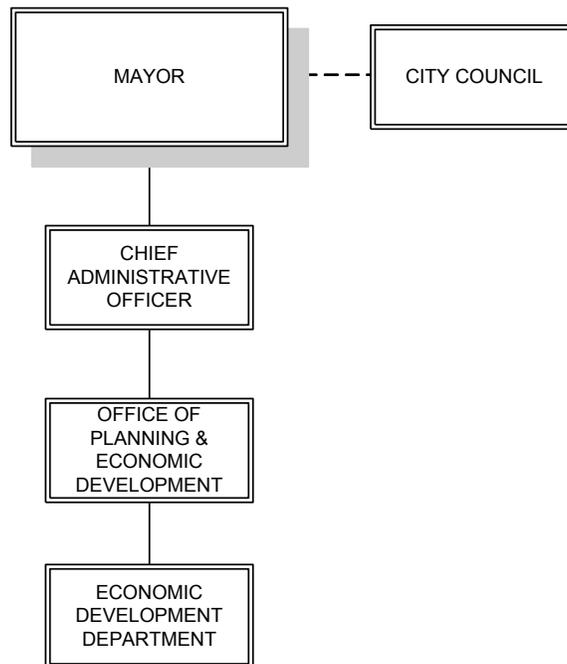


PLANNING & ECONOMIC DEVELOPMENT DIVISIONS
OFFICE OF PLANNING &
ECONOMIC DEVELOPMENT

MISSION STATEMENT

Our mission is to assist in the revitalization and development of the City of Bridgeport in order to create jobs, expand the tax base, foster public/private partnerships and improve the City as a place to live, work, and play. We implement the administration's development policies, programs, and projects.

Our staff is involved in planning and policy activities, transportation, business development, deal making, marketing, business finance, incentive programs and environmental matters. In addition we deliver technical expertise to other City departments, the business sector and residential communities. We work with State and Federal agencies to secure funding for large-scale long term public infrastructure improvements along the City's transportation corridors, waterfront and within the Central Business District.



FY 2014-2015 ADOPTED GENERAL FUND BUDGET
 ECONOMIC DEVELOPMENT BUDGET DETAIL

David Kooris
 Manager

REVENUE SUMMARY

Org#	Object#	Object Description	FY 2013 Actuals	FY 2014 Budget	2015 Mayor Proposed	FY 2015 Council Adopted	Variance
01450	OPED ADMINISTRATION						
	41638	CONGRESS PLAZA RENT	15,600	10,000	10,000	10,000	0
	41641	PARKING REVENUES	720	0	0	0	0
	45138	ANNUAL RENT	87,500	150,000	150,000	150,000	0
	45140	ANNUAL PILOT	203,173	250,000	250,000	250,000	0
	45327	LAMAR	42,986	45,000	45,000	45,000	0
01450	OPED ADMINISTRATION		349,980	455,000	455,000	455,000	0

APPROPRIATION SUMMARY

Org#	Org Description	FY 2013 Actuals	FY 2014 Budget	2015 Mayor Proposed	2015 Council Adopted	Variance inc/(dec)	
01450	OPED ADMINISTRATION						
	01	PERSONNEL SERVICES	1,227,979	1,435,418	1,384,218	1,384,218	-51,200
	02	OTHER PERSONNEL SERV	14,800	13,575	9,750	9,750	-3,825
	03	FRINGE BENEFITS	380,399	432,548	498,276	498,276	65,728
	04	OPERATIONAL EXPENSES	39,111	116,040	168,023	107,250	-8,790
	05	SPECIAL SERVICES	276,183	403,059	441,072	390,892	-12,167
	06	OTHER FINANCING USES	7,167,751	6,814,166	6,815,833	6,815,833	1,667
01450	OPED ADMINISTRATION		9,106,222	9,214,806	9,317,172	9,206,219	-8,587

PERSONNEL SUMMARY

Title	FTE	Vac	New	FY 2015	FY 2014	VARIANCE
ADMINISTRATIVE ASSISTANT	1.0			38,444	38,444	
DESIGN REVIEW COORDINATOR	1.0			69,655	69,655	
DIRECTOR OF LAND USE & CONST REV	1.0			84,373	84,373	
DEPUTY DIRECTOR - OPED	1.0			110,000	114,845	-4,845
DIRECTOR OFFICE OF NEIGHBORHOOD	1.0			84,373	84,373	
CONDEMNATION/ANTI-BLIGHT SPECIA	1.0			46,357	46,357	
ADMINISTRATIVE ASSISTANT	1.0			37,629	39,409	-1,780
PLANNER 2	1.0			55,983	55,983	
DIRECTOR - OPED	1.0			125,544	125,544	
PLANNING DIRECTOR	1.0	1.0		96,665	96,665	
PLANNER 3	2.0	1.0		132,880	132,880	
RELOCATION COORDINATOR	1.0			51,533	51,533	
ASSISTANT SPECIAL PROJECT MANAGER	3.5			197,383	197,383	
EXECUTIVE ASSISTANT	1.0			50,880	58,223	-7,343
SR. ECONOMIC DEVELOPMENT ASSOCI	3.0	1.0		202,519	206,821	-4,302
PLANNING & ECONOMIC DEVELOPMENT	20.5	3.0		1,384,218	1,402,488	-18,270

FY 2014-2015 ADOPTED GENERAL FUND BUDGET
ECONOMIC DEVELOPMENT **PROGRAM HIGHLIGHTS**

SERVICE INDICATORS	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	ACTUAL	ESTIMATED
OFFICE OF PLANNING & ECONOMIC DEVELOPMENT	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2010-2011	2011-2012
ASSISTANCE								
Blight Citations Issued						650		
Blight fines imposed						590		
Condemned properties demolished						14		
Seven- year Enterprise Zone tax deferrals processed						5	4	6
Urban Jobs tax abatements (5 yr) processed						9	12	18
Urban Jobs tax abatements administered within 5 yr schedule						70	105	100
Total estimated employment of companies participating in Urban Jobs program						500	730	800
Other tax incentives or pilots for development projects approved by C.C.						3	1	1
\$ Value of proceeds; OPED managed property sales (city-owned)						\$500,000	\$500,000	\$420,000
Number of property sale transactions managed by OPED						6	19	20
Number of grant funded projects managed (by number of grants)						10	10	12
Number of Developer RFPs/RFQ administered						3	1	1
Number of New companies opened in or relocated to Bridgeport, resulting from staff assistance						20	18	18
Number of Existing companies expanded, resulting from staff assistance						5	8	8
Number of Brownfields undergoing assessment (diagnosis) under OPED's direction						6	7	5
Number of Brownfields undergoing some form of remediation under OPED's direction						5	4	7
Number of Brownfields undergoing redevelopment (new building construction)						2	2	3
MEETINGS								
Anti Blight Commission Meetings	12	12	22	2	11	11		
Condemnation Board Meeting	12	12	24	0	11	11		
Bridgeport Redevelopment Agency Meetings	12	12	10	2	2	1	3	3
Housing Site Development Agency Meetings	12	12	14	0	0	0	0	0
Bridgeport Port Authority Meetings	12	12	25	2	14	12	12	10
School Building Committee Meetings	12	12	6	0	0	0	0	0
B-EGIS Policy Committee Meetings	12	12	9	2	0	0	0	0
BEDCO Meetings	12	12	10	7	7	5	4	4
Community Capital Fund Meetings	12	12	30	16	15	16	12	11
Master Plan	N/A	N/A	22	0	4	0	0	0
Zoning Rewrite	N/A	N/A	8	10	7	0	0	0
Regional CEDS (Comprehensive Economic Development Strategy)			12	0	3	2	0	0

Note: Master Plan and Zoning rewrite meetings were discontinued in calendar year 2009.

