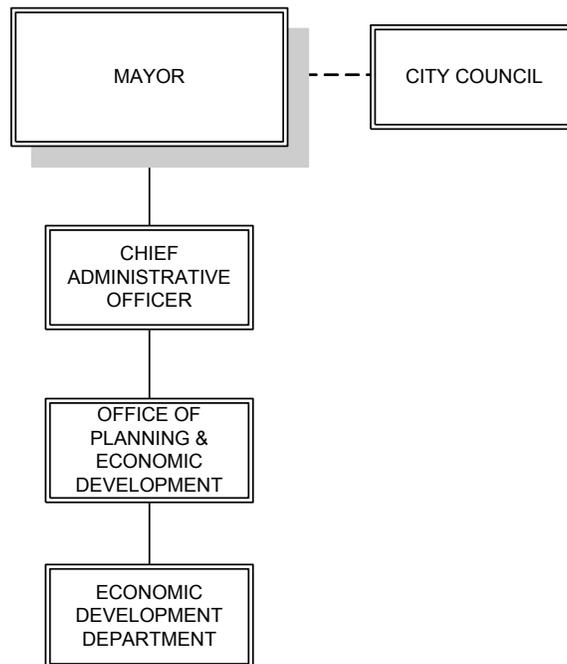


PLANNING & ECONOMIC DEVELOPMENT DIVISIONS
OFFICE OF PLANNING &
ECONOMIC DEVELOPMENT

MISSION STATEMENT

Our mission is to assist in the revitalization and development of the City of Bridgeport in order to create jobs, expand the tax base, foster public/private partnerships and improve the City as a place to live, work, and play. We implement the administration's development policies, programs, and projects.

Our staff is involved in planning and policy activities, transportation, business development, deal making, marketing, business finance, incentive programs and environmental matters. In addition we deliver technical expertise to other City departments, the business sector and residential communities. We work with State and Federal agencies to secure funding for large-scale long term public infrastructure improvements along the City's transportation corridors, waterfront and within the Central Business District.



FY 2013-2014 GENERAL FUND BUDGET
 ECONOMIC DEVELOPMENT PROGRAM HIGHLIGHTS

David Kooris
 Manager

REVENUE SUMMARY

ORG OBJECT DESC	FY2012 ACTUAL	FY2013 BUDGET	FY2014 MAYOR PROPOSED	FY2014 COUNCIL ADOPTED	VARIANCE
01450000 OPED ADMINISTRATION	671,562	455,000	455,000	455,000	0
41318 1057 CONNECTICUT AVENUE RENT	-134	0	0	0	0
41638 CONGRESS PLAZA RENT	14,653	10,000	10,000	10,000	0
41641 PARKING REVENUES	271,858	0	0	0	0
45138 ANNUAL RENT	137,500	150,000	150,000	150,000	0
45140 ANNUAL PILOT	208,333	250,000	250,000	250,000	0
45327 LAMAR	39,351	45,000	45,000	45,000	0
45328 J.P MORGAN CHASE RENT	0	0	0	0	0

APPROPRIATION SUMMAR

ORG/APPR	FY2012 ACTUAL	FY2013 CURRENT BUDGET	FY 2014 MAYOR PROPOSED	FY2014 COUNCIL ADOPTED	VARIANCE
01450000 OPED ADMINISTRATION	11,387,880	9,342,051	9,214,806	9,214,806	-127,245
1 PERSONAL SERVICES	1,329,749	1,390,737	1,435,418	1,435,418	44,681
2 OTHER PERSONAL SERVICES	33,208	16,125	13,575	13,575	-2,550
3 FRINGE BENEFITS	373,561	416,775	432,548	432,548	15,773
4 OPERATING EXPENSES	9,316,829	7,125,681	6,815,206	6,815,206	-310,475
6 SPECIAL SERVICES	231,557	277,733	403,059	403,059	125,326
7 SUPPORTIVE CONTRIBUTIONS	102,976	115,000	115,000	115,000	0

PERSONNEL SUMMARY

Title	Fill	Unf / Vac (New)	BUDGET FY 2014	BUDGET FY 2013	VARIANCE
ADMINISTRATIVE ASSISTANT	1.00		38,444	38,444	
DESIGN REVIEW COORDINATOR	1.00		69,655	69,655	
DIRECTOR OF LAND USE & CONST. REV	1.00		84,373	84,373	
DEPUTY DIRECTOR - OPED	1.00		114,845	114,845	
DIRECTOR OFFICE OF NEIGHBORHOOD	1.00		84,373	84,373	
CONDEMNATION/ANTI-BLIGHT SPEC.	1.00		46,357	44,347	2,010
ADMINISTRATIVE ASSISTANT	1.00		39,409	40,159	-750
PLANNER 2	1.00		55,983	55,983	
DIRECTOR - OPED	1.00		125,544	125,544	
PLANNING DIRECTOR	1.00		96,665	96,665	
PLANNER 3	2.00		132,880	132,880	
RELOCATION COORDINATOR	1.00		51,533	51,533	
ASSISTANT SPECIAL PROJECT MANAGER	3.50		197,383	186,892	10,491
EXECUTIVE ASSISTANT	1.00		58,223	58,223	
SR. ECONOMIC DEVELOPMENT ASSOC	3.00		206,821	206,821	
PLANNING & DEVELOPMENT	20.50		1,402,488	1,390,737	11,751

FY 2013-2014 GENERAL FUND BUDGET
ECONOMIC DEVELOPMENT **PROGRAM HIGHLIGHTS**

SERVICE INDICATORS	ACTUAL 2005-2006	ACTUAL 2006-2007	ACTUAL 2007-2008	ACTUAL 2008-2009	ACTUAL 2009-2010	ESTIMATED 2010-2011	ACTUAL 2010-2011	ESTIMATED 2011-2012
OFFICE OF PLANNING & ECONOMIC DEVELOPMENT								
ASSISTANCE								
Blight Citations Issued							650	
Blight fines imposed							590	
Condemned properties demolished							14	
Seven-year Enterprise Zone tax deferrals processed							5	4
Urban Jobs tax abatements (5 yr) processed							9	12
Urban Jobs tax abatements administered within 5 yr schedule							70	105
Total estimated employment of companies participating in Urban Jobs program							500	730
Other tax incentives or pilots for development projects approved by C.C.							3	1
\$ Value of proceeds; OPED managed property sales (city-owned)							\$500,000	\$500,000
Number of property sale transactions managed by OPED							6	19
Number of grant funded projects managed (by number of grants)							10	10
Number of Developer RFPs/RFQ administered							3	1
Number of New companies opened in or relocated to Bridgeport, resulting from staff assistance							20	18
Number of Existing companies expanded, resulting from staff assistance							5	8
Number of Brownfields undergoing assessment (diagnosis) under OPED's direction							6	7
Number of Brownfields undergoing some form of remediation under OPED's direction							5	4
Number of Brownfields undergoing redevelopment (new building construction)							2	2
MEETINGS								
Anti Blight Commission Meetings	12	12	22	2	11	11		
Condemnation Board Meeting	12	12	24	0	11	11		
Bridgeport Redevelopment Agency Meetings	12	12	10	2	2	1	3	3
Housing Site Development Agency Meetings	12	12	14	0	0	0	0	0
Bridgeport Port Authority Meetings	12	12	25	2	14	12	12	10
School Building Committee Meetings	12	12	6	0	0	0	0	0
B-EGIS Policy Committee Meetings	12	12	9	2	0	0	0	0
BEDCO Meetings	12	12	10	7	7	5	4	4
Community Capital Fund Meetings	12	12	30	16	15	16	12	11
Master Plan	N/A	N/A	22	0	4	0	0	0
Zoning Rewrite	N/A	N/A	8	10	7	0	0	0
Regional CEDS (Comprehensive Economic Development Strategy)			12	0	3	2	0	0

Note: Master Plan and Zoning rewrite meetings were discontinued in calendar year 2009.

