

CIVIL SERVICE COMMISSION REGULAR MEETING

August 10, 2021 at 2:00 p.m. via Zoom platform

MINUTES

Commissioner Falberg called the regular meeting of the Civil Service Commission to order at 2:06 p.m. Present were Commissioners Buccino, Hall, Rodgers and Grech; Acting Personnel Director Eric Amado, Clerk to the Commission Deborah Brelsford; Acting Fire Chief Lance Edwards

1. Meeting Minutes

The Minutes from the regular monthly Civil Service Commission meeting on July 13, 2021 and the special Civil Service Commission meeting on July 19, 2021 are submitted for review.

**** COMMISSIONER RODGERS MOVED TO APPROVE THE MINUTES OF THE REGULAR MONTHLY CIVIL SERVICE COMMISSION MEETING ON JULY 13, 2021 AND THE SPECIAL CIVIL SERVICE COMMISSION MEETING ON JULY 19, 2021.**

**** COMMISSIONER BUCCINO SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

2. Merit Increases –

Mr. Amado reviewed the Merit Increases.

FIRE JOB	TITLE	EFFECTIVE AUGUST 3, 2021
ROBERT LOPEZ	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
DARRYL GARDNER	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
JOHN NUZZI	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
DANIEL WRESILO	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
JOSE MUNOZ	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
TERRENCE CRAMER	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
AGIM BUNGU	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
ALBERT FIGUEROA	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
ANGEL ROSADO	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
DANIEL PAZ	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
CHRISTOPHER SANCHEZ	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
ERIC SPOONER	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
MOHAMMAD KHAN	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
ANGEL CINTRON	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
JAMIE MEDINA	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
JORGE QUINTANILLA	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
CARLOS REYES	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
JORGE RUIZ	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
JAIME RODRIGUEZ	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
ADALBERTO PLANAS	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP
HERMAN WEBB	FIRE FIGHTER	\$65,996.00 (3) TO \$70,393.00 (4) TOP

POLICE	JOB TITLE	EFFECTIVE AUGUST 3, 2021
JAMAR EDWARDS	POLICE OFFICER	\$70,467.00 (3) TO \$75,164.00 (4) TOP
ANTOINE SISTRUNK	POLICE OFFICER	\$63,252.00 (2) TO \$70,467.00 (3)
ERICA ILLESCAS	POLICE OFFICER	\$63,252.00 (2) TO \$70,467.00 (3)
KEVIN BETTINI	POLICE OFFICER	\$63,252.00 (2) TO \$70,467.00 (3)
KAREN ESTRONZA	POLICE OFFICER	\$63,252.00 (2) TO \$70,467.00 (3)
KEVIN CUGINI	POLICE OFFICER	\$63,252.00 (2) TO \$70,467.00 (3)
STEVEN CALDWELL	POLICE OFFICER	\$63,252.00 (2) TO \$70,467.00 (3)
MICHAEL HERNANDEZ	POLICE OFFICER	\$63,252.00 (2) TO \$70,467.00 (3)
ANDREW ORUM	POLICE OFFICER	\$63,252.00 (2) TO \$70,467.00 (3)
JOSEPH CHARLES	POLICE OFFICER	\$63,252.00 (2) TO \$70,467.00 (3)

**** COMMISSIONER BUCCINO MOVED TO APPROVE THE MERIT INCREASES AS PRESENTED.**

**** COMMISSIONER RODGERS SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

3. Permanent Appointments – CERTIFY FOR PAYROLL

Mr. Amado reviewed the Permanent Appointments with the Commissioners.