FY 2014-2015 GOALS

- 1) Conduct skills development training for staff across all departments.
- 2) Complete Neighborhood Revitalization Plan updates in-house for the South End, East Side and West End neighborhoods.
- 3) Establish Upper East Side Neighborhood Revitalization Zone (NRZ) and create their first plan document.
- 4) Re-zone targeted development areas along transit corridors and adjacent to downtown.
- 5) Coordinate regional GIS implementation with Greater Bridgeport Regional Council (GBRC).
- 6) Implement document digitization strategy across all departments.
- 7) Increase presence at statewide and regional marketing events to attract developers and tenants.
- 8) Begin design of Upper Seaview Avenue improvement project.
- 9) Achieve completion of TIGER II funded construction by September 30, 2014.
- 10) Facilitate Bridgeport Landing Development's substantial completion of 150,000 square foot retail development in Upland Phase I by September 30, 2015.
- 11) Complete Bloom Shellfish relocation on Steel Point by September 30, 2014.
- 12) Implement phase one of new Downtown parking system.
- 13) Participate in and contribute to ongoing success of Bridgeport Arts Fest and Downtown Thursdays.
- 14) Initiate downtown train station improvement program including canopies on eastbound platform.
- 15) Finalize design of Lafayette Boulevard extension and begin necessary property acquisition for replacing Lafayette circle.
- 16) Achieve 50% completion of multiple developments of formerly publicly owned properties in downtown north by June 30, 2014.
- 17) Assist Bridgeport Port Authority to achieve full utilization of former Derektor site at Bridgeport Regional Maritime Complex with two or more companies by December 31, 2014.
- 18) Begin redevelopment of the Seaview Plaza site at Stratford and Seaview Avenues.
- 19) Begin Barnum Station design and engineering.
- 20) Continue development of Seaview Avenue Industrial Park Project including sale of outstanding parcels, remediation and repurposing of the Magnatek facility, and the re-tenanting as necessary of existing spaces.

FY 2014-2015 ADOPTED GENERAL FUND BUDGET
ECONOMIC DEVELOPMENT PROGRAM HIGHLIGHTS

- 21) Begin construction of new Harding High School and facilitate planning for future of the existing high school site and the remainder of the General Electric site.
- 22) Complete transportation infrastructure study for East Bridgeport Development Corridor working with Greater Bridgeport Regional Council (GBRC).
- 23) Assist in completion of Seaside landfill renewable energy project.
- 24) Procure redevelopment partner for Civic Block in East End.
- 25) Assist Bridgeport Port Authority in completion of South Avenue Project Development Plan.
- 26) Facilitate the re-tenanting of the former Stop & Shop on Madison Avenue in the North End.
- 27) Work with the housing authority to facilitate the incremental replacement of Marina housing units as components of mixed-income development.

FY 2013-2014 GOAL STATUS

- 1) Achieve completion of TIGER II funded construction by June 30, 2014.
6 MONTH STATUS: *The original scope of road work is on-time and on-budget. Cost savings resulted in additional scope that will push the final completion to Q3 2014.*
- 2) Facilitate Bridgeport Landing Development's substantial completion of 150,000 square foot retail development in Upland Phase I by June 30, 2014.
6 MONTH STATUS: *Following delays related to negotiations with the State concerning their assistance to the project, ground-breaking is anticipated in Q2 2014.*
- 3) Complete Bloom Shellfish relocation on Steel Point by December 31, 2013. Complete MOVE Yacht Club relocation to Waterview Avenue by December 31, 2013.
6 MONTH STATUS: *The relocation of MOVE Yacht Club to Waterview Avenue was completed on December 10th, 2013 in advance of the projected completion date. Delays in contract negotiations and winter conditions has pushed the projected completion date for Bloom Shellfish relocation to July 31st, 2014.*
- 4) Implement phase one of new Downtown parking system.
6 MONTH STATUS: *Downtown Parking Plan draft completed in Q1 2014 and on track to be finalized in Q2 2014 and implementation of phase one of new parking system will follow.*
- 5) Participate in and contribute to ongoing success of Bridgeport Arts Fest and Downtown Thursdays.
6 MONTH STATUS: *Worked to transition primary responsibilities of each to Mayor's Office. Events are entering their 5th years as Downtown's major annual arts events. Concert series being planned in partnership with DSSD (Downtown Special Services District), Webster Bank Arena and the Bijou Theatre.*
- 6) Initiate downtown train station improvement program including canopies on eastbound platform.
6 MONTH STATUS: *Worked with Connecticut Department of Transportation to complete design and coordinate with surrounding streetscape improvements for 2015 construction.*
- 7) Initiate construction of Lafayette Boulevard extension replacing Lafayette circle by June 30, 2014.
6 MONTH STATUS: *Connecticut Department of Transportation initiated design changes resulted in project being shifted to 2015 construction season.*
- 8) Achieve 50% completion of multiple developments of formerly publicly owned properties in downtown north by June 30, 2014.
6 MONTH STATUS: *All Downtown North development agreements negotiated and approved by City Council. Phase I set to break ground in Q2 2014.*
- 9) Assist Bridgeport Port Authority to achieve full utilization of former Derektor site at Bridgeport Regional Maritime Complex with two or more companies by June 30, 2014.
6 MONTH STATUS: *Derektor Bankruptcy resulted in significant delay at site and loss of crucial assets. Negotiations are ongoing with multiple potential tenants.*
- 10) Engage developer for redevelopment of the Seaview Plaza site at Stratford and Seaview Avenues.
6 MONTH STATUS: *Developer selected following public RFP process. Due diligence period is underway to identify tenants and remediation/construction plan.*

FY 2014-2015 ADOPTED GENERAL FUND BUDGET
ECONOMIC DEVELOPMENT PROGRAM HIGHLIGHTS

- 11) Complete demolition of existing buildings on southern portion of Remgrit site for the Barnum Train Station prior to December 31, 2013. Facilitate final remedial action on property by Sporting Goods Properties, Inc. prior to June 30, 2014. Receive support from state for station.
6 MONTH STATUS: Demolition of manufacturing building complete and demolition of boiler building to be finalized by Q2 2014. City is working with Sporting Goods Properties, Inc. on final remedial action following completion of building demolition. State has indicated support for subsequent design phase for station.
- 12) Continue development of Seaview Avenue Industrial Park Project including sale of outstanding parcels, remediation and repurposing of the Magnatek facility, and the re-tenanting as necessary of existing spaces.
6 MONTH STATUS: Street and sidewalk improvements were completed in Q4 2013 (new sidewalks, curbs, drainage, roadway paving, markings). Building permit applied for to complete construction at 141 Holly Street and estimates obtained for outstanding relocations. Sampson Project / BEDCO property is still on hold awaiting outcome of various zoning / court challenges.
- 13) Complete acquisition of the portion of the General Electric property necessary for new Harding High School and facilitate planning for future of the existing high school site and the remainder of the General Electric site.
6 MONTH STATUS: Development agreement negotiated and approved by City Council. Preliminary site design completed and awaiting Board of Education approval.
- 14) Complete transportation infrastructure study for East Bridgeport Development Corridor.
6 MONTH STATUS: Stantec hired by GBRC and GBT to complete the study and project initiated in Q4 2013 with a 12-18 month timeline.
- 15) Transfer property at State and Clinton and facilitate completion of commercial development there by December 31, 2013.
6 MONTH STATUS: Property transferred to Northeast Realty and construction of new Dollar Store completed.
- 16) Assist in completion of Seaside landfill renewable energy project.
6 MONTH STATUS: Coordinated with United Illuminating and other departments to achieve community support and council approval in Q1 2014.
- 17) Completely expend NSP (Neighborhood Stabilization Program) III funding to eligible projects.
6 MONTH STATUS: NSP III funds being used on and around Civic Block in East End to acquire property for redevelopment. Funds will be completely expended by June 30th, 2014.
- 18) Assist Bridgeport Port Authority in completion of South Avenue Project Development Plan.
6 MONTH STATUS: OPED developed the Land Development Agreement, revised the Development Plan, and initiated formal conversations regarding acquisition and redevelopment with both property owners and stakeholders.
- 19) Facilitate the re-tenanting of the former Stop & Shop on Madison Avenue in the North End.
6 MONTH STATUS: Multiple tenants expressed interest in site but no significant progress as of Q1 2014.
- 20) Work with the housing authority to facilitate the incremental replacement of Marina housing units as components of mixed-income development.
6 MONTH STATUS: Participated in selection of co-developers for Housing Authority of the City of Bridgeport and began seeking zoning approvals and state funding support for first phase.