FY 2013-2014 GOALS

- 1) Achieve completion of TIGER II funded construction by June 30, 2014.
- 2) Facilitate Bridgeport Landing Development's substantial completion of 150,000 square foot retail development in Upland Phase I by June 30, 2014.
- 3) Complete Bloom Shellfish relocation on Steel Point by December 31, 2013. Complete MOVE Yacht Club relocation to Waterview Avenue by December 31, 2013.
- 4) Implement phase one of new Downtown parking system.
- 5) Participate in and contribute to ongoing success of Bridgeport Arts Fest and Downtown Thursdays.
- 6) Initiate downtown train station improvement program including canopies on eastbound platform.
- 7) Initiate construction of Lafayette Boulevard extension replacing Lafayette circle by June 30, 2014.
- 8) Achieve 50% completion of multiple developments of formerly publicly owned properties in downtown north by June 30, 2014.
- 9) Assist Bridgeport Port Authority to achieve full utilization of former Derecktor site at Bridgeport Regional Maritime Complex with two or more companies by June 30, 2014.
- 10) Engage developer for redevelopment of the Seaview Plaza site at Stratford and Seaview Avenues.
- 11) Complete demolition of existing buildings on southern portion of Remgrit site for the Barnum Train Station prior to December 31, 2013. Facilitate final remedial action on property by Sporting Goods Properties, Inc. prior to June 30, 2014. Receive support from state for station.
- 12) Continue development of Seaview Avenue Industrial Park Project including sale of outstanding parcels, remediation and repurposing of the Magnatek facility, and the re-tenanting as necessary of existing spaces.
- 13) Complete acquisition of the portion of the General Electric property necessary for new Harding High School and facilitate planning for future of the existing high school site and the remainder of the General Electric site.
- 14) Complete transportation infrastructure study for East Bridgeport Development Corridor.
- 15) Transfer property at State and Clinton and facilitate completion of commercial development there by December 31, 2013.

- 16) Assist in completion of Seaside landfill renewable energy project.
- 17) Completely expend NSP (Neighborhood Stabilization Program) III funding to eligible projects.
- 18) Assist Bridgeport Port Authority in completion of South Avenue Project Development Plan.
- 19) Facilitate the re-tenanting of the former Stop & Shop on Madison Avenue in the North End.
- 20) Work with the housing authority to facilitate the incremental replacement of Marina housing units as components of mixed-income development.

FY 2012-2013 GOAL STATUS

- 1) Achieve completion of TIGER II funded construction by June 30, 2013.
6 MONTH STATUS: Roadwork contractor initiated project March 2013 with an anticipated completion date in Q2 2014.
- 2) Facilitate Bridgeport Landing Development's substantial completion of 150,000 square foot retail development in Upland Phase I by June 30, 2013.
6 MONTH STATUS: Upland Phase I development is anticipated to break ground with Bass Pro Shops in Q3 2013.
- 3) Assist Bridgeport Port Authority to achieve full utilization of former Derecktor site at Bridgeport Regional Maritime Complex with two or more companies by June 30, 2013.
6 MONTH STATUS: Goodison Co. engaged in contract to conduct boat building activities at Bridgeport Regional Maritime Complex with one Coast Guard Cutter completed in 2012. 2013 contracts await resolution of Derektor bankruptcy.
- 4) Assist POKO Partners in substantial completion of the Clinton Commons Project prior to June 30, 2013.
6 MONTH STATUS: Ribbon cutting occurred March 2013.
- 5) Access approved State funding for the demolition of 812 Barnum Avenue (Remgrit south of Barnum), proposed site of Barnum (train) Station. Complete demolition of existing buildings prior to December 31, 2012. Facilitate final remedial action on property by Sporting Goods Properties, Inc. prior to June 30, 2013.
6 MONTH STATUS: Building remediation and demolition assessment completed February 2013. Remediation and demolition contract to go out to bid Q2 2013.
- 6) Completion of Seaview Avenue Industrial Park Project.
6 MONTH STATUS: Magnatek building along Seaview Avenue was acquired through tax foreclosure by City of Bridgeport. New tenant, Plasticycle was located in adjacent building within the industrial park.
- 7) Participate in installation of new Downtown parking system.
6 MONTH STATUS: RFP responses received and analysis finalized in Q2 2013 to identify phase one roll-out anticipated in Q3 2013.
- 8) Participate in and contribute to ongoing success of Bridgeport Arts Fest and Downtown Thursdays.
6 MONTH STATUS: 2012 season consisted of 13 shows/presentations and Arts Fest 2012 attracted over 100 vendors and over 4,000 attendees.
- 9) If awarded, complete City Canvases (CT Department of Economic and Community Development grant) project objectives related to public art projects, projection mapping, and wayfinding signage.
6 MONTH STATUS: Twelve local artists were commissioned to create video presentations that were displayed on various downtown buildings over the course of summer 2012 and five local artists were commissioned to paint the train station mural which was completed in Q4 2012.
- 10) Complete acquisition of properties necessary for Black Rock School expansion.
6 MONTH STATUS: Three out of four of the necessary parcels for the school expansion have been acquired and the final property is in the final stages of acquisition.
- 11) Assist in completion of Arena Fuel Cell project.
6 MONTH STATUS: Challenges have resulted in financing this project and its implementation is unlikely (in the near term).

