



CITY OF BRIDGEPORT, CONNECTICUT



The City of Bridgeport is now accepting submissions for the position of

SPECIAL PROJECTS COORDINATOR (LICENSED CLINICIAN)

Health and Social Services Department

Salary and Benefits: \$80,000.00 annually. The salary afforded to this position shall be entitled to all increases for cost of living as provided for in Bridgeport Ordinance Section 2.36.010. Salary and benefits may be adjusted in the future subject to budgetary authority and within the salary range established by Bridgeport Code of Ordinances.

This position includes an extensive package of benefits in accordance with those benefits provided to other unaffiliated employees of the City and their spouse and dependents. This shall include health benefits insurance coverage (medical, dental, vision, prescription), a term life insurance policy, short-term/long-term disability insurance plan, paid leave (sick, vacation, personal), paid holidays, 457(b) deferred compensation plan (employee paid), and other voluntary employee paid benefits.

The City participates in the Connecticut Municipal Employees Retirement System (CMERS) (www.osc.ct.gov/rbsd/cmers/muniretire.htm), which requires both employer and employee contributions. Please be aware that your earnings from this position are not covered under Social Security; instead, you will make contributions towards your government pension plan. For further information, you may visit the Social Security website at www.socialsecurity.gov.

To Apply: Please email a cover letter, resume, supplied application, degree and license verification, and three (3) professional references (*name & contact only*) to COB.Jobs@BridgeportCT.gov.

This position will require a pre-employment medical examination and drug testing.

Accepting complete submissions until May 12, 2023.

(Any/all changes to this opening shall be at the discretion of the City of Bridgeport).

Municipal Profile

The City of Bridgeport is located in Fairfield County at the mouth of the Pequonnock River on Long Island Sound. It is bordered by the towns of Trumbull to the north, Fairfield to the west, and Stratford to the east; with an approximate population of 147,000, 50,367 households, and a population density of 9,226 residents per square mile. The City has a Mayor-City Council form of government. The City's Mayor is the chief executive officer of the City and serves four-year term(s). The City Council, which acts as the City's legislative body, consists of twenty (20) members elected for two-year terms.

GENERAL STATEMENT OF DUTIES:

Provide case management include but not limited to clinical assessments, referrals, follow-up care and coordination. Cases will be determined by referrals from Bridgeport Police Mental Health Crisis Unit. Will work independently to prioritize high risk clients and communicate time sensitive information to the team Clinical psychologist. Should be experienced in how to recognize and treat patients with trauma.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Independently provides highly skilled direct clinical social work treatment and/or substance abuse

services to clients with complex psychological and social problems through comprehensive clinical assessments and provision of individual, family, and group treatment.

- Independently provides field work instruction and/or clinical supervision which includes instruction in use of comprehensive psychosocial assessments and current diagnostic categories, taking into consideration cultural, social, economic, medical, environmental, and legal issues
- Develops comprehensive service plans including measurable treatment objectives. Initiates consultation, and collaboration with other mental health providers to improve delivery of current services and/or identify unmet needs within current service system; assists in resolution of administrative, personnel and clinical issues in program and/or agency.
- Develops data for statistical and planning systems and/or research and publication; prepares administrative reports and suggests operational policies and procedures; oversees development and/or implementation of individual client treatment and/or service plans.
- May be assigned administrative oversight of research projects; may provide clinical and/or administrative leadership to program components such as crisis intervention teams. Inpatient treatment teams, case management teams, psychoeducational program services, psychosocial rehabilitation, and forensic services; may provide forensic evaluations and expert testimony to courts.
- May represent program or agency during licensing and certification inspections conducted by regulatory bodies; May represent program or agency in liaison relationships with other community agencies and resources.
- May provide in-service educational presentations concerning available health, mental health and human services resources and means to access them; may chair facility or community-based committees that develop policies and plans to serve psychiatrically disabled individuals; may present information on mental illness and mental health services to community groups; performs related duties as required.

MINIMUM EDUCATIONAL REQUIREMENTS

- Independently licensed with a state-issued clinical practice license in CT (e.g., LISCW, LMFT, LPCC, LP) or able to obtain CT State License within six 6 months if out of state
- A Bachelor's degree and master's degree in social work, counseling, psychology, or related field
- One (1) year of experience as a licensed clinical social worker

QUALIFICATIONS AND TRAINING:

- Bilingual in Spanish, Portuguese, French Creole and English is advantageous.
- Experience providing clinical supervision to direct care staff in a mental health setting.
- Experience providing trauma informed community-based care to clients with severe and persistent mental illness.
- Experience providing substance abuse treatment to clients with a history of severe and persistent mental illness
- Experience with concurrent documentation, utilization of electronic health record systems and telehealth treatment methods (Microsoft Teams, Office 365 suite, and voice/video)
- Experience of work in an agency setting within a multi-disciplinary team approach to address medication needs, housing stability, financial assistance, occupational therapy goals and securing employment
- Experience completing biopsychosocial and risk assessments for clients with severe and persistent mental illness.
- Preferred DCF experience and Criminal Justice background.
- Shift hours will be primarily standard office hours and will include weekends on a rotating basis.

