

**ADDENDUM
TO
AGENDA**

CITY COUNCIL MEETING

MONDAY, DECEMBER 2, 2019

7:00 p.m.

City Council Chambers, City Hall - 45 Lyon Terrace
Bridgeport, Connecticut

ADDED:

COMMUNICATION TO BE REFERRED TO COMMITTEES:

07-19

Communication from City Attorney re: Proposed Settlement of Pending Litigation with James Nardozi, referred to Miscellaneous Matters Committee.

AGENDA

CITY COUNCIL MEETING

MONDAY, DECEMBER 2, 2019

7:00 P.M.

CITY COUNCIL CHAMBERS, CITY HALL - 45 LYON TERRACE
BRIDGEPORT, CONNECTICUT

Prayer

Pledge of Allegiance

Roll Call

Adoption of City Council Rules

Election of City Council President

Appointment of City Council Standing Committees

MINUTES FOR APPROVAL:

Approval of City Council Minutes: November 4, 2019

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

- 01-19** Communication from City Attorney re: Proposed Settlement of Pending Litigation with Sue Ann Paiva, referred to Miscellaneous Matters Committee.
- 02-19** Communication from City Attorney re: Proposed Settlement of Pending Litigation with Leona Williams, Admin. and Carnell Williams, referred to Miscellaneous Matters Committee.
- 03-19** Communication from Tax Collector re: Refund of Excess Payments – Riverbank Landing LLC, referred to Miscellaneous Matters Committee.
- 04-19** Communication from City Attorney re: Proposed Resolution regarding an Application for the Acquisition of the Bridgeport Breakwater Lighthouse, referred to Economic and Community Development and Environment Committee.
- 05-19** Communication from City Attorney re: Proposed Letter Agreement concerning the Appointment of Captain Rebecca Garcia to the Position of Assistant Chief of Police, referred to Contracts Committee.
- 06-19** Communication from City Attorney re: Proposed State Lobbying Services Agreement with Reynolds Strategy Group, LLC, referred to Contracts Committee.

THE FOLLOWING NAMED PERSON HAS REQUESTED PERMISSION TO ADDRESS THE CITY COUNCIL ON MONDAY, DECEMBER 2, 2019 AT 6:30 P.M., IN THE CITY COUNCIL CHAMBERS, CITY HALL, 45 LYON TERRACE, BRIDGEPORT, CT.

NAME

SUBJECT

PLEASE NOTE: THERE WILL NOT BE A PUBLIC SPEAKING FORUM HELD DUE TO ELECTION OF CITY COUNCIL PRESIDENT.

**CITY COUNCIL MEETING
PUBLIC SPEAKING
MONDAY, DECEMBER 2, 2019
6:30 PM
City Council Chambers, City Hall
45 Lyon Terrace
Bridgeport, CT**

***PLEASE NOTE: NO PUBLIC SPEAKING FORUM HELD DUE TO THE ELECTION
OF A CITY COUNCIL PRESIDENT***

RECEIVED
CITY CLERK'S OFFICE
19 DEC -9 PM 3:23
CITY CLERK

**CITY OF BRIDGEPORT
CITY COUNCIL MEETING
MONDAY, DECEMBER 2, 2019**

7:00 PM

**City Council Chambers, City Hall - 45 Lyon Terrace
Bridgeport, Connecticut**

Mayor Ganim called the meeting of the City Council to order at 7:35 p.m.

PRAYER

Mayor Ganim requested Council Member Brantley to lead those present in prayer.

PLEDGE OF ALLEGIANCE

Mayor Ganim requested that Council Member Zambrano Viggiano lead those present in reciting the Pledge of Allegiance.

ROLL CALL

The City Clerk Lydia Martinez called the roll.

130th District: Scott Burns, Matthew McCarthy
131st District: Denese Taylor-Moye, Jorge Cruz
132nd District: Marcus Brown, M. Evette Brantley
133rd District: Michael DeFilippo, Jeanette Herron
134th District: Michelle Lyons, AmyMarie Vizzo-Paniccia
135th District: Rosalina Roman-Christy, Mary McBride-Lee
136th District: Alfredo Castillo, Maria Zambrano Viggiano
137th District: Maria Valle, Aidee Nieves
138th District: Maria Pereira, Samia Suliman
139th District: Ernest Newton, Eneida Martinez

ADOPTION OF CITY COUNCIL RULES

**** COUNCIL MEMBER MARTINEZ MOVED TO ADOPT THE CITY COUNCIL RULES.**

**** COUNCIL MEMBER NIEVES SECONDED.**

Council Member Pereira stated she would not be voting to approve the adoption of the Council Rules based on conflicts with the Connecticut General Statutes.

**** THE MOTION PASSED WITH NINETEEN (19) IN FAVOR (BURNS, MCCARTHY, TAYLOR-MOYE, CRUZ, BROWN, BRANTLEY, DEFILIPPO, HERRON, LYONS, VIZZO-PANICCIA, ROMAN-CHRISTY, MCBRIDE-LEE, CASTILLO, ZAMBRANO-VIGGIANO, VALLE, NIEVES, SULIMAN, NEWTON AND MARTINEZ) AND ONE OPPOSED (PEREIRA).**

ELECTION OF CITY COUNCIL PRESIDENT.

**** COUNCIL MEMBER MARTINEZ MOVED TO OPEN THE NOMINATIONS FOR COUNCIL PRESIDENT.**

**** COUNCIL MEMBER CASTILLO SECONDED.**

**** COUNCIL MEMBER MARTINEZ MOVED TO NOMINATE COUNCIL MEMBER NIEVES AS COUNCIL PRESIDENT.**

**** COUNCIL MEMBER BRANTLEY SECONDED.**

Mayor Ganim asked if there were any other nominations for Council President from the floor. There were none.

**** COUNCIL MEMBER ROMAN-CHRISTY MOVED TO CLOSE THE NOMINATIONS.**

**** COUNCIL MEMBER BROWN SECONDED.**

Attorney Anastasi requested a roll call vote. Council Member Pereira challenged this. Mayor Ganim replied that the City Attorney felt a roll call vote was needed. Mayor Ganim then directed the City Clerk to conduct a roll call vote.

**** THE MOTION TO ELECT COUNCIL MEMBER AIDEE NIEVES AS COUNCIL PRESIDENT FOR THE 2019-2020 SESSION PASSED UNANIMOUSLY.**

APPOINTMENT OF CITY COUNCIL STANDING COMMITTEES

Council President Nieves thanked everyone for their support and said that she was humbled and honored.

**** COUNCIL PRESIDENT NIEVES MOVED THE FOLLOWING COMMITTEE ASSIGNMENTS:**

CITY COUNCIL PRESIDENT: AIDEE NIEVES

PRESIDENT PRO TEMPE: MARCUS BROWN

MAJORITY LEADER: ENEIDA MARTINEZ

DEPUTY MAJORITY LEADER: JEANETTE HERRON

DEPUTY MAJORITY LEADER: ERNEST NEWTON

DEPUTY MAJORITY LEADER: MICHELLE LYONS

SGT AT ARMS: ROSALINA ROMAN-CHRISTY

BUDGET AND APPROPRIATIONS: MARIA ZAMBRANO VIGGIANO, MICHAEL DEFILIPPO, DENISE TAYLOR-MOYE, JEANETTE HERRON, MATT MCCARTHY, JORGE CRUZ, AMYMARIE VIZZO-PANICCIA.

ORDINANCE: ENEIDA MARTINEZ, MARCUS BROWN, MICHELLE LYONS, ERNEST NEWTON, ROSALINA ROMAN-CHRISTY, SAMIA SULIMAN, MICHAEL DEFILIPPO.

PUBLIC SAFETY AND TRANSPORTATION: MICHELLE LYONS, MARY MCBRIDE-LEE, ENEIDA MARTINEZ, MARIA PEREIRA, ERNEST NEWTON, M. EVETTE BRANTLEY, MARIA VALLE.

ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT: M. EVETTE BRANTLEY, MARIA VALLE, ROSALINA ROMAN-CHRISTY, MARY MCBRIDE-LEE, JEANETTE HERRON, ALFREDO CASTILLO, SCOTT BURNS.

MISCELLANEOUS MATTERS: AMYMARIE VIZZO-PANICCIA, SCOTT BURNS, DENISE TAYLOR-MOYE, ALFREDO CASTILLO, M. EVETTE BRANTLEY, MATTHEW MCCARTHY, MARIA ZAMBRANO VIGGIANO, SAMIA SULIMAN.