- 12) Assist in completion of Fuel Cell Energy project on State Street
6 MONTH STATUS: *The world's largest fuel cell broke ground on Railroad Avenue in March 2013.*
- 13) Assist in completion of Columbia Elevator Products Remediation project by December 31, 2012.
6 MONTH STATUS: *The remediation is being conducted by Aecom and reached approximately 25% completion in Q1 2013.*
- 14) Complete Bloom Shellfish relocation on Steel Point. Complete MOVE Yacht Club relocation to Waterview Avenue.
6 MONTH STATUS: *The MOVE Yacht Club relocation site remediation and site work was completed in Q4 2012 and the building is beginning construction in April 2013. The building will be completed in Q4 2013 and the Yacht Club will move into their new facilities by December 31st, 2013. The Bloom Shellfish waterfront work (bulkhead and wharf) was completed in Q1 2013. Proposals for the building and upland work were received in March 2013. Work will begin in Q2 2013 and will be completed in Q4 2013. The Shellfish company will move into their new facilities by December 31st, 2013.*
- 15) Assist in completion of Seaside landfill renewable energy project.
6 MONTH STATUS: *United Illuminating awaiting PURA ruling on rate of return before initiating project.*
- 16) Obtain approvals for development agreements for North Downtown Village District; facilitate initial construction activity of chosen developers.
6 MONTH STATUS: *First property sale completed in Q4 2012 with Colorblends for creation of Tulip gallery on Main Street. Preservation block and Jayson-Newfield block development agreements before council Q2 2013. Final two development agreements finalized and approved by council Q3 2013. Construction on initial projects initiated Q3 2013.*
- 17) Completely expend original NSP (Neighborhood Stabilization Program) I Grant, including program revenue in accordance with adopted project goals.
6 MONTH STATUS: *Original grant amount is 85% spent as of Q1 2013 with the remainder obligated and the program revenue is 100% obligated as of Q1 2013 and not yet spent.*
- 18) Completely obligate NSP III funding to eligible projects.
6 MONTH STATUS: *NSP III is 50% obligated as of Q1 2013.*
- 19) Assist Bridgeport Port Authority in completion of South Avenue Project Development Plan.
6 MONTH STATUS: *South Avenue properties to be acquired by city and transferred to private partner Q2 2013.*

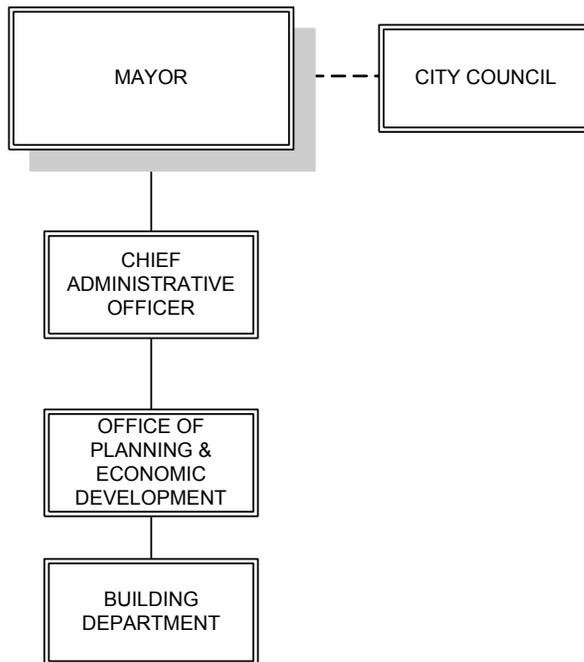
FY 2013-2014 GENERAL FUND BUDGET
 ECONOMIC DEVELOPMENT APPROPRIATION SUPPLEMENT

ORG CODE/OBJECT DESC	FY2012 ACTUAL	FY2013 CURRENT BUDGET	FY 2014 MAYOR PROPOSED	FY2014 COUNCIL ADOPTED	VARIANCE
01450000 OPED ADMINISTRATION	11,387,880	9,342,051	9,214,806	9,214,806	-127,245
51000 FULL TIME EARNED PAY	1,304,665	1,357,807	1,402,488	1,402,488	44,681
51099 CONTRACTED SALARIES	25,085	32,930	32,930	32,930	0
51140 LONGEVITY PAY	16,513	16,125	13,575	13,575	-2,550
51156 UNUSED VACATION TIME PAYOU	16,695	0	0	0	0
52360 MEDICARE	16,360	17,194	17,259	17,259	65
52385 SOCIAL SECURITY	1,074	10,489	14,555	14,555	4,066
52399 UNIFORM ALLOWANCE	400	0	200	200	200
52504 MERF PENSION EMPLOYER CONT	145,262	160,567	167,881	167,881	7,314
52917 HEALTH INSURANCE CITY SHARE	210,465	228,525	232,653	232,653	4,128
53050 PROPERTY RENTAL/LEASE	0	20,000	20,000	20,000	0
53200 PRINCIPAL & INTEREST DEBT SERV	9,248,335	7,057,766	6,699,166	6,699,166	-358,600
53605 MEMBERSHIP/REGISTRATION FEES	2,209	2,000	10,000	10,000	8,000
53610 TRAINING SERVICES	1,135	1,500	20,000	20,000	18,500
53705 ADVERTISING SERVICES	26,124	20,000	20,000	20,000	0
53720 TELEPHONE SERVICES	89	740	1,440	1,440	700
53750 TRAVEL EXPENSES	2,147	2,500	2,500	2,500	0
53905 EMP TUITION AND/OR TRAVEL REIM	2,632	2,100	5,000	5,000	2,900
54555 COMPUTER SUPPLIES	0	50	1,800	1,800	1,750
54640 HARDWARE/TOOLS	0	150	250	250	100
54675 OFFICE SUPPLIES	3,239	3,800	3,800	3,800	0
54705 SUBSCRIPTIONS	1,925	1,900	2,000	2,000	100
54745 UNIFORMS	0	100	0	0	-100
55155 OFFICE EQUIPMENT RENTAL/LEAS	28,756	13,000	29,000	29,000	16,000
55160 PHOTOGRAPHIC EQUIPMENT	0	75	250	250	175
55530 OFFICE FURNITURE	238	0	0	0	0
56010 ENGINEERING SERVICES	22,155	50,000	50,000	50,000	0
56085 FOOD SERVICES	9,862	5,000	5,000	5,000	0
56095 APPRAISAL SERVICES	2,000	8,500	20,000	20,000	11,500
56110 FINANCIAL SERVICES	20,006	12,000	12,000	12,000	0
56130 LEGAL SERVICES	3,186	3,500	3,500	3,500	0
56160 MARKETING SERVICES	140,820	140,000	175,000	175,000	35,000
56165 MANAGEMENT SERVICES	5,786	34,000	50,000	50,000	16,000
56175 OFFICE EQUIPMENT MAINT SRVCS	7,837	6,000	7,600	7,600	1,600
56180 OTHER SERVICES	19,537	17,459	67,459	67,459	50,000
56190 FILM PROCESSING SERVICES	0	63	0	0	-63
56250 TRAVEL SERVICES	150	811	0	0	-811
59010 MAILING SERVICES	0	150	5,000	5,000	4,850
59015 PRINTING SERVICES	220	250	7,500	7,500	7,250
59500 SUPPORTIVE CONTRIBUTIONS	102,976	115,000	115,000	115,000	0

BUILDING DEPARTMENT

MISSION STATEMENT

The Building Department issues permits and inspects work done to all buildings and other structures. Permits include building, electrical, plumbing, heating, air conditioning, fire protection sprinklers and extinguishing systems, refrigeration, demolition and signs. Applications for permits are reviewed for conformance to all applicable laws, codes and ordinances. A permit constitutes permission to proceed with the approved work. The purpose of permits and inspections is to ensure public safety, health and welfare insofar as they are affected by building construction, through structural strength, adequate exit facilities, fire safety, light and ventilation and sanitary equipment. The Building Department function is to secure safety to life and property from hazards incident to the design, erection, repair, removal, demolition or planned occupancy of buildings, structures or premises.