Permanent Appointments – August 2021 Meeting

IDR	Last Name	First Name	Job Title	Effective Date
218850	Piazza	John	Data Analyst	5/2/2021

<u>FIRE</u>	<u>JOB TITLE</u>	<u>EFFECTIVE</u>
SHPRESA BUNGU	FIRE FIGHTER	8/17/2021
TYSHAUN LESTER	FIRE FIGHTER	8/17/2021
ALEX SCOTT	FIRE FIGHTER	8/17/2021
WILLIAM VOLLENWEIDER	FIRE FIGHTER	8/17/2021
BRIAN ZAYAS	FIRE FIGHTER	8/17/2021
TYSHAWN PORCHEA	FIRE FIGHTER	8/20/2021
PHILLIP DUNCAN	FIRE FIGHTER	2/3/2021

**** COMMISSIONER GRECH MOVED TO APPROVE THE PERMANENT APPOINTMENTS AS PRESENTED.**

**** COMMISSIONER HALL SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

4. Vacancy Report – NOTED FOR THE RECORD

Mr. Amado presented the report.

VACANCIES – Report 08/10/2021

Competitive Positions	Former	Replacement
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FIRE DEPARTMENT

Firefighter Recruits (6)	Kevin Corbi	Vacant
	David Otero	Vacant
	Michael Baik	Vacant
	Terry Mincy	Vacant
	NEW	Vacant
	NEW	Vacant

POLICE DEPARTMENT

Police Sergeant	Hiram Jimenez	Tresha Parks
	Gregg Granello	Michael Sigrist

Non-competitive Positions	Former	Replacement
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REGISTRAR OF VOTERS

Data Entry	NEW	Jennifer Zarak
	NEW	Jowanne Burks
	NEW	Marilyn Castro
	NEW	Sindy Wilk

MAYOR'S OFFICE

Mayoral Aide	NEW	Vacant
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BUILDING

Electrical Inspector	Anthony Cavalli	Vacant
Mechanical Inspector	Louis Debiase	Vacant

BENEFITS ADMINISTRATION

Clerk A (Floater)	Samantha Jack	Vacant
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POLICE DEPARTMENT

Parking Enforcement Officer	Samuel Gant	Vacant
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PUBLIC FACILITIES

Payroll Compensation Processor	Tatiana Urena	Vacant
Project Manager	NEW	Vacant

**** COMMISSIONER HALL MOVED TO APPROVE THE VACANCY REPORT AS PRESENTED.**

**** COMMISSIONER RODGERS SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

ACTING DIRECTOR'S REPORT

Exams:

- Public Safety Supervisor – placed on hold in order to complete the time-sensitive Fire Inspector exam.

- Public Safety Telecommunicator – Two candidates were hired in the new test and their Background screenings are underway.
- Entry Level Police Officer – The exams were held and results were published on August 6th and 137 candidates are on that list.
- Police Lieutenant – Will be held in September.
- Civilian Detention Officer – 3 to 4 applicants attended the OIA background orientation on July 17th to begin the processing. They have also attended a medical appointment for controlled substances.
- Fire Inspector – Nine of ten candidates passed the exam and the 30 day review period has begun. Mr. Amado thanked the Chiefs for allowing Civil Service to use the space in Fire Headquarters.

The next regular monthly CSC meeting is scheduled for Tuesday, September 14, 2021

Commissioner Falberg asked about the job openings that did not require testing. Mr. Amado reviewed the process involving the competitive and non-competitive positions.

Mr. Amado left the meeting at 2:19 p.m.

PERSONNEL DIRECTOR EXAM UPDATE

Ms. Mastronunzio said that they were working on the Personnel Director Exam and the position has been posted in City Hall and nationally through Graystone Agency. She went on to list a number of job sites where the position was posted. The Department is on track to give the exam if enough applications are received.

Commissioner Grech asked what would happen if there were not enough applicants. Ms. Mastronunzio said that they would like to have 3 to 5 applicants and if no enough candidates apply, they may leave the posting open until they have enough applicants.

In closing, Ms. Brelsford said that Commissioner Buccino will be with the Commission until October.

ADJOURNMENT

- ** COMMISSIONER BUCCINO MOVED TO ADJOURN.**
- ** COMMISSIONER HALL SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned 2:24 p.m.

Respectfully submitted,

Telesco Secretarial Services