CONTRACTS: JEANETTE HERRON, ERNEST NEWTON, JORGE CRUZ, MICHAEL DEFILIPPO, ALFREDO CASTILLO, SCOTT BURNS, AMYMARIE VIZZO-PANICCIA

EDUCATION AND SOCIAL SERVICES: JORGE CRUZ, MATT MCCARTHY, MARIA PEREIRA, MARY MCBRIDE-LEE, MICHELLE LYONS, SAMIA SULIMAN, MARIA ZAMBRANO VIGGIANO

SCHOOL BUILDINGS COMMITTEE MEMBERS: AIDEE NIEVES, MARCUS BROWN, ERNEST NEWTON.

LIAISON TO THE CHAMBER OF COMMERCE: SCOTT BURNS.

LIAISON TO THE FIRE COMMISSION: JEANETTE HERRON

LIAISON TO THE HARBOR COMMISSION: MATTHEW MCCARTHY

LIAISON TO THE HOUSING AUTHORITY: ALFREDO CASTILLO, ENEIDA MARTINEZ AND DENESE TAYLOR-MOYE

LIAISON TO THE LIBRARY: ROSALINA ROMAN-CHRISTY

LIAISON TO THE PARKS COMMISSION: AMYMARIE VIZZO-PANICCIA

LIAISON TO THE POLICE COMMISSION: MARIA VALLE, ENEIDA MARTINEZ

LIAISON TO THE PORT AUTHORITY: M. EVETTE BRANTLEY

LIAISON TO THE WPCA: MARIA PEREIRA

LIAISON TO THE ZOO: AMYMARIE VIZZO-PANICCIA

LIAISON TO THE HISTORIC COMMISSION: MARCUS BROWN

LIAISON TO THE FOOD POLICY COUNCIL: MARIA ZAMBRANO VIGGIANO

**** COUNCIL MEMBER BROWN SECONDED.**

Council Member Martinez requested her name be withdrawn as liaison to the WPCA and substitute Council Member Pereira's name as liaison.

Council Member McBride-Lee requested that her name be withdrawn from the Public Safety Committee and the Education and Safety Committee. A brief discussion followed.

RECESS.

Council President Nieves then requested a recess. Mayor Ganim announced a recess at 7:55 p.m. He reconvened the meeting at 8:00 p.m.

**** COUNCIL PRESIDENT NIEVES THEN MOVED TO AMEND THE APPOINTMENTS TO THE COMMITTEES WITH THE FOLLOWING CHANGES:**

BUDGET AND APPROPRIATIONS:

FROM: MARIA ZAMBRANO VIGGIANO, MICHAEL DEFILIPPO, DENISE TAYLOR-MOYE, JEANETTE HERRON, MATT MCCARTHY, JORGE CRUZ, AMYMARIE VIZZO-PANICCIA.

TO: MARIA ZAMBRANO VIGGIANO, MICHAEL DEFILIPPO, DENISE TAYLOR-MOYE, JEANETTE HERRON, MATT MCCARTHY, JORGE CRUZ, ERNEST NEWTON.

ORDINANCE:

FROM: ENEIDA MARTINEZ, MARCUS BROWN, MICHELLE LYONS, ERNEST NEWTON, ROSALINA ROMAN-CHRISTY, SAMIA SULIMAN, MICHAEL DEFILIPPO.

TO: ENEIDA MARTINEZ, MARCUS BROWN, MICHELLE LYONS, ERNEST NEWTON, ROSALINA ROMAN-CHRISTY, MICHAEL DEFILIPPO, MARIA VALLE.

PUBLIC SAFETY AND TRANSPORTATION:

FROM: MICHELLE LYONS, MARY MCBRIDE-LEE, ENEIDA MARTINEZ, MARIA PEREIRA, ERNEST NEWTON, M. EVETTE BRANTLEY, MARIA VALLE.

TO: MICHELLE LYONS, DENESE TAYLOR-MOYE, ENEIDA MARTINEZ, MARIA PEREIRA, AMYMARIE VIZZO-PANICCIA, MARY MCBRIDE-LEE, MARIA VALLE.

ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT: NO CHANGES.

MISCELLANEOUS MATTERS:

FROM: AMYMARIE VIZZO-PANICCIA, SCOTT BURNS, DENISE TAYLOR-MOYE, ALFREDO CASTILLO, M. EVETTE BRANTLEY, MATTHEW MCCARTHY, MARIA ZAMBRANO VIGGIANO, SAMIA SULIMAN.

TO: AMYMARIE VIZZO-PANICCIA, SCOTT BURNS, DENISE TAYLOR-MOYE, ALFREDO CASTILLO, M. EVETTE BRANTLEY, MATTHEW MCCARTHY, SAMIA SULIMAN.

CONTRACTS:

FROM: JEANETTE HERRON, ERNEST NEWTON, JORGE CRUZ, MICHAEL DEFILIPPO, ALFREDO CASTILLO, SCOTT BURNS, AMYMARIE VIZZO-PANICCIA.

TO: JEANETTE HERRON, ERNEST NEWTON, JORGE CRUZ, MICHAEL DEFILIPPO, ALFREDO CASTILLO, SCOTT BURNS, MARIA PEREIRA.

EDUCATION AND SOCIAL SERVICES:

FROM: JORGE CRUZ, MATT MCCARTHY, MARIA PEREIRA, MARY MCBRIDE-LEE, MICHELLE LYONS, SAMIA SULIMAN, MARIA ZAMBRANO VIGGIANO

**TO: JORGE CRUZ, MATT MCCARTHY, SCOTT BURNS, MARIA PEREIRA,
SAMIA SULIMAN, MARIA ZAMBRANO-VIGGIANO**

LIAISON TO THE WPCA:

**FROM: ERNEST NEWTON
TO: MARIA PEREIRA**

**** COUNCIL MEMBER NEWTON SECONDED.
** THE MOTION TO AMEND PASSED UNANIMOUSLY.**

**** COUNCIL PRESIDENT NIEVES MOVED TO APPROVE THE APPOINTMENT OF
CITY COUNCIL STANDING COMMITTEES AS AMENDED.
** COUNCIL MEMBER CASTILLO SECONDED.
** THE MOTION PASSED UNANIMOUSLY.**

MINUTES FOR APPROVAL:

Approval of City Council Minutes: November 4, 2019

**** COUNCIL MEMBER BROWN MOVED THE MINUTES OF THE NOVEMBER 4,
2019 CITY COUNCIL MEETING.
** COUNCIL MEMBER NEWTON SECONDED.
** THE MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 4, 2019 CITY
COUNCIL MEETING AS SUBMITTED PASSED WITH FOURTEEN (14) IN FAVOR
(TAYLOR-MOYE, BROWN, DEFILIPPO, HERRON, LYONS, VIZZO-PANICCIA,
MCBRIDE-LEE, ROMAN-CHRISTY, ZAMBRANO-VIGGIANO, CASTILLO, NIEVES,
VALLE, MARTINEZ, AND NEWTON) AND SIX (6) ABSTENTIONS (BURNS,
MCCARTHY, CRUZ, BRANTLEY, PEREIRA AND SULIMAN).**

COMMUNICATIONS TO BE REFERRED TO COMMITTEES:

**01-19 Communication from City Attorney re: Proposed Settlement of Pending
Litigation with Sue Ann Paiva, referred to Miscellaneous Matters Committee.**

**02-19 Communication from City Attorney re: Proposed Settlement of Pending
Litigation with Leona Williams, Admin. and Carnell Williams, referred to Miscellaneous
Matters Committee.**

**03-19 Communication from Tax Collector re: Refund of Excess Payments –
Riverbank Landing LLC, referred to Miscellaneous Matters Committee.**

**04-19 Communication from City Attorney re: Proposed Resolution regarding an
Application for the Acquisition of the Bridgeport Breakwater Lighthouse, referred to
Economic and Community Development and Environment Committee.**

05-19 Communication from City Attorney re: Proposed Letter Agreement concerning the Appointment of Captain Rebecca Garcia to the Position of Assistant Chief of Police, referred to Contracts Committee.

06-19 Communication from City Attorney re: Proposed State Lobbying Services Agreement with Reynolds Strategy Group, LLC, referred to Contracts Committee.

07-19 Communication from City Attorney re: Proposed Settlement of Pending Litigation with James Nardozzi, referred to Miscellaneous Matters Committee.

**** COUNCIL MEMBER BROWN MOVE THE FOLLOWING ITEMS TO BE REFERRED TO COMMITTEES:**

01-19 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED SETTLEMENT OF PENDING LITIGATION WITH SUE ANN PAIVA, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

02-19 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED SETTLEMENT OF PENDING LITIGATION WITH LEONA WILLIAMS, ADMIN. AND CARNELL WILLIAMS, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

03-19 COMMUNICATION FROM TAX COLLECTOR RE: REFUND OF EXCESS PAYMENTS – RIVERBANK LANDING LLC, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

04-19 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED RESOLUTION REGARDING AN APPLICATION FOR THE ACQUISITION OF THE BRIDGEPORT BREAKWATER LIGHTHOUSE, REFERRED TO ECONOMIC AND COMMUNITY DEVELOPMENT AND ENVIRONMENT COMMITTEE.