FY 2013-2014 GENERAL FUND BUDGET
 BUILDING DEPARTMENT

BUDGET DETAIL

Peter Paajanen
 Manager

REVENUE SUMMARY

ORG OBJECT DESC	FY2012 ACTUAL	FY2013 BUDGET	FY2014 MAYOR PROPOSED	FY2014 COUNCIL ADOPTED	VARIANCE
01455000 BUILDING DEPARTMENT	2,769,198	3,213,000	3,603,000	3,603,000	390,000
41405 STATE PERMIT FEES	0	0	0	0	0
41524 SIGN LICENSE	2,720	3,000	3,000	3,000	0
41525 SIGN / LICENSE RENEWAL PERMIT	5,230	15,000	15,000	15,000	0
41526 RESIDENTIAL ADDITIONS AND ALTERAT	225,275	250,000	250,000	250,000	0
41527 NON-RESIDENTIAL ADDITIONS AND ALT	448,223	700,000	700,000	700,000	0
41528 NEW SINGLE FAMILY HOUSE PERMITS	25,410	25,000	25,000	25,000	0
41529 TWO-UNIT HOUSING PERMITS	175	5,000	5,000	5,000	0
41530 THREE OR MORE UNIT HOUSING PERMIT	164,375	150,000	150,000	150,000	0
41531 POOL, TENTS, GARAGES-OTHER BUILDI	13,250	13,000	13,000	13,000	0
41532 NEW-NON RESIDENTIAL	1,353,122	1,600,000	2,000,000	2,000,000	400,000
41533 ELECTRICAL PERMITS	184,790	135,000	135,000	135,000	0
41534 PLUMBING PERMITS	81,025	75,000	75,000	75,000	0
41535 HEATING PERMITS	111,095	90,000	90,000	90,000	0
41536 AIR CONDITIONING PERMITS	28,225	40,000	40,000	40,000	0
41537 DEMOLITION PERMITS	46,000	35,000	25,000	25,000	-10,000
41538 COPIES	349	500	500	500	0
41539 REFRIGERATION PERMITS	1,500	3,500	3,500	3,500	0
41540 CERTIFICATE OF OCCUPANCY	58,450	50,000	50,000	50,000	0
44386 FIRE PROTECTION	12,360	15,000	15,000	15,000	0
44387 VENTILATION	7,625	8,000	8,000	8,000	0

APPROPRIATION SUMMARY

ORG/APPR	FY2012 ACTUAL	FY2013 CURRENT BUDGET	FY 2014 MAYOR PROPOSED	FY2014 COUNCIL ADOPTED	VARIANCE
01455000 BUILDING DEPARTMENT	1,025,737	1,132,631	1,272,832	1,272,832	140,201
1 PERSONAL SERVICES	781,865	874,380	956,819	956,819	82,439
2 OTHER PERSONAL SERVICES	23,957	7,500	7,875	7,875	375
3 FRINGE BENEFITS	214,448	244,086	297,523	297,523	53,437
4 OPERATING EXPENSES	3,772	4,420	8,370	8,370	3,950
6 SPECIAL SERVICES	1,695	2,245	2,245	2,245	0

PERSONNEL SUMMARY

Title	Fill	Unf / Vac (New)	BUDGET FY 2014	BUDGET FY 2013	VARIANCE
BUILDING OFFICIAL	1.00		102,223	102,223	
TYPIST I	1.00		41,118	39,580	1,538
ADMINISTRATIVE SPECIALIST	1.00		70,224	67,179	3,045
DEPUTY BUILDING OFFICIAL (40 HRS)	1.00		90,408	90,408	
ELECTRICAL INSPECTOR (40 HRS)	3.00	-1.00	241,846	164,400	77,446
PLAN REVIEWER (40 HRS)	2.00		164,400	163,990	410
MECHANICAL INSPECTOR (40 HRS)	2.00		164,400	164,400	
ASSISTANT BUILDING INSPECTOR	1.00		82,200	82,200	
BUILDING DEPARTMENT	12.00	-1.00	956,819	874,380	82,439

FY 2013-2014 GENERAL FUND BUDGET
BUILDING DEPARTMENT **PROGRAM HIGHLIGHTS**

SERVICE INDICATORS	ACTUAL 2009-2010	ACTUAL 2010-2011	ACTUAL 2011-2012	ACTUAL 2012-2013*	ESTIMATED 2012-2013	ESTIMATED 2013-1014
BUILDING DEPARTMENT						
PERMITS ISSUED						
Residential new	18	10			indeterminable	indeterminable
Residential alterations	342	316			indeterminable	indeterminable
Commercial new	2	4			indeterminable	indeterminable
Commercial alterations	164	164			indeterminable	indeterminable
Demolition permits	34	27	39	11	indeterminable	indeterminable
All other permits (incl. municipal/institutional)	1,933	1,896			indeterminable	indeterminable
Total of all building permits	555	529	559	311	550	550
Total of all permits	2,522	2,425	3,346	1,438	2,500	2,500
PERMIT VALUES AND REVENUES						
Total value of work	\$80,959,003	\$48,862,472	\$65,398,271	\$29,141,608	\$75,000,000	\$143,240,000
Total of permit fees	\$2,042,840	\$1,639,880	\$2,026,040	\$1,535,975	\$2,000,000	\$3,634,500
INSPECTIONS						
Inspections	7,913	7,153	6,287	3,116	8,000	8,000
CERTIFICATE OF OCCUPANCY						
Number	401	225	321	409	550	450
Value of work	\$113,485,953	\$44,747,121	\$35,964,255	\$92,815,205	indeterminable	indeterminable

*ACTUAL 2012-2013 represents statistics through 12/31/2012.

¹ Number of inspections varies per permit (typical minimum number below, excluding future additional required):

Electrical service change: 1 inspection

Heating system replacement: 1 inspection

Deck addition: 1 footing inspection; 1 framing/final inspection. Total: 2 inspections.

Building renovation (plaster removed): 1 Existing framing inspection; 1 rough electrical inspection; 1 rough plumbing inspection; 1 rough heating inspection; 1 insulation inspection; 1 final building inspection; 1 final electrical inspection; 1 final plumbing inspection; 1 final heating inspection. Total: 9 inspections.

