



# CITY OF BRIDGEPORT, CONNECTICUT

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The City of Bridgeport, CT is now accepting resumes for the position of

## **ASSISTANT BUILDING INSPECTOR**

*\*Please be informed, the selected candidate will be hired on a full-time provisional basis. In accordance with Section 214 of the Charter of the City of Bridgeport, provisional hires are and will be subject to Civil Service examination; when an examination is given for this position on a date to be determined. Provisional employees will be required to test and rank/score sufficient enough to maintain employment.*

**Starting salary:** \$75,261.00 for a forty (40) hour work week – This position includes a comprehensive benefits package including a Retirement Pension administered by MERS (Municipal Employees Retirement System).

**To Apply:** Please mail, deliver or email a resume, cover letter and three (3) professional references (name, title, business/company name, and contact information), to the Civil Service Commission office, 45 Lyon Terrace, room 106, Bridgeport, CT 06604. Required documents can be emailed to [COB.Jobs@bridgeportct.gov](mailto:COB.Jobs@bridgeportct.gov).

**Resumes must be submitted or postmarked no later than Monday, July 6, 2015.**

### **GENERAL STATEMENT OF DUTIES:**

Specialized inspection work of ordinary difficulty and responsibility in connection with regulating building construction, alterations and repairs; related work as required; under the direction of the Building Official. Inspect buildings in the process of construction, alterations or repair to assure compliance with pertinent codes and regulations; enforce the correction of defects or deviation from building codes; discuss pertinent problems with builders, architects, engineers and owners to advise and assist; ensure compliance with approved plans; investigate violations; keep records and make reports.

### **REQUIRED KNOWLEDGE, SKILL AND ABILITIES:**

- Completion of high school, vocational school or the equivalent
- No less than three (3) years experience in the construction, design or supervision of construction of buildings on a full-time basis
- Licensure by the Connecticut Department of Public Safety as an Assistant Building Inspector within ninety (90) days of hire.
- A thorough knowledge of the Connecticut State Building Code, the methods, materials and techniques of the general construction trades
- Knowledge of Connecticut Fire Safety Code, Connecticut General Statutes and related regulations.

- A working knowledge on the qualities and strengths of building materials, fire safety regulations and other items of equipment essential for the safety, comfort and convenience of building occupants
- Ability to read and interpret plans and specifications; ability to enforce regulations with firmness, tact and impartiality.
- Ability to establish and maintain effective working relationships with contractors, property owners and the general public; and the ability to express oneself clearly and concisely orally and in writing.

This job description is not, nor is to be intended to be, a complete statement of all duties, functions, responsibilities and qualifications which comprise this position.

An Equal Opportunity Employer MF/AA/DIS

For further information and contact:  
CIVIL SERVICE COMMISSION  
45 LYON TERRACE  
BRIDGEPORT, CT 06604  
TELEPHONE: 203-576-7103