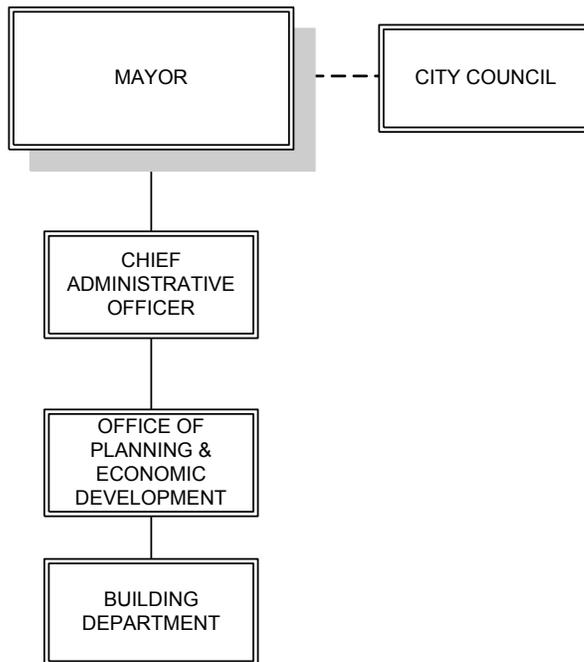
FY 2014-2015 ADOPTED GENERAL FUND BUDGET
ECONOMIC DEVELOPMENT APPROPRIATION SUPPLEMENT

Org# / Cat #	Org / Category Description	Object Code	Object Description	FY 2013 Actuals	FY 2014 Budget	2015 Mayor Proposed	2015 Council Adopted	Variance inc/(dec)
01450	OPED ADMINISTRATION							
		51000	FULL TIME EARNED PAY	1,179,573	1,402,488	1,384,218	1,384,218	-18,270
		51099	CONTRACTED SALARIES	48,406	32,930	0	0	-32,930
01	PERSONNEL SERVICES			1,227,979	1,435,418	1,384,218	1,384,218	-51,200
		51140	LONGEVITY PAY	14,800	13,575	9,750	9,750	-3,825
		51156	UNUSED VACATION TIME PAYOUT	0	0	0	0	0
02	OTHER PERSONNEL SERV			14,800	13,575	9,750	9,750	-3,825
		52360	MEDICARE	14,363	17,259	17,980	17,980	721
		52385	SOCIAL SECURITY	0	14,555	13,100	13,100	-1,455
		52399	UNIFORM ALLOWANCE	200	200	200	200	0
		52504	MERF PENSION EMPLOYER CONT	140,233	167,881	172,578	172,578	4,697
		52917	HEALTH INSURANCE CITY SHARE	225,602	232,653	294,418	294,418	61,765
03	FRINGE BENEFITS			380,399	432,548	498,276	498,276	65,728
		53050	PROPERTY RENTAL/LEASE	0	20,000	40,000	20,000	0
		53605	MEMBERSHIP/REGISTRATION FEES	2,000	10,000	11,250	5,000	-5,000
		53610	TRAINING SERVICES	1,182	30,326	24,833	10,000	-20,326
		53705	ADVERTISING SERVICES	16,143	20,000	27,333	27,333	7,333
		53720	TELEPHONE SERVICES	0	1,440	1,440	0	-1,440
		53750	TRAVEL EXPENSES	2,474	2,500	5,000	5,000	2,500
		53905	EMP TUITION AND/OR TRAVEL REIM	4,349	5,000	5,333	5,333	333
		54555	COMPUTER SUPPLIES	0	1,800	1,867	1,867	67
		54640	HARDWARE/TOOLS	150	250	317	317	67
		54675	OFFICE SUPPLIES	3,761	11,300	15,067	15,067	3,767
		54705	SUBSCRIPTIONS	2,545	1,271	2,000	2,000	729
		54745	UNIFORMS	79	0	333	333	333
		55155	OFFICE EQUIPMENT RENTAL/LEAS	6,429	11,904	33,000	15,000	3,097
		55160	PHOTOGRAPHIC EQUIPMENT	0	250	250	0	-250
04	OPERATIONAL EXPENSES			39,111	116,040	168,023	107,250	-8,790
		56010	ENGINEERING SERVICES	20,162	47,965	51,000	30,000	-17,965
		56060	CONSTRUCTION SERVICES	24,738	0	0	0	0
		56085	FOOD SERVICES	3,793	7,200	13,500	9,000	1,800
		56095	APPRAISAL SERVICES	5,600	19,233	22,667	20,000	768
		56110	FINANCIAL SERVICES	15,442	14,125	12,000	12,000	-2,125
		56130	LEGAL SERVICES	16,352	3,500	13,167	10,000	6,500
		56160	MARKETING SERVICES	132,841	182,000	178,333	175,000	-7,000
		56165	MANAGEMENT SERVICES	31,716	50,000	50,000	50,000	0
		56175	OFFICE EQUIPMENT MAINT SRVCS	7,887	7,796	9,933	9,933	2,137
		56180	OTHER SERVICES	16,855	63,951	68,639	65,459	1,508
		56250	TRAVEL SERVICES	640	0	0	0	0
		59010	MAILING SERVICES	157	1,282	7,000	2,000	718
		59015	PRINTING SERVICES	0	6,008	14,833	7,500	1,493
05	SPECIAL SERVICES			276,183	403,059	441,072	390,892	-12,167
		53200	PRINCIPAL & INTEREST DEBT SERV	7,057,766	6,699,166	6,699,166	6,699,166	0
		59500	SUPPORTIVE CONTRIBUTIONS	109,985	115,000	116,667	116,667	1,667
06	OTHER FINANCING USES			7,167,751	6,814,166	6,815,833	6,815,833	1,667
01450	OPED ADMINISTRATION Total			9,106,222	9,214,806	9,317,172	9,206,219	-8,587

BUILDING DEPARTMENT

MISSION STATEMENT

The Building Department issues permits and inspects work done to all buildings and other structures. Permits include building, electrical, plumbing, heating, air conditioning, fire protection sprinklers and extinguishing systems, refrigeration, demolition and signs. Applications for permits are reviewed for conformance to all applicable laws, codes and ordinances. A permit constitutes permission to proceed with the approved work. The purpose of permits and inspections is to ensure public safety, health and welfare insofar as they are affected by building construction, through structural strength, adequate exit facilities, fire safety, light and ventilation and sanitary equipment. The Building Department function is to secure safety to life and property from hazards incident to the design, erection, repair, removal, demolition or planned occupancy of buildings, structures or premises.



