



CITY OF BRIDGEPORT, CONNECTICUT

The City of Bridgeport, CT is now accepting applications for the position of

FIRE EQUIPMENT MECHANIC

The Civil Service Commission Office of the City of Bridgeport will hold an open competitive examination for Fire Equipment Mechanic. The exam will be held on a future date and at a location to be determined. All qualified candidates will be notified of the exact date, time and place.

SALARY: \$73,097.00 - \$75,539.00 – This position includes a comprehensive benefits package including a retirement pension administered by MERS (Municipal Employees Retirement System).

TO APPLY: Each candidate must complete and submit an application for examination supplied by the Civil Service Commission Office. Please mail, deliver or email the supplied application to the Civil Service Commission Office, Room 106, 45 Lyon Terrace, Bridgeport, CT 06604. You can email required documents to COB.Jobs@bridgeportct.gov.

Application forms, to be accepted, must be delivered or bear postmark not later than March 31, 2016.

GENERAL STATEMENT OF DUTIES: Repairs engines, all water supply and distribution systems, aerial ladder extension and other standard or specialized firefighting apparatus and equipment. Performs various specialized repair work on motors, transmissions, gear trains, hydraulic pumps, transmissions, brakes, steering mechanisms, differentials, axles, and electrical systems. Performs periodic testing of hose as required by regulations and fire department rules. Instructs firefighters and engineers in proper operation and care of equipment and apparatus. Assists in the acceptance testing of new apparatus. Performs emergency repair of apparatus and equipment at fire scene; oversees the proper operation of pumper apparatus and aerial ladder equipment at the scene of a multiple alarm fire. Performs diagnostic testing on vehicles and equipment to determine reliability; maintains and repairs vent saws, chain saws, lawn mowers, marine engines and vessels, and snow blowers; performs welding, braising, and body work on vehicles; repairs and tests fire hose, repairs hose nozzles and appliances, fire poles and hand tools; performs operational tests on fire pumps; maintains, repairs, and evaluates foam systems; refills fire extinguishers; repairs and maintains Scott breathing apparatus and breathing air fill stations; repairs and maintains emergency house generators; repairs, maintains, and coordinates replacement of fire hydrants; repairs and programs portable radios, Knox boxes and Opticom systems.

REQUIRED KNOWLEDGE, SKILL AND ABILITIES: This examination is open to the public and to those who meet the following requirements: Extensive knowledge of and mastery of the skills of a mechanic in work on engines, hydraulic pumps and devices, and on other specialized mechanical equipment of the Fire Department. Extensive knowledge of the theory and principles of operation of internal combustion engines, mechanical drive devices, and hydraulic pumps and lifting devices. Ability to accurately diagnose equipment failures; ability to operate a variety of heavy fire and maintenance equipment; working knowledge of the occupational hazards and safety precautions of the automotive mechanics trade; ability to read and interpret electronic diagrams; ability to understand and follow oral and written instructions; ability to utilize welding and metal cutting equipment and procedures; ability to work occasionally in poor weather conditions i.e. snow, rain, cold, heat; ability to lift and carry objects in excess of 50 pounds. Sufficient stamina and good health to perform occasional strenuous physical labor.

PREFERRED QUALIFICATIONS:

- Two (2) years experience in the general mechanical repair of heavy equipment including diesel and gasoline powered vehicles.
- Certification as a “Field Level Repair Technician” for Scott Air Systems.
- Automotive Service Excellence (ASE) certification *in one of the Heavy Duty Truck areas*.
- One (1) Emergency Vehicle Technicians Certification Commission (EVT) certificates in the “F” series tests.

- Applicants must possess a High school diploma or GED, supplemented by technical courses in automobile mechanics and theory.

SUBJECTS OF EXAMINATION: Examination on the knowledge and skills in performing the duties, relative weight (.6); training, experience and general qualifications, relative weight (.4). An oral interview will be required. Candidates will be required to pass a background investigation.

VETERAN’S PREFERENCE POINTS: Veteran’s preference points will be awarded in this examination to eligible candidates in accordance with applicable laws and the Bridgeport City Charter. To apply for veteran’s preference points, candidates must provide a copy of the DD-214 and complete Civil Service Form 2015, which can be obtained from the City of Bridgeport’s website (www.bridgeportct.gov) or in person at the Office of the Civil Service Commission.

RESIDENCY POINTS: Residency points will be awarded in accordance with Civil Service Rule XV for those who apply and qualify for those points. To apply for residency preference points, candidates must provide proof of residency and complete Civil Service Form RP-1, which can be obtained from the City of Bridgeport’s website or in person at the Office of the Civil Service Commission.

SPECIAL ACCOMMODATIONS: The Civil Service Commission will provide reasonable accommodations for persons with a disability to take a test. If you need a special accommodation you must request it in writing stating what the disability is and provide proof of the disability.

EXAMINATION REVIEW PROCEDURES: Each candidate will have the opportunity to review his or her examination papers during the one month period after the date of announced results. The papers will be open to inspection during the period of 9:00 a.m. to 1:00 p.m., Monday through Friday, excluding holidays. Every inspection period will be monitored by staff of the Civil Service Commission Office and no candidate will be allowed to copy examination questions or take any written material from the review room. The time allowed for review will be equal to the time allowed for taking the test. No candidate will be allowed more than two visits to review their papers.

