

WPCA BOARD OF DIRECTORS  
MEETING Minutes for January 24, 2023

**ATTENDANCE** Clement Young, WPCA Board of Directors Kenneth Flatto, City Finance Director, – Acting Chairman, Jon Urquidi, City Engineer, Commissioners: John Klein, , Stephen Walker, Finance Director, WPCA, Lauren Mappa, P.E. General Manager, WPCA

**OTHERS:** Rick Lavoie, Inframark, Andre’s Cell, Lisa Obermeyer, Peter Propp, Juliemar Ortiz, January Wilson, PT Partners Dione Dwyer, Shaurice Bacon, Tamsyn Ambler,

**Absent:** Commissioner Osiba A. Nelson, Craig Nadrizny, Director -Public Facilities Russell Liskov, City Attorney Mark Anastasi, City Attorney Ernest Newton, City Council – Liaison

**CALL TO ORDER**

Opened the meeting at 4:03 pm. A quorum was present.

**Old Business:**

**Motion: Comm. Klein made a motion to accept the meeting minutes and was Seconded by Comm. Flatto [December 20, 2022]**

**PUBLIC COMMENT**

None

**New Business:**

- A. General Managers Report** – RFQ closed 12/8/22 3 qualified vendors are moving to the RFP process. Waiting for final RFP then, the 3 qualified vendors will receive it for their comments. \*SSO reporting required by EPA there was 6 total 4 were compromised laterals \*EastSide were good, West Side Nitrogen numbers not met in Dec. 2022 due to rain events, had a great bounce back in January due to improved process. \* Pullman & Comley still working on RFP \*Burns Construction to start soon on River Street Pump Station force main replacement \*Biobot – reported no positive cases of “Monkey Pox”. Small discussion regarding purchase of a screen on the East Side – it is the intention of the WPCA to use this screen in the upgrade of the plant.
  
- B. Financial Report** – Audit is complete, your copy should be ready by Feb. meeting. \*Revenue was up by a Hundred & Seven Thousand for the month and under by Three Hundred and Five YTD. Cash was up by hundred thirty-eight thousand down by Five Hundred and Fifteen Thousand YTD. Past week collected cash approximately five to seven hundred thousand. \*Total monthly payments for collections up by one hundred twenty six thousand. People in collections down by three hundred and twenty thousand

Capital budget at the suggestion of Comm. Flatto-Director of Finance Lauren, GM and I removed some items off of our capital budget Two Hundred Seventy Thousand to assure it will get approved. We started at One Million Seven Hundred Ninety and ended up at One Million Five Hundred Twenty asking for bonding. **Motion: a Motion was made to accept the Capital Budget by Comm. Flatto and Seconded: By Comm. Thomas, motion carries**  
MSF Annual Report Will be on the WPCA website in DRAFT FORM by February 15, 2023

**C. Inframark Report** – Fairly good month chart shows nitrogen numbers.

Comm. Thomas would like an opportunity at the end of the meeting because she attended the quarterly meeting of the PT Partners in November to give a presentation as a commissioner to this board. Chairman Young has no problem with it.

**Other Business:**

**MOTION: Motion to adjourn was made by Comm. Flatto was seconded by Comm. Thomas**