FY 2014-2015 ADOPTED GENERAL FUND BUDGET
 BUILDING DEPARTMENT BUDGET DETAIL

Bruce Nelson
 Acting Manager

REVENUE SUMMARY

Org#	Object#	Object Description	FY 2013 Actuals	FY 2014 Budget	2015 Mayor Proposed	FY 2015 Council Adopted	Variance
01455 BUILDING DEPARTMENT							
	41524	SIGN LICENSE	2,730	3,000	3,000	3,000	0
	41525	SIGN / LICENSE RENEWAL PERMIT	8,170	15,000	15,000	15,000	0
	41526	RESIDENTIAL ADDITION SAND ALTERAT	213,940	250,000	175,000	175,000	-75,000
	41527	NON-RESIDENTIAL ADDITION SAND ALT	1,406,843	700,000	500,000	500,000	-200,000
	41528	NEWSINGLEFAMILYHOUSEPERMITS	37,150	25,000	25,000	25,000	0
	41529	TWO-UNIT HOUSING PERMITS	9,525	5,000	5,000	5,000	0
	41530	THREEMORE-UNITSHOUSINGPERMI	0	150,000	370,000	370,000	220,000
	41531	POOL,TENTS,GARAGES-OTHERBUILDI	10,200	13,000	13,000	13,000	0
	41532	NEW-NON RESIDENTIAL	111,722	2,000,000	2,000,000	3,350,000	1,350,000
	41533	ELECTRICAL PERMITS	204,933	135,000	135,000	135,000	0
	41534	PLUMBING PERMITS	105,940	75,000	75,000	75,000	0
	41535	HEATING PERMITS	197,515	90,000	90,000	90,000	0
	41536	AIR CONDITIONING PERMITS	38,410	40,000	40,000	40,000	0
	41537	DEMOLITION PERMITS	31,825	25,000	25,000	25,000	0
	41538	COPIES	448	500	500	500	0
	41539	REFRIGERATION PERMITS	7,125	3,500	3,500	3,500	0
	41540	CERTIFICATE OF OCCUPANCY	60,352	50,000	62,500	62,500	12,500
	44386	FIRE PROTECTION	5,175	15,000	15,000	15,000	0
	44387	VENTILATION	3,875	8,000	8,000	8,000	0
01455 BUILDING DEPARTMENT			2,455,877	3,603,000	3,560,500	4,910,500	1,307,500

APPROPRIATION SUMMARY

Org#	Org Description	FY 2013 Actuals	FY 2014 Budget	2015 Mayor Proposed	2015 Council Adopted	Variance inc/(dec)	
01455 BUILDING DEPARTMENT							
	01	PERSONNEL SERVICES	927,270	956,819	954,148	954,148	-2,671
	02	OTHER PERSONNEL SERV	10,463	7,875	9,000	9,000	1,125
	03	FRINGE BENEFITS	268,164	297,523	309,619	309,619	12,096
	04	OPERATIONAL EXPENSES	3,847	8,370	-114,978	6,420	-1,950
	05	SPECIAL SERVICES	1,695	2,245	2,245	2,245	0
01455 BUILDING DEPARTMENT			1,211,439	1,272,832	1,160,034	1,281,432	8,600

PERSONNEL SUMMARY

Title	FTE	Vac	New	FY 2015	FY 2014	VARIANCE
BUILDING OFFICIAL	1.0			102,223	102,223	
TYPIST 1 (40 HOURS)	1.0			41,118	41,118	
ADMINISTRATIVE SPECIALIST	1.0			72,331	70,224	2,107
DEPUTY BUILDING OFFICIAL (40 HOUF	1.0			90,408	90,408	
ELECTRICAL INSPECTOR (40 HRS)	3.0			237,068	241,846	-4,778
PLAN REVIEWER (40 HRS)	2.0			164,400	164,400	
MECHANICAL INSPECTOR (40 HRS)	2.0			164,400	164,400	
ASSISTANT BUILDING INSPECTOR	1.0			82,200	82,200	
BUILDING DEPARTMENT	12.0			954,148	956,819	-2,671

FY 2014-2015 ADOPTED GENERAL FUND BUDGET
 BUILDING DEPARTMENT PROGRAM HIGHLIGHTS

SERVICE INDICATORS	ACTUAL 2010-2011	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014*	ESTIMATED 2013-2014	ESTIMATED 2014-1015
BUILDING DEPARTMENT						
PERMITS ISSUED						
Residential new	10	12	15	8	indeterminable	indeterminable
Residential alterations	316	369	418	248	indeterminable	indeterminable
Commercial new	4	6	16	5	indeterminable	indeterminable
Commercial alterations	164	186	151	84	indeterminable	indeterminable
Demolition permits	27	37	21	8	indeterminable	indeterminable
All other permits (incl. municipal/institutional)	1,896	1,921	2514	1279	indeterminable	indeterminable
Total of all building permits	529	610	600	353	625	625
Total of all permits	2,425	2,531	3,114	1,632	3,200	3,200
PERMIT VALUES AND REVENUES						
Total value of work	\$48,862,472	\$117,123,071	\$78,809,006	\$38,943,862	\$120,000,000	\$119,900,000
Total of permit fees	\$1,639,880	\$2,026,040	\$2,674,142	\$1,386,027	\$3,000,000	\$2,997,500
INSPECTIONS						
Inspections	7,153	6,287	6,569	3,725	7,500	8,000
CERTIFICATE OF OCCUPANCY						
Number	225	322	503	132	300	450
Value of work	\$44,747,121	\$35,964,255	\$106,209,676	\$14,871,549	indeterminable	indeterminable

*ACTUAL 2013-2014 represents statistics to 12/31/2013

¹ Number of inspections varies per permit (typical minimum number below, excluding future additional required):

- Electrical service change: 1 inspection
 - Heating system replacement: 1 inspection
 - Deck addition: 1 footing inspection; 1 framing/final inspection. Total: 2 inspections.
 - Building renovation (plaster removed): 1 Existing framing inspection; 1 rough electrical inspection; 1 rough plumbing inspection; 1 rough heating inspection; 1 insulation inspection; 1 final building inspection; 1 final electrical inspection; 1 final plumbing inspection; 1 final heating inspection. Total: 9 inspections.
 - New Single family dwelling: 2 footing inspections (perimeter walls plus interior column piers and/or porch/deck footings); 1 foundation inspection; 1 concrete slab inspection; 1 framing inspection; 1 wind resistant connector inspection; 1 electrical service inspection; 1 electrical rough inspection; 1 plumbing rough inspection; 1 heating rough inspection; 1 insulation inspection; 1 gypsum board inspection; 1 final building inspection; 1 final electrical inspection; 1 final plumbing inspection; 1 final heating inspection. Total: 16 inspections.
- Large projects require more numerous inspections of all phases of work. As an example, a school may require daily inspections of footings for four to five weeks. Continuous framing and trade inspections are needed as the construction is completed for those phases of work. Multiple days for each type of inspection are allocated for final inspections.

FY 2014-2015 GOALS

- 1) Protect the health, safety and welfare of the public. This will be achieved through the enforcement of applicable laws and codes to provide safe, energy efficient, accessible buildings in the City of Bridgeport.
- 2) Improve the turnaround time between calls for inspections and appointments.
- 3) Reduce open permit backlogs and increase issuances of Certificates of Occupancy.

