

**BRIDGEPORT CITY COUNCIL
CONTRACTS COMMITTEE
DECEMBER 11TH, 2007**

ATTENDANCE: Committee Members: Angel dePara, Jr., Chair; Robert Curwen, Co-Chair; James Holloway; Carlos Silva; Howard Austin, Sr.; Brian Crowe

STAFF: Lawrence Osborne, Labor Relations

OTHERS: Council Members: Susan Brannelly, Richard Bonney

CALL TO ORDER

The meeting was called to order at 6:05 p.m. by Mr. dePara.

01-07 Tentative Agreement with the School Crossing Guards Association concerning the terms and conditions of employment.

Mr. Osborne presented and briefly reviewed a letter dated October 9th, 2007 from Thomas McCarthy, Sr. Labor Relations Officer to the City Council, re: School Crossing Guards.

Mr. dePara asked if the agreement fell essentially in line with the previous contract with the School Crossing Guards Association.

Mr. Osborne answered in the affirmative.

Mr. dePara asked how many people were in the Association.

Mr. Osborne said that there were upwards of 50 to 60 people averaging in pay of approximately \$25 per day.

Mr. Curwen asked if employees with perfect attendance would be able to carry over unused sick leave in addition to the receipt of the \$200 lump sum described in Item 2., *Article 10 – Sick Leave*.

Mr. Osborne answered that the unused sick leave would not be carried over.

Mr. Curwen asked if the wage increases as outlined in Item 1, *Article VI – Wages* was consistent with recent previous year's contracts.

Mr. Osborne answered that it was.

Mr. Curwen noted that the Budget & Appropriations Committee had made appropriations for these wage increases.

**** MR. CURWEN MOVED TO APPROVE ITEM 01-07.
** MR. AUSTIN SECONDED.
** MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

**** MR. CURWEN MOVED TO ADJOURN.
** MR. CROWE SECONDED.
** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 6:08 p.m.

Respectfully submitted,

Jessica Schroder
Telesco Secretarial Services

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
REGULAR MEETING
JANUARY 8, 2008**

ATTENDANCE: Angel dePara, Chair; Brian Crowe, Carlos Silva; James Holloway, Leticia Colon, Howard Austin (6:20 p.m.)

OTHERS: Andre Baker, Council Member; Anne Kelly-Lenz; Acting Tax Collector; Ezequiel Santiago, Council Member; Warren Blunt, Council Member; Robert Walsh, Council Member

CALL TO ORDER

Council Member de Para called the meeting to order at 6:08 p.m.

17-07 PROPOSED CONTRACT REGARDING THE TAX ADMINISTRATION SOFTWARE PACKAGE.

Ms. Kelly-Lenz then quickly reviewed the software contract with the Committee.

Mr. Holloway said that he was present on behalf of the Black and Latino caucus because of the issue of the towing vehicles. The Black and Latino Caucus had made some recommendations to the Tax Collector and then had never heard back from them. The majority of the vehicles that are being towed are from the Black and Latino neighborhoods. He said that he realizes that the City needs to raise revenue, but that the towing and boots on the cars is unfair because there are numerous residences with back taxes but no one goes to the residences and padlocks them. Mr. Holloway asked that this proposal be tabled until the Tax Assessor meets with the Black and Latino Caucus.

**** COUNCIL MEMBER HOLLOWAY MOVED TO TABLE AGENDA ITEM 17-07 PROPOSED CONTRACT REGARDING THE TAX ADMINISTRATION SOFTWARE PACKAGE.**

****MS. COLON SECONDED.**

Council Member dePara then said that while he sympathized with the Black and Latino Caucus, he felt that perhaps it would be wise to allow the new software contract to move forward.

Council Member Holloway said that the Black and Latino Caucus wanted a two month moratorium on towing. Council Member DePara said that he felt that the reasoning did not have to with the contract. Council Member Blunt said that the recommendation had

not been responded to and this was disrespectful to the Council.

Ms. Kelly-Lenz said that she had written a letter to the Black and Latino Caucus and that the letter had to be approved by the City Attorney. Mr. Blunt said that they had never received the letter. Ms. Kelly-Lenz said that this was because the letter was still with the City Attorney. Ms. Kelly Lenz said that she is compelled by the State Statutes to handle this according to the law. The seizure of a house is handled differently and also is still governed by State Statute.

She added that the towing was no longer done on Friday because that locks someone's car up over the weekend. Her office also has requested that there be no towing anymore after 3 p.m. in order to keep the vehicles available.

Ms. Kelly-Lenz said that the towing would happen regardless of which computer program was being used.

Council Member DePara said that he could not allow the discussion to proceed any further because there a motion to table had been made and seconded.

**** THE MOTION TO TABLE AGENDA ITEM 17-07 PROPOSED CONTRACT REGARDING THE TAX ADMINISTRATION SOFTWARE PACKAGE. PASSED UNANIMOUSLY.**

APPROVAL COMMITTEE MINUTES OF DECEMBER 11, 2007

**** COUNCIL MEMBER SILVA MOVED TO APPROVE THE COMMITTEE MINUTES OF DECEMBER 11, 2007.**

**** COUNCIL MEMBER COLON SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

**** COUNCIL MEMBER COLON MOVED TO ADJOURN.**

**** COUNCIL MEMBER CROWE SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 6:28 p.m.

Respectfully submitted,

Sharon L. Soltes
Telesco Secretarial Service

City of Bridgeport
Contracts Committee
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**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
of the CITY COUNCIL
TUESDAY, JANUARY 22, 2008
5:30 p.m.**

ATTENDANCE: Council members: dePara, Holloway, Crowe, Curran,
Colon (arrived at 5:38 p.m.)

OTHERS PRESENT: Kelly-Lenz, Acting Tax Collector

Council member dePara called the meeting to order at 5:36 p.m.

17-07 Proposed Contract regarding the Tax Administration Software Package

Ms. Lenz stated that this item involved a new software package for the Tax Administration. She said the Tax Assessor and Tax Collector were looking to update the software. They went out to bid and two companies replied. There were six (6) panelists and Quality Data Service was chosen to administer the software that will enable the city to go forward with new technology and access the server.

Council member Holloway asked how the new software would work with the city view system. Ms. Lenz said you will be able to tap into the GIS system to get immediate information from remote locations; it will be a user independent system. She said the new system will eliminate the manual process.

Council member Walsh asked what the cost was when the system was evaluated. Ms. Lenz said the cost was \$273k for the software and \$24k in annual fees. She noted the money was in the capital budget and it wasn't bonded.

Council member Walsh asked when the cost was evaluated, did the selection committee anticipate the savings or revenue streams. Ms. Lenz replied no, they were more into the process of the technology. She noted that the Tax Assessor, Tax Collector and ITS Department were on the committee. Again, the new technology will eliminate the manual process and overall, they will see a big difference as to what people can access.

Council member Curwen asked if implementing the new system will result in more of an efficiency savings, rather than monetary. Ms. Lenz said that was correct.

Council member dePara asked if the new system would also update the Tax Assessor's field card systems. Ms. Lenz said that was a separate accounting system. She clarified the new system supported the Department of Motor Vehicles system.

**** COUNCIL MEMBER CURWEN MOVED TO APPROVE**

** COUNCIL MEMBER CROWE SECONDED
** MOTION PASSED UNANIMOUSLY
*Consent calendar

ADJOURNMENT

** COUNCIL MEMBER CURWEN MOVED TO ADJOURN
** COUNCIL MEMBER CROWE SECONDED
** MOTION PASSED UNANIMOUSLY

The meeting adjourned at 5:42 p.m.

Respectfully submitted,

Diane Graham
Telesco Secretarial Services

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
REGULAR MEETING
APRIL 29, 2008**

ATTENDANCE: Robert Curwen, Chair; Angel DePara, Brian Crowe, Council President Thomas McCarthy, Howard Austin (6:40 p.m.)

OTHERS: Richard Weiner, Benefits Manager; Ken Hayes, Gathering of the Vibes; Atty. Ron Pacacha, Charles Carroll, Parks Commission; Council Member Robert Walsh, Ann Kelly-Lenz, Tax Collector; Council Member Susan Brannelly, David Cote, Construction Management Services Director; Michael Feeney, Chief Financial Officer.

CALL TO ORDER

Chairman Curwen called the meeting to order at 6:15 p.m. He then introduced all the Committee members present.

Approval of Committee Minutes of December 11, 2007

Approval of Committee Minutes of January 8, 2008

**** COUNCIL PRESIDENT MCCARTHY MOVED TO APPROVE THE MINUTES OF DECEMBER 11, 2007 AND THE MINUTES OF JANUARY 8, 2008 AS SUBMITTED.**

**** COUNCIL MEMBER DEPARA SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

47-07 Proposed License Agreement with Inspiration Unlimited, LLC. Re: "Gathering of the Vibes" 2008 Festival held at Seaside Park.