New Single family dwelling: 2 footing inspections (perimeter walls plus interior column piers and/or porch/deck footings); 1 foundation inspection; 1 concrete slab inspection; 1 framing inspection; 1 wind resistant connector inspection; 1 electrical service inspection; 1 electrical rough inspection; 1 plumbing rough inspection; 1 heating rough inspection; 1 insulation inspection; 1 gypsum board inspection; 1 final building inspection; 1 final electrical inspection; 1 final plumbing inspection; 1 final heating inspection. Total: 16 inspections.

Large projects require more numerous inspections of all phases of work. As an example, a school may require daily inspections of footings for four to five weeks. Continuous framing and trade inspections are needed as the construction is completed for those phases of work. Multiple days for each type of inspection are allocated for final inspections.

FY 2013-2014 GOALS

- 1) Protect the health, safety and welfare of the public. This will be achieved through the enforcement of applicable laws and codes to provide safe, energy efficient, accessible buildings in the City of Bridgeport.
- 2) Improve the turnaround time between calls for inspections and appointments.
- 3) Reduce open permit backlogs and increase issuances of Certificates of Occupancy.

FY 2012-2013 GOAL STATUS

- 1) Protect the health, safety and welfare of the public. This will be achieved through the enforcement of applicable laws and codes to provide safe, energy efficient, accessible buildings in the City of Bridgeport.
6 MONTH STATUS: *Continuing diligent plan review and inspections contribute to the goal. Active enforcement of violations also serves to protect the public.*
- 2) Improve the turnaround time between calls for inspections and appointments.

6 MONTH STATUS: *With almost full staffing levels, the Building Department is able to maintain a manageable time between calls and appointments. The department expects to improve on delayed inspections during the next 6 months.*

- 3) Reduce open permit backlogs and increase issuances of Certificates of Occupancy.

6 MONTH STATUS: *The Building Department has a continuing program to reduce open permit backlogs and issue certificates of occupancy. Permits are chosen weekly for follow-up final inspection appointments.*

State Building Code – Connecticut Supplement 29-252-1d (effective December 31, 2005, amended August 1, 2009)

101.1.1 Statutes. In accordance with the provisions of sections 29-252a and 29-253 of the Connecticut General Statutes, respectively, this code shall be the building code for all towns, cities and boroughs and all state agencies.

109.3. Required inspections. The building official, upon notification, shall make the inspections set forth in Sections 109.3.1 through 109.3.10.

109.3.1 Footing and foundation inspection. Footing and foundation inspections shall be made after excavations for footings are complete and any required reinforcing steel is in place. For concrete foundations, any required forms shall be in place prior to inspection. Materials for the foundation shall be on the job, except where concrete is ready mixed in accordance with ASTM C 94, the concrete need not be on the job. *(Foundation is new inspection requirement)*

109.3.2 Concrete slab and under-floor inspection. Concrete slab and under-floor inspections shall be made after in-slab or under-floor reinforcing steel and building service equipment, conduit, piping accessories and other ancillary equipment items are in place, but before any concrete is placed or floor sheathing installed, including the subfloor. *(Concrete slab is new inspection requirement)*

109.3.3 Lowest floor elevation. In flood hazard areas, upon placement of the lowest floor, including the basement and prior to further vertical construction the elevation certification required in Section 1612.5 shall be submitted to the building official.

109.3.4 Frame inspection. Framing inspections shall be made after the roof deck or sheathing, all framing, fireblocking and bracing are in place and pipes, chimneys and vents to be concealed are complete and the rough electrical, plumbing, heating wires, pipes and ducts are approved.

109.3.5 Lath and gypsum board inspection. Lath and gypsum board inspections shall be made after lathing and gypsum board, interior and exterior, is in place, but before any plastering is applied or gypsum board joints and fasteners are taped and finished. *(New inspection requirement)*

Exception: Gypsum board that is not part of a fire-resistance-rated assembly.

109.3.6 Fire-resistant penetrations. Protection of joints and penetrations in fire-resistance-rated assemblies shall not be concealed from view until inspected and approved.

109.3.7 Energy efficiency inspections. Inspections shall be made to determine compliance with Chapter 13 and shall include, but not be limited to, inspections for: envelope insulation *R* and *U* values, fenestration *U* value, duct system *R* value, and HVAC and water-heating equipment efficiency.

109.3.8 Other inspections. In addition to the inspections specified above, the building official is authorized to make or require other inspections of any construction work to ascertain compliance with the provisions of this code and other laws that are enforced by the department of building safety.

109.3.8.1 Electrical inspections. Required electrical inspections shall include installations of temporary services prior to activation; installation of underground piping and conductors after trenches are excavated and bedded and before backfill is put in place; rough inspections of installed wiring and components after the roof, framing, fireblocking and bracing are complete and prior to concealment; and final inspection after all work required by the permit is complete.

109.3.9 Special inspections. For special inspections, see Section 1704.

109.3.10 Final inspection. The final inspection shall be made after all work required by the building permit is completed.

109.5 Inspection requests. It shall be the duty of the holder of the building permit or their duly authorized agent to notify the building official when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by this code.

FY 2013-2014 GENERAL FUND BUDGET
 BUILDING DEPARTMENT APPROPRIATION SUPPLEMENT

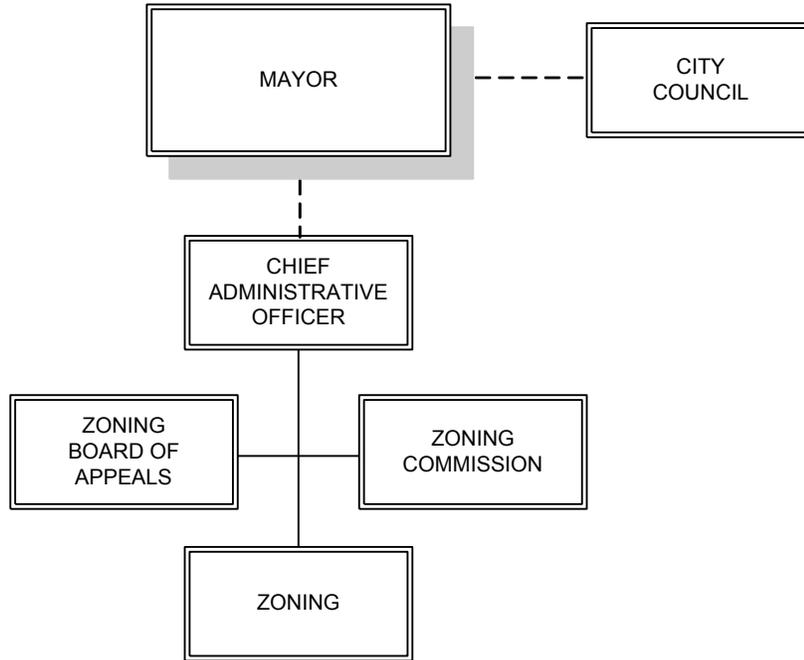
ORG CODE/OBJECT DESC	FY2012 ACTUAL	FY2013 CURRENT BUDGET	FY 2014 MAYOR PROPOSED	FY2014 COUNCIL ADOPTED	VARIANCE
01455000 BUILDING DEPARTMENT	1,025,737	1,132,631	1,272,832	1,272,832	140,201
51000 FULL TIME EARNED PAY	780,476	849,380	956,819	956,819	107,439
51099 CONTRACTED SALARIES	1,389	25,000	0	0	-25,000
51108 REGULAR 1.5 OVERTIME PAY	1,972	0	0	0	0
51140 LONGEVITY PAY	7,125	7,500	7,875	7,875	375
51156 UNUSED VACATION TIME PAYOUT	14,859	0	0	0	0
52360 MEDICARE	9,776	10,778	11,835	11,835	1,057
52385 SOCIAL SECURITY	0	2,454	2,454	2,454	0
52504 MERF PENSION EMPLOYER CONT	90,067	103,443	125,411	125,411	21,968
52917 HEALTH INSURANCE CITY SHARE	114,605	127,411	157,823	157,823	30,412
53605 MEMBERSHIP/REGISTRATION FEES	1,779	2,070	2,070	2,070	0
54675 OFFICE SUPPLIES	1,648	2,250	2,500	2,500	250
54700 PUBLICATIONS	345	100	3,000	3,000	2,900
55055 COMPUTER EQUIPMENT	0	0	0	0	0
55080 ELECTRICAL EQUIPMENT	0	0	800	800	800
56175 OFFICE EQUIPMENT MAINT SRVCS	1,695	2,245	2,245	2,245	0