FY 2013-2014 GOAL STATUS

- 1) Protect the health, safety and welfare of the public. This will be achieved through the enforcement of applicable laws and codes to provide safe, energy efficient, accessible buildings in the City of Bridgeport.
6 MONTH STATUS: *Continuing diligent plan review and inspections contribute to the goal. Active enforcement of violations also serves to protect the public.*
- 2) Improve the turnaround time between calls for inspections and appointments.
6 MONTH STATUS: *With almost full staffing levels, the Building Department is able to maintain a manageable time between calls and appointments. The department has reduced the turnaround time since many large projects (e.g. Fairchild Wheeler High School, Bridgeport Hospital, St Vincent's Medical Center) have concluded their major construction activities. Future projects will challenge department resources.*
- 3) Reduce open permit backlogs and increase issuances of Certificates of Occupancy.
6 MONTH STATUS: *The Building Department has endeavored to reduce open permit backlogs and issue certificates of occupancy. Permits are chosen weekly for follow-up final inspection appointments. A significant failure affecting completion is the difficulty arranging required inspections with the owners.*

State Building Code – Connecticut Supplement 29-252-1d (effective December 31, 2005, amended August 1, 2009)

101.1.1 Statutes. In accordance with the provisions of sections 29-252a and 29-253 of the Connecticut General Statutes, respectively, this code shall be the building code for all towns, cities and boroughs and all state agencies.

109.3. Required inspections. The building official, upon notification, shall make the inspections set forth in Sections 109.3.1 through 109.3.10.

109.3.1 Footing and foundation inspection. Footing and foundation inspections shall be made after excavations for footings are complete and any required reinforcing steel is in place. For concrete foundations, any required forms shall be in place prior to inspection. Materials for the foundation shall be on the job, except where concrete is ready mixed in accordance with ASTM C 94, the concrete need not be on the job. (*Foundation is new inspection requirement*)

109.3.2 Concrete slab and under-floor inspection. Concrete slab and under-floor inspections shall be made after in-slab or under-floor reinforcing steel and building service equipment, conduit, piping accessories and other ancillary equipment items are in place, but before any concrete is placed or floor sheathing installed, including the subfloor. (*Concrete slab is new inspection requirement*)

109.3.3 Lowest floor elevation. In flood hazard areas, upon placement of the lowest floor, including the basement and prior to further vertical construction the elevation certification required in Section 1612.5 shall be submitted to the building official.

109.3.4 Frame inspection. Framing inspections shall be made after the roof deck or sheathing, all framing, fireblocking and bracing are in place and pipes, chimneys and vents to be concealed are complete and the rough electrical, plumbing, heating wires, pipes and ducts are approved.

109.3.5 Lath and gypsum board inspection. Lath and gypsum board inspections shall be made after lathing and gypsum board, interior and exterior, is in place, but before any plastering is applied or gypsum board joints and fasteners are taped and finished. (*New inspection requirement*)

Exception: Gypsum board that is not part of a fire-resistance-rated assembly.

109.3.6 Fire-resistant penetrations. Protection of joints and penetrations in fire-resistance-rated assemblies shall not be concealed from view until inspected and approved.

109.3.7 Energy efficiency inspections. Inspections shall be made to determine compliance with Chapter 13 and shall include, but not be limited to, inspections for: envelope insulation *R* and *U* values, fenestration *U* value, duct system *R* value, and HVAC and water-heating equipment efficiency.

109.3.8 Other inspections. In addition to the inspections specified above, the building official is authorized to make or require other inspections of any construction work to ascertain compliance with the provisions of this code and other laws that are enforced by the department of building safety.

109.3.8.1 Electrical inspections. Required electrical inspections shall include installations of temporary services prior to activation; installation of underground piping and conductors after trenches are excavated and bedded and before backfill is put in place; rough inspections of installed wiring and components after the roof, framing, fireblocking and bracing are complete and prior to concealment; and final inspection after all work required by the permit is complete.

109.3.9 Special inspections. For special inspections, see Section 1704.

109.3.10 Final inspection. The final inspection shall be made after all work required by the building permit is completed.

109.5 Inspection requests. It shall be the duty of the holder of the building permit or their duly authorized agent to notify the building official when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by this code.

FY 2014-2015 ADOPTED GENERAL FUND BUDGET
BUILDING DEPARTMENT APPROPRIATION SUPPLEMENT

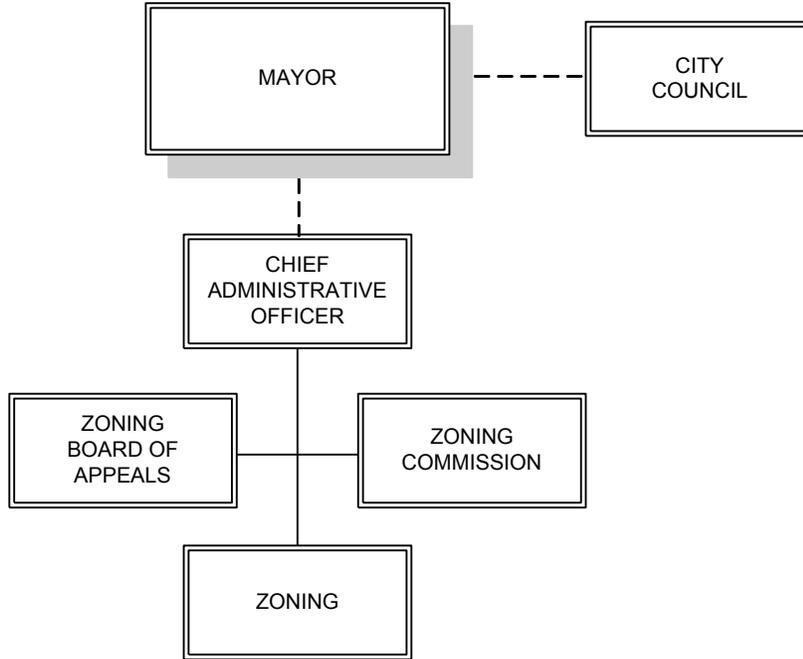
Org# / Cat #	Org / Category Description	Object Code	Object Description	FY 2013 Actuals	FY 2014 Budget	2015 Mayor Proposed	2015 Council Adopted	Variance inc/(dec)
01455	BUILDING DEPARTMENT							
		51000	FULL TIME EARNED PAY	905,366	956,819	954,148	954,148	-2,671
		51099	CONTRACTED SALARIES	21,903	0	0	0	0
01	PERSONNEL SERVICES			927,270	956,819	954,148	954,148	-2,671
		51108	REGULAR 1.5 OVERTIME PAY	2,963	0	0	0	0
		51140	LONGEVITY PAY	7,500	7,875	9,000	9,000	1,125
		51156	UNUSED VACATION TIME PAYOUT	0	0	0	0	0
02	OTHER PERSONNEL SERV			10,463	7,875	9,000	9,000	1,125
		52360	MEDICARE	11,469	11,835	11,756	11,756	-79
		52385	SOCIAL SECURITY	0	2,454	4,225	4,225	1,771
		52504	MERF PENSION EMPLOYER CONT	107,640	125,411	125,209	125,209	-202
		52917	HEALTH INSURANCE CITY SHARE	149,055	157,823	168,429	168,429	10,606
03	FRINGE BENEFITS			268,164	297,523	309,619	309,619	12,096
		53605	MEMBERSHIP/REGISTRATION FEES	2,046	2,345	2,220	2,220	-125
		54675	OFFICE SUPPLIES	1,801	3,240	3,000	3,000	-240
		54700	PUBLICATIONS	0	1,985	1,000	1,000	-985
		55080	ELECTRICAL EQUIPMENT	0	800	200	200	-600
		59850	INKIND-EDUCATION SUPPORT	0	0	-121,398	0	0
04	OPERATIONAL EXPENSES			3,847	8,370	-114,978	6,420	-1,950
		56175	OFFICE EQUIPMENT MAINT SRVCS	1,695	2,245	2,245	2,245	0
05	SPECIAL SERVICES			1,695	2,245	2,245	2,245	0
01455	BUILDING DEPARTMENT			1,211,439	1,272,832	1,160,034	1,281,432	8,600

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PLANNING & ECONOMIC DEVELOPMENT DIVISIONS
ZONING BOARD OF APPEALS

MISSION STATEMENT

To promote the health, safety, and community standards of the City through the enforcement of the Zoning Regulations.