Atty. Pacacha introduced Mr. Ken Hayes, who has sponsored the Gatherings of the Vibes last year. It was agreed last year that if the event and contract with Mr. Hayes, the Parks Commission would consider a long term contract. The proposed contract is for five years.

Chairman Curwen asked Mr. Hayes for a ballpark figure of how much he paid the City Staff last year. Mr. Hayes said that he believed it was around \$250,000.

Council Member DePara said that he was impressed with the way the company handled the event last year and was looking forward to this contract. Council Member DePara asked if there was a possibility that during the term of the contract, the Council could review the contract and possibly change the amount paid to the City. Mr. Hayes said that he felt that it was a fair number. He also said that West Beach remained open to the residents.

Council Member Walsh said that when he was working on a issue in part of his district and that he received many complaints about the lack of access to the Park. Mr. Carroll said that when the festival was in progress, West Beach remained open and accessible. Council Member Walsh said that in retail that when a vendor reaches a break point, then the City should get a percentage of the profit.

Mr. Carroll said that he was quite pleased with the event and that Mr. Hayes has agreed to come back to the Parks Commission for a review.

**** COUNCIL PRESIDENT MCCARTHY MOVED TO APPROVE AGENDA ITEM 47-07 - PROPOSED LICENSE AGREEMENT WITH INSPIRATION UNLIMITED, LLC. RE: "GATHERING OF THE VIBES" 2008 FESTIVAL HELD AT SEASIDE PARK.**

**** COUNCIL MEMBER CROWE SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Chairman Curwen requested that the item be placed on the consent calendar.

51-07 Proposed Assignment of Tax Liens for Fiscal Year 2008.

Ms. Kelly-Lenz said that her office was preparing to issue liens and that this would raise an expected four million dollars. Atty. Pacacha explained that Ms. Kelly-Lenz would also be selling the liens to a third party. Chairman Curwen asked whether the income was included in this budget. Ms. Kelly-Lenz then reviewed the process. Council Member Walsh had several detailed questions about the lien process.

**** COUNCIL PRESIDENT MCCARTHY MOVED TO APPROVE AGENDA ITEM 51-07 PROPOSED ASSIGNMENT OF TAX LIENS FOR FISCAL YEAR 2008.**

**** COUNCIL MEMBER CROWE SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Chairman Curwen requested that the item be placed on the consent calendar.

Council Member Austin joined the meeting at 6:40 p.m.

64-07 Proposed Professional Services Agreement with Eagle Environmental Inc. for Asbestos Consultant Services.

Mr. Cote came forward and introduced himself. He said that Eagle Environmental Inc. proposal had come in under bid. Mr. Cote called the State Department of Health about Eagle and said that he had been told that the company was very good. The proposed contract will be for two years and all the contractors must meet State requirements.

Council President McCarthy asked about the low bid. Mr. Cote explained that the various companies had been given a list of the sites and requested to compile a list of the tests needed on the seventeen properties before submitting their bid.

Council President McCarthy asked if this contract had been subject to the minority business ordinance. Mr. Cote said that the regulations had been followed, but one issue was that cost was a major factor. He said that if any minority contractor was within 10% of the low bidder, the minority contractor would get the contract. Unfortunately, none of the minority contractors were within that range.

Council Member Walsh asked why the previous contractor had not bid on this package. Mr. Cote said that he did not know why the former contractor had not bid, but that the former contractor was doing a smaller job for the City. Discussion about this then followed.

**** COUNCIL PRESIDENT MCCARTHY MOVED TO APPROVE AGENDA ITEM 64-07 PROPOSED PROFESSIONAL SERVICES AGREEMENT WITH EAGLE ENVIRONMENTAL INC. FOR ASBESTOS CONSULTANT SERVICES.
** COUNCIL MEMBER DEPARA SECONDED.
** THE MOTION PASSED WITH THREE IN FAVOR (MCCARTHY, DEPARA, AUSTIN) AND ONE OPPOSED (CROWE).**

65-07 Proposed Integrated Prescription Drug Program Agreement with Medco Health Solutions.

Mr. Weiner came forward and greeted the Committee. He reviewed the other municipalities who are members of the coalition for pharmacy fees and explained that by having a greater scale the group gets a lower price. Mr. Weiner then gave brief overview. Using generic prescriptions usually saves about 58% and mail order prescriptions also saves significantly. The City also receives a \$3.00 rebate on prescriptions filled, but a mail order program yields a rebate of \$11.00 per prescription filled.

Council Member Walsh asked about Canadian pharmacies. Mr. Weiner said that it has been investigated and the City was not satisfied with the findings.

**** COUNCIL MEMBER CROWE MOVED TO APPROVE AGENDA ITEM 65-07 PROPOSED INTEGRATED PRESCRIPTION DRUG PROGRAM AGREEMENT WITH MEDCO HEALTH SOLUTIONS.
** COUNCIL MEMBER DEPARA SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

Chairman Curwen requested that the item be placed on the consent calendar.

72-07 Proposed Sixth Amendment to Lease Agreement with Captain's Cove Marina of Bridgeport, Inc.

Mr. Feeney said that Captain's Cove would be releasing 1 acre of land for the aquaculture school expansion. This would include a credit for the back rent. Mr. Feeney reviewed the details. Atty. Pacacha said that the State would reimburse the City for 95% of the \$175,000 and that the Cove would be paying up their back rent in the near future. Council Member DePara had several questions about the details regarding the issue of back rent.

Chairman Curwen said that he was familiar with the situation and felt that the Council was back to the same poor history. He said that he would look to secure the back rents from Captain's Cove.

Council President McCarthy asked why the Board of Education was not present. Mr. Feeney said that the Board had not been present when the funding for expanding the aquaculture school had been approved. He added that there had been some conversation with them about this. Council Member Walsh asked if an intercept fund could be set up when they fall in arrears. Atty. Pacacha said that there had been discussions about having a developer come in and revamping the facility. If that happens, then the contract will be renegotiated. Council Member Walsh said that he had heard that there was a condo proposal for the site. Mr. Feeney said that Council Member Walsh had a good point, but that the issue was acquiring the acre for the aquaculture school.

Council Member DePara said that he thought the motion should be passed, but felt that there has to be some language added to the contract.

Council Member Walsh suggested that a set dollar amount be set and if the Cove passes it in back rent, then they will be in default. Chairman Curwen asked if this was possible. Atty. Pacacha said that the Administration could notify the Cove that they are in arrears and that they are now on notice.

**** COUNCIL MEMBER CROWE MOVED TO APPROVE AGENDA ITEM 72-07
PROPOSED SIXTH AMENDMENT TO LEASE AGREEMENT WITH
CAPTAIN'S COVE MARINA OF BRIDGEPORT, INC.**

**** COUNCIL MEMBER DEPARA SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Chairman Curwen requested that the item be placed on the consent calendar.

ADJOURNMENT

**** COUNCIL MEMBER CROWE MOVED TO ADJOURN.**

**** COUNCIL MEMBER DEPARA SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Sharon L. Soltes
Telesco Secretarial Services

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
SPECIAL MEETING
MAY 27, 2008**

ATTENDANCE: Angel DePara, Chair; Robert Curwen, Co-Chair; James Holloway, Brian Crowe, Leticia Colon (6:10 p.m.)

OTHERS: Michael Feeney, Finance Director; Sgt. Cueto, Bridgeport Police Department; John Ricci, Sikorsky Airport Manager

CALL TO ORDER

Council Member DePara called the meeting to order at 6:00 p.m.

APPROVAL OF COMMITTEE MINUTES OF APRIL 29, 2008

**** COUNCIL MEMBER CROWE MOVED TO APPROVE THE MINUTES OF APRIL 29, 2008.**

**** COUNCIL MEMBER CURWEN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

APPROVAL OF COMMITTEE MINUTES OF JANUARY 8, 2008

**** COUNCIL MEMBER CROWE MOVED TO APPROVE THE MINUTES OF JANUARY 8, 2008.**

**** COUNCIL MEMBER CURWEN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

APPROVAL OF COMMITTEE MINUTES OF DECEMBER 11, 2007

**** COUNCIL MEMBER CROWE MOVED TO APPROVE THE MINUTES OF JANUARY 8, 2008.**

**** COUNCIL MEMBER CURWEN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

80-07 Proposed Agreement with Blum, Shapiro & Company, P.C. for the purpose of evaluating the current financial processes and procedures of the City and B.O.E.

Mr. Feeney came forward and gave a brief overview of the proposed contract for financial management systems, which is part of a transition from the current system to a

new system. The group will be involved in evaluating the equipment, testing the software and doing a management review along with overseeing the implementation of the project. Council Member Holloway expressed his support for this proposal.

Council Member DePara asked for a timeline on the project. Mr. Feeney explained that particular portions, such as Accounts Payable would be ready sooner, but the overall project would take between nine and eighteen months.