This job description is not, nor is to be intended to be, a complete statement of all duties, functions, responsibilities and qualifications which comprise this position.

An Equal Opportunity Employer MF/AA/DIS

For further information and contact:
CIVIL SERVICE COMMISSION
45 LYON TERRACE
BRIDGEPORT, CT 06604
TELEPHONE: 203-576-7103



Civil Service Commission City of Bridgeport, Connecticut

“An Equal Opportunity Employer M/F” APPLICATION FOR EXAMINATION

Last Name	First Name	M.I.		
Mailing Address	Apartment/Unit #			
City	State	Zip Code		
Home Phone	E-mail Address			
Cell Phone	Social Security Number			

Any veteran of the U.S. Armed Forces competing in an examination must file along with his or her application, C.S. Form 2015, copies of which are available at the Civil Service office.

- I. Read carefully the following instructions and all questions before you begin to fill out the application. Application must be signed by applicant. Applications for more than one kind of position must be filed on separate forms. Not more than one written examination may be taken on the same day unless otherwise specified.
- II. Failure to fill the blanks properly or execute the required affidavit will cause the application to be returned once for correction. A false statement knowingly made in this application will be cause for the cancellation of your papers, and for your removal from the public service if appointed, and for legal prosecution and punishment.
- III. Give exact dates, full names, and definite places and addresses. All the facts are wanted in regard to your past experience which would qualify you for the position you are seeking. **OMISSIONS WILL NOT BE INTERPRETED IN YOUR FAVOR.**
- IV. Send application to: Civil Service Commission, City Hall, 45 Lyon Terrace, Bridgeport, Connecticut, 06604 as soon as possible after the announcement of examination.
- V. Immediate notice should be given of any change in post office address occurring before or after examination.
- VI. Tentative acceptance of an application does not imply final approval. Notice to appear at examination does not necessarily signify application has been finally accepted and that the applicant has been found to meet fully the minimum qualification requirements for the position sought.

1. Exact Title of Exam and Exam #						Exam #					
2. What city and state are you an actual legal resident of, and for how long?	City: _____		# of Years _____		State: _____						
3. (a) Place of birth, and (b) Date of birth	(a) _____		(b) _____								
4. (a) Are you a citizen of the United States? (If born out of the United States, citizenship must be proved, prior to appointment.)							(a) Yes or No: _____				
5. Are you now, or have you ever been, a member of an organization, which seeks to alter the form of government of the United States by unconstitutional means?							Yes or No: _____				
6. School Attended	Length of Attendance Years Mo.	Dates of Attendance From To	Day or Night Session?	Did you graduate?	Name of Institution or Establishment	Kind of Course and Certificates or Degrees received					
High School											
College or Higher Education											
Other Schools											
7. Have you ever had a license issued by any official board to practice any trade or profession? If so state nature of such license and by whom issued. Give date of expiration. If issued in State other than Connecticut, give information in detail. _____											
8. State each and every place where you have resided during the past five years. If any of your addresses were temporary, state your permanent residence.											
Give Dates		Residence				Give Dates		Residence			
From	To	No.	Street	City	State	From	To	No.	Street	City	State

For purposes of Affirmative Action, we are requesting that you fill out the below data. This data will in no way be used to influence your possible selection for any position. The purpose of the data is statistical and for helping this office determine whether advertising is reaching all segments of the community.

Gender (please check): Male Female

Describe yourself in terms of the following groups:

Asian Black (Non-Hispanic) Black & White (Non-Hispanic) Hispanic White (Non-Hispanic)

Other: _____

STATE OF CONNECTICUT }
County of _____ } ss.

AFFIDAVIT (Required on all applications)

On this _____ day of _____, 20____, before me personally appeared _____

_____ to me known to be the person described in and who executed this application, who having been duly sworn before me, stated that all statements contained therein, both in writing and in print, are true.

Note: If any material change or correction is made in this application, such change or correction must be under oath.

Signature of Officer: _____

Official Title: _____

(Notary, Justice of Peace)

(NOTE: DO NOT USE SEAL)

IMPORTANT: The information given below may be used in rating experience. It is therefore important that complete information be given on this application, even though previous applications have been filed or a resume has been submitted.

9. Describe under the headings given below any employment or occupation you have ever had including dates of Service in the Armed Forces. Give full information requested under each heading. Be careful to show whether or not your training and experience meet the requirements for the position for which you are making application. Qualifications stated by candidates are subject to verification. Use additional sheets of paper and attach to this side at the end of this sheet if needed to complete your experience record.

Dates of Employment	Length of Employment	Title of your Position and Your Legal Residence (at that time)	Name, Present Address and <u>Business</u> of Employer and Name and Title of Your Immediate Supervisor	Salary	Total Hours of Employment a Week	Cause of Leaving	After each employment describe the nature of the work personally performed by you. State size and kind of working force, if any, supervised by you.
Month Year	Years Months			Minimum			
From							
To				Maximum			
Month Year	Years Months			Minimum			
From							
To				Maximum			
Month Year	Years Months			Minimum			
From							
To				Maximum			
Month Year	Years Months			Minimum			
From							
To				Maximum			
Month Year	Years Months			Minimum			
From							
To				Maximum			
Month Year	Years Months			Minimum			
From							
To				Maximum			

12. Can the Commission contact your current employer regarding your character and qualifications? Yes No

Signature: _____