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PLANNING & ECONOMIC DEVELOPMENT DIVISIONS
ZONING BOARD OF APPEALS

MISSION STATEMENT

To promote the health, safety, and community standards of the City through the enforcement of the Zoning Regulations.



FY 2013-2014 GENERAL FUND BUDGET
 ZONING BOARD OF APPEALS

BUDGET DETAIL

Dennis Buckley
 Zoning Administrator

REVENUE SUMMARY

ORG OBJECT DESC	FY2012 ACTUAL	FY2013 BUDGET	FY2014 MAYOR PROPOSED	FY2014 COUNCIL ADOPTED	VARIANCE
01456000 ZONING, BOARD OF APPEALS	38,348	35,000	35,000	35,000	0
41253 PUBLIC HEARING FEES	38,348	35,000	35,000	35,000	0

APPROPRIATION SUMMARY

ORG/APPR	FY2012 ACTUAL	FY2013 CURRENT BUDGET	FY 2014 MAYOR PROPOSED	FY2014 COUNCIL ADOPTED	VARIANCE
01456000 ZONING, BOARD OF APPEALS	66,728	87,076	97,382	97,382	10,306
1 PERSONAL SERVICES	43,090	45,301	47,354	47,354	2,053
2 OTHER PERSONAL SERVICES	0	750	825	825	75
3 FRINGE BENEFITS	12,086	12,825	14,203	14,203	1,378
4 OPERATING EXPENSES	10,944	27,200	32,000	32,000	4,800
6 SPECIAL SERVICES	609	1,000	3,000	3,000	2,000

PERSONNEL SUMMARY

Title	Fill	Unf / Vac (New)	BUDGET FY 2014	BUDGET FY 2013	VARIANCE
MINI COMPUTER OPERATOR (35 HOURS)	1.00		47,354	45,301	2,053
ZONING BOARD OF APPEALS	1.00		47,354	45,301	2,053

FY 2013-2014 GENERAL FUND BUDGET
ZONING BOARD OF APPEALS **PROGRAM HIGHLIGHTS**

SERVICE INDICATORS	ACTUAL 2005-2006	ACTUAL 2006-2007	ACTUAL 2007-2008	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	ACTUAL 2011-2012	ESTIMATED 2012-2013
ZONING BOARD OF APPEALS								
Meetings held	12	17	6	12	12	12	14	14
Scheduled meetings vs. meetings held	12	12	6	12	13	12	12	12
Applications received	200	215	131	182	105	83	121	110
Applications heard	197	153	187	262	107	85	126	115
Applications granted	159	114	98	137	57	50	72	60
Applications denied	38	38	51	66	41	30	22	20
Deferred							29	30
Continued							10	20
Tabled							1	2
No Action Required							1	2
Applications withdrawn			6	9	5	6	4	4
Variances							91	150
Parking Waivers							45	90
Landscaping Waivers							32	30
Liquor establishments							17	10
Appeals of ZEO Decision							7	10
Re-hearings granted							2	5
Modification of Conditions							10	10
Extension of time							2	2
Coastal site plan reviews							2	4
Other business				50	5	10	5	5
Avg. length of time from received to complete	60 days	60 days	35 days					

***ZBA APPLICATION PROCESS**

- 1) Review & acceptance at counter by staff.
- 2) Referral to Engineering & WPCA for review.
- 3) Petition returned to Zoning, Scheduled for consideration by subcommittee for placement on a monthly meeting by Zoning Official.
- 4) Record check for previous ZBA activity.
- 5) Legal ad written & submitted to Connecticut Post (Petitions to be published 10 days & 5 days before hearing).
- 6) Applicant notified, posting signs issued.
- 7) Agenda prepared & emailed or sent out. Minimum of 30 copies made for distribution at public hearing.
- 8) Hearing held, decisions rendered.
- 9) Decision notice published the Sunday following the hearing.
- 10) Decisions with conditions sent to applicants, minimum of a 60-day process.

FY 2013-2014 GOALS

- 1) To seek a full board of Commissioners; 5 regular and 3 alternates, to assure that the postponement of meetings and the deferment of applications will be a thing of the past, and will also bring us in compliance with the bylaws of the Zoning Commission of the city of Bridgeport. Currently we have 5 regulars and 1 alternate member. Another Alternate Commissioner is much needed.
- 2) To obtain a "Historical Preservation Grant" to have all Zoning Dept. applications, violations, compliances, field cards, etc into a computerized database program to better serve the public and all city departments in need of such information.
- 3) To work with the Town Clerk's office for a "fee exempt password" to allow full access to their online database. It will save the Zoning Enforcement Office (ZEO) and Inspectors time by being able to contact the right property owners regarding violations. Certified mailings are often returned because the owner(s) listed on GIS/ Vision Quest is outdated.
- 4) To enhance the quality of life in the City of Bridgeport through the use of proven land use planning techniques.