Council Member DePara asked if there would be input from those who would actually be using the system the most. Mr. Feeney said that this was part of the project and that the company would assist the City with this aspect.

**** COUNCIL MEMBER CROWE MOVED TO APPROVE AGENDA ITEM 80-07 PROPOSED AGREEMENT WITH BLUM, SHAPIRO & COMPANY, P.C. FOR THE PURPOSE OF EVALUATING THE CURRENT FINANCIAL PROCESSES AND PROCEDURES OF THE CITY AND B.O.E**

**** COUNCIL MEMBER CURWEN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Chairman DePara requested this agenda item be put on consent.

96-07 Proposed Agreement with Blum, Shapiro & Company, P.C. for the purpose of conducting an examination of the City's annual financial statements.

Mr. Feeney said that the same company had also been selected to provide auditing services for the City. Currently McGladdrey and Pullan have been providing these services but following a competitive RFP, the decision was made to use Blum, Shapiro & Co. for the next five years. They provide the same scope of services and provide services to 58 cities in the State. The Committee then briefly reviewed the documents in the information packet.

**** COUNCIL MEMBER CROWE MOVED TO ATTACH APPENDIX C TO THE DOCUMENT.**

**** COUNCIL MEMBER CURWEN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** COUNCIL MEMBER CROWE MOVED TO APPROVE AGENDA ITEM 96-07 PROPOSED AGREEMENT WITH BLUM, SHAPIRO & COMPANY, P.C. FOR THE PURPOSE OF CONDUCTING AN EXAMINATION OF THE CITY'S ANNUAL FINANCIAL STATEMENTS WITH APPENDIX C ATTACHED.**

**** COUNCIL MEMBER CURWEN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Chairman DePara requested this agenda item be put on consent.

97-07 Proposed Lease Agreement with G.J.S. Properties LLC Re: Parking Facilities for police and city vehicles located at 205-245 Congress Street.

Mr. Feeney then said that Police Chief Norwood was not able to attend the meeting. He added that Sergeant Cueto was coming to the meeting to answer any questions. Mr. Feeney said that he had been asked to place this on the agenda and it involved a parking lot with 75 spaces across from the Police Station. This lease is for five years. It is not currently zoned as a parking lot. Mr. Feeney reviewed the details of this issue with Committee. Sergeant Cueto then came forward and gave a brief overview of the proposal with the Committee.

Council Member Colon joined the meeting at 6:10 p.m.

**** COUNCIL MEMBER CROWE MOVED TO APPROVE AGENDA ITEM 97-07 PROPOSED LEASE AGREEMENT WITH G.J.S. PROPERTIES LLC RE: PARKING FACILITIES FOR POLICE AND CITY VEHICLES LOCATED AT 205-245 CONGRESS STREET.
** COUNCIL MEMBER CURWEN SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

Chairman DePara requested this agenda item be put on consent.

94-07 Proposed Agreement with the State Re: Airport Improvement Projects at Bridgeport Sikorsky Memorial Airport.

Mr. Ricci came forward and said that this contract would close out about seven different projects, which have been completed. When a project is done, 90% of the funding comes from the Federal Government, 7 1/2% comes from the State and 2 1/2% from the Airport. The current proposal will close the projects completely and allow the reimbursement of the State's portion.

**** COUNCIL MEMBER CROWE MOVED TO APPROVE AGENDA ITEM 94-07 PROPOSED AGREEMENT WITH THE STATE RE: AIRPORT IMPROVEMENT PROJECTS AT BRIDGEPORT SIKORSKY MEMORIAL AIRPORT.
** COUNCIL MEMBER CURWEN SECONDED.
** THE MOTION PASSED WITH THREE IN FAVOR (CROWE, CURWEN AND COLON) AND ONE OPPOSED (HOLLOWAY).**

104-07 Resolution requiring the bond counsel contract to be approved by City Council.

**** COUNCIL MEMBER HOLLOWAY MOVED TO TABLE AGENDA ITEM 104-07 RESOLUTION REQUIRING THE BOND COUNSEL CONTRACT TO BE APPROVED BY CITY COUNCIL.**

**** COUNCIL MEMBER CURWEN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

**** COUNCIL MEMBER CURWEN MOVED TO ADJOURN.**

**** COUNCIL MEMBER CROWE SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 6:15 p.m.

Respectfully submitted,

Sharon L. Soltes
Telesco Secretarial Services

CONTRACTS COMMITTEE
of the CITY COUNCIL
CITY OF BRIDGEPORT
MONDAY, JULY 21, 2008
6:00 p.m.

ATTENDANCE: Council members: dePara, Holloway, Crowe, McCarthy (sat in to make a quorum)
Colon (*arrived at 6:50 p.m.*)

OTHER(s): Council member Walsh

CITY ATTORNEY: Mark Anastasi

Co-chair dePara called the meeting to order at 6:18 p.m.

AGENDA

Approval of Committee Minutes of May 27, 2008
** COUNCIL MEMBER CROWE MOVED TO ACCEPT THE MINUTES
** COUNCIL MEMBER McCARTHY SECONDED
** MOTION PASSED UNANIMOUSLY

Co-chair dePara stated that the agenda would be taken out of order:

134-07 Proposed Administrative Services Only Agreement with CT General Life Insurance Company pertaining to employee and retiree group dental benefits.

Mr. Richard Weiner, Benefits Manager approached the committee.

Council member McCarthy asked if the agreement would affect regular city employees also. Mr. Weiner said it would affect all city employees, Board of Education employees and retired teachers. Council member McCarthy questioned then if he and Council member Holloway would have to abstain from the vote.

Mr. Weiner stated that in the fall of 2006 and 2007, the city participated in a proposal to seek a contract for dental benefits. They used the Connecticut Dental Coalition for some years to bring down the costs of the benefits, so the coalition did an RFP and they received responses from various insurance carriers, but Cigna had the lowest cost plan and discounts. And since they have utilized them for years, he thought it made sense to continue using them. The agreement has been

in effect since July 2007 and since then; they have been negotiating the terms of the contract. He reviewed the rate structure as outlined: \$12.34 per employee for a total of \$258,000; as a result of the new contract, the rate was \$2.75 per employee, based on 5,000 employees for a total of \$165,100; at the end of the contract it will be \$2.82 per employee at an annual fee of \$169,000, so they still see a savings. He added that over 3 years, they expect to save \$271,000.00

Council member McCarthy asked if the contract had to do with who was providing the service, more than who was receiving it. Mr. Weiner said that was correct. Council member McCarthy realized then it would be okay for him and Council member Holloway to vote on the matter.

Council member Holloway commented that since Cigna was the current carrier, they might as well continue using them.

** COUNCIL MEMBER HOLLOWAY MOVED TO APPROVE

** COUNCIL MEMBER CROWE SECONDED

** MOTION PASSED UNANIMOUSLY

*Consent calendar

Council member Colon arrived at 6:50 p.m.

104-07 Resolution requiring the bond counsel contract to be approved by City Council.

Council member Walsh addressed this item as the maker of the resolution. He stated that the matter first came to his attention during the budget process, when he asked about the status of the contract with Bond Council. He said it seemed there was a selection committee set up, but the city attorney makes the ultimate decision. He further noted the committee was advertised to solicit persons in various fields.

Council member McCarthy recalled the Bond Council did request a council member's name months ago and Council member Colon's name was submitted.

Council member Walsh said his concern was what was outlined in the city charter, *Section-4*. he read and reviewed the section as the primary language he had a concern about. He questioned why the second sentence seemed to be a continuation of the sentence before it. He went on to say that he understood over the years, the language called for them to hire an attorney for the union contract and negotiated without going out to bid. And for financial consultants for the Steel Point project, they hired a property appraiser without going out to bid. They have also used the language to hire city sheriffs of their choice. So his objection was that the language has been stretched to its limits and the way it's used, he felt the city attorney could exert power for anything that is done in Bridgeport.

Council member Holloway stated that talks about the Bond Council were different, because they will represent the city in money matters. He noted this issue was different than an attorney looking to defend someone, so his biggest objection was that the city council should be able to vote on the Bond Council, for instance, during 51 years, they've only had one white women, but on one of color to represent the city on the Bond Council. He said he wanted to assure that since it's a contract

they're dealing with, that 30% of the contract must go to minorities per the ordinance. He further stressed that since it's a contract they're talking about, the Bond Council must adhere to the rules as they do any other contract.

Council member Walsh spoke about the 5-year contract being renewable. He emphasized that the contract should come before the city council for approval. He said he agreed with Council member Holloway about putting out a bid to minority firms, noting that historically, the Bond Council has shut out minorities (*he read some literature regarding minority owned enterprises as a certified firm meeting the utilization goal*); he stated the RFP reads that there should be 6% participation by African-American firms and goals of 15%. He recalled that he inquired about a contract that recently came before the city council and they were told there weren't any minority firms that bid on the contract. He said he didn't feel that was a valid excuse and he noted that if a contract is forwarded to the committee and the language for minority inclusion isn't outlined, it's should be up to the city council to reject the contract. Overall, those were the reasons he submitted the resolution to go on record and forwarded to the Bond Council.