FY 2014-2015 ADOPTED GENERAL FUND BUDGET
 ZONING BOARD OF APPEALS PROGRAM HIGHLIGHTS

Dennis Buckley
 Zoning Administrator

REVENUE SUMMARY

Org#	Object#	Object Description	FY 2013 Actuals	FY 2014 Budget	2015 Mayor Proposed	FY 2015 Council Adopted	Variance
01456	ZONING, BOARD OF APPEALS						
	41253	PUBLIC HEARING FEES	26,489	35,000	35,000	35,000	0
01456	ZONING, BOARD OF APPEALS		26,489	35,000	35,000	35,000	0

APPROPRIATION SUMMARY

Org#	Org Description	FY 2013 Actuals	FY 2014 Budget	2015 Mayor Proposed	2015 Council Adopted	Variance inc/(dec)
01456	ZONING, BOARD OF APPEALS					
	01 PERSONNEL SERVICES	45,301	47,354	47,354	47,354	0
	02 OTHER PERSONNEL SERV	750	825	900	900	75
	03 FRINGE BENEFITS	12,850	14,203	14,891	14,891	688
	04 OPERATIONAL EXPENSES	23,646	32,000	33,700	33,700	1,700
	05 SPECIAL SERVICES	1,109	3,000	3,500	3,500	500
01456	ZONING, BOARD OF APPEALS	83,655	97,382	100,345	100,345	2,963

PERSONNEL SUMMARY

Title	FTE	Vac	New	FY 2015	FY 2014	VARIANCE
MINI COMPUTER OPERATOR (35 HOUF	1.0			47,354	47,354	
ZONING BOARD OF APPEALS	1.0			47,354	47,354	

FY 2014-2015 ADOPTED GENERAL FUND BUDGET
ZONING BOARD OF APPEALS **PROGRAM HIGHLIGHTS**

SERVICE INDICATORS	ACTUAL 2005-2006	ACTUAL 2006-2007	ACTUAL 2007-2008	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	ACTUAL 2011-2012	ACTUAL 2012-2013	ACTUAL 2013-2014	YTD 2013-2014	ESTIMATED 2014-2015
ZONING BOARD OF APPEALS											
Meetings held	12	17	6	12	12	12	12	14	8	14	
Scheduled meetings vs. meetings held	12	12	6	12	13	12	13	12	8	12	
Applications received	200	215	131	182	105	83	94	90	59	90	
Applications heard	197	153	187	262	107	85	97	86	56	90	
Applications granted	159	114	98	137	57	50	76	58	30	60	
Applications denied	38	38	51	66	41	30	11	35	22	30	
Avg. length of time from received to complete	60 days	60 days	35 days	35 days							
Applications withdrawn	N/A	N/A	6	9	5	6	4	6	3	6	
Other: deferred, continued, tabled, no action	N/A	N/A	N/A	N/A	5	10	15	45	14	2	

***ZBA APPLICATION PROCESS**

- 1) Review & acceptance at counter by staff.
- 2) Referral to Engineering & WPCA for review.
- 3) Petition returned to Zoning, Scheduled for consideration by subcommittee for placement on a monthly meeting by Zoning Official.
- 4) Record check for previous ZBA activity.
- 5) Legal ad written & submitted to Connecticut Post (Petitions to be published 10 days & 5 days before hearing).
- 6) Applicant notified, posting signs issued.
- 7) Agenda prepared & emailed or sent out. Minimum of 30 copies made for distribution at public hearing.
- 8) Hearing held, decisions rendered.
- 9) Decision notice published the Sunday following the hearing.
- 10) Decisions with conditions sent to applicants, minimum of a 60-day process.

FY 2014-2015 GOALS

- 1) To seek a full board of Commissioners of 5 regular and 3 alternates, to assure that the postponement of meetings and the deferment of applications will be a thing of the past, which will also bring us into compliance with the bylaws of the Zoning Commission of the City of Bridgeport. Currently there are only 4 full members and 1 alternate.
- 2) To obtain a "Historical Preservation Grant" to have all Zoning Department applications, violations, compliances, field cards, et cetera into a computerized database program to better serve the public and all city departments in need of such information.
- 3) Seeking full access to the Town Clerk's land record database. It will save the Zoning Enforcement Office and Inspectors time by being able to contact the correct property owners regarding violations. Certified mailings are often returned because the owner(s) listed in the GIS/Vision Quest are outdated.
- 4) To enhance the quality of life in the City of Bridgeport through the use of proven land use planning techniques.

FY 2013-2014 GOAL STATUS

- 1) To seek a full board of Commissioners; 5 regular and 2 alternates, to assure that the postponement of meetings and the deferment of applications will be a thing of the past, and will also bring us in compliance with the bylaws of the Zoning Commission of the city of Bridgeport. Currently we have 4 regulars and 1 alternate member. Another Alternate Commissioner is much needed.
6 MONTH STATUS: *Currently the request has been made to the CAO's office.*
- 2) To obtain a "Historical Preservation Grant" to have all Zoning Dept. applications, violations, compliances, field cards, etc into a computerized database program to better serve the public and all city departments in need of such information.
6 MONTH STATUS: *Stage I: Application process.*
- 3) To work with the Town Clerk's office for a "fee exempt password" to allow full access to their online database. It will save the Zoning Enforcement Office (ZEO) and Inspectors time by being able to contact the right property owners regarding violations. Certified mailings are often returned because the owner(s) listed on GIS/ Vision Quest is outdated.
6 MONTH STATUS: *Currently there is a budget request for the funds to lease computer equipment for access to the Town Clerk's land records database.*
- 4) To enhance the quality of life in the City of Bridgeport through the use of proven land use planning techniques.

FY 2014-2015 ADOPTED GENERAL FUND BUDGET
 ZONING BOARD OF APPEALS PROGRAM HIGHLIGHTS/APPROPRIATIONS

6 MONTH STATUS: *The inspectors have achieved an increase in service request resolutions submitted into the QAlert database system, which has generated revenue due to diligent "Order to Comply" violations that were resolved through the Zoning Board of Appeals application process for variances, waivers, Certificate of Zoning Compliances, as well as special permits through the Planning & Zoning Commission.*

FY 2013-2014 ADDITIONAL ACCOMPLISHMENTS

- 1) The additional Zoning Inspector has decreased the department's response-time for the verification of complaints and the issuance of Zoning Compliance Certificates, and Letter of Zoning Compliance (requested by real estate attorneys, banks & property owners.)