FY 2013-2014 GENERAL FUND BUDGET
 ZONING BOARD OF APPEALS PROGRAM HIGHLIGHTS/APPROPRIATION SUPPLEMENT

FY 2012-2013 GOAL STATUS

- 1) To seek a full board of Commissioners; 5 regular and 3 alternates, to assure that the postponement of meetings and the deferment of applications will be a thing of the past, and will also bring us in compliance with the bylaws of the Zoning Commission of the City of Bridgeport. Currently there are 4 regular members and 2 alternate members.
6 MONTH STATUS: *Inspector Jay Habansky has achieved a 13% increase in service requests resolutions submitted in the QAlert database system, which has generated revenue due to his diligent "Order to Comply" violations that were resolved through the Zoning Board of Appeals application process for variances, waivers, Certificate of Zoning Compliances, as well as special permits through the Planning & Zoning Commission.*
- 2) To better serve the public with updated field cards, compliance certificates, reports, etc. by filling a much needed clerical position. Currently there is a backlog of such paper work.
6 MONTH STATUS: *Staff continues to be efficient in providing excellent constituent/customer service in a very professional and timely manner.*

FY 2012-2013 ADDITIONAL ACCOMPLISHMENTS

- 1) The resignation of one of the Zoning Board of Appeals Commissioners was quickly filled by the Mayor's Office.

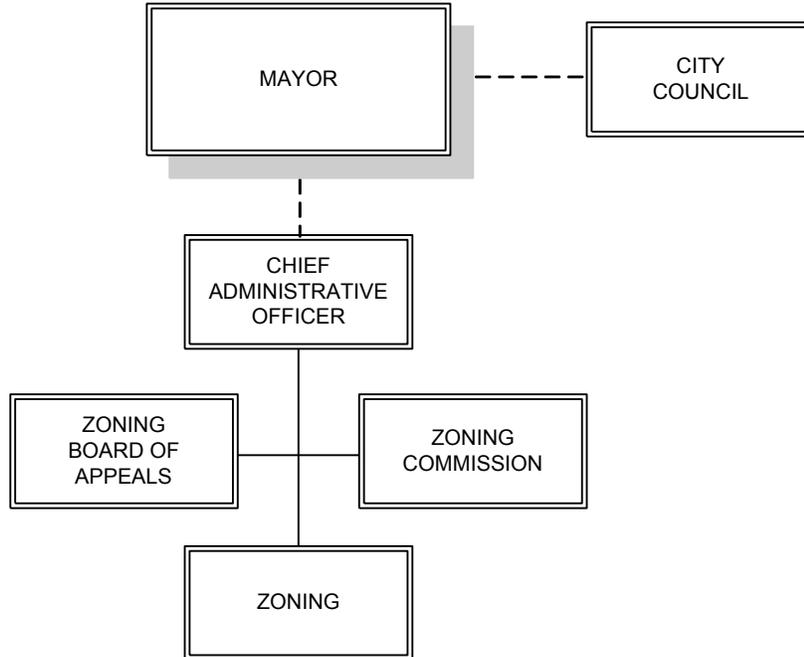
APPROPRIATION SUPPLEMENT

ORG CODE/OBJECT DESC	FY2012 ACTUAL	FY2013 CURRENT BUDGET	FY 2014 MAYOR PROPOSED	FY2014 COUNCIL ADOPTED	VARIANCE
01456000 ZONING, BOARD OF APPEALS	66,728	87,076	97,382	97,382	10,306
51000 FULL TIME EARNED PAY	43,090	45,301	47,354	47,354	2,053
51140 LONGEVITY PAY	0	750	825	825	75
52360 MEDICARE	609	637	665	665	28
52504 MERF PENSION EMPLOYER CONT	4,915	5,402	6,263	6,263	861
52917 HEALTH INSURANCE CITY SHARE	6,561	6,786	7,275	7,275	489
53705 ADVERTISING SERVICES	10,000	25,200	30,000	30,000	4,800
54675 OFFICE SUPPLIES	944	2,000	2,000	2,000	0
56175 OFFICE EQUIPMENT MAINT SRVCS	609	1,000	3,000	3,000	2,000

ZONING COMMISSION

MISSION STATEMENT

To promote the health, safety, community standards and general welfare of the community through the enforcement of the Zoning Regulations.



FY 2013-2014 GENERAL FUND BUDGET
 ZONING COMMISSION BUDGET DETAIL

Dennis Buckley
 Zoning Administrator

REVENUE SUMMARY

ORG OBJECT DESC	FY2012 ACTUAL	FY2013 BUDGET	FY2014 MAYOR PROPOSED	FY2014 COUNCIL ADOPTED	VARIANCE
01457000 ZONING COMMISSION	199,526	170,400	170,400	170,400	0
41254 PETITION TO THE P&Z COMMISSION FEE	73,883	60,000	60,000	60,000	0
41255 ZONING COMPLIANCE	105,953	95,000	95,000	95,000	0
41256 LIQUOR CERTIFICATION FEE	5,900	5,000	5,000	5,000	0
41257 PURCHASE OF ZONING REGULATIONS	265	300	300	300	0
41258 PURCHASE OF ZONING MAPS	112	100	100	100	0
41259 STATE CONSERVATION APPLICATION FEE	10,800	8,000	8,000	8,000	0
41344 LAND USE FEES	2,070	1,500	1,500	1,500	0
41538 COPIES	543	500	500	500	0

APPROPRIATION SUMMARY

ORG/APPR	FY2012 ACTUAL	FY2013 CURRENT BUDGET	FY 2014 MAYOR PROPOSED	FY2014 COUNCIL ADOPTED	VARIANCE
01457000 ZONING COMMISSION	398,331	471,966	540,766	540,766	68,800
1 PERSONAL SERVICES	288,251	349,392	380,375	380,375	30,983
2 OTHER PERSONAL SERVICES	7,701	2,775	2,925	2,925	150
3 FRINGE BENEFITS	68,549	78,557	115,491	115,491	36,934
4 OPERATING EXPENSES	33,517	40,917	41,175	41,175	258
6 SPECIAL SERVICES	312	325	800	800	475

PERSONNEL SUMMARY

Title	Fill	Unf / Vac (New)	BUDGET FY 2014	BUDGET FY 2013	VARIANCE
ZONING ADMINISTRATOR	1.00		103,621	103,621	
ASSISTANT ZONING OFFICIAL	1.00		63,232	63,232	
ZONING ENFORCEMENT OFFICER	1.00		68,304	66,609	1,695
ZONING INSPECTOR	3.00		145,218	115,930	29,288
ZONING COMMISSION	6.00		380,375	349,392	30,983