Council member Holloway felt that the city council was the legislative branch for the city, noting that he wasn't a firm believer of handing over such authority and power to other bureaucratic agencies. He also felt that if the city council eventually relinquished their power, then it would open the door to forego all decision making. So the thought that if a contract came forward, if it doesn't outline minority participation, then it should be rejected.

Attorney Anastasi stated that he submitted his written opinion. He addressed the concern of the council giving away their power, but he recalled the recent contract for the driveway cuts was a different matter and governed by another source. However, this matter is governed by the charter and it was his position that they don't have the power to act on it. He responded to Council member Walsh's comments regarding the language outlined in Section-4. He clarified the first sentence encompassed more than defending lawsuits. Also, it's a matter of appropriating money for the Bond Council that is not done by the city council. As far as the issue of minority representation, he felt that everyone was sensitive to this issue, but the last contract was a matter of there not being enough qualified African-American firms to respond to the RFP.

Council member McCarthy asked why the city didn't try to aggressively seek out minority firms. Attorney Anastasi said there was outreach going on, but you can't force people to participate in the bonding field. He explained there were certain industries where people are more readily available and qualified. He said he would like to see more focus on recruiting and building more minority firms in the city.

Council member Holloway said he thought the city council needed to discuss the matter further and ask why there is a problem with getting minority contractors. Attorney Anastasi replied that there weren't any on the state list. Council member Holloway repeated that they should have the right to reject the contract then. Attorney Anastasi stressed that the bonding field was very narrow in respect to minority firms.

Council member Holloway stated that if the full city council indicated that they wanted a contract denied, what would be his opinion on that. Attorney Anastasi said he wouldn't advise that they do that, because it goes against the charter. He added that to hold up city business would be contrary to the firms that are available. He further stressed that they should concentrate on those firms that do exist and qualify for other contracts that come forth.

Council member Holloway was emphatic that some minority firms could be found.

Council member Walsh read the language on *page-1*, he asked if the language excluded minority firms intentionally or unintentionally. Attorney Anastasi said no, you have to meet the standards of the industry and you can't subcontract out bond work. He further clarified that the bond request gets approved by the city council and the expenses associated with it.

Attorney Anastasi agreed that it would be great if they had a minority firm(s) that existed and responded to the RFP's, but you can't compel them to operate in an industry they don't want to. Council member Walsh disagreed that it couldn't be done and he strongly felt there was a means to create such firms. Attorney Anastasi said he would encourage them to grow more minority companies.

Council member Holloway stated that his position was clear on this matter and he wouldn't change his mind.

Council member McCarthy said he understood the difficulties, but he recalled there have been two contracts in a row that came before them and clearly the city council was safe on how the contracts were handled. But to say that minority firms don't exist was questionable. He stressed that they must figure out how get minority firms included in the RFP process and as long as the problem exists, the city council will be forced to figure it out for them.

Council member McCarthy spoke to the matter of the language as read by Council member Walsh. He thought the language was plain and clear. He further spoke from an attorney's perspective and said he supported the concept, but he thought the language was very clear.

Council member Crowe stated that what was written in the city charter did seem plain and simple.

**** COUNCIL MEMBER CROWE MOVED TO TABLE THE MATTER FOR FURTHER RESEARCH**

**** COUNCIL MEMBER McCARTHY SECONDED**

**** MOTION PASSED WITH THREE VOTES IN FAVOR AND ONE VOTE IN OPPOSITION (COUNCIL MEMBER HOLLOWAY)**

136-07 Proposed Student Education Affiliation Agreement with Southern CT State University to have student interns work on various projects at the Health Department.

Dr. Evans, of the Health Department stated that she thought it was a good idea to have a formal agreement for liability purposes and to assure that all the bases were covered for the city and the university, who also agreed it, was a good idea.

Council member McCarthy asked what type of work the students performed. Dr. Evans said they were health students that worked on a range of projects, such as the GIS system. She said they had a masters program student that was researching heart disease and acupuncture. There is another student that is working on a GIS system layer that will result in a restaurant layer. And there is another student that is working a brochure regarding health department services.

Council member McCarthy asked why the University of Bridgeport, Sacred Heart University and Fairfield University were involved in the program. Dr. Evans said those schools weren't involved because they don't have Schools of Public Health. She explained the program was particularly for Southern CT State University because they have a public health school.

Dr. Evans mentioned that the Dean of Public Health in Hartford would meet with her this week to also discuss an agreement.

Dr. Evans noted that the agreement language was outlined by the city attorney and approved.

** COUNCIL MEMBER McCARTHY MOVED TO APPROVE

** COUNCIL MEMBER CROWE SECONDED

** MOTION PASSED UNANIMOUSLY

*Consent calendar

ADJOURNMENT

** COMMISSIONER McCARTHY MOVED TO ADJOURN

** COMMISSIONER HOLLOWAY SECONDED

** MOTION PASSED UNANIMOUSLY

The public hearing adjourned at 7:06 p.m.

Respectfully submitted,

Diane Graham
Telesco Secretarial Services

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
REGULAR MEETING
SEPTEMBER 9, 2008**

ATTENDANCE: Robert Curwen, Chair; Howard Austin, Carlos Silva, Leticia Colon, James Holloway, Angel DePara (6:15 p.m.); Brian Crowe (6:15 p.m.)

STAFF: Ronald Pacacha, Associate City Attorney; Mark Anastasi, City Attorney

OTHERS: Robert Walsh, Council Member; Susan Brannelly, Council Member

CALL TO ORDER

Chairman Curwen called the meeting to order at 6:08 p.m.

APPROVAL OF COMMITTEE MINUTES OF JULY 21, 2008

**** COUNCIL MEMBER COLON MOVED TO APPROVE THE MINUTES OF JULY 21, 2008.**

**** COUNCIL MEMBER SILVA SECONDED.**

**** THE MOTION TO ACCEPT THE MINUTES AS SUBMITTED PASSED UNANIMOUSLY.**

104-07 RESOLUTION REQUIRING THE BOND COUNSEL CONTRACT TO BE APPROVED BY CITY COUNCIL.

Council Member Walsh said that he believed that the contract has already been awarded. He said that the Committee could make an important statement if not for this contract then for future contracts. Besides points being awarded for minority firms, Council Member Walsh said that the contractor should agree to have minority subcontractors working for them.

Council Members DePara and Crowe joined the meeting at 6:15 p.m.

Council Member Holloway said that he was in concurrence with Council Member Walsh and said that he had been working to have minority contractors recognized and given business. He said that the resolution would give the Council a bit more power as to who gets contracts in the City.

Attorney Anastasi said that while he applauds the idea of the resolution, he felt that it would fly in the face of the Charter.

Attorney Anastasi then distributed a letter from July 21, 2008 regarding Item 104-07.

He then said that he had not found any minority firms that were interested in the contract. He felt that this was the wrong focus.

Chairman Curwen asked if there was any discussion. Hearing none, Chairman Curwen then Atty. Anastasi about the resolution. Council Member Holloway objected, saying that the Chair was out of order and that the discussion should remain within the Committee. Chairman Curwen pointed out that in the absence of discussion, he could, in fact, asked the City Attorney for further information.

Chairman Curwen then asked for clarification the July 21, 2008 letter and asked if there were minority firms that handled bond counsels. Atty. Anastasi said that the area was a specialty and required a law degree. There are a limited number of clients and because of this there are not a large number of firms that carry this service.

Council Member Colon then asked Council Member Walsh about the bond counseling interviews. Council Member Walsh said that he was concerned about service contracts and that the City was not doing enough to hire qualified minority contractors. Council Member Walsh said that this was also true with the auditing services. He said that the some of the work should have been let out as a subcontract so that the minority groups could compete.

Atty. Anastasi said that when the City interests require, the City Attorney may engage any necessary outside counsel, expert or assistants, provided that the funds are available for such purpose.

Council Member Holloway pointed out that the contract was already signed and covered the next three years. He said that this would send a message to the City.

Council Member Walsh said that policy does not override ordinance. He then said that an RFP was issued, but the City announced it would hire whomever it wanted. He also pointed that the Finance Director had said that there had been a lifting of budgetary controls for police and fire overtime. Council Member Walsh claimed that the City Attorney had abused the language by hiring legal counsel for various other issues.

Council Member Austin said that the issue was the approval of Item 104-07.

**** COUNCIL MEMBER SILVA MOVED TO APPROVE AGENDA ITEM 104-07 RESOLUTION REQUIRING THE BOND COUNSEL CONTRACT TO BE APPROVED BY CITY COUNCIL.**

**** COUNCIL MEMBER HOLLOWAY SECONDED.**

**** THE MOTION WAS APPROVED UNANIMOUSLY.**

**** COUNCIL MEMBER SILVA MOVED TO INCLUDE THIS ITEM ON THE CONSENT CALENDAR.**

**** COUNCIL MEMBER AUSTIN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Council Member Holloway left the meeting at 6:37 p.m.