KNOWLEDGE, SKILLS, AND ABILITIES

- Experienced in working with trauma, helping individuals gain control over disempowering moments and memories safely.
- Considerable knowledge of and ability to instruct others about theories of human behavior, current diagnostic categories of mental illness, family dynamics, substance abuse and human sexuality.
- Considerable knowledge of social, cultural, economic, political, religious, medical, psychological, and legal issues which influence behavior of clients, families, service programs and society at large.
- Knowledge of statutes, regulations and standards relating to mental health services; knowledge of state law governing licensed clinical social worker practice standards; considerable oral and written communication skills; considerable administrative skills.
- Considerable ability to independently apply in practice current psychiatric treatment modalities include but not limited to behavioral, cognitive, object-relations, crisis intervention and psychosocial rehabilitation approaches.
- Ability to integrate theory and case material in assessing and devising comprehensive treatment and/or service plans for difficult and/or complex case assignments.
- Ability to lead task groups include but not limited to treatment teams and agency committees.

SPECIAL REQUIREMENTS:

- Must possess and retain a license to practice clinical social work pursuant to Sec. 20-195(m) through (r) of the Connecticut General Statutes.
- Must possess and maintain eligibility for participation in federal health care programs as defined in 42 U.S. § 1320a-7b(f).
- May be required to have knowledge of sign language and communication ability with the deaf and hearing impaired in designated positions.
- May be required to have ability in Spanish oral and written communication in designated positions.
- May be required a certified Substance Abuse/HIV Supervisor.
- May be required to travel.
- May have exposure to communicable/infectious diseases and disagreeable conditions.

WORKING CONDITIONS:

Will be required to work around the following Police Department shifts

- A Shift: 12:00 am to 8:00 am
- B Shift: 8:00 am to 4:00 pm
- C Shift: 4:00 pm to 12:00 am

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations which do not cause undue hardship may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to walk, sit and talk or hear. The employee is occasionally required to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 50 pounds and occasionally lift weights up to 75 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.
- Essential and marginal functions may require maintaining physical condition necessary for sitting for prolonged periods of time. Tasks may involve extended periods of time at a keyboard or workstation.

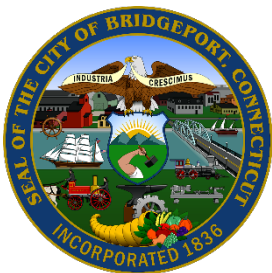
Frequent downward flexion of neck, side-to-side turning of the neck, fine finger dexterity and grasp to manipulate the keyboard, telephone, writing instruments, papers, books, manuals, and reports.

- Ability to see and read objects closely, as in typing from another document, reading/proofreading a report, read plans, using a computer monitor, filing and/or retrieving information from a filing system and verifying the accuracy of financial information.

This job description is not, nor is to be intended to be, a complete statement of all duties, functions, responsibilities, and qualifications which comprise this position.

An Equal Opportunity Employer MF/AA/DIS

For further information and contact:
CIVIL SERVICE COMMISSION
45 LYON TERRACE
BRIDGEPORT, CT 06604
TELEPHONE: 203-576-7103



CITY OF BRIDGEPORT, CONNECTICUT
CIVIL SERVICE COMMISSION

CITY HALL • 45 LYON TERRACE • BRIDGEPORT, CONNECTICUT 06604

Employment Application

Position Applied for		Date	
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APPLICANT INFORMATION							
Last Name		First Name		M.I.			
Mailing Address				Apartment/Unit #			
City		State		ZIP			
Phone			E-mail Address				
Commercial Drivers License (CDL) (Yes/No)			CT Drivers License (Yes/No)				
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Have you ever worked for the City of Bridgeport before?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?				

EDUCATION							
High School				Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
College				Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
Other				Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		

REFERENCES			
<i>Please list three professional references.</i>			
Full Name			Relationship
Company			Phone
Address			
Full Name			Relationship
Company			Phone
Address			
Full Name			Relationship
Company			Phone
Address			

PREVIOUS EMPLOYMENT					
Company				Phone	
Address				Supervisor	
Job Title					
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>

Company				Phone	
Address				Supervisor	
Job Title					
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?				YES	NO

Company				Phone	
Address				Supervisor	
Job Title					
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>

DEMOGRAPHICS				
<p>For purposes of Affirmative Action, we are requesting that you fill out the data below. This data will in no way be used to influence your possible selection for any position. The purpose of collecting this data is statistical and may help this office to determine whether advertising is reaching all segments of the community.</p>				
GENDER:	FEMALE <input type="checkbox"/>	MALE <input type="checkbox"/>	HISPANIC or LATINO	
ETHNICITY:	WHITE <input type="checkbox"/>	ASIAN <input type="checkbox"/>	BLACK or AFRICAN AMERICAN <input type="checkbox"/>	AMERICAN INDIAN or ALASKA NATIVE <input type="checkbox"/>
NATIVE HAWAIIAN or PACIFIC ISLANDER <input type="checkbox"/>		TWO or MORE RACES <input type="checkbox"/>		OTHER <input type="checkbox"/>

IN CASE OF EMERGENCY, PLEASE NOTIFY:			
Name:			Name:
Relationship:			Relationship:
Home Phone:			Home Phone:
Work Phone:			Work Phone:
Cell Phone:			Cell Phone:

DISCLAIMER AND SIGNATURE

Signature		Date	
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I certify that all information supplied on this application is accurate and truthful to the best of my knowledge. I understand that any misrepresentation of facts is cause for refusal of employment and/or termination of employment.

I understand that, if I am hired as a seasonal or part-time employee, I am not eligible for any City of Bridgeport sponsored benefits.

In the case of an emailed application, entering your name above will constitute an electronic signature. You may be asked to sign this application in person if you are offered a position with the City of Bridgeport.

It is the policy of the City of Bridgeport to employ, train, compensate, and promote individuals without regard to race, religion, national origin, sex, sexual orientation, age, disability, veteran status, or other characteristics protected by law.