



Bridgeport Police Department Requirements for a Secondhand Dealer License

Last Name:

First Name:

Middle Initial:

Name of Business:

Address of Business:

SECONDHAND DEALER REQUIREMENTS

As a person, as defined under Section 1 of Public Act 11-100, who is applying for a license from the City of Bridgeport to engage in or carry on the business of a Secondhand Dealer at the address listed above, you are required, if so licensed, to comply with the requirements of Sections 10 through 11, inclusive, as amended by Public Act 11-100, as well as the following requirements of the licensing authority, the Chief of Police, City of Bridgeport:

If so licensed, the Chief of Police will issue a Secondhand Dealer License for the specific business location in the City of Bridgeport for which you have applied. This license does not allow you to engage in or carry on the business of a Secondhand Dealer as any other business, in any location or in any other town or city. The Chief of Police may, after notice and hearing, suspend or revoke such licenses for good cause which shall include, but is not limited to, failure to comply with any requirements for licensure specified by the licensing authority at the time of issuance. Such license shall be displayed in a conspicuous location in the place where such business is carried on.

At the time of receipt of your license, you are required to file with the Chief of Police, a bond, with competent surety, in the sum of ten thousand dollars, to be approved by the Chief of Police and conditioned for the faithful performance of the duties and obligations pertaining to the business so licensed.

During the term of such license, you shall notify the Chief of Police in writing of any additional places that will be used by the business for the purchase, receipt, storage or sale of property prior to such use, of the addition or discontinuation of any Internet web sites or accounts used to conduct the business and of the addition of any employees, officers, shareholders, financial backers or creditors or any other individual with a relationship to the entity similar to that of an officer shareholders, financial backers or creditors.

No person working under this license shall take, receive or purchase tangible personal property without receiving and copying proof of the identity of the person depositing, pledging or selling the property. Such identification shall include a photograph, an address, if available on the identification, and an identifying number, including, but not limited to, date of birth. No person working under this license shall enter into any pledge or purchase transaction with a minor unless such minor is accompanied by such minor's parent or guardian and the identification of such parent or guardian copied as if they were the person that the property was received or purchased from.

You are required to maintain a computerized record-keeping system deemed appropriate by the Chief of Police. Entries shall be entered in English. At the time that anyone acting under this license receives any article of personal property by way of pledge, deposit or purchase, a description of such article and the current location that it is stored, the name, residence address, proof of identity as required above, a general description of the person from whom, and the date and hour when, such property was received shall be entered into such computerized record-keeping system. The system shall also include a digital photograph of each such article if the property does not contain any identifiable numbers or markings. Each entry in the record-keeping system shall be numbered consecutively.

A tag shall be attached to the article in a visible and convenient place with a number written on such tag corresponding to the entry number in the record-keeping system and shall remain attached to the article until the article is sold or otherwise disposed of. The Chief of Police authorizes the removal of such tags from certain articles such as jewelry for the



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purposed of cleaning and repair, while the article is being cleaned or repaired on the premises by the licensee only after an entry is first made into the computerized record-keeping system of such removal and only when such removal is necessary to prevent destruction of the tag or when it interferes with the ability to clean or repair the article. A subsequent entry into the record-keeping system shall be made upon the return of such tag onto such item. Such tag shall be visible in the digital photograph of such item.

Such record-keeping system and the place where such business is carried on and all articles of property therein may be examined at all times by any state or municipal police officer. Any state police officer or municipal police officer who performs such an examination may require any employee on the premises to provide proof of the employee's identity. All records maintained within this record-keeping system shall be retained by you for not less than two years.

The description of any property received by any person acting under this license shall be entered into the computerized record-keeping system deemed appropriate by the Chief of Police and shall include, but shall not be limited to, all distinguishing marks, names of any kind, including brand and model names, model and serial numbers, engravings, etchings, affiliation with any institution or organization, dates, initials, color, vintage or image represented. Any description of audio, video or electronic media of any kind shall also include the title and artist, or any other identifying information contained on the cover or external surface of such media.

Any person acting as a Secondhand Dealer under this license shall pay for any property purchased only by check or money order and shall not pay cash for any such property. Any person acting as a Secondhand Dealer under this license who pays by check shall retain the electronic copy of such check or other record issued by the financial institution that processed such check, and such copy or record shall be subject to inspection in accordance with this section as part of the record-keeping system. No person acting as a Secondhand Dealer under this license shall pay or cash any instrument issued by him or her. Any person acting as a Secondhand Dealer under this license shall indicate on each such instrument the number or numbers associated with such property in the record-keeping system required to be maintained pursuant to this section.

Any Secondhand Dealer who was licensed in any city or town as a Pawnbroker pursuant to section 21-40 of the general statutes, as amended by this act, on March 31, 2011, who continues to hold such license and who had filed a copy of such license with the Chief of Police at the time of application for such Secondhand Dealers License, may pay for property received pursuant to a Secondhand Dealer License issued in accordance with section 10 of this act in the manner authorized under section 21-42 of the general statutes, as amended by this act, until July 1, 2021, provided such Secondhand Dealer complies with all other provisions of this section relating to Secondhand Dealers.

You shall submit an electronic file in EXCEL format to the Chief of Police on a daily basis to an email address that will be provided by Bridgeport Police, describing the property received and setting forth the nature and terms of each transaction and the name and residence address and a description of the person from whom the property was received.

No person acting as a Secondhand Dealer under this license shall sell or dispose of any personal property acquired in any transaction in the course of business in less than ten days after the date of its receipt. Upon the sale or disposition of such property, such dealer shall, if such property is not sold at retail at the place of business of such dealer, include a record of such sale or disposition in the record-keeping system required by this section.

A Secondhand Dealer license is in effect for one year from the date it is issued. It does not allow you to engage in the business of a Pawnbroker or Precious Metals and Stones Dealer, as defined under Section 1 of Public Act 11-100, unless so licensed. A licensee seeking renewal of such license shall file an application for renewal at least sixty days before the expiration of such license. This license is not transferable. Any person who willfully engages in the business of a



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Secondhand Dealer, unless licensed according to law, or after notice that his or her license has been suspended or revoked, shall be guilty of a class D felony. Any person who violates the provisions of Chapter 409 of the Connecticut General Statutes, inclusive, as amended by Public Act 11-100 for which no other penalty is provided shall be guilty of a class A misdemeanor.

As a person, as defined under Section 1 of Public Act 11-100, who is applying for a license from the City of Bridgeport to engage in or carry on the business of a Secondhand Dealer at the address listed above, I understand and agree that if so licensed I will ensure compliance with the requirements of Sections 10 through 12, of Public Act 11-100, as well as the requirements of the Chief of Police as listed above.

Date:

Signature of Applicant:

Written communications should be addressed to:

Permits & Licensing
Bridgeport Police Department
300 Congress Street, Bridgeport, CT 06604
Telephone (203) 581-5263