160-07 PROPOSED LEASE AGREEMENT WITH THE STATE DEPARTMENT OF TRANSPORTATION (CDOT) AT I-95 AND SOUTHERLY STREET LINE OF STRAFORD AVENUE FOR PUBLIC PARKING.

Atty. Pacacha came forward and said that the lease was requested by the City to help the City comply with a court order regarding the Talmadge Oyster Company following the City's taking of the property of the Company at Steel Point.

Atty. Pacacha then submitted a copy of a State decision regarding the decision to be included with the record to the Chair.

Atty. Pacacha then displayed a plot map showing where the lease area would be. The lease would shift the responsibility from the City to Talmadge, which is one of the pre-conditions of the lease. The lease is taken from the State of Connecticut and is a benefit to the businesses in the area.

Council Member Silva then asked how quickly the building would be constructed. Atty. Pacacha said that the agreement with Tallmadge was separate from any agreements with Steel Point.

Council Member Brannelly asked if this would be public parking, or just for Tallmadge. Atty. Pacacha explained that it would be public parking and that the customers for Tallmadge would be using it.

**** COUNCIL MEMBER DEPARA MOVED TO APPROVE AGENDA ITEM 160-07 PROPOSED LEASE AGREEMENT WITH THE STATE DEPARTMENT OF TRANSPORTATION (CDOT) AT I-95 AND SOUTHERLY STREET LINE OF STRAFORD AVENUE FOR PUBLIC PARKING.**

**** COUNCIL MEMBER CROWE SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** COUNCIL MEMBER COLON MOVED TO INCLUDE THIS ITEM ON THE CONSENT CALENDAR.**

**** COUNCIL MEMBER SILVA SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

161-07 PROPOSED RESOLUTION CONCERNING RE-ISSUANCE OF THE RFP FOR THE CIT BOND COUNCIL.

Council Member Walsh asked if the City had entered into a formal agreement with a bond counsel firm already. Attorney Anastasi confirmed that the City had entered into a contract with a bond counsel firm already.

Council Member Walsh said that he was prepared to withdraw the resolution, but said that he felt the requirements were too stringent for the various organizations. He added that the Board of Public Purchases had also told him that the City Council had no jurisdiction on this.

Council Member Walsh then withdrew the resolution.

Council Member Silva then asked Atty. Anastasi whether only Connecticut firms had bid on this package. Attorney Anastasi said that there had been firms from other states.

162-07 PROPOSED AGREEMENT WITH PANUZIO AND GIORDANO PUBLIC AFFAIRS, LLC (NICHOLAS A. PANUZIO, PRINCIPAL) WITH THE U.S. CONGRESS AND FEDERAL ADMINISTRATION FOR LOBBYIST SERVICES.

Atty. Anastasi, the author of the resolution, withdrew his motion at this time.

ADJOURNMENT

**** COUNCIL MEMBER AUSTIN MOVED TO ADJOURN.**

**** COUNCIL MEMBER DEPARA SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 6:50 p.m.

Respectfully submitted,

Sharon L. Soltes
Telesco Secretarial Services

City of Bridgeport
Contracts Committee
Regular Meeting
September 9, 2008
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**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
REGULAR MEETING
NOVEMBER 19, 2008**

ATTENDANCE: Robert Curwen, Chair; Angel DePara, Co-Chair; Leticia Colon, Brian Crowe, Carlos Silva

OTHERS: Robert Walsh, Council Member; Atty. Mark Anastasi; William Minor, Land Use and Construction Review Director; Barbara Freddino, Planning and Zoning Commissioner; Michael Freddino, Nick Panuzio, David Giordano; Helen O'Brien, University of Bridgeport

CALL TO ORDER

Chairman Curwen called the meeting to order at 6:08 p.m. and introduced everyone in the room.

223-07 Proposed Contract with Panuzio & Giordano Public Affair, LLC for Federal Lobbying Services.

Atty. Anastasi commented that Mr. Panuzio had sat through a four hour meeting previously about this subject and he and Mr. Giordano are incumbent lobbyists. Atty. Anastasi explained that the Committee members had received copies of the response to the RFP process, which had been through the procurement process and approved by the Purchasing Board. Atty. Anastasi then gave a brief overview of the terms of the contract with the Committee.

Mr. Panuzio then reviewed some of the activities that he had participated in that resulted in funding being appropriated for Bridgeport, such as funds for the Lighthouse Program and other projects. Mr. Panuzio said that he would like to meet with the Council to give everyone an overview of what Mr. Panuzio does at the Federal level.

Chairman Curwen asked if the contract had gone through the RFP process. Atty. Anastasi confirmed that it had and that three firms had responded from Washington. In terms of quality and experience, Mr. Panuzio and Mr. Giordano were at the top of the list. Atty. Anastasi pointed out that Mr. Panuzio and Giordano limit the number of clients that they represent and also manage the activities themselves. Because they have dual offices in Virginia and Hartford, it facilitates having interaction with the Council, the delegation and the Connecticut representatives in Washington. With the proven track record and the qualifications and price, Atty. Anastasi said that this was a wise choice.

Chairman Curwen asked which publications the RFP had been submitted to. Atty. Anastasi said that he did not know off hand because the Purchasing Department had handled this aspect, but that it was published electronically and had been published in the Connecticut Post.

Chairman Curwen asked if any of the three RFP respondents had been minorities. Atty. Anastasi said no, but added that one firm had a woman who was of Pacific Islander descent, but there was no significant minority representation. He said that every one of the firms that he had spoken with would love to increase their minority participation, however this is not a factor that the City can dictate. While it is in the best interest to be as diverse as possible, it is not something that the City can control. Chairman Curwen said that he only wished to ask the question to insure that everyone had a fair and equitable opportunity.

Council Member Walsh said that he had only seen two respondents to the RFP and that Panuzio was not one of them. Atty. Anastasi pointed out that there were three respondents, but not what venue the responses had been received through. Atty. Anastasi then gave the names of other two respondents. Council Member Walsh repeated that there were only two respondents on the Website. Atty. Anastasi said that the Purchasing Department had received three responses and forwarded them to the selection committee for interviews. All three were interviewed.

Mr. Panuzio explained that there were two RFPs published by the City. Atty. Anastasi stated that originally the Purchasing Department thought there were four respondents but this happened because the Department misunderstood one of the responses. He said that he would check into why the information on the Web was inaccurate.

Council Member Walsh said that he was not interested in minority participation among the employees, but minority ownership that was the key. While the firms might be looking to increase the number of minority employees that they have, Council Member Walsh felt that it was minority ownership that mattered. Atty. Anastasi said that as he understood this type of firm, they were generally partnerships and a minority employee of any length of time would have an ownership interest in it. While minority outreach is wonderful, there are also practical considerations such as those who respond and are interested in participating. Council Member Walsh said that this did not matter.

Council Member Walsh asked about the cost of the contract. Atty. Anastasi said that Mr. Panuzio had held the line on his proposal of \$48,000 for seven months. The bulk of the work is done while Congress is in session, not during the election cycle. He added that Mr. Panuzio and Mr. Giordano had been working on behalf of Bridgeport without compensation.

Mr. Panuzio said that he had often volunteered his time for the City, but that when the contract ran out on July 1, 2008, he had continued to work for the City because it was his hometown. The price has not increased, and it is usually 30 – 40% lower than other cities because of the personal interest that goes beyond the contract. Atty. Anastasi said that one of the other bids was between 60 and 65 and the third was between 85 and 90.

Chairman Curwen said that he was very hopeful that if the contract is approved that Mr. Panuzio will exercise every effort to bring more money back to the City. He added that he appreciated Mr. Panuzio's volunteerism. Mr. Panuzio said that he hoped that there would be more funding coming to Bridgeport and that Bridgeport might want to think about a stimulus package or a bail out proposal.

Council Member Walsh then said that with the new administration arriving, there would be many changes in Washington and asked why the City shouldn't hire a firm that has a much stronger Democratic bent. He said that he was aware that the Mayor had an informal conversation with another lobbying firm, which is headed up by a former Congressman from Connecticut who is a Democrat. He said that he believed that the City would be better off with a firm that has many friends in Washington, which implies political parties.

Mr. Panuzio said that he had been in Washington for thirty three years, which includes both Democratic and Republican administrations. Not many changes take place in terms of the lobbyists because they continue with both sides, and have for years. Mr. Panuzio said that he had worked there with the Carter, Reagan, Bush, and Clinton administrations. He expected to continue working with the new administration. The key to understanding the client is understanding what the client needs. He said that regardless of the party affiliation, he felt he had a knowledge of the client, in this case, the City of Bridgeport.