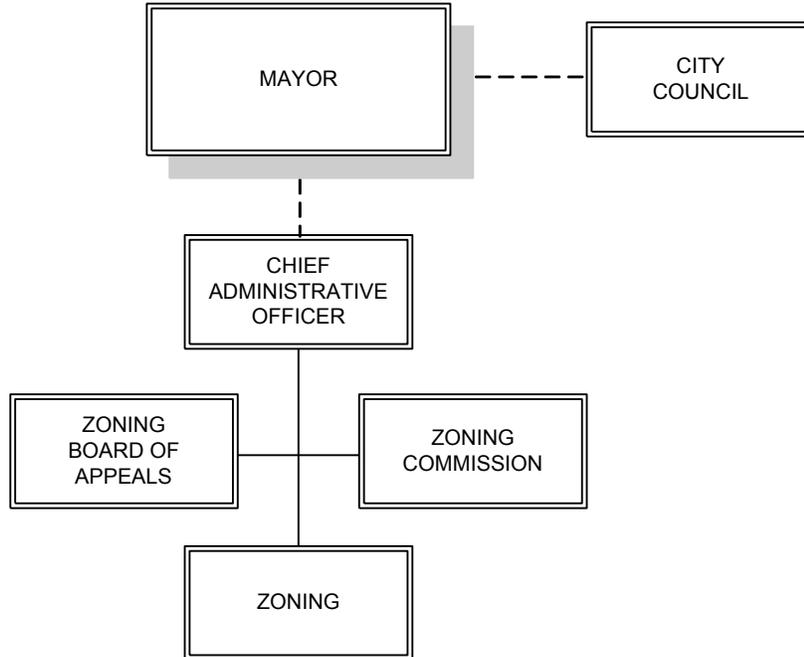
APPROPRIATION SUPPLEMENT

Org# / Cat #	Org / Category Description	Object Code	Object Description	FY 2013 Actuals	FY 2014 Budget	2015 Mayor Proposed	2015 Council Adopted	Variance inc/(dec)
01456	ZONING, BOARD OF APPEALS							
01	PERSONNEL SERVICES	51000	FULL TIME EARNED PAY	45,301	47,354	47,354	47,354	0
		51140	LONGEVITY PAY	750	825	900	900	75
		51156	UNUSED VACATION TIME PAYOUT	0	0	0	0	0
02	OTHER PERSONNEL SERV			750	825	900	900	75
		52360	MEDICARE	649	665	663	663	-2
		52504	MERF PENSION EMPLOYER CONT	5,413	6,263	6,273	6,273	10
		52917	HEALTH INSURANCE CITY SHARE	6,787	7,275	7,955	7,955	680
03	FRINGE BENEFITS			12,850	14,203	14,891	14,891	688
		53705	ADVERTISING SERVICES	22,052	30,000	30,000	30,000	0
		54675	OFFICE SUPPLIES	1,594	2,000	1,600	1,600	-400
		55150	OFFICE EQUIPMENT	0	0	2,100	2,100	2,100
04	OPERATIONAL EXPENSES			23,646	32,000	33,700	33,700	1,700
		56175	OFFICE EQUIPMENT MAINT SRVCS	1,109	3,000	3,500	3,500	500
05	SPECIAL SERVICES			1,109	3,000	3,500	3,500	500
01456	ZONING, BOARD OF APPEALS Total			83,655	97,382	100,345	100,345	2,963

ZONING COMMISSION

MISSION STATEMENT

To promote the health, safety, community standards and general welfare of the community through the enforcement of the Zoning Regulations.



FY 2014-2015 ADOPTED GENERAL FUND BUDGET
ZONING COMMISSION **BUDGET DETAIL**

Dennis Buckley
Zoning Administrator

REVENUE SUMMARY

Org#	Object#	Object Description	FY 2013 Actuals	FY 2014 Budget	2015 Mayor Proposed	FY 2015 Council Adopted	Variance
01457 ZONING COMMISSION							
	41254	PETITION TO THE P&Z COMMISSION FEE	85,210	60,000	60,000	60,000	0
	41255	ZONING COMPLIANCE	109,810	95,000	95,000	95,000	0
	41256	LIQUOR CERTIFICATION FEE	5,695	5,000	5,000	5,000	0
	41257	PURCHASE OF ZONING REGULATIONS	0	300	300	300	0
	41258	PURCHASE OF ZONING MAPS	65	100	100	100	0
	41259	STATE CONSERVATION APPLICATION FEE	8,640	8,000	8,000	8,000	0
	41344	LAND USE FEES	1,645	1,500	1,500	1,500	0
	41538	COPIES	261	500	500	500	0
01457 ZONING COMMISSION			211,325	170,400	170,400	170,400	0

APPROPRIATION SUMMARY

Org#	Org Description	FY 2013 Actuals	FY 2014 Budget	2015 Mayor Proposed	2015 Council Adopted	Variance inc/(dec)	
01457 ZONING COMMISSION							
	01	PERSONNEL SERVICES	324,002	380,375	383,612	383,612	3,237
	02	OTHER PERSONNEL SERV	2,775	2,925	3,075	3,075	150
	03	FRINGE BENEFITS	97,731	115,491	138,464	138,464	22,973
	04	OPERATIONAL EXPENSES	36,168	41,175	41,175	40,925	-250
	05	SPECIAL SERVICES	319	800	800	350	-450
01457 ZONING COMMISSION			460,996	540,766	567,126	566,426	25,660

PERSONNEL SUMMARY

Title	FTE	Vac	New	FY 2015	FY 2014	VARIANCE
ZONING ADMINISTRATOR	1.0			103,621	103,621	
ASSISTANT ZONING OFFICIAL	1.0			63,232	63,232	
ZONING ENFORCEMENT OFFICER	1.0			69,997	68,304	1,693
ZONING INSPECTOR	3.0	1.0		146,762	145,218	1,544
ZONING COMMISSION	6.0	1.0		383,612	380,375	3,237

FY 2014-2015 ADOPTED GENERAL FUND BUDGET
ZONING COMMISSION **PROGRAM HIGHLIGHTS**

SERVICE INDICATORS	ACTUAL 2005-2006	ACTUAL 2006-2007	ACTUAL 2007-2008	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	ACTUAL 2011-2012	ACTUAL 2012-2013	2013-2014	YTD ESTIMATED 2014-2015
ZONING COMMISSION ACTIVITY										
Meetings held	11	13	19	17	18	18	10	12	6	12
Scheduled Meetings vs. Meetings Held	11	11	11	11	N/A	11	11	11	8	12
Applications received	158	128	125	79	77	77	69	104	57	110
Applications Withdrawn	N/A	11	3	N/A	N/A	7	4	5	3	N/A
Applications heard	158	128	135	116	81	81	67	97	56	95
Approved (with/without conditions)	139	106	110	78	76	76	36	73	27	75
Favorable Recommendations	8	N/A	N/A	N/A	9	N/A	5	17	5	N/A
Continued	N/A	N/A	N/A	N/A	6	N/A	13	12	9	N/A
Deferred	N/A	N/A	22	12	9	9	13	5	10	N/A
Denied	N/A	13	12	5	42	9	7	8	2	N/A
Tabled	N/A	N/A	N/A	N/A	2	N/A	6	2	0	N/A
No Action Required	N/A	N/A	2	0	4	0	1	1	0	N/A
Special Permits	N/A	58	36	42	42	42	22	38	14	35
Site Plan Reviews	N/A	N/A	68	61	N/A	58	27	26	13	25
Coastal site plan review	N/A	15	53	20	21	21	8	21	14	20
Soil and sedimentation control review	N/A	24	7	13	4	4	2	0	0	2
Motor Vehicle Facilities	N/A	14	5	14	0	8	17	12	8	10
Adaptive Re-use	N/A	N/A	N/A	10	8	N/A	2	2	0	2
8-24 Referrals/City Business	N/A	N/A	13	11	7	4	6	17	8	15
Amendments	N/A	1	1	0	N/A	2	4	7	2	5
Zone Changes	N/A	6	9	4	N/A	6	2	1	1	2
Modification of Conditions	N/A	N/A	N/A	N/A	N/A	N/A	3	1	0	2
Time Extension of Special Permit or Coastal Review	N/A	N/A	N/A	N/A	N/A	N/A	6	7	8	10
Consent Agenda/Other Business	N/A	N/A	N/A	N/A	N/A	N/A	19	15	13	20
Average Length of Time from Received to Complete	N/A	1	35 days	35 days	35 days					
OFFICE ACTIVITY: APPLICATION PROCESSING										
Houses & Housing units	423	266	415	255	121	121	125	118	99	205
Accessory structures	34	132	48	22	35	35	41	95	33	51
Additions	59	223	54	61	58	58	28	38	15	45
Alterations	270	44	299	179	221	221	301	275	205	280
Signs	42	303	51	62	48	48	37	38	42	53
Commercial	252	82	318	440	499	499	412	345	196	401
Liquor	45	239	70	93	84	84	69	49	27	70
Letter of Zoning Compliance	166	143	128	143	152	136	138	171	126	143
Other			217	142	136	136	198	77	53	146
INSPECTION ACTIVITY: CERTIFICATES ISSUED										
Houses	61	75	52	40*	32***	32	17	15	7	28
Other	N/A	N/A	N/A	N/A	29	29	21	8	10	27
Accessory structures	16	10	26	14	12	12	29	17	11	20
Additions	18	50	63	16	44	44	32	28	7	33
Alterations	147	168	170	97	134	134	150	201	75	150
Signs	11	7	11	13	62	62	10	7	7	20
Commercial Alterations	160	157	282	150	344	344	225	186	81	225
Other: Commercial construction new	12	11	15	17	8	8	15	8	8	14
ENFORCEMENT ACTIVITY										
Complaints	589	462	547	435	534	534	532	646	323	557
Inspections	1,221	1,359	1,367	1,361	1,994	1,994	1,307	1,556	1,476	1,510
Inspection resolution	330	1,243	437	343	116	116	257	201	104	260
No violation	73	116	87	75	87	87	187	284	142	167
Inquiry	29	65	53	38	25	25	9	0	0	0
Order to Comply	167	210	384	160	207	207	241	189	94	171
Prosecutor's summons	183	105	110	98	64	64	102	72	66	83
Resolved	198	291	353	343	499	499	369	419	211	401
Arrest warrants sought	12	10	8	6	8	8	N/A	N/A	N/A	N/A