FY 2013-2014 GENERAL FUND BUDGET

ZONING COMMISSION

PROGRAM HIGHLIGHTS

SERVICE INDICATORS	ACTUAL 2005-2006	ACTUAL 2006-2007	ACTUAL 2007-2008	ACTUAL 2008-2009	ACTUAL 2009-2010	ACTUAL 2010-2011	ACTUAL 2011-2012	ESTIMATED 2012-2013
ZONING COMMISSION ACTIVITY								
Meetings held	11	13	19	17	18	18	10	13
Scheduled Meetings vs. Meetings Held	11	11	11	11		11	11	11
Applications received	158	128	125	79	77	77	69	80
Applications heard	158	128	135	116	81	81	67	80
Approved (with/without conditions)	139	106	110	78	76	76	36	34
Favorable Recommendations	8				9		5	10
Deferred			22	12	9	9	13	4
Continued					6		13	4
Tabled					2		6	4
Denied		13	12	5	42	9	7	4
Special Permits		58	36	42	58	42	22	30
Site Plan Reviews						58	27	40
Coastal site plan review		15	68	61	21	21	8	10
Soil and sedimentation control review		24	53	20	4	4	2	2
Motor Vehicle Facilities		14	7	13	0	8	17	10
Adaptive Re-use			5	14	8		2	2
No Action Required			2		4	0	1	2
8-24 Referrals/City Business			13	10	7	4	6	10
Modification of Approvals					19		3	4
Amendments		1	1			2	4	2
Zone Changes		6	9			6	2	2
Time Extension						6	7	10
Applications Withdrawn		11	3			7	2	4
Other Business					6	19	15	20
OFFICE ACTIVITY: APPLICATION PROCESSING								
Houses & Housing units	423	266	415	255	121	121	125	204
Accessory structures	34	132	48	22	35	35	41	57
Additions	59	223	54	61	58	58	28	72
Alterations	270	44	299	179	221	221	301	189
Signs	42	303	51	62	48	48	37	77
Commercial	252	82	318	440	499	499	412	347
Liquor	45	239	70	93	84	84	69	91
Other, Letter of Zoning Compliance	166	143	217	142	136	136	198	157
INSPECTION ACTIVITY: CERTIFICATES ISSUED								
Houses	61	75	52	40*	32***	32	17	40
Other					29	29	21	34
Accessory structures	16	10	26	14	12	12	29	18
Additions	18	50	63	16	44	44	32	37
Alterations	147	168	170	97	134	134	150	143
Signs	11	7	11	13	62	62	10	23
Commercial Alterations	160	157	282	150	344	344	225	224
Other: Commercial construction new	12	11	15	17	8	8	15	11
ENFORCEMENT ACTIVITY								
Complaints	589	462	547	435	534	534	532	525
Inspections	1,221	1,359	1,367	1,361	1,994	1,994	1,307	1446
Inspection resolution	330	1,243	437	343	116	116	257	372
No violation	73	116	87	75	87	87	187	102
Inquiry	29	65	53	38	25	25	9	33
Order to Comply	167	210	384	160	207	207	241	228
Prosecutor's summons	183	105	110	98	64	64		
Resolved	198	291	353	343	499	499	369	336
Arrest warrants sought	12	10	8	6	8	8		

* Number of Units (08/09) = 83

** Number of Units (1st 6 months of 2009/10) = 44

***Number of Units (2009/2010) = 232

Service Indicator Notes: Items can be heard individually or combined. A use variance by the Zoning Board of Appeals needs a special permit by Planning & Zoning. It may or may not need a final site review, coastal review or a soil erosion review. Some projects may just need a final site review. An application for conforming use not needing any variances but within 1,500 feet of a coastal waterway would only be scheduled for a Coastal Site Plan Review. So basically the numbers overlap and are confusing or misleading at best.

Complaints: Majority are phoned in, or referred by CitiStat and occasionally Council Members.

Enforcement Activity: We verify the complaint, refer out or more than likely issue an Order to Comply, via registered mail. When postal receipt card is returned, another inspection performed. If letter comes back then property is posted with order to comply. If no action is taken on the part of the homeowner, a prosecutor's summons is requested; usually a court pre-trial date is 30 to 45 days away. Day of pre-trial needs another inspection. Prosecutor will continue cases numerous times due to the search of the legal property owner. Every time there is a state's prosecutor hearing, an inspection is needed. It is not unusual

FY 2013-2014 GENERAL FUND BUDGET

ZONING COMMISSION PROGRAM HIGHLIGHTS/APPROPRIATION SUPPLEMENT

to conduct 8 to 10 inspections before a property comes into compliance. It is not unusual to have a case open for 8 months, some well beyond a year. The Prosecutor has lengthened the response time and tightened up the notification process, which has seriously slowed the compliance resolution process.

FY 2013-2014 GOALS

- 1) To obtain a "Historical Preservation Grant" to have all Zoning Department applications, violations, compliances, field cards, etc into a computerized database program to better serve the public and all city departments in need of such information.
- 2) To work with the Town Clerk's office for a "fee exempt password" to get full access to their online database. It will save time in allowing our staff to view the Variances and Special Permits that have been filed by applicants as part of their Planning & Zoning and Zoning Board of Appeals approvals. At the moment, unless a fee is paid, our department cannot view documents.
- 3) To have the 2nd Alternate Commissioner vacancy filled by the Mayor's Office.
- 4) To enhance the quality of life in the City of Bridgeport through the use of proven land use planning techniques.

FY 2012-2013 GOAL STATUS

- 1) Our goal is to seek a full board of Commissioners: 9 regular and 3 alternates, to assure that the postponement of meetings and the deferment of applications will be a thing of the past, and will also bring us in compliance with the bylaws of the Planning & Zoning Commission of the City of Bridgeport. Currently there are 8 regular members and 2 alternate members. (Alternate Commissioners are needed to fill in for unexpected absences and to occasionally participate in proceedings.)
6 MONTH STATUS: *With the help of the Mayor's office, we now have a full seated Commission with one Alternate Commissioner which has helped to meet our public hearing quorums preventing the postponement of meetings and the deferment of applications, which ultimately has helped stop the delay of economic development projects.*
- 2) Staff continues to be efficient in providing excellent constituent/customer service in a professional and timely manner.
6 MONTH STATUS: *One of the two Zoning Inspector vacancies has been filled.*

APPROPRIATION SUPPLEMENT

ORG CODE/OBJECT DESC	FY2012 ACTUAL	FY2013 CURRENT BUDGET	FY 2014 MAYOR PROPOSED	FY2014 COUNCIL ADOPTED	VARIANCE
01457000 ZONING COMMISSION	398,331	471,966	540,766	540,766	68,800
51000 FULL TIME EARNED PAY	288,251	349,392	380,375	380,375	30,983
51140 LONGEVITY PAY	2,625	2,775	2,925	2,925	150
51156 UNUSED VACATION TIME PAYOUT	5,076	0	0	0	0
52360 MEDICARE	4,214	4,987	5,301	5,301	314
52385 SOCIAL SECURITY	900	4,164	2,873	2,873	-1,291
52399 UNIFORM ALLOWANCE	600	0	600	600	600
52504 MERF PENSION EMPLOYER CONT	31,405	41,310	49,829	49,829	8,519
52917 HEALTH INSURANCE CITY SHARE	31,431	28,096	56,888	56,888	28,792
53605 MEMBERSHIP/REGISTRATION FEES	0	250	250	250	0
53705 ADVERTISING SERVICES	30,000	35,000	35,000	35,000	0
54675 OFFICE SUPPLIES	1,967	3,000	3,000	3,000	0
55155 OFFICE EQUIPMENT RENTAL/LEAS	1,550	2,667	2,925	2,925	258
56175 OFFICE EQUIPMENT MAINT SRVCS	0	0	450	450	450
56180 OTHER SERVICES	312	325	350	350	25