Secondly, Mr. Panuzio said that if the City went with another firm, the price would be substantially higher. He pointed out that the City had enough problems now and wouldn't have the funding. Being familiar with the staff of the Connecticut Representatives who are returning, and establishing new relationships with Congressman Himes would not change things. It is critical to have people in the administration that understands how Washington works.

**** COUNCIL MEMBER COLON MOVED TO APPROVE AGENDA ITEM 223-07 PROPOSED CONTRACT WITH PANUZIO & GIORDANO PUBLIC AFFAIR, LLC FOR FEDERAL LOBBYING SERVICES.**

**** MR. MARTINEZ SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Chairman Curwen requested that this item be included on the consent calendar.

187-07 Proposed Agreement with the University of Bridgeport, Fones School of Dental Hygiene for preventive dental services and educational programs.

Ms. O'Brien came forward and stated that this program has been in progress for ninety five years. The Fones students provide preventative services at the Tisdale School. It costs the City nothing and all billing that is done is revenue for the City. There will be participation with the Witte grant.

Chairman Curwen asked if there currently was a contract with the Fones School. Ms. O'Brien said that the City did and this was basically a continuation.

Council Member Walsh asked about the billing process. Ms. O'Brien said that she did the billing. Council Member Walsh asked what would happen when she left the City. Ms. O'Brien said that there was not enough information to answer that question at this time. When asked about the amounts billed for a year, Ms. O'Brien said that the rates have just changed because Medicaid had increased their reimbursement fees. Ms. O'Brien said that she had no control or knowledge of whatever arrangement would be made with the outside source people. Council Member Walsh continued to ask detailed questions about the services provided by the students, which Ms. O'Brien answered for him.

**** COUNCIL MEMBER DEPARA MOVED TO APPROVE AGENDA ITEM PROPOSED AGREEMENT WITH THE UNIVERSITY OF BRIDGEPORT, FONES SCHOOL OF DENTAL HYGIENE FOR PREVENTIVE DENTAL SERVICES AND EDUCATIONAL PROGRAMS.**

**** COUNCIL MEMBER CROWE SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Chairman Curwen requested that this item be included on the consent calendar.

216-07 Proposed Professional Services Agreement with Environmental Land Solutions, LLC re: consultant services.

Mr. Minor came forward and explained that this was a professional service contract with Environmental Land Solutions of Norwalk to provide professional services to the Inland Wetland Agency, which serves with the Planning and Zoning Commission. The firm has worked with the City for the past two years. It is a two year contract for \$25,000. Mr. Minor then reviewed the activities provided by the agency. There were three respondents to the RFQ. Mr. Minor then briefly reviewed the applicants and said that this had been approved by the Purchasing Board.

Council Member Silva asked about the contract price. Mr. Minor said that it had remained the same from last year.

Chairman Curwen asked Atty. Anastasi what Atty. Conti had stated. Atty. Anastasi said that it was exactly as Mr. Minor had presented it and that the price was a “not to exceed” price. He said that he had nothing to add.

Council Member Walsh asked if the contract had gone out to bid. Atty. Anastasi said that it had gone through an RFQ process, there were three respondents. Council Member Walsh wanted the bid number, which Mr. Minor did not have with him. He then asked when the advertising had started. Mr. Minor said that the process started in May. Council Member Walsh then asked what the focus of the RFQ was. Mr. Minor said that it was for professional services for the Inland Wetland Agency.

Chairman Curwen then recognized Ms. Freddino, a Commissioner for the Inland Wetlands Commission. Ms. Freddino said that she appreciated Chairman Curwen allowing her to speak and said that Land Solutions had been wonderful for the Commission. They help Mr. Minor in the office and provide the tools that the Commission needs to make informative decisions. Without that help, there could be problems. Mr. Popp has been available for questions and very helpful in providing the information needed.

**** COUNCIL MEMBER COLON MOVED TO APPROVE AGENDA ITEM 216-07 PROPOSED PROFESSIONAL SERVICES AGREEMENT WITH ENVIRONMENTAL LAND SOLUTIONS, LLC RE: CONSULTANT SERVICES.
** COUNCIL MEMBER SILVA SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

Chairman Curwen requested that this item be included on the consent calendar.

APPROVAL OF THE MINUTES OF SEPTEMBER 9, 2008

**** COUNCIL MEMBER CROWE MOVED TO APPROVE THE MINUTES OF SEPTEMBER 9, 2008.
** COUNCIL MEMBER COLON SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

**** COUNCIL MEMBER CROWE MOVED TO ADJOURN.
** COUNCIL MEMBER SILVA SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 6:45 p.m.

Respectfully submitted,

Sharon L. Soltes
Telesco Secretarial Services

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
DECEMBER 9, 2008**

ATTENDANCE: Councilmembers Angel dePara, Jr., Chairman; (136th); Carlos Silva;
Thomas McCarthy;
Leticia Colon

STAFF:

OTHER: Susan Brannelly; Robert Walsh; Richard Weiner; John Cottell; Mark
Anastasi

CALL TO ORDER

Chairman dePara called the meeting to order at 6:20 p.m.

**APPROVAL OF COMMITTEE MEETING MINUTES OF NOVEMBER
19, 2008**

**** COUNCILMEMBER MCCARTHY MOVED TO APPROVE THE MINUTES OF
NOVEMBER 19, 2008.**

**** COUNCILMEMBER SILVA SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

**228-07 PROPOSED ADMINISTRATIVE SERVICES AGREEMENT WITH BERKLEY
ADMINISTRATORS OF CONNECTICUT, INC., PERTAINING TO THE
ADMINISTRATION OF THE WORKERS' COMPENSATION PROGRAM
(AMENDMENT NO. 2)**

Mr. Weiner explained that the nature of the contract is to provide third party administrative services for the City and BOE workers' compensation program.

The principal services provided by Berkley include claim administration for workers' compensation and heart and hypertension claims; monitoring and evaluating injuries, treatment plans, return to work plans; calculating indemnity payments; evaluating and paying provider claims; performing bill review; loss prevention services; and maintaining the provider network.

The background of the RFP included the City hiring a consultant from Albert Risk Management (Glen Brown) to assist with the selection process, prior to the issuance of the RFT for TPA services last January. In addition, the City received pro-bono services from Edward White, a retired commercial insurance specialist from Bridgeport. The large selection panel of 8 people

included representatives from every City department that utilized workers' compensation service.

The City received proposals from the major providers of WC TPA services in Connecticut: Berkley, Webster, CIRMA, TD BankNorth, and others (Corval, Travelers, Gallagher & Bassett). Berkley scored highest of all the vendors, and they had the lowest fees.

It is a six-year agreement, which enabled the administrative fees to be driven down. The fees for the current contract are:

Year #1: \$490,000
Year #2: \$500,000
Year #3: \$515,000
Year #4: \$430,000
Year #5: \$445,000
Year #6: \$455,000

The contract is effective 7/1/08, and it is in its first year, at \$490,000. The previous contract was for three years with an option to extend another three years, and it was at \$525,000. Mr. Weiner went on to explain more contract information relating to fees and claims, and answered questions from the councilmembers. Councilmember McCarthy mentioned that he had consulted with the City attorney because he works with Mr. Weiner and wanted to state for the record that he wasn't involved in the selection process. The City attorney said that it didn't pose a problem and that Councilmember McCarthy could make the quorum for the meeting.

**** COUNCILMEMBER SILVA MOVED TO APPROVE 228-07 PROPOSED ADMINISTRATIVE SERVICES AGREEMENT WITH BERKLEY ADMINISTRATORS OF CONNECTICUT, INC., PERTAINING TO THE ADMINISTRATION OF THE WORKERS' COMPENSATION PROGRAM (AMENDMENT NO. 2)**

**** COUNCILMEMBER COLON SECONDED.**

**** MOTION PASSED UNANIMOUSLY AND PUT ON CONSENT.**

229-07 PROPOSED CONTRACT WITH RSM MCGLADREY INC. FOR HEALTH PLAN PARTICIPANT ELIGIBILITY VERIFICATION ASSESSMENT

Mr. Weiner said the purpose of the contract is to hire a consultant to audit the eligibility of employee dependents in the City and BOE medical, prescription, dental and vision plans, the ultimate objective of which is to remove ineligible dependents from our census.

The contract can be expanded to include an eligibility audit of retiree dependents and an analysis of operational practices of City and BOE benefits departments.

An RFP went out a year ago, and they found three vendors. Two of the three vendors had difficulty accepting the provisions, and RSM McGladrey agreed to the liability provisions. They did come with high marks from Waterbury and New Haven.

The program costs for the City and The BOE Dependent Audit is \$90,000.00. The retiree audit is \$20,000. The departmental operations audit for the City is \$25,000, and for the BOE, it is \$25,000. If the entire project is undertaken, consultant will discount total price \$10,000 for a total fee of \$150,000. Estimated expenses are 20% of total fees.

