

**DEPARTMENT OF HEALTH AND SOCIAL SERVICES
REGISTERED NURSE SUPERVISOR (PT)**

The City of Bridgeport, acting through its Department of Health and Social Services, seeks to retain the services of a part time registered nurse supervisor. This individual will be responsible for providing program planning and evaluation of clinical or administrative activities in the City of Bridgeport. This individual will also be COVID-19 response coordinators.

Illustrative Activities/ Required Capabilities

- Supervising contact tracers and providing clinical assistance in order to ensure the best response to COVID-29 cases.
- Provides training and support and manages tasks and schedules for contact tracers.
- Contacts exposed individuals and supports in the contact tracing effort dependent on volume.
- Ensures referrals are happening when needed and follow-up occurs to determine quality of services.
- Contributes in creating programs and encourages achievement of these programs.
- Prepares necessary documentation to continue improving abilities of programs which already exist.
- Ensures these programs and health care services are being utilized in the targeted communities.
- Participates in public health emergency response and implements client care as needed.
- Implements policies, laws, and regulations to make sure all services are compliant.
- Provides immediate care, including BLS/ALS skills, if needed.
- Ensures informational material and education is being provided on signs/symptoms and prevention of COVID-19.
- Travels from site to site based on current need of the department i.e. vaccination clinics.
- Acts as a liaison with epidemiologists, contact tracers, community health workers, and the Director of Health to ensure cases are receiving adequate care and all steps which are necessary in efforts to prevent the spread of Covid-19 are being utilized.
- Performs other duties as assigned.

The successful applicant must have the following knowledge, skills and abilities:

- Knowledge of cause, transmission, treatment and prevention of communicable diseases
- Knowledge of determinants of health on the social and public levels.
- Knowledge of computers, specifically Microsoft Office Applications.
- Ability to supervise teams of people
- Ability to interpret data to recognize at risk communities.
- Ability to handle confidential information with discretion and the utmost professionalism.
- Ability to establish working relationships with a team.
- Ability to portray a positive attitude, sound judgement, and great work ethic.
- Ability to adapt to large or small caseloads.

The successful applicant must have the following minimum qualifications

- Must be licensed to practice as a registered nurse (RN) in the State of Connecticut and be CPR Certified. Both must be maintained and current for continued employment. Must have a Bachelor of Science degree from an accredited school in Nursing. One year experience in supervising teams of people is preferred.

Selection Criteria

Submissions pursuant to this contracted position will be evaluated by a committee of 3 or more individuals of the City's Department of Public Health and Social Services staff as designated by the City's Health Director. Education, experience and skillset will be evaluated and scored. The City reserves the right to reject all submissions, and may elect not to award a contract pursuant to this contracted position, for any reason or no reason at all.

Form of Engagement

Pursuant to this contracted position, the City anticipates an engagement with one individual, of up to thirty (30) months in duration. Compensation is set @ \$45/hr x 20 hrs/week x 29 weeks for a total of \$26,100. The contract would be generated by the Office of the City Attorney and take the City's desired form.

Requirements and Deadline for Submissions

Submissions will be accepted until contracted position is filled.

Questions regarding this contracted position may be sent to healthdept@Bridgeportct.gov.

"As these are contract positions that will be governed by a contract and not employment provisions, the City remains an equal opportunity employer and all submissions will be considered on an equal opportunity basis".