vizzo-Paniccia asked how they track CT plates for Bridgeport residents, but who live in other towns in Connecticut. Mr. Tetrault said they check the information against DMV records. By doing this they can determine who lives in Bridgeport and track them down by checking where the car is registered.

Councilmember Paoletto stated that he thought it was a good system to bring revenue into the city. Councilmember Webb agreed.

Mr. Tetrault said they needed to get the program reinstated because it worked well in the past.

Councilmember Walsh commented that he thought the 40% that would be paid to Municipal Tax Services was a little steep, considering the process of tracking the cars probably only involved cross checking data files through the computer.

Councilmember Pivrotto asked if the same policy of the 40% >60% split applied for the Town of Waterbury. Mr. Tetrault said yes.

**** COUNCILMEMBER WEBB MOVED TO APPROVE
** COUNCILMEMBER VIZZO-PANICCIA SECONDED
** MOTION PASSED UNANIMOUSLY**

ADJOURNED

**** COUNCILMEMBER DEPARA MOVED TO ADJOURN
** COUNCILMEMER WEBB SECONDED
** MOTION PASSED UNANIMOULSY**

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Diane Graham
Telesco Secretarial Services

**CITY OF BRIDGEPORT
SPECIAL CONTRACTS COMMITTEE
NOVEMBER 7, 2005**

ATTENDANCE: Richard Paoletto, Chairman; Elaine Pivrotto, Henry Webb, AmyMarie Vizzo-Paniccia, Angel dePara (6:18 p.m.)

OTHERS: Dr. Marian Evans, Bridgeport Health Department,
George Estrada, Director, Public Facilities

Chairman Paoletto called the meeting to order at 6:16 p.m. Chairman Paoletto stated that any resolution that is approved at this meeting would be brought up off the floor by him for immediate consideration. Both items have been referred to the Contracts Committee.

277-04 Agreement for Mutual Public Works Department Air with the Stratford Public Works Department.

Mr. Estrada explained that the concept was very similar to that which Bridgeport already has with the Police and Fire Departments of the surrounding towns. This basically states that in the case of emergency, they would be able to call on Bridgeport for support and if Bridgeport had an emergency, the surrounding towns would provide support.

Mr. dePara arrived at 6:18 p.m.

Chairman Paoletto said that he felt the first portion of the full resolution was quite concise. He read:

“To furnish Public Works personnel and equipment, to render such services to each other, as may be necessary, to respond any natural disaster, act of terrorism, or any other emergencies that are beyond the size of normal control and capabilities.”

Ms. Pivrotto asked if Bridgeport was working on this with Fairfield and Trumbull as well. Mr. Estrada explained that he was first approached by Stratford, but he would consider the other two towns as well.

- ** MR. WEBB MOVED TO APPROVE 277-04 AGREEMENT FOR MUTUAL PUBLIC WORKS DEPARTMENT AIR WITH THE STRATFORD PUBLIC WORKS DEPARTMENT.**
- ** MS. VIZZO-PANICCIA SECONDED.**
- ** THE MOTION WAS APPROVED UNANIMOUSLY.**

Chairman Paoletto stated that it was to be scheduled on the consent calendar, but he would bring it off the floor at the meeting for immediate action.

278-04 Agreement with Sacred Heart University for School Health Services.

Dr. Evans explained that this was an agreement between Sacred Heart University School of Nursing and the City of Bridgeport, in particular, the Health Department. The University places a community nursing student in partnerships with the City school nurses through out the City. The contract for the agreement needed to be updated by the City Attorney's office to include issues such as liability and a few other minor issues.

**** MR. WEBB MOVED TO APPROVE 278-04 AGREEMENT WITH
SACRED HEART UNIVERSITY FOR SCHOOL HEALTH SERVICES.
** MR. DEPARA SECONDED
** THE MOTION WAS APPROVED UNANIMOUSLY.**

Chairman Paoletto stated that it was to be scheduled on the consent calendar, but he would bring it off the floor at the meeting for immediate action.

**** MR. WEBB MOVED TO ADJOURN.
** MR. DEPARA SECONDED.
** THE MOTION WAS APPROVED UNANIMOUSLY.**

The meeting adjourned at 6:20 p.m.

Respectfully submitted,

Sharon L. Soltes
Telesco Secretarial Services