Some discussion took place regarding the program costs. The committee felt that the 20% estimated expenses of the total fees was an open-door to additional spending for expenses relating to travel, etc., and they asked Mr. Weiner to go back for a more detailed expense review. It was decided to table this item.

**** COUNCILMEMBER MCCARTHY MOVED TO TABLE 229-07 PROPOSED CONTRACT WITH RSM MCGLADREY INC. FOR HEALTH PLAN PARTICIPANT ELIGIBILITY VERIFICATION ASSESSMENT.**

**** COUNCILMEMBER COLON SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

239-07 PROPOSED SERVICE AGREEMENT FOR STATE LOBBYIST SERVICES

**** COUNCILMEMBER MCCARTHY MOVED TO TABLE 239-07 PROPOSED SERVICE AGREEMENT FOR STATE LOBBYIST SERVICES.**

**** COUNCILMEMBER COLON SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

240-07 (A) PROPOSED MUNICIPAL SOLID WASTE MANAGEMENT SERVICES AGREEMENT WITH CONNECTICUT RESOURCES RECOVERY AUTHORITY FOR THE DELIVERY AND DISPOSAL OF WASTE, AND (B) PROPOSED GREATER BRIDGEPORT REGIONAL SOLID WASTE INTERLOCAL AGREEMENT

Mr. Anastasi explained that the interlocal agreement sets up an arrangement between the participating municipalities, and there is a statutory provision. If the agreement is voted on and moved to the City Council, a series of requirements shows that within 30 days after receipt, a public hearing has to be held on or before December 31, 2008.

Mr. Anastasi explained that the proposed greater Bridgeport regional solid waste interlocal agreement was the 20 year original contract with CRRA and Wheelabrator. The contract ends December 31, 2008, and the cheapest price is \$61.00 at Wheelabrator through CRRA. There are

not a lot of options, and there is nowhere else to bring the solid waste. Bridgeport is under the “most favored nation” clause, but it doesn’t reduce their tonnage or tipping fees.

Mr. Cottell said it is a five year contract, and they are paying approximately \$76 per ton. This is \$13.00 per ton cheaper (\$61.00 plus a \$2.00 administrative fee).

**** COUNCILMEMBER MCCARTHY MOVED TO APPROVE 240-07 (A) PROPOSED MUNICIPAL SOLID WASTE MANAGEMENT SERVICES AGREEMENT WITH CONNECTICUT RESOURCES RECOVERY AUTHORITY FOR THE DELIVERY AND DISPOSAL OF WASTE, AND (B) PROPOSED GREATER BRIDGEPORT REGIONAL SOLID WASTE INTERLOCAL AGREEMENT WITH THE FOLLOWING PROVISIONS: A FINANCIAL ANALYSIS BE PROVIDED FROM BOTH THE TAX SIDE AND THE ACTUAL OPERATION/COST SAVINGS; AND ORDER A PUBLIC HEARING TO BE HELD REGARDING THE PROPOSED GREATER BRIDGEPORT REGIONAL SOLID WASTE INTERLOCAL AGREEMENT BEFORE THE FULL COUNCIL MEETING AT THE NEXT COUNCIL MEETING.**

**** COUNCILMEMBER COLON SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

**** COUNCILMEMBER MCCARTHY MOVED TO ADJOURN.**

**** COUNCILMEMBER COLON SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Carolyn Marr
Telesco Secretarial Services

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
REGULAR MEETING
DECEMBER 15, 2008**

ATTENDANCE: Angel DePara, Brian Crowe, Council President McCarthy,
Leticia Colon, Howard Austin, James Holloway

OTHERS: Richard Weiner, Atty. Mark Anastasi, Council Member
Susan Brannelly

CALL TO ORDER

Chairman DePara called the meeting to order at 6:10 p.m.

**229-07 Proposed Contract with RSM McGladrey Inc. for Health Plan
(New # 02-08) Participant Eligibility Verification Assessment.**

Mr. Weiner came forward and gave a brief overview of the proposed contract and stated that he believed that the new negotiations would result in savings for the City. He stated that it had been agreed to eliminate one component of the audit, which would reduce the overall charges by \$40,000. This will bring the fee down from \$150,000 to \$110,000. The most significant thing Mr. Weiner said was that the vendor agreed to limit their out of pocket expenses to \$20,800.

Council President McCarthy said that he really appreciated Mr. Weiner reopening the talks with RSM McGladrey in order to reduce costs. Council Member Colon said that she felt that Mr. Weiner had done a great job with this contract.

**** COUNCIL MEMBER COLON MOVED TO APPROVE AGENDA ITEM 229-07 (NEW # 02-08) PROPOSED CONTRACT WITH RSM MCGLADREY, INC. FOR HEALTH PLAN PARTICIPATION ELIGIBILITY VERIFICATION ASSESSMENT.**

**** COUNCIL MEMBER CROWE SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Chairman DePara requested that the motion be placed on the consent calendar.

RECESS

Chairman DePara declared a brief recess at 6:15 p.m. The meeting reconvened at 6:20 p.m.

**239-07 Proposed Service Agreement for State Lobbyist Services.
(New # 12-08)**

City Attorney Anastasi then distributed two documents to the Committee members. One was a letter dated December 15 from Atty. Anastasi to the City Council Members regarding the Proposed Services Agreement for State Lobbyists Services and the second was an attached copy of that agreement.

**** COUNCIL MEMBER COLON MOVED TO ENTER THE TWO ITEMS
DISTRIBUTED BY ATTORNEY ANASTASI INTO THE RECORD AS EXHIBIT
A AND B.**

**** COUNCIL MEMBER AUSTIN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Attorney Anastasi reported that this proposal has been competitively bids and eight bids had come in. Because of the quality of the respondents, all eight firms were interviewed by the group. On the December 15th cover letter, Andrew Nunn was not able to attend all the interviews, and therefore did not vote. The four remaining members chose the same candidate, Gaffney, Bennett and Associates. Atty. Anastasi said that he felt that this firm would be the most non-partisan representation. He then outlined the reason why he felt that the future decisions would be best served by having non-partisan representative for the City. While there is a difference between the prices, Atty. Anastasi explained that cost was not the most important factor in this choice. It has been a number of years since there had been a change in the State lobbying firm. Robinson and Cole has done well, but it is time for a change. Robinson and Cole were not one of the respondents.

Council Member Austin had several questions about the details of the contract, which Atty. Anastasi answered for the Committee. Council Member Brannelly asked about the firm's client base. Atty. Anastasi said that currently, Bridgeport would be Gaffney's only municipal client at this time. Discussion about this then followed.

**** COUNCIL MEMBER AUSTIN MOVED AGENDA ITEM 2329-07 (NEW # 12-08) PROPOSED SERVICE AGREEMENT FOR STATE LOBBYIST SERVICES.**

**** COUNCIL MEMBER COLON SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Chairman DePara stated that this would be introduced to the Council from the floor.

Atty. Anastasi asked if the Committee had made the amendment to the McGladrey agreement. Chairman DePara said that the Committee had not done this.

**** COUNCIL MEMBER COLON MOVED TO MAKE A MOTION TO RECONSIDER THE MCGLADREY AGREEMENT VOTE.**

**** COUNCIL MEMBER CROWE SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** COUNCIL MEMBER COLON MOVED TO ENTER THE UPDATED AGREEMENT AS AMENDED AND SUBMITTED TO THE CHAIR.**

**** COUNCIL MEMBER AUSTIN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Chairman DePara requested that this item be added to the Consent Calendar.

ADJOURNMENT

**** COUNCIL MEMBER CROWE MOVED TO ADJOURN.**

**** COUNCIL MEMBER AUSTIN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 6:30 p.m.

Respectfully submitted

Sharon L. Soltes
Telesco Secretarial Services

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
REGULAR MEETING
DECEMBER 30, 2008**

ATTENDANCE: Angel DePara, Chairman; Richard Paoletto,
Leticia Colon, Carlos Silva, Brian Crowe (6:06 p.m.)

OTHERS: Council Member Maria Valle, Council Member Denese
Taylor-Moye, Council Member Susan Brannelly, Chief Gaudett,
Tom Sherwood, Lawrence Osborne, Director of Labor Relations;
Council Member Evette Brantley, Michael Feeney, Finance
Director; Frank Cuccaro, AFSCME Local 1159 President

CALL TO ORDER

Chairman DePara called the meeting to order at 6:02

20-08 Proposed Agreement with Bridgeport Typographical Union, No. 252

Mr. Sherwood stated that Agenda Items 20-08; 21-08 and 23-08 are non-voting contracts and no City dollar amounts are involved. Council Member Paoletto said that the Committee would be voting on the items as matter of protocol.

Council Member Brian Crowe joined the meeting at 6:06 p.m.

Chairman DePara introduced Council Member Taylor-Moye to those present.

Mr. Osborne gave a brief overview of the contract. Council Member Silva asked what the effect of the wage freeze would be. Mr. Sherwood reviewed this with the Committee.

