



CITY OF BRIDGEPORT, CONNECTICUT

The City of Bridgeport, CT is now accepting submissions for the position of

ENGINEERING AIDE I

Salary: \$38,364.00 - \$42,956.00 – This position includes a comprehensive benefits package including a Retirement Pension administered by MERS (Municipal Employees Retirement System).

To Apply: Please mail, deliver or email a resume, cover letter and three (3) professional references (name, title, business/company name, and contact information), to the Civil Service Commission office, 45 Lyon Terrace, room 106, Bridgeport, CT 06604. Required documents can be emailed to COB.Jobs@bridgeportct.gov.

Submissions must be submitted or postmarked no later than Friday, July 8, 2016.

General Statement of Duties:

Beginning level sub-professional engineering work of ordinary difficulty and responsibility; in the field and in the office; related work as required; performed under direct technical supervision.

Typical tasks or assignments:

In a field survey party, serves as chainman or rodman in establishing lines and grades; marks and drives stakes and takes measurements; carries field equipment; makes simple sketches; may perform minor drafting (tracing) and lettering; performs routine clerical duties in an engineering office requiring a basic knowledge of records and data; cares for field survey equipment; occasionally may act as a relief man on transit or level.

Minimum qualification and skill requirements:

As to education, training and experience:

- High school or trade school graduation, preferably with some study of basic mathematics and drafting.
- One year of general experience in an engineering office or in construction work.
- Any equivalent combination of education, training, and experience.

As to special knowledge, ability and skill:

- Working knowledge of fundamental engineering practices.
- Ability to make simple mathematical computations.
- Ability to use hand tools and simple surveying equipment.

This job description is not, nor is to be intended to be, a complete statement of all duties, functions, responsibilities and qualifications which comprise this position.

An Equal Opportunity Employer MF/AA/DIS

For further information and contact:
CIVIL SERVICE COMMISSION
45 LYON TERRACE
BRIDGEPORT, CT 06604
TELEPHONE: 203-576-7103