

**CITY OF BRIDGEPORT
CONTRACTS COMMITTEE
REGULAR MEETING
JUNE 14, 2022**

ATTENDANCE: Matthew McCarthy, Co-chair; Jorge Cruz, Frederick Hodges, Ernest Newton, Maria Pereira, Rosalina Roman-Christy

OTHERS: Council Member(s): S. Burns, T. Mack & M. McBride-Lee (6:13 p.m.); Ebony Jackson-Shaheed, Director of Health and Social Services; Amy Lehaney, Deputy Director of Health; Atty. M. Anastasi, Interim City Attorney; T. Gaudett, Mayoral Aide

CALL TO ORDER

Co-chair McCarthy called the meeting to order at 6:08 p.m. A quorum was present.

APPROVAL OF COMMITTEE MINUTES:

- **May 17, 2022 (Rescheduled Meeting)**
- **May 24, 2022 (Special Meeting)**

**** COUNCIL MEMBER NEWTON MOVED TO COMBINE AND APPROVE THE FOLLOWING:**

- **MAY 17, 2022 (RESCHEDULED MEETING)**
- **MAY 24, 2022 (SPECIAL MEETING)**

**** COUNCIL MEMBER CRUZ SECONDED.**

**** THE MOTION TO APPROVE THE MINUTES OF MAY 17, 2022 AND THE MAY 24, 2022 MEETINGS AS SUBMITTED.**

78-21 Proposed Resolution regarding the MPH Fieldwork Education Agreement with the University of Bridgeport/Goodwin University.

Ms. Jackson-Shaheed said that the Department will be hosting some student interns who are in MPH program.

Council Member McBride-Lee said that she had joined the meeting at 6:13 p.m.

Council Member Pereira asked if the interns would be working with the BOE. Ms. Jackson-Shaheed said that they would not be working with the BOE.

Council Member Pereira asked about the HIPPA regulations regarding the interns working with patients. Ms. Jackson-Shaheed said that the interns will be working. They will work with the Education Coordinator and the Emergency Preparedness Coordinator on education in the community

Council Member Pereira said that the City was responsible with FERPA and HIPPA regulations. Ms. Jackson-Shaheed said that they would be complying with those regulations.

Council Member McCarthy asked whether the interns would be covered by the City's insurance or the school's insurance. Atty. Anastasi said that in the agreement it states that the City will carry reasonable insurance or provide evidence of insurance. On page 11, it states that the University should provide reasonable insurance and he gave a brief overview of the details. He noted that the language was most likely authored by Atty. Ouellette who has more than 20 years of insurance experience.

Discussion followed about details in the various sections of the document.

Atty. Anastasi said that there was one sentence that seemed to indicate the interns would have patient contact. Ms. Jackson-Shaheed said that the interns would not be providing direct patient care, but may be assisting with distributing and completion of a survey.

Atty. Anastasi said that on Page 5, paragraph 10, regarding receiving notice, currently it states that notice will be sent to the Bridgeport Health Department. Previous agreements often include the City Attorney's Office and this should be included in the contract.

He noted that on Page 4, under Terms, 1 paragraph, there needs to be clarification and he suggested that it be changed to the parties can mutually agree in writing to extend the terms.

Atty. Anastasi said that he could submit the changes to Council Member McCarthy before the next Council Meeting on June 21st. Council Member Newton said that the work should be completed in Committee before bringing it to the Council.

**** COUNCIL MEMBER NEWTON MOVED TO AMEND THE CONTRACT AS FOLLOWS: III, SUBSECTION 10 ON PAGE 5 TO ADD THE CITY ATTORNEY'S OFFICE AS AN ADDITIONAL PARTY TO BE NOTICED FOR ANY NOTICES UNDER THE CONTRACT.**

**** COUNCIL MEMBER CRUZ SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** COUNCIL MEMBER NEWTON MOVED TO AMEND THE CONTRACT AS FOLLOWS: III, SECTION 1, TERM, ON PAGE 4 – PLEASE DELETE THE FINAL SENTENCE AND SUBSTITUTE “THE PARTIES MAY MUTUALLY AGREE IN WRITING TO THREE ONE YEAR EXTENSIONS.”**

**** COUNCIL MEMBER CRUZ SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** COUNCIL MEMBER ROMAN-CHRISTY MOVED TO AGENDA ITEM 78-21 PROPOSED RESOLUTION REGARDING THE MPH FIELDWORK EDUCATION AGREEMENT WITH THE UNIVERSITY OF BRIDGEPORT/GOODWIN UNIVERSITY AS AMENDED.**

**** COUNCIL MEMBER PEREIRA SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

**** COUNCIL MEMBER NEWTON MOVED TO ADJOURN.**

**** COUNCIL MEMBER CRUZ SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 6:37 p.m.

Respectfully submitted,

Telesco Secretarial Services