* Number of Units (08/09) = 83

** Number of Units (1st 6 months of 2009/10) = 44

*** Number of Units (2009/2010) = 232

Service Indicator Notes: Items can be heard individually or combined. A use variance by the Zoning Board of Appeals needs a special permit by Planning & Zoning. It may or may not need a final site review, coastal review or a soil erosion review. Some projects may just need a final site review. An application for conforming use not needing any variances but within 1,500 feet of a coastal waterway would only be scheduled for a Coastal Site Plan Review. So basically the numbers overlap and are confusing or misleading at best.

Complaints: Majority are phoned in, or referred by CitiStat, Council Members & Mayor's Office.

Enforcement Activity: We verify the complaint, refer out or more than likely issue an Order to Comply, via registered mail. When postal receipt card is returned, another inspection performed. If letter comes back then property is posted with order to comply. If no action is taken on the part of the homeowner, a prosecutor's summons is requested; usually a court pre-trial date is 30 to 45 days away. Day of pre-trial needs another inspection. Prosecutor will continue cases numerous times due to the search of the legal property owner. Every time there is a state's prosecutor hearing, an inspection is needed. It is not unusual to conduct 8 to 10 inspections before a property comes into compliance. It is not unusual to have a case open for 8 months, some well beyond a year. The Prosecutor has lengthened the response time and tightened up the notification process, which has seriously slowed the compliance resolution process.

FY 2014-2015 ADOPTED GENERAL FUND BUDGET
ZONING COMMISSION APPROPRIATION SUPPLEMENT

FY 2014-2015 GOALS

- 1) To seek two (2) additional alternate Commissioners to assure that the postponement of meetings and the deferment of applications will be a thing of the past when several of the 9 regular Commissioners are unable to attend. This will also bring us into compliance with the bylaws of the Zoning Commission of the City of Bridgeport. Currently there is only one (1) alternate.
- 2) To obtain a "Historical Preservation Grant" to have all Zoning Department applications, violations, compliances, field cards, et cetera into a computerized database program to better serve the public and all city departments in need of such information.
- 3) Seeking full access to the Town Clerk's land records database. It will save the Zoning Enforcement Office and Inspectors time by being able to contact the correct property owners regarding violations. Certified mailings are often returned because the owner(s) listed in the GIS/Vision Quest are outdated.
- 4) To enhance the quality of life in the City of Bridgeport through the use of proven land use planning techniques.

FY 2013-2014 GOAL STATUS

- 1) To obtain a "Historical Preservation Grant" to have all Zoning Department applications, violations, compliances, field cards, etc into a computerized database program to better serve the public and all city departments in need of such information.
6 MONTH STATUS: Stage I: Application process.
- 2) To work with the Town Clerk's office for a "fee exempt password" to get full access to their online database. It will save time in allowing our staff to view the Variances and Special Permits that have been filed by applicants as part of their Planning & Zoning and Zoning Board of Appeals approvals. At the moment, unless a fee is paid, our department cannot view documents.
6 MONTH STATUS: Currently there is a budget request for the funds to lease computer equipment for access to the Town Clerk's land records database.
- 3) To have the 2nd Alternate Commissioner vacancy filled by the Mayor's Office.
6 MONTH STATUS: Still in Progress.
- 4) To enhance the quality of life in the City of Bridgeport through the use of proven land use planning techniques.
6 MONTH STATUS: The staff continues to be efficient in providing excellent constituent/customer service in a professional and timely manner. The inspectors have achieved an increase in service request resolutions submitted into the QAlert database system, which has generated revenue due to diligent "Order to Comply" violations that were resolved through the Zoning Board of Appeals application process for variances, waivers, Certificate of Zoning Compliances, as well as special permits through the Planning & Zoning Commission.

FY 2013-2014 GOAL STATUS

- 1) The additional Zoning Inspector has decreased the department's response-time for the verification of complaints and the issuance of Zoning Compliance Certificates, and Letter of Zoning Compliance (requested by real estate attorneys, banks & property owners.)

FY 2014-2015 ADOPTED GENERAL FUND BUDGET
 ZONING COMMISSION APPROPRIATION SUPPLEMENT

Org# / Cat #	Org / Category Description	Object Code	Object Description	FY 2013 Actuals	FY 2014 Budget	2015 Mayor Proposed	2015 Council Adopted	Variance inc/(dec)
01457	ZONING COMMISSION							
01	PERSONNEL SERVICES	51000	FULL TIME EARNED PAY	324,002	380,375	383,612	383,612	3,237
				324,002	380,375	383,612	383,612	3,237
		51140	LONGEVITY PAY	2,775	2,925	3,075	3,075	150
		51156	UNUSED VACATION TIME PAYOUT	0	0	0	0	0
02	OTHER PERSONNEL SERV			2,775	2,925	3,075	3,075	150
		52360	MEDICARE	4,612	5,301	5,224	5,224	-77
		52385	SOCIAL SECURITY	369	2,873	2,463	2,463	-410
		52399	UNIFORM ALLOWANCE	600	600	600	600	0
		52504	MERF PENSION EMPLOYER CONT	37,619	49,829	50,270	50,270	441
		52917	HEALTH INSURANCE CITY SHARE	54,531	56,888	79,907	79,907	23,019
03	FRINGE BENEFITS			97,731	115,491	138,464	138,464	22,973
		53605	MEMBERSHIP/REGISTRATION FEES	0	250	250	0	-250
		53705	ADVERTISING SERVICES	30,505	35,000	35,000	35,000	0
		54675	OFFICE SUPPLIES	2,928	3,000	3,000	3,000	0
		55155	OFFICE EQUIPMENT RENTAL/LEAS	2,735	2,925	2,925	2,925	0
04	OPERATIONAL EXPENSES			36,168	41,175	41,175	40,925	-250
		56175	OFFICE EQUIPMENT MAINT SRVCS	0	450	450	0	-450
		56180	OTHER SERVICES	319	350	350	350	0
05	SPECIAL SERVICES			319	800	800	350	-450
01457	ZONING COMMISSION Total			460,996	540,766	567,126	566,426	25,660

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