05-19 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED LETTER AGREEMENT CONCERNING THE APPOINTMENT OF CAPTAIN REBECCA GARCIA TO THE POSITION OF ASSISTANT CHIEF OF POLICE, REFERRED TO CONTRACTS COMMITTEE.

06-19 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED STATE LOBBYING SERVICES AGREEMENT WITH REYNOLDS STRATEGY GROUP, LLC, REFERRED TO CONTRACTS COMMITTEE.

07-19 COMMUNICATION FROM CITY ATTORNEY RE: PROPOSED SETTLEMENT OF PENDING LITIGATION WITH JAMES NARDOZZI, REFERRED TO MISCELLANEOUS MATTERS COMMITTEE.

**** COUNCIL MEMBER HERRON SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

**** COUNCIL MEMBER LYONS MOVED TO SUSPEND THE RULES TO REFER A MATTER TO THE BOARD OF POLICE COMMISSIONERS.**

**** COUNCIL MEMBER ROMAN-CHRISTY SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Council Member Lyons said that this was a time sensitive matter and it involved the placement of a stop sign at an intersection.

**** COUNCIL MEMBER ROMAN-CHRISTY MOVED TO DIRECTLY REFER AN ITEM INVOLVING THE PLACEMENT OF A STOP SIGN AT AN INTERSECTION TO THE BOARD OF POLICE COMMISSIONERS DUE TO THE TIME SENSITIVE NATURE OF THE REQUEST.**

**** COUNCIL MEMBER HERRON SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY. (ITEM #08-19)**

ADJOURNMENT

**** COUNCIL MEMBER NEWTON MOVED TO ADJOURN.**

**** COUNCIL MEMBER BROWN SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:04 p.m.

Respectfully submitted,

S. L. Soltes

Telesco Secretarial Services

CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY

999 Broad Street
Bridgeport, CT 06604-4328

CITY ATTORNEY
R. Christopher Meyer

DEPUTY CITY ATTORNEY
John P. Bohannon, Jr.

ASSOCIATE CITY ATTORNEYS

Michael C. Jankovsky
Richard G. Kascak, Jr.
Bruce L. Levin
John R. Mitola
Lawrence A. Ouellette, Jr.
Tyisha S. Toms
Lisa R. Trachtenburg

ASSISTANT CITY ATTORNEYS
Dina A. Scalo
Eroll V. Skyers
Tamara J. Titre



Telephone (203) 576-7647
Facsimile (203)576-8252

Comm. #01-19 Ref'd to Miscellaneous Matters Committee
On 12/2/2019

November 6, 2019

The Honorable City Council
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

**Re: Proposed Settlement of Pending Litigation in the Matter of
Sue Ann Paiva v. City of Bridgeport; Case No. 3:17-cv-00081-WWE**

Dear Councilpersons:

The Office of the City Attorney respectfully recommends the following pending lawsuit be settled as set forth below. It is our professional opinion that resolving this matter for the consideration agreed to between the parties is in the best interests of the City of Bridgeport.

<u>Plaintiff</u>	<u>Nature of Claim</u>	<u>Plaintiff's Attorney</u>	<u>Consideration</u>
Sue Ann Paiva	Employment Claim	Thomas W. Bucci, Esq. Willinger, Willinger & Bucci 855 Main Street Bridgeport, CT 06604	OVER \$20,000.00

Kindly place this matter on the agenda for the next City Council meeting for referral to the Miscellaneous Matters Committee only. Thank you for your assistance in this matter.

Very truly yours,

R. Christopher Meyer
City Attorney

cc: Joseph P. Ganim, Mayor
Lydia Martinez, City Clerk
John R. Mitola, Esq.
Mark T. Anastasi, Esq.
Cynthia W. Kane, Paralegal

61-11-19-11-19
CITY OF BRIDGEPORT
FILE

CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY

999 Broad Street
Bridgeport, CT 06604-4328

CITY ATTORNEY
R. Christopher Meyer

DEPUTY CITY ATTORNEY
John P. Bohannon, Jr.

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Russell D. Liskov
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Lisa R. Trachtenburg
Tyisha S. Toms



ASSISTANT CITY ATTORNEYS

Tamara Titre
Eroll V. Skyers

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Facsimile (203) 576-8252

Comm. #02-19 Ref'd to Miscellaneous Matters Committee
On 12/2/2019

November 12, 2019

The Honorable City Council
of the City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

**Re: Proposed Settlement of Pending Litigation in the Matter of
Leona Williams, Adm. v. City of Bridgeport, et al Case #3:16-cv-01131-RNC**

Dear Councilpersons:

The Office of the City Attorney respectfully recommends the following pending lawsuit be settled as set forth below. It is our professional opinion that resolving this matter for the consideration agreed to between the parties is in the best interests of the City of Bridgeport.

<u>Plaintiff</u>	<u>Nature of Claim</u>	<u>Plaintiff's Attorneys</u>	<u>Consideration</u>
Leona Williams, Admin. Carnell Williams	Civil Litigation	Attorney Lori A. Welch-Rubin & Attorney Martin J. Minnella	Over \$20,000.00

Kindly place this matter on the agenda for the next City Council meeting for referral to the Miscellaneous Matters Committee. Thank you for your assistance in this matter.

Very truly yours,

R. Christopher Meyer
City Attorney

cc: Joseph P. Ganim, Mayor
Lydia Martinez, City Clerk
Mark T. Anastasi, Esq.
Richard G. Kascak, Jr., Esq.
Cynthia W. Kane, Paralegal

19 NOV 19 PM 11:51
CITY ATTORNEY'S OFFICE



CITY OF BRIDGEPORT
OFFICE OF THE TAX COLLECTOR

45 Lyon Terrace
Bridgeport, Connecticut 06604
Telephone 203-576-7271 Fax 203-332-5628

VERONICA JONES
Tax Collector

JOSEPH P. GANIM
Mayor

**Comm. #03-19 Ref'd to Miscellaneous Matters Committee
On 12/2/2019**

DATE: November 19, 2019
TO: Committee on Miscellaneous Matters
FROM: Veronica Jones, Tax Collector
SUBJECT: Refund of Excess Payments

I hereby request tax refunds for the accounts detailed on the attached lists, in accordance with the provision of Section 12-129 of the General Statutes of the State of Connecticut. The Tax Collector, after examination of such applications, recommends to the honorable body in favor of such applicants for the amounts so certified.

Section 12-129: Refund of excess payments. Any person, firm or such corporation who pays any property tax in excess of the principal of such tax as entered in the rate book of the tax collector and covered by his warrant therein, or in excess of the legal interest, penalty or fees pertaining to such tax, or who pays a tax from which the payer is by statute exempt and entitled to an abatement, or who, by reason of a clerical error on the part of the assessor or board of tax review, pays a tax in excess of that which should have been assessed against his property, or who is entitled to a refund because of the issuance of a certificate of correction may make application in writing to the collector of taxes for the refund of such amount. Such application shall be made not later than three years from the date such tax was due and shall contain a recital of the facts and shall state the amount of the refund request.

RIVERBANK LANDING LLC
3336 FAIRFIELD AVE.
BRIDGEPORT, CT 06605

REFERENCE 3336 FAIRFIELD AVE.

<u>2016-02-0010629</u>	\$39,944.01
<u>2017-02-0010629</u>	\$15,471.38
Refund due:	<u>\$55,415.39</u>

RECEIVED
CITY OF BRIDGEPORT
19 NOV 20 AM 10:32

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
 This is to certify that RIVERBANK LANDING LLC

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2016

- Sec. 12-81 (20) Servicemen Having Disability Rating.
- Sec. 12-124 Abatement to poor.
- Sec. 12-125 Abatement of Taxes of Corporations.
- Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- Sec. 12-127 Abatement or Refund to Blind Persons.
- Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- Sec. 12-129 Refund of Excess Payments.

send ck to

RIVERBANK LANDING LLC
~~1052 BOSTON POST RD~~
 MILFORD, CT 06604

*3336 Fairfield Ave
 06605*

per TP request

2016-02-0010629

QP2016426

3336 FAIRFIELD AVE



2016020010629

To Collector of **CITY OF BRIDGEPORT** State of Connecticut.

I hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
 (State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2017	28,618.19	0.00	0.00	0.00	28,618.19	
Total Paid	01/08/2018	68,562.20	0.00	0.00	0.00	68,562.20	-39,944.01 ***
Adjusted Refund		-39,944.01	0.00	0.00	0.00	39,944.01	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

LAURENT YERGEAU
 Print Name

[Signature] 10-25-19
 Signature of Taxpayer Date
 RIVERBANK LANDING LLC

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or _____
 It is recommended that refund* of property taxes and interest in the amount of 39,944.01
 be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT CITY OF BRIDGEPORT, CONNECTICUT THIS 25 DAY OF October 2019

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or _____
 approved on the _____ day of _____ 20____. It was voted to refund
 Property Taxes and Interest amounting to \$ _____ to _____.

 First Selectman

 Other Governing Body

 Clerk

**Cross out abatement or refund as required.

Mail To :
 CITY OF BRIDGEPORT
 325 CONGRESS STREET
 BRIDGEPORT, CT 06604

W.
Riverbank Landing LLC
3336 Fairfield Avenue
Bridgeport, CT 06605

2016-2-0010629

1966
51-7218/2211

DATE 7/31/17

PAY TO THE ORDER OF

City of Bridgeport Tax Collector

\$ 34,281.10

Thirty Four Thousand Two Hundred Eighty One and $\frac{10}{100}$ DOLLARS

People's United Bank



FOR 3336 Fairfield Ave

Katherine Leaf

⑈001966⑈ ⑆221172186⑆ 650 0217850⑈

Riverbank Landing LLC
3336 Fairfield Avenue
Bridgeport, CT 06605

Q. QP2016426

2105
51-7218/2211

DATE 1/8/18

PAY TO THE ORDER OF

City of Bridgeport Tax collector

\$ 34,281.10

thirty four thousand two hundred eighty one $\frac{10}{100}$ DOLLARS

People's United Bank



FOR Personal property tax

Katherine Adam

⑈002105⑈ ⑆221172186⑆ 650 0217850⑈

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
 This is to certify that RIVERBANK LANDING LLC

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2017

- Sec. 12-81 (20) Servicemen Having Disability Rating.
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- Sec. 12-127 Abatement or Refund to Blind Persons.
- Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- Sec. 12-129 Refund of Excess Payments.

~~RIVERBANK LANDING LLC
 1052 BOSTON POST RD
 MILFORD, CT 06604~~

*Send OK to
 3336 Fairfield Ave
 06605
 per TP request*

2017-02-0010629
 QP2016426
 3336 FAIRFIELD AVE



To Collector of **CITY OF BRIDGEPORT** State of Connecticut.

I hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
 (State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2018	20,365.91	0.00	0.00	0.00	20,365.91	
Total Paid	09/30/2019	35,837.29	6,932.73	0.00	0.00	42,770.02	-15,471.38 ***
Adjusted Refund		-15,471.38	0.00	0.00	0.00	15,471.38	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

X Laurent R. Yencem
 Print Name

[Signature] 10-25-19
 Signature of Taxpayer Date
 RIVERBANK LANDING, LLC

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or _____
 It is recommended that refund* of property taxes and interest in the amount of 15,471.38
 be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT CITY OF BRIDGEPORT, CONNECTICUT THIS 25 DAY OF October 2019

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or _____
 approved on the _____ day of _____ 20____. It was voted to refund
 Property Taxes and Interest amounting to \$ _____ to _____.

First Selectman

Other Governing Body

Clerk

**Cross out abatement or refund as required.

Mail To :

CITY OF BRIDGEPORT
 325 CONGRESS STREET
 BRIDGEPORT, CT 06604



Riverbank Landing LLC
3336 Fairfield Ave
Bridgeport, CT 06605

QP2016426

190
51-7218/2211

DATE 9/27/19

PAY
TO THE
ORDER OF

City of Bridgeport Tax Collector

\$ 9392.45

Nine thousand three hundred ninety two

-45/100

DOLLARS

People's United Bank



FOR 2018 - 2-0010629

Kellen Nelson

MP

⑈000190⑈ ⑆221172186⑆ 650 0839656⑈

**CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY**

999 Broad Street
Bridgeport, CT 06604-4328

CITY ATTORNEY
R. Christopher Meyer

DEPUTY CITY ATTORNEY
John P. Bohannon, Jr.

ASSOCIATE CITY ATTORNEYS
Michael C. Jankovsky
Richard G. Kaschak, Jr.
Bruce L. Levin
John R. Mitola
Lawrence A. Ouellette, Jr.
Tyisha S. Toms
Lisa R. Trachtenburg



ASSISTANT CITY ATTORNEYS
Dina A. Scalo
Eroll V. Skyers
Tamara J. Titre

Telephone (203) 576-7647
Facsimile (203) 576-8252

**COMM. #04-19 Ref'd to ECD&E Committee
on 12/2/2019**

November 26, 2019

Office of the City Clerk
City of Bridgeport
45 Lyon Terrace, Room 204
Bridgeport, Connecticut 06604

Re: Resolution

Attached, please find a Resolution and its Exhibit A (Application) for the acquisition of Bridgeport Breakwater Lighthouse, to be referred to the **Economic and Community Development and Environment Committee** of the City Council.

If you have any questions or require any additional information, please contact me. Thank you.

Kind regards,

Tyisha S. Toms
Associate City Attorney

11/27/19
11/27/19
11/27/19

A RESOLUTION BY THE BRIDGEPORT CITY COUNCIL
Regarding the
Application for the Acquisition of Bridgeport Breakwater Lighthouse

WHEREAS, the National Historic Lighthouse Preservation Act (NHLPA) of 2000 (16 U.S.C. § 470w-7), an amendment to the National Historic Preservation Act of 1966, provides a mechanism for the disposal of historic light stations. NHLPA recognizes the cultural, recreational, and educational value of these historic resources by allowing these properties to be transferred at no cost to federal agencies, state and local governments, nonprofit corporations, educational agencies, or community development organizations;

WHEREAS, certain real property owned by the United States of America, located in the City of Bridgeport, County of Fairfield, State of Connecticut, has been declared surplus at the discretion of the General Services Administration ("GSA"), and the NHLPA and policies promulgated pursuant thereto, more particularly described as follows:

Name of the Property: Bridgeport Breakwater (aka "Tongue Point" or "Bug")
Lighthouse (1894)

Property Description: Marks the eastern end of a point of land, Tongue or Wells' Point, which extends into Bridgeport Harbor from the western shore in Bridgeport, CT 06604

Geographic Coordinates: 41° 10' 00" N 73° 10' 39" W

GSA Control No.: 1-X-CT-0558

WHEREAS, the City of Bridgeport desires to acquire and will use said property in perpetuity for the purposes as set forth in its application, a copy of which is attached hereto and made a part hereof as Exhibit A, and in accordance with the requirements of said Act and any regulations and policies promulgated thereunder.

NOW, THEREFORE, BE IT RESOLVED, that the Bridgeport City Council approves the City of Bridgeport's efforts to acquire the Bridgeport Breakwater Lighthouse.

NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE CITY COUNCIL that:

1. The City of Bridgeport shall make application to the National Park Service acting for the Secretary of the Interior for, and secure the transfer to, the above-mentioned property for said use and subject to such exceptions, reservations, terms, covenants, agreements, conditions, and restrictions as the National Park Service and the Federal disposal agency may require in connection with the disposal of said property under said Act and the regulations and policies issued pursuant thereto.

2. The City of Bridgeport has legal authority, and is willing and able, to properly develop, maintain, operate, and assume liability of the property, and that the Mayor or his designee, the Director of the Office of Planning and Economic Development, is hereby authorized, for and on behalf of the City of Bridgeport to do and perform any and all acts and things which may be necessary to carry out the foregoing resolution, including the preparing, making, and filing of plans, applications, reports, and other documents, the execution, acceptance, delivery, and recordation of agreements, deeds, and other instruments pertaining to the transfer of said property, including the filing of copies of the application and the conveyance documents in the records of the governing body, all with the approval of the Office of the City Attorney, the and the payment of any and all sums necessary on account of the purchase price thereof or fees or costs incurred in connection with the transfer of said property for survey, title searches, recordation or instruments, or other costs identified with the acquisition of said property.

EXHIBIT A

City of Bridgeport Application to Obtain
Historic Light Station Property

CERTIFICATION OF RESOLUTION

Frances Ortiz
Assistant City Clerk
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

I, Frances Ortiz, hereby certify that I am the Assistant City Clerk, of the City of Bridgeport; and that the foregoing resolution is a true and correct copy of the resolution adopted by the vote of a majority of the members of the Bridgeport City Council, present at meeting of said body on the 16th day of December, 2019, at which a quorum was present.

