



CITY OF BRIDGEPORT, CONNECTICUT

The City of Bridgeport, CT is now accepting submissions for the position of

GENERAL SEASONAL EMPLOYEE

The City of Bridgeport provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type specific to race, color, religion, age, sex, national origin, disability status, veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. *“Second-chance” applicants are encouraged to apply. For further questions related to the City of Bridgeport’s Second-Chance initiative please contact the Mayor’s Initiatives for Reentry Affairs (MIRA) Office at 203-330-4245. Please note: these positions require all potential hires to take and pass a medical exam that includes a screening for controlled substances (drug screen).*

Please be informed, selected candidates will be hired on a seasonal basis.

Salary: \$14.76 per hour (Maintainer I, Grade I – Driver’s License Required)
 \$15.84 per hour (Maintainer I, Grade II – CDL Required)
 \$12.00 per hour (Lifeguard - Certificates Required)
 \$11.00 per hour (Checkpoint Attendant)

To Apply: Please mail or email the supplied Civil Service application, and copies of all required licenses/credentials to the Civil Service Commission office, 45 Lyon Terrace, room 106, Bridgeport, CT 06604. The email address is COB.Jobs@bridgeportct.gov.

GENERAL STATEMENT OF DUTIES:

Examples of work include Lifeguarding, grass cutting, general laborer, depending on assignment.

TYPICAL TASKS OR ASSIGNMENTS:

(Un)loads materials, supplies, earth and rubbish; cleans sidewalks, streets, gutters, catch basins; cuts grass, hedges and weeds with hand or power equipment. Using paper-picker picks up and disposes of leaves, branches, papers and other debris. Does minor maintenance and cleaning work. Works with maintenance type employees as unskilled helper or handy man. Performs necessary semi-skilled physical labor for roadway maintenance, sewer repair, sewer well catching; raising and lowering manhole covers, frames and assisting in sewer line repairs. Applies hot and cold patch to streets, racking asphalt and operating jackhammers. Operates wide variety of tools and equipment as characteristic of the trade.

Perform grounds keeping and maintenance duties. Cut lawn using hand, power or riding mower and trim and edge around walks, flower beds, walls. Cut down tree limbs that are posing a danger. Trim shrubs and pull weeds. Perform minor repairs and maintenance procedures on equipment utilized in grounds keeping. Rake. Mulch, and prune the grounds as needed.

General laborer duties associated with asphalt paving, patching or prep crews. Inspects equipment on regularly scheduled basis. Follows all safety rules, policies, and regulations. Able to work independently with minimal supervision.

Lifeguarding at public beaches requires certain certification. Certificates required include: **Lifeguarding, CPR, and Blood Pathogen Certification.**

MINIMUM EDUCATION AND EXPERIENCE REQUIREMENTS:

- High School graduate, vocational school or equivalent. One-year experience in activities involving semi-skilled manual tasks.
- Some experience in building and ground maintenance and equipment maintenance. Good Driving record.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Ability to perform physical labor and operate vans, pick-up trucks, tractors and small rack bodies.
- Ability to perform a variety of semi-skilled manual tasks without detailed supervision.
- Knowledge of safety issues, regulations, and procedures utilized in public works activities.
- Knowledge of and skill in use of pertinent tools and equipment.
- Ability to understand and carry out oral and written instruction.
- Any equivalent combination of experience and training which provides a demonstrated potential for performing the duties of the position; at the discretion of the City.

REQUIRED CERTIFICATIONS/LICENSES:

Must possess a valid State of Connecticut motor vehicle operator's license.

Class B Commercial Driver's License, with air brakes component from the State of Connecticut required.

(Required for Maintainer I, Grade II ONLY).

Physical Demands:

The conditions below are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Physical demands require constantly moving, walking, stooping, kneeling, crouching or crawling. Frequently ascends/descends a ladder to perform work. Frequently operates machinery and will use hands/fingers and legs to operate, activate, use, prepare, inspect, place, detect and position materials. Frequently required to stand and walk, lift and/or move up to 50 to over 100 lbs. with assistance. Specific vision abilities required include close vision, depth perception and the ability to adjust focus. Constantly required to communicate with ability to talk and hear. Job will require constantly working outdoors in all types of weather conditions and exposure to elements. This can include heavy to moderate noise, exposure to tools and machines used in construction industries.

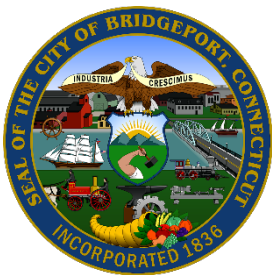
This job description is not, nor is it intended to be, a complete statement of all duties, functions, responsibilities, qualifications, physical and cognitive demands which comprise this position. The above is intended to be a fair representation of the "typical" demands of the position.

An Equal Opportunity Employer MF/AA/DIS

For further information and contact:

CIVIL SERVICE COMMISSION

45 LYON TERRACE BRIDGEPORT, CT 06604



**CITY OF BRIDGEPORT, CONNECTICUT
CIVIL SERVICE COMMISSION**

CITY HALL • 45 LYON TERRACE • BRIDGEPORT, CONNECTICUT 06604-4023

Non-Competitive/Seasonal Employment Application

Position Applied for		Date	
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APPLICANT INFORMATION								
Last Name				First Name			M.I.	
Mailing Address						Apartment/Unit #		
City				State			ZIP	
Phone				E-mail Address				
Commercial Drivers License (CDL) (Yes/No)				CT Drivers License (Yes/No)				
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Have you ever worked for the City of Bridgeport before?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?					

EDUCATION								
High School				Address				
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
College				Address				
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
Other				Address				
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			

REFERENCES				
<i>Please list three professional references.</i>				
Full Name			Relationship	
Company			Phone	
Address				
Full Name			Relationship	
Company			Phone	
Address				
Full Name			Relationship	
Company			Phone	
Address				

PREVIOUS EMPLOYMENT					
Company				Phone	
Address				Supervisor	
Job Title					
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?				YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Company				Phone	
Address				Supervisor	
Job Title					
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?				YES <input checked="" type="checkbox"/>	NO <input checked="" type="checkbox"/>

Company				Phone	
Address				Supervisor	
Job Title					
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>

IN CASE OF EMERGENCY, PLEASE NOTIFY:				
Name:			Name:	
Relationship:			Relationship:	
Home Phone:			Home Phone:	
Work Phone:			Work Phone:	
Cell Phone:			Cell Phone:	

DISCLAIMER AND SIGNATURE	
Signature	Date

I certify that all information supplied on this application is accurate and truthful to the best of my knowledge. I understand that any misrepresentation of facts is cause for refusal of employment and/or termination of employment.

I understand that, if I am hired as a seasonal or part-time employee, I am not eligible for any City of Bridgeport sponsored benefits.

In the case of an emailed application, entering your name above will constitute an electronic signature. You may be asked to sign this application in person if you are offered a position with the City of Bridgeport.

It is the policy of the City of Bridgeport to employ, train, compensate, and promote individuals without regard to race, religion, national origin, sex, sexual orientation, age, disability, veteran status, or other characteristics protected by law.

For purposes of Affirmative Action, we are requesting that you fill out the data below. This data will in no way be used to influence your possible selection for any position. The purpose of collecting this data is statistical and may help this office to determine whether advertising is reaching all segments of the community.

GENDER: Male Female

ETHNICITY: Asian Black (Non-Hispanic) Hispanic White Other: _____