**** COUNCIL MEMBER PAOLETTO MOVED TO APPROVE AGENDA ITEM
20-08 PROPOSED AGREEMENT WITH BRIDGEPORT TYPOGRAPHICAL
UNION, NO. 252
** COUNCIL MEMBER COLON SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

Chairman DePara requested that this be placed on the Consent Calendar.

21-08 Proposed Agreement with Social Workers Union, Local 1199.

Mr. Osborne distributed copies of the contract to the Council Members present. The contract expires on December 31, 2008. Mr. Osborne then reviewed the details of the contract. Mr. Sherwood informed the Committee that that State had approved the City extending the contract to February 2009, after which the private contractor will assume the duties of the group.

**** COUNCIL MEMBER PAOLETTO MOVED TO APPROVE AGENDA ITEM 21-08 PROPOSED AGREEMENT WITH SOCIAL WORKERS UNION, LOCAL 1199.**

**** COUNCIL MEMBER COLON SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Chairman DePara requested that this be placed on the Consent Calendar.

23-08 Proposed Agreement with Teamsters, Local 191.

Mr. Osborne reviewed the details of the two year agreement with the Committee.

**** COUNCIL MEMBER PAOLETTO MOVED TO APPROVE AGENDA ITEM 23-08 PROPOSED AGREEMENT WITH TEAMSTERS, LOCAL 191**

**** COUNCIL MEMBER SILVA SECONDED.**

Council Member Walsh then asked if there was a handout. When given one, he had several detailed questions, which Mr. Sherwood answered. Council Member Walsh objected because the final numbers were not included on the back up material. Mr. Sherwood said that he would have the final figures for the Budget and Appropriations Committee at budget time.

**** THE MOTION PASSED UNANIMOUSLY.**

Chairman DePara requested that this be placed on the Consent Calendar.

22-08 Proposed Agreement with Police Union AFSCME, Local 1159.

Mr. Osborne then reviewed the monetary wage increases, which will not start until July 1, 2010. Mr. Sherwood then distributed copies of the percentage salary increases. Chairman DePara then noted that this document should be included in the record along with the Executive Summary as EXHIBIT 1 for Agenda Item 22-08.

Mr. Sherwood noted that the City will be saving over 1.2 million dollars with the 0% increase during 2009 and 2010. He then reviewed the details of the increases in 2011 and 2012.

Mr. Frank Cuccaro, President of AFSCME Local 1159, came forward and said that the union was taking the two years of zero increases to help out the City. Discussion then followed about the new percentages.

Concerns were expressed about back loading the contract. Mr. Sherwood explained that the two years of 0% increase was going to help stabilize the budget. He added that the City has two years to plan on how to finance the increases in 2010. Mr. Sherwood then pointed out that there would be some retirements, also. Council Member Silva pointed out that public safety was one of the biggest concerns of his constituents.

Chief Gaudett came forward and said that he believed this would give the department a chance to move forward. The police department is ready to move forward. Mr. Cuccaro said that the union vote was close. The department was going to help the City with this.

Council Member Silva said that he would like to see something done for the Bridgeport Police Officers, particularly those who live in Bridgeport. Discussion followed.

Council Member Colon expressed concern about the outside overtime. Chief Gaudett said that problems with the overtime would be reduced by having the Department go back to basic Patrol format. He added that when outside overtime is used by private companies, the companies pay for the patrol officer to be there, not the City.

Council Member Walsh asked for the savings for this year. Mr. Sherwood said that it would be one million, six hundred and seventy seven thousand. Council Member Walsh had several detailed questions about the figures involved in the increases.

Council Member Brannelly asked about the previous increases. Mr. Cuccaro came forward and reviewed the increases during the past few years. Council Member Brannelly said that this would work out to 1.5% over the four year period. Mr. Sherwood said that there would be strong savings on the holidays and vacation time. Council Member Brannelly had several detailed questions about the overtime pay, which Mr. Sherwood reviewed with her.

**** COUNCIL MEMBER PAOLETTO MOVED TO AMEND NUMBER THREE OF THE EXECUTIVE SUMMARY FROM:**

3. OTHER PROVISIONS

- ALL POLICE PERSONNEL SHALL BANK ALL UNUSED ACCUMULATED HOLIDAYS FOR THE FISCAL YEAR JULY 2008 TO JUNE 2009.**
- ALL POLICE PERSONNEL SHALL BANK ALL UNUSED ACCUMULATED HOLIDAYS FOR THE FISCAL YEAR JULY 2008 TO JUNE 2009.**

• ALL POLICE PERSONNEL SHALL BANK ALL UNUSED VACATION TIME FOR THE FISCAL YEAR JULY 2008 TO JUNE 2009. ALL UNUSED VACATION DAYS SHALL BE CONVERTED INTO EITHER HOLIDAYS OR COMPENSATORY DAYS.

• THE CITY OF POLICE SHALL HAVE ABSOLUTE AUTHORITY/DISCRETION IN ASSIGNING OF TAKE HOME VEHICLES IN THE BRIDGEPORT POLICE DEPARTMENT.

• EACH EMPLOYEE SHALL BE GRANTED FOUR (4) PERSONAL DAYS EACH YEAR FOR CONDUCTING PERSONAL BUSINESS. IF UNUSED, SUCH TIME SHALL BE CONVERTED INTO A BANKED HOLIDAY.

• LAY-OFF OF POLICE PERSONNEL SHALL FIRST (1ST) BE APPLIED TO THOSE POLICE PERSONNEL WITH THE LEAST DEPARTMENT SENIORITY.

TO:

3. OTHER PROVISIONS

• ALL POLICE PERSONNEL SHALL BANK ALL UNUSED ACCUMULATED HOLIDAYS FOR THE FISCAL YEAR JULY 2008 TO JUNE 2009.

• ALL POLICE PERSONNEL SHALL BANK ALL UNUSED VACATION TIME FOR THE FISCAL YEAR JULY 2008 TO JUNE 2009. ALL UNUSED VACATION DAYS SHALL BE CONVERTED INTO EITHER HOLIDAYS OR COMPENSATORY DAYS.

• THE CHIEF OF POLICE SHALL HAVE ABSOLUTE AUTHORITY/DISCRETION IN ASSIGNING OF TAKE HOME VEHICLES IN THE BRIDGEPORT POLICE DEPARTMENT.

• EACH EMPLOYEE SHALL BE GRANTED FOUR (4) PERSONAL DAYS EACH YEAR FOR CONDUCTING PERSONAL BUSINESS. IF UNUSED, SUCH TIME SHALL BE CONVERTED INTO A BANKED HOLIDAY.

• LAY-OFF OF POLICE PERSONNEL SHALL FIRST (1ST) BE APPLIED TO THOSE POLICE PERSONNEL WITH THE LEAST DEPARTMENT SENIORITY.

**** COUNCIL MEMBER COLON SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** COUNCIL MEMBER PAOLETTO MOVED TO APPROVE AGENDA ITEM 22-08 PROPOSED AGREEMENT WITH POLICE UNION AFSCME, LOCAL 1159 AS AMENDED ON THE EXECUTIVE SUMMARY.**

**** COUNCIL MEMBER COLON SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

Chairman DePara requested that this item be placed on the consent calendar.

28-08 System Agreement with Tyler Technologies.

Mr. Jeff Ciploe and Mr. Feeney came forward. Mr. Feeney then distributed copies of the new contract to the Committee. Mr. Feeney then reviewed the details of the new contract and the changes in the contract. He stated that there was a tight timeline and that he wished to have it implemented in January. The total contract would be just over two million dollars.

Mr. Feeney gave a brief overview of the transition from the mainframe to a Web based system and said that Tyler Technologies (MUNIS) was the one that unanimously selected. Bridgeport was the only one in New England that used the previous financial service.

Council Member Crowe asked how many vendors responded. Mr. Ciploe explained that there were four respondents, but that only three were viable for Bridgeport. Out of those, Tyler was the preferred contractor.

**** COUNCIL MEMBER PAOLETTO MOVED TO APPROVE AGENDA ITEM 28-08 SYSTEM AGREEMENT WITH TYLER TECHNOLOGIES
** COUNCIL MEMBER SILVA SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

Chairman DePara requested that this item be placed on the consent calendar.

19-08 Proposed Agreement with American Medical Response of Connecticut, Inc. for Emergency Medical Services.

There was no one present at the meeting to present the proposal.

**** COUNCIL MEMBER PAOLETTO MOVED TO TABLE AGENDA ITEM 19-08 PROPOSED AGREEMENT WITH AMERICAN MEDICAL RESPONSE OF CONNECTICUT, INC. FOR EMERGENCY MEDICAL SERVICES.
** COUNCIL MEMBER SILVA SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

- ** COUNCIL MEMBER SILVA MOVED TO ADJOURN.**
- ** COUNCIL MEMBER CROWE SECONDED.**
- ** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Sharon L. Soltes
Telesco Secretarial Services