Frances Ortiz



INSTRUCTIONS FOR COMPLETING THE APPLICATION TO OBTAIN HISTORIC LIGHT STATION PROPERTY

The National Historic Lighthouse Preservation Act (NHLPA) of 2000 (16 U.S.C. § 470w-7), an amendment to the National Historic Preservation Act of 1966, provides a mechanism for the disposal of historic light stations. NHLPA recognizes the cultural, recreational, and educational value of these historic resources by allowing these properties to be transferred at no cost to federal agencies, state and local governments, nonprofit corporations, educational agencies, or community development organizations. The eligible entity to which the historic light station is conveyed under this section shall make the historic light station available for education, park, recreation, cultural, or historic preservation purposes to the general public at reasonable times and under reasonable conditions.

Eligible entities are defined as any department or agency of the federal government, any department or agency of the State in which the historic light station is located, the local government of the community in which the historic light station is located, nonprofit corporation, educational agency, or community development organization that agrees to comply with conditions set forth in the NHLPA and is financially able to maintain the historic light station with those conditions.

The NHLPA involves several federal agencies that play different roles in transferring surplus historic light stations to new owners. The U.S. Coast Guard (USCG) or other federal agency identifies and reports excess historic light stations to the General Services Administration (GSA), providing adequate advanced notice time for prospective applicant agencies and groups to plan and organize preservation efforts. GSA issues a Notice of Availability to interested parties, conducts environmental reviews in compliance with the National Environmental Policy Act and the Coastal Zone Management Act as applicable, and develops and executes conveyance documents. In the event that no applicant is approved to receive the historic light station, GSA may sell the property in accordance with procedures outlined in the NHLPA (16 U.S.C. § 470w-8). The National Park Service (NPS) of the Department of the Interior, acting on behalf of the Secretary of the Interior (Secretary), provides applications to interested parties, and reviews and evaluates submitted applications. The Secretary recommends a single suitable no-cost approved applicant to GSA.

Copies of the National Historic Lighthouse Preservation Act of 2000 may be obtained by contacting the Maritime Heritage Program, National Park Service, 1849 C Street N.W. (2280), Washington, DC 20240 Attention: NHLPA or on the web at <http://www.cr.nps.gov/maritime/nhlpa/act.htm>.

A. APPLICATION PROCEDURES

This document provides guidance for preparing an application, which will become, if accepted by the federal government, a legally binding document that controls the use and preservation of the property. The application, therefore, must contain complete and accurate information.

This package contains:

- Application Procedures

- Application

- Resolution/Certification of Authority to Acquire Property

- Environmental Analysis of Probable Impacts with Environmental Questionnaire

- Appendices

An applicant must submit **one hard copy of the completed application to the address below and one copy electronically to ner_nhlpa@nps.gov**. Each application will be judged on the merits of its entirety.

Joint applications may be submitted as long as the roles and responsibilities of each party are clearly defined, and there is one lead entity that is designated to become the grantee should the application be approved and forwarded to GSA for conveyance.

This application and its acceptance by the NPS shall constitute the entire agreement between the applicant and the federal government regarding the application for the conveyance of a historic light station for education, park, recreation, cultural, or historic preservation purposes. The property must be used solely and continuously for the purposes stated in the application, and cannot be sold, leased, rented, mortgaged, encumbered, conveyed, assigned, exchanged, or disposed of without the prior written consent of the NPS. The applicant may be required to furnish additional data, maps, reports, and information as may be requested by the NPS or GSA in order for these agencies to comply with any federal laws triggered by this application.

Submission of false information may be subject to either civil penalties (31 U.S.C. § 3729) or criminal penalties (18 U.S.C. § 287).

Please mail the completed application to:

Sarah Killinger
National Park Service – Northeast Region
1234 Market Street, 20th Floor
Philadelphia, PA 19107

For light stations to be conveyed with historic Fresnel lenses, a separate Historic Fresnel Lens Treatment Plan must be completed and included as an addendum to the application. The NPS regional office will forward the Fresnel Lens plan to the United States Coast Guard for review and comment.

B. EVALUATION OF APPLICATIONS

The NPS will evaluate the applications for completeness; past performance; ability to carry forward the goals of the NHLPA; compliance with the Secretary of the Interior's "Standards for the Treatment of Historic Properties" (36 CFR 68); and most importantly, compliance with legal requirements of the NHLPA and the National Historic Preservation Act. Applications should be clear and concise. Avoid use of legal or technical jargon. The application, once accepted, becomes a legally binding principal planning document for the light station. The SHPO of the state in which the light station is listed will be provided with copies of all submitted applications and asked to provide comments. These comments will also be considered in the NPS review.

SCORING: The following point assignments will be made for each section:

Title Page – Complete / Incomplete

Executive Summary – Complete / Incomplete

Property Description – Complete / Incomplete

Preservation and Maintenance Plan – 25 points

- Higher priority will be given to proposals that best demonstrate comprehensive planning for the long-term preservation of the historic features of the property and competency in developing treatment and maintenance plans. Clarity and attention to detail count. The proposed plan must meet the Secretary of the Interior's "Standards for the Treatment of Historic Properties," 36 CFR part 68. For information on where to obtain copies of the Standards, please see Appendix B. For light stations that include a Fresnel lens, a detailed preservation plan for the lens must be included. The US Coast Guard will review the lens preservation plan.

Use Plan – 25 points

- Higher priority will be given to proposals that will reach large public audiences, either in visitation or programmatically; raise funds in ways compatible to the character of the property; provide adequate revenue for preservation, operation, and education; and provide for safe, enjoyable, educational, park, recreational, cultural, or historic preservation uses of the property, including distance and virtual experiences for isolated sites or for those where visitation is physically challenging or prohibitive.

Financial Plan – 25 points

- Higher priority will be given to proposals that demonstrate reasonable, well-founded estimates of the financial needs to accomplish the organization's plans and its capabilities to meet those needs; the demonstrated ability of the Applicant to provide funding to rehabilitate and maintain the light station in perpetuity; and past and/or current performance on similar projects and grant administration and completion.

Management Plan – 25 points

- Higher priority will be given to those entities that demonstrate a strong capability and history of successful preservation management. Other considerations include demonstration of successful management of educational, conservation, and recreational programs and projects as well as the success of past, present, and planned partnerships between the applicant and other government or non-profit organizations. Newly formed organizations may benefit from partnerships with an established agency, municipality, or other organizations with a recognized reputation for the successful management of similar programs. Insurance, both liability and property damage, will be considered an important aspect of a strong management plan.

Application Covenant Agreement – Complete / Incomplete NOTE: The application will not be accepted without a signed Covenant Agreement.

Resolution/Certification of Authority to Obtain Property – Complete / Incomplete NOTE: The application will not be accepted without a signed Resolution/Certification.

Environmental Analysis – Reviewed separately by GSA

NPS REVIEW: The following are guidelines employed by the NPS in evaluating applications and a making recommendation for ownership.

1. Each part of the Master Plan (preservation and maintenance; use plan; financial plan; and management plan) is given a numerical score between 0 and 25. The scale is as follows:
 - 16 to 25 points – Recommendable** – ranges from 16 points (Very Good) to 25 points (Excellent)
 - 11 to 15 points – Potentially Acceptable** – Average
 - 0 to 10 points – Unacceptable** – ranges from 0 points (Unsatisfactory) to 10 points (Below Average)
2. Individual plan scores from each of the three reviewers are combined and the average calculated. There will be four averaged scores per application representing each of the four plans.
3. Each application is then placed in one of three categories:
 - Category 1 Recommendable**
 - No individual plan is scored below 16 points.
 - Placement in Category 1 does not necessarily indicate that the applicant will be recommended immediately. There may be minor questions or clarifications that

need to be addressed before the review committee can make a recommendation for ownership.

Category 2 Potentially Acceptable

- Any application that does not meet the requirements of Category 1 but has at least three individual plans scored at 11 points or higher.

Category 3 Unacceptable

- Any application where two or more individual plans are scored at 10 points or below.

4. Only Category 1 applications are eligible for consideration for transfer of the property.

a. If one, or more than one, application for a historic light station is rated as Category 1, NPS will obtain any additional information or clarifications necessary to complete its review from all Category 1 applicants. All other applications are given no further consideration. Based on the final scores for each individual plan, the review committee will make a final recommendation.

b. If no applications are rated as Category 1, the NPS will ask all applicants to submit a revised application within thirty (30) to sixty (60) calendar days addressing all the deficiencies as identified by the review committee. The revised applications will be scored and ranked a second time within thirty (30) calendar days. Only those applications that are rated as Category 1 will be eligible for consideration (see "a." above). Should no application still be rated as Category 1, all revised applications will be rejected.

C. APPLICATION GUIDELINES

Guidelines are provided at the beginning of each section of the application. Please read carefully before preparing the application.

The application should:

- be concise;
- be printed in a font size not smaller than 11 point;
- provide page breaks between each section, including each section of the Master Plan, and
- conform to the sequence outlined below.

