



CITY OF BRIDGEPORT, CONNECTICUT

The City of Bridgeport, CT is now accepting submissions for the position of

Public Health Nurse I

Salary and Benefits: **\$62,834.00 per year**. This position includes a comprehensive benefits package. This summary provides a brief overview of the benefits available to regular full-time municipal employees; depending on the employee group some of these benefits may include: retirement pension administered by CMERS (Connecticut Municipal Employees Retirement System), health insurance (medical, dental, vision, prescription), life, disability, paid leave, paid holidays, 457(b) deferred compensation plan (employee paid), and other voluntary employee paid benefits.

To Apply: Please email a cover letter, resume, copies of all relevant certifications and three (3) professional references (name & contact only) to COB.Jobs@bridgeportct.gov.

Position will remain open until filled. (Any/all changes to this statement shall be at the discretion of the City of Bridgeport).

Municipal Profile

The City of Bridgeport is located in Fairfield County at the mouth of the Pequonnock River on Long Island Sound. It is bordered by the towns of Trumbull to the north, Fairfield to the west, and Stratford to the east; with an approximate population of 147,000, 50,367 households, and a population density of 9,226 residents per square mile. The City has a Mayor-City Council form of government. The City's Mayor is the chief executive officer of the City and serves four-year term(s). The City Council, which acts as the City's legislative body, consists of twenty (20) members elected for two-year terms.

GENERAL STATEMENT OF DUTIES

This position will provide professional public health nursing care for the Bridgeport Health Department Communicable Disease Division. The role will entail various duties to include: interviewing patients in the STD/TB clinics for the prevention of communicable diseases; following up on reportable diseases; administering college vaccines; performing blood draws; conducting foodborne investigations for epidemiological follow-up and other clinic duties as required, including but not limited to; maintaining records of public health nursing services rendered; and other tasks assigned.

TYPICAL TASKS OR ASSIGNMENTS:

- Conducts home visits in connection with the care and prevention of communicable diseases.
- Applies principles of epidemiology in disease investigations, community assessments and determining service needs of individuals, families or communities.
- Ensure patient compliance with medically ordered therapies, attendance to scheduled medical appointments, and follow up care in the community.
- Administers medications, including immunizations, following physician's instructions.
- Instructs families in care of patient/client
- Participates in community education and individual patient/client education in specialized programs, e.g., HIV, AIDS, Tuberculosis (TB), Sexually Transmitted Disease (STD), family planning, adolescent health and related programs.

- Participates in the provision of public health and related medical services at neighborhood, mobile and out-reach clinics.
- Complete documentation and verbal report as required by the Communicable Disease Division, and state mandated surveillance reports, obtain needed information for reporting when necessary.
- Work with local pharmacies to ensure availability of medically ordered therapies to patients to maintain adherence to treatment.
- Identify opportunities for preventative treatment among case contacts, family members and household members of patients receiving services through the Communicable Disease Division and Connecticut DPH TB Control program to link these individuals to care.

MINIMUM QUALIFICATION REQUIREMENTS:

As to educations, training, and experience:

- Nursing degree from a nationally accredited college or university.
 - Completion of one-year course of study in public health nursing at an accredited school.
 - Any equivalent combination of education and experience.
- a. As to special knowledge, ability, and skill:
- Good knowledge of the principles and practices of general professional nursing care.
 - Good knowledge of the principles and practices of public health.
 - Ability to establish and maintain harmonious and effective working relationships with patients, other health workers, and the general public.
 - Ability to utilize computers, including a variety of software and statistics programs per Connecticut State Department of Health program protocols.
 - Ability to provide direction and guidance to others independently and in collaboration with clinicians and coworkers.
 - Ability to maintain clear documentation and reports, with the understanding these may be audited by nursing supervisor, treating physicians, the Bridgeport Health Department Medical Director, and State of Connecticut DPH program officials.
 - Working knowledge of safety and infection control principles, practices, and methods.

LICENSES AND CERTIFICATIONS

- Valid Connecticut Driver's License — This job requires daily driving
- Possession of Connecticut certification as a registered nurse.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations which do not cause undue hardship may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to walk, sit and talk or hear. The employee is occasionally required to use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 50

pounds and occasionally lift weights up to 75 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

- While performing the duties of this job, the employee occasionally works near and possible contact with medicinal preparations, bodily fluids, communicable diseases and any other conditions common in a nursing environment.

This job description is not, nor is it intended to be, a complete statement of all duties, functions, responsibilities and qualifications which comprise this position.

An Equal Opportunity Employer MF/AA/DIS

For further information and contact:
CIVIL SERVICE COMMISSION OFFICE
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BRIDGEPORT, CT 06604