



Joseph P. Ganim
Mayor

City of Bridgeport
Department of Health & Social Services
Office of Vital Records

999 Broad Street, Bridgeport, CT 06604
Telephone: 203-576-7445
Fax: 203-332-5633
bridgeportct.gov/VitalRecords

Ebony Jackson-Shaheed, MPH
Director of Health
& Social Services

Sumit Sharma, MPH, MDiv.
Deputy Director
of Health

Patricia P. Ulatowski
Assistant Registrar
Record Manager

REQUEST FORM FOR COPY OF ORIGINAL BIRTH CERTIFICATE OF ADOPTED PERSON from the TOWN OF BIRTH Vital Records Office

An adopted person who is at least 18 years old, or the adopted person's adult child or grandchild may use this form to request the original birth certificate of the adopted person.

All other person's seeking to obtain a copy of the adopted person's original birth certificate must obtain a court order.

Original records of adopted persons may be stored off-site and may not be immediately available for walk-in service. Contact the Town where adopted person was born for information or complete and mail this form with payment to the City of Birth.

ADOPTION INFORMATION (Please Print)

ADOPTIVE NAME: _____
FIRST MIDDLE LAST NAME

DATE OF BIRTH: ____/____/____ PLACE OF BIRTH: _____
MONTH DAY YEAR TOWN/CITY

ADOPTIVE MOTHER'S/ ADOPTIVE PARENT NAME: _____
FIRST MIDDLE LAST NAME (MAIDEN if applicable)

ADOPTIVE FATHER'S/ADOPTIVE PARENT NAME: _____
FIRST MIDDLE LAST NAME (Maiden, if applicable)

PERSON MAKING THIS REQUEST:

NAME: _____
FIRST MIDDLE LAST NAME

ADDRESS: _____
NUMBER STREET

TOWN/CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE NO.: _____ E-MAIL ADDRESS (optional): _____

SIGNATURE: **X** _____

RELATION TO PERSON NAMED IN CERTIFICATE: _____

REASON FOR MAKING REQUEST: _____

- SUBMIT A COPY OF CURRENT PHOTO IDENTIFICATION (Ex: valid driver's license, passport, state issued ID)
- IF YOU ARE THE ADOPTED PERSON'S ADULT CHILD OR GRANDCHILD, SEND DOCUMENTATION VERIFYING RELATIONSHIP TO REGISTRANT (Ex: birth certificates)
- SEND COURT ORDER IF APPLICABLE
- IN-PERSON REQUESTS AT OFFICE ARE CREDIT CARD PAYMENTS ONLY
- FOR MAIL REQUEST SEND \$65.00 MONEY ORDER IN THE AMOUNT OF \$65.00 MADE PAYABLE TO VITAL STATISTICS. DO NOT SEND CASH

FOR CITY/TOWN ADDRESS INFORMATION

Please refer to the Town Website or

CT DPH website: <https://portal.ct.gov/dph/vital-records/contact-us>

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ADOPTED PERSON
VS – OAR0001 (NEW 6/21)