The application must be bound in such a way that pages can be removed as changes, corrections and/or additions are made. Recommended binding methods include a three-ring binder or loose pages clipped together in the top left-hand corner. Spiral, comb or any other binding method where individual pages cannot be removed is **not** acceptable.



APPLICATION TO OBTAIN HISTORIC LIGHT STATION PROPERTY

This application is a legally binding document and serves as the basis for the continued operation and use of the light station after a non-cost transfer under the National Historic Lighthouse Preservation Act of 2000, 16 U.S.C. § 470w-7. If awarded the historic light station, the grantee must submit all Preservation Plans, Historic Structures Reports, drawings and specifications to the National Park Service and the appropriate State Historic Preservation Office (SHPO) for review and approval prior to commencement of any work. Approval of conceptual plans or concepts within this application is not a substitute for approval of documents, drawings, or specifications noted above.

1. TITLE PAGE

Name of applicant organization and representative:

Name of prospective transferee (if different from applicant organization):

Physical address of applicant agency: street, city, state, zip code:

Daytime telephone number of applicant agency and/or representative:

Mailing address (if different from physical address):

Name of historic light station property and GSA control #:

Physical address of property: street, city, county, state, zip code:

2. **COVENANT AGREEMENT**

See Appendix A. Complete and sign. Insert after Title Page.

3. **EXECUTIVE SUMMARY**

Provide a general statement that summarizes in **one page** the overall goals of this project, describing the intended use and future plans. Include a statement of why the Applicant(s) should be the recipient of the property.

4. **PROPERTY DESCRIPTION AND SUPPORTING DOCUMENTATION**

Do not include copies of newspaper articles, etc. as a means of conveying information – they will not be read for content. They may be attached, however, as an appendix to document local interest, the visibility of the lighthouse, or community involvement.

- Provide a physical description of the historic light station, including character defining features of the historic buildings and structures and key geographic features (topography, vegetative cover, water bodies, and other natural features). The text must identify cultural and natural property features, including historic structures, buildings, archeological features or sites, and general landscape.
- Discuss the historical value of this particular property (i.e. integrity of workmanship, materials, character, role, and setting). If the property is listed in the National Register of Historic Places, do not repeat information found in the nomination but reference the enclosed nomination.
- Indicate where the principal access roads are located to and within the property, as well as public parking areas, if applicable.
- Describe the relationship of the property to adjacent properties and surrounding uses.

Supporting documentation must include:

- a map or site plan;
- a set of exterior and interior photographs for each structure and the overall setting of the subject property that adequately documents spaces and features addressed in the “Property Description” and “Preservation and Maintenance Plan.” These need not be professional photographs but should be clear, color or black and white, 35mm prints. Digital prints may be submitted **ONLY** if printed on photo paper or an archivally stable paper that meets the standards of the National Archives and Records Administration. Poloroid images are not acceptable. A map of the site (may be a free hand drawing or duplicate of an existing drawing) indicating the direction of the photographs should be included; and
- a copy of the National Register of Historic Places nomination form or a copy of the Determination of Eligibility.

5. MASTER PLAN FOR THE HISTORIC LIGHT STATION

The following narrative describes the strategy to meet the requirements for the Master Plan. Point values assigned to each category are listed on page 3 & 4 of the "Instructions" document.

a. **Preservation and Maintenance Plan**

Provide plans for the preservation and maintenance of the historic light station property in graphic and narrative form. Detailed plans and specifications are not expected, but it must be clear that the Applicant has fully recognized areas of historic significance and will plan to minimize the impact of any proposed work on these significant areas. All proposed work must meet the Secretary of the Interior's Standards for Rehabilitation.

Preservation:

- For each historic building/structure and landscape feature of the property, describe its condition and how it will be repaired, rehabilitated, restored or preserved -- include the impacts of new utilities, handicap accessibility, parking and other modifications. Please refer to the Americans with Disabilities Act and *Preservation Brief 32: Making Historic Properties Accessible* for information on physical and/or programmatic access. For archeological areas, describe security and maintenance to stabilize the site, control vegetal growth, or avoid damage. Describe how hazardous materials including but not limited to lead paint and asbestos will be handled. All remediation must conform to state regulations. List the increments and time schedules for phased preservation work and the estimated cost of each increment.
- Provide **summaries** of the findings of any supporting documentation (such as historic structures reports and engineering studies) used in the development of plans. (NPS may request full copies of these reports at a later date.)
- Describe the recent (within the past five years) preservation planning experience and qualifications of the team members who will be developing, managing, and/or implementing the preservation plan. If the applicant has no or limited preservation experience, a commitment to consult with or hire a qualified architectural or preservation firm must be included. Potential firms must be identified and evidence of initial discussions should be provided.

Maintenance:

- Describe the cyclical maintenance plan for both the built and natural environment. Describe the recent (within the past five years) preservation planning experience and qualifications of the team members or outside consultants who will be developing, managing, and/or implementing the maintenance plan.

Attach additional pages.

b. **Use Plan**

Describe in detail the planned use of the historic light station.

- Describe the educational, park, recreation and/or cultural use of the property and how this will be implemented. Include estimated time the historic light station will be open to the general public. Discuss how the proposed use will meet both federal and state accessibility laws and regulations. Please refer to the Americans with Disabilities Act and *Preservation Brief 32: Making Historic Properties Accessible* for information on physical and/or programmatic access. Differentiate between public-use activities and revenue-producing activities. Establish the suitability of the property for the proposed uses and the compatibility of the proposed revenue producing activities with the historical and/or architectural character of the property. Identify any portions of the property to which public access will be denied or restricted, such as the support areas and USCG controlled areas.
- Compare the planned use of this site with work your organization has performed in the past.

Attach additional pages.

c. **Financial Plan**

Demonstrate the Applicant's financial ability to acquire, develop, maintain, and operate the historic light station for the proposed use.

- Provide a statement of current assets and cash flow. **Identify projected income** from all sources, including income from fundraising, specific grants, cash and in-kind matching funds with specific dollar amounts. **Identify projected expenses** for repair, rehabilitation, recurring maintenance, insurance, and administration and operation of the historic light station as identified in the preservation and maintenance plan. Supporting information on how these numbers were determined should be included. Applicants with little lighthouse experience may wish to consult with owners/managers of similar lights in order to obtain a sound basis for their estimates.
- In a table format, identify sources of funding and their current status, i.e. potential, pledged, pending, awarded, or secured. If a funding source is potential or pending, address contingency plans if those funds are not realized.
- Provide either audited financial statements or financial statements reviewed by a certified public accountant for the past three (3) years.
- For non-profit organizations, provide IRS Form 990, "Return of Organization Exempt from Income Tax" for the last three (3) years.

- Provide budget summaries for the next five (5) years, describing the preservation and on-going maintenance and operation costs needed to bring the property to optimal condition and to maintain it in that condition.
- Any estimates for insurance must be supported by information provided by a qualified insurance agent. Both liability insurance for visitors, volunteers, and staff as well as property damage insurance are clearly elements of a sound management plan for any historic site. Evidence of this insurance shall be provided in the Application. The amounts shall be determined by the Applicant in consultation with their insurance agent.
- Specify any capital already invested in the preservation, maintenance, operation or educational use at this light station.
- List all sites with which the Applicant has a financial, management, or operational commitment and the annual dollar amount and/or days for each.

Attach additional pages.

d. **Management Plan**

Provide a management plan that includes organizational structure, stewardship history and capability, and administrative procedures.

- Describe the Applicant's organizational structure. If submitting a joint application (i.e., multiple organizations forming a partnership to manage the light station), describe how each organization will contribute to the effort; how the organizations will work together and make decisions; and which organization will own the lighthouse. For joint applications, all partners must provide a written statement that defines roles, responsibilities, and financial commitments. Newly-formed organizations may not have the required knowledge and experience to be successful candidates and may wish to consider forming a partnership with an established organization with expertise that can complement areas in which the new organization is deficient.
- Describe past performance of the Applicant and any partner(s) on all grant projects within the past five years, including source and amount of grant, a description of project, how any match was met, and if completed within the grant period.
- Describe the past performance of the Applicant and any partner(s) on any preservation, educational, cultural or recreation projects within the past five years.
- Identify any other involvement the Applicant has had with any light stations made available through NHLPA, including those offered through public sales.
- If the Applicant currently holds a license or lease with the USCG for the historic light station property, provide a copy of the insurance binder or certificate. If the Applicant does not hold a license or lease, provide a copy of an insurance estimate for the property.

- Include letters of support from outside organizations; please note that in order for these letters to enhance your application in any substantive way, they must specify the type of support to be provided (e.g., technical assistance, financial commitments, shared space, advertising, willingness to create an exhibit or other interpretive material, fund-raising, transportation, etc.). Letters should be from organizations that are providing narrowly defined assistance to the applicant or joint applicants – please do not provide letters that indicate general support of your application efforts.

In addition, non-profit corporations must provide:

- evidence of qualifying state non-profit status;
- corporate by-laws;
- corporate officers by name and title;
- description of succession plan; and
- number of existing members -- DO NOT include a list of members.

Attach additional pages.

6. RESOLUTION/CERTIFICATION OF AUTHORITY TO ACQUIRE PROPERTY

The Applicant must submit a certified copy of a resolution, certificate of authority, or similar public document executed by its governing body, that states its desire and ability to acquire surplus Federal property, and designates the person legally authorized to apply for the property. A sample format is available at the end of this document (**see Appendix A**). The resolution or certification to acquire property must contain the following:

- a. A statement that the application is being made for acquisition of the property under the provisions of the National Historic Lighthouse Preservation Act (16 U.S.C. § 470w-7) and procedures promulgated thereunder.
- b. Identification of the name, location, acreage, and General Services Administration Control Number, if applicable, of the property requested.
- c. An authorization to acquire the property exclusively for education, park, recreation, cultural or historic preservation purposes for the general public.
- d. A certification that the Applicant is authorized, willing, and able to assume liability and responsibility for the development, maintenance, and operation of the property.
- e. A designation by title of a specific official to act as the authorized representative in all matters pertaining to the transfer of the property.
- f. A certification that the Applicant is willing and authorized to pay the administrative expenses incident to the transfer.

7. **ENVIRONMENTAL ANALYSIS OF PROBABLE IMPACTS:**

The National Environmental Policy Act of 1969 (NEPA) (P.L.91-190) requires an analysis of the probable environmental effects of the proposed project. The Applicant shall complete the following Environmental Questionnaire and furnish sufficient information to demonstrate that it has considered all environmental impacts cited in the questionnaire. The transfer process will be deferred pending receipt of such information, since required assessment of the environmental impact of any particular project cannot be initiated without prior submission of such data by the Applicant. Applicants are cautioned that conformance with these procedures shall not obviate the need for compliance with applicable State and local environmental use and review requirements. The GSA will examine the information and determine whether the analysis is acceptable. In the event that preparation of further documentation is necessary, the Applicant may be requested to furnish additional materials to the GSA in order to prepare an Environmental Assessment or Environmental Impact Statement.

APPENDIX A:

Includes:

1. Copy of NHLPA Covenant Agreement
2. Environmental Questionnaire
3. Sample resolution or certification to acquire property

NHLPA COVENANT AGREEMENT

The undersigned _____, hereinafter referred to as the
(state or local government; or non-profit)

Applicant or Grantee, acting by and through _____,
Name and Title

Street Address, City/Town, Zip Code

hereby applies for the conveyance, without monetary consideration, for use for education, park, recreation, cultural or historic preservation purposes, from the United States of America pursuant to the National Historic Lighthouse Preservation Act of 2000 and in accordance with the rules and regulations of the General Services Administration, hereinafter referred to as GSA, the

(name of historic light station)

This property is more fully described in the Application attached hereto and made a part hereof.

Enclosed is a resolution or certification as to the authority of the undersigned to execute this application and to do all other acts necessary to consummate the transaction.

The undersigned agrees that this application is made subject to the following terms and conditions:

The Applicant(s) understand(s) and agree(s) that the Application is made, and the conveyance of the property shall be accomplished by an instrument, or instruments, in a form satisfactory to the Administrator of the GSA without warranty, express or implied, and shall contain substantially, but may not be limited to, the following reservations, restrictions, and conditions, which may be enforced through a reversionary right in the property reserved to the United States of America. In accordance with 16 U.S.C. § 470w-7 (b)(3)(A), the Administrator will be issuing the quitclaim deed on behalf of the United States.

I. HISTORIC PRESERVATION and OTHER USES.

a. Compliance with this Application. This application and its acceptance by the Federal government shall constitute a binding agreement in its entirety between the grantee and the Federal government, which shall remain in effect unless written modifications are agreed upon by both parties.

b. Limitations on Sale, Conveyance, etc. The grantee shall not sell, convey, assign, exchange, or encumber the historic light station, any part thereof or any associated historic artifact conveyed to the eligible entity in conjunction with the historic light station conveyance, including but not limited to any lens or lanterns, **unless** such sale, conveyance, assignment, exchange or encumbrance is approved by the National Park Service prior to its execution.

c. Commercial Activities. The grantee may conduct any commercial activities at the historic light station, any part thereof, or in connection with any associated historic artifact conveyed to the eligible entity in conjunction with the historic light station conveyance, in any manner, provided that such commercial activities are approved by the National Park Service.

d. Reversionary Interest of the United States. The conveyance of a historic light station shall include a condition that the historic light station, or any associated historic artifact conveyed to the grantee in conjunction with the historic light station conveyance, including but not limited to any lens or lanterns, shall at the option of the GSA Administrator, revert to the United States and be placed under the administrative control of the Administrator, if:

1. the historic light station, any part thereof, or any associated historic artifact ceases to be available for education, park, recreation, cultural, or historic preservation purposes for the general public at reasonable times and under reasonable conditions which shall be set forth in the application;
2. the historic light station or any part thereof ceases to be maintained in a manner that ensures its present or future use as a site for a Federal aid to navigation;
3. the historic light station, any part thereof, or any associated historic artifact ceases to be maintained in compliance with the NHLPA, the Secretary of the Interior's "Standards for the Treatment of Historic Properties," 36 CFR part 68, and other applicable laws;
4. the grantee sells, conveys, assigns, exchanges, or encumbers the historic light station, any part thereof, or any associated historic artifact, without approval of the National Park Service;
5. the grantee conducts any commercial activities at the historic light station, any part thereof, or in conjunction with any associated historic artifact, without approval of the National Park Service;
6. or at least 30 days before the reversion, the Administrator of GSA provides written notice to the owner that the historic light station or any part thereof is needed for national security purposes.

See 16 U.S.C. § 470w-7(c)(3).

II. COMPLIANCE

a. The Government and any representative it may so delegate, shall have the right of entry upon the premises at any time to conduct periodic inspection to ensure compliance with the terms and conditions of the conveyance. The failure of any agency of the United States to exercise any right, term, covenant, condition or remedy granted under either this instrument or a deed of conveyance from the United States for a historic light station shall not be deemed to be a waiver of the same or any other term, covenant, condition, right or remedy. No term, covenant, condition, right or remedy shall be deemed to have been waived by the United States unless such waiver is in writing executed by a duly authorized representative of the United States.

b. Beginning no later than two years from the date of conveyance, the Grantee shall prepare reports describing the preservation, management and use of the historic light station, and provide financial statements from its operation. The time frames and specific materials requested will be determined by the National Park Service region in which the light station is located working in conjunction with the State Historic Preservation Officer. The National Park Service will contact the Grantee no later than three months prior to any report being due with specific requirements.

III. FEDERAL AIDS TO NAVIGATION

a. The United States will continue to own, operate and maintain, and have the right to install, remove, relocate, or replace, any "Federal aid to navigation," upon any property conveyed under the NHLPA. A Federal aid to navigation is defined as any device, operated and maintained by the United States, external to a vessel or aircraft, intended to assist a navigator to determine position or safe course, or to warn of dangers or obstructions to navigation, and shall include, but not be limited to, a light, lens, lantern, antenna, sound signal, camera, sensor, electronic navigation equipment, power source, or other associated equipment.

b. The United States Coast Guard (USCG) is the Federal agency responsible for operating and maintaining any Federal aid to navigation located upon the property. The eligible entity to which the property is conveyed shall not interfere, or allow interference in any manner, with any Federal aid to navigation, nor hinder activities required for the operation and maintenance of any Federal aid to navigation without the express written permission of the USCG.

c. In those instances in which a Federal aid to navigation remains upon the property conveyed, the United States has the right to reserve:

1. Easements for the operation and maintenance of such aid to navigation, including but not limited to, an easement for the arc of visibility if a lighted aid to navigation or an easement to produce sound if a fog horn or other sound based aid to navigation;

2. Unrestricted easements for access upon, through, over, and across the property at any time, including but not limited to, the right of ingress and egress in, to, and through the interior of the lighthouse structure; and

3. Easements for utility, power, and communication lines.

d. The United States shall have the right, at any time, to enter the historic light station conveyed under this section without notice, for purposes of operating, maintaining, and inspecting any aid to navigation and for the purpose of ensuring compliance with 16 U.S.C. § 470w-7(c) to the extent that it is not possible to provide advance notice.

e. The United States shall retain a reversionary interest (*i.e.*, title to the property conveyed would revert to the United States) and may exercise said interest in the event the property or any part thereof ceases to be maintained in a manner that ensures its present or future use as a site for a Federal aid to navigation.

IV. GENERAL TERMS AND CONDITIONS

a. This application and its acceptance shall constitute the entire agreement between the grantee and the United States of America, unless modified and approved in writing by both parties. This agreement becomes legally binding once the quitclaim deed or other instrument of conveyance for the property is executed or delivered by the United States.

b. The description of the property set forth herein is believed to be correct, but any error or omission shall not constitute ground or reason for nonperformance of the agreement resulting from the acceptance of this application.

c. If any portion of the property is situated on bottomlands, the United States will convey only an interest in the structure described in the published Notice of Availability. No submerged lands shall be conveyed by the transfer of ownership of the light pursuant to Section (d)(4) of the National Historic Lighthouse Preservation Act. Bottomlands are held by the state where the property is located. It is incumbent upon the selected recipient to secure the necessary rights to the bottomland from the state.

d. If an application for the conveyance of a historic light station is approved, then, the Property will be conveyed without consideration via a quitclaim deed "AS IS" and "WHERE IS" without representation, warranty, or guaranty as to quantity, quality, character, condition, size or kind, or that the property is in condition or fit to be used for the purpose intended. No claim for any adjustment upon such grounds will be considered after this application has been accepted.

e. The grantee shall save, hold harmless, defend, and indemnify the United States, its employees, agents, and representatives from any suit, claim, demand or action, liability, judgment, cost or other fee arising out of any claim for personal injury or property damage (including death, illness, or loss of or damage to property or economic loss) that arises from the grantee's or the grantee's employee's, agent's, or representative's use or

occupancy of the property and/or the grantee's failure to comply with the terms and conditions of the conveyance.

f. The grantee shall obtain the required authorization from the U.S. Army Corps of Engineers District office having the jurisdictional responsibility for access and utilization of lighthouse structures located on U.S. Army Corps of Engineers navigation structures (i.e. breakwalls, jetties, piers, etc).

g. The grantee shall pay all taxes imposed on this transaction and shall obtain at its own expense and affix to all instruments of conveyance and security documents such revenue and documentary stamps as may be required by Federal and local law. All instruments of conveyance and security documents shall be recorded at the grantee's expense within 30 days of their receipt in the manner prescribed by local recording statutes.

h. The grantee shall provide the General Services Administration with a certified copy of the instrument of conveyance within 30 days of the date of recordation which indicates the date, location, and book and page number of its recording.

i. The grantee further covenants and agrees for itself, its successors, and assigns, to comply with the provisions of the Federal Disaster Protection Act of 1973 (87 Stat. 975); Executive Order 11988, relating to the evaluation of flood hazards; Executive Order 11288, relating to the prevention, control, and abatement of water pollution; and Executive Order 11990, relating to the protection of wetlands, where and to the extent said Act and Orders are applicable to the property herein conveyed, and the approved Applicant shall be subject to any use restrictions issued under said Act and Orders.

j. In support of eligibility to acquire the property under NHLPA, grantee submits the "Master Plan" for the historic light station as part of the application attached hereto. The "Master Plan" may be amended from time to time at the request of either the grantee or the Federal government, with the written concurrence of the other party. Such amendments will be added to, and become a part of, the original "Master Plan." As part of the review of any amendments, the Federal government is required to comply with Section 106 of the National Historic Preservation Act, as amended, and the National Environmental Policy Act, as amended. The Applicant further agrees that it will furnish such data, maps, reports, and information as may be requested by the Federal government to comply with these, and any other, laws as required.

k. The grantee further covenants and agrees for itself, its successors and assigns, to comply with all Federal laws relating to nondiscrimination in connection with any use, operation, program, or activity on or related to the property requested in this application, including, but not limited to:

l. All requirements imposed by or pursuant to the regulations of the U.S. Department of the Interior (43 C.F.R. Part 17);

2. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d-1), which prohibits discrimination on the basis of race, color, or national origin;
3. The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age;
4. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicap;
5. The Architectural Barriers Act of 1968, as amended (42 U.S.C. § 4151), which requires facilities located on the property to be accessible to the physically handicapped; and
6. The Americans with Disabilities Act of 1990 (42 U.S.C. § 12101 et seq.), which requires that no otherwise qualified handicapped individual shall, solely by reason of his or her handicap, be excluded from the participation in, be denied benefits of, or be subject to discrimination under any program or activity receiving Federal financial assistance.

l. The grantee shall, within three months of the date of the recording of the instrument of conveyance, erect and forever maintain a conspicuous sign or signs near the principal point or points of access to the property that states: "The United States of America donated this property to the *name of grantee* for preservation and public use through the National Historic Lighthouse Preservation Act. This program is administered by the National Park Service."

m. The grantee agrees that all income from the property shall be used for preservation and maintenance of the property according to the grantee's Master Plan. While a reasonable amount of excess income may be carried forward from year to year to meet preservation and maintenance costs, all other excess income must be used for historic preservation, educational, or recreational purposes enunciated in the transfer agreement.

V. REVERSION

a. Title to the property transferred shall revert to the United States of America at its option for non-compliance with any of the terms and conditions of the conveyance. In the event that there is a breach of any of the conditions and covenants herein contained by the grantee, its successors and assigns, whether caused by legal or other inability of the grantee, its successors and assigns, to perform said conditions and covenants, or otherwise, all right, title, and interest in and to the said premises shall revert to and become the property of the United States at its option. The United States, in addition to all other remedies for such breach, shall have the right of entry upon said premises, and the approved Applicant, its successor and assigns, shall forfeit all right, title, and interest in said premises and in any and all of the tenements, hereditaments, and appurtenances thereunto belonging.

b. The grantee, by its acceptance of the deed, covenants and agrees for itself, and its successors and assigns, that in the event the United States exercises its power to terminate the grantee's estate in the property then the approved Applicant shall provide protection to and maintenance of said property at all times until such time as the title is actually reverted, including the period of any notice of intent to revert. Such protection and maintenance shall, at a minimum, conform to the standards prescribed by the GSA in its Federal Property Management Regulations in effect at the time of the reversion. Prior to any such reversion, the grantee further agrees to complete and submit to the United States an environmental assessment of the property that sufficiently documents and evaluates its condition in regard to the release of hazardous substances as defined under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended [42 U.S.C. § 9601(14)].

Date

Signature

Name - printed

Title

Address of Applicant

ACCEPTANCE BY THE GOVERNMENT

Accepted by and on behalf of the United States of America this _____ day of _____, 20__.

GENERAL SERVICES ADMINISTRATION

By: _____
Signature

Name - printed

Title

Environmental Questionnaire

Provide a narrative explanation of the probable environmental effects of the proposed program of use and preservation occurring in each of the following 12 areas of importance. The environment should be considered as the area that the proposed project would both impact and serve. The greatest detail should concern the probable environmental impact of the project on the particular property and its surrounding community, both in the short and long term. This section should broadly and briefly discuss the geography of the area, wildlife, water and air quality, area population, and potential users of the service to be provided, the economy of the area, and any current environmental concerns.

1. Please describe the specific property that will be directly affected in terms of its current use and proposed use. If the land is in a natural state, please provide a brief description with respect to plant and animal life.
2. Describe the surrounding area. Is it primarily residential, industrial, agricultural, etc.? Is the property in a rural, urban, or suburban area? Has the area been formally zoned for specific uses? Please provide a map of the immediate area covering approximately one square mile.
3. If the proposed action is in a floodplain or affects a floodplain, please list all pertinent restrictions (with citations) on land use under Federal, State, and local laws and regulations, and any actions the Applicant proposes to mitigate foreseeable adverse effects.
4. Will the proposed action directly or indirectly affect a wetland? Please list any pertinent Federal, State, and local wetland regulations and any actions the Applicant proposes to mitigate foreseeable adverse effects.
5. Will the proposed action have a direct or indirect effect on any Federally or State-listed endangered species? If so, please describe any impacts as well as any actions the Applicant proposes in order to mitigate foreseeable adverse effects.
6. Is it reasonably foreseeable that the proposed activity will have a direct or indirect effect on natural resources, land uses, or water uses in the coastal zone? If so, describe how the Applicant will comply with the State's enforceable and mandatory coastal zone policies. Please describe any impacts as well as any actions the Applicant proposes in order to mitigate foreseeable adverse effects.
7. Approximately how many visitors will be introduced to the area on a daily basis during operations? Approximately how many vehicles will be introduced into the area on a daily basis as a result of the operation of the facility? Will there be any identifiable increased traffic in the surrounding area as result of the proposed use of the property?

8. How much water will the Applicant use on the property in a normal day? What system will provide the water (name and address of system)? How much sewage will the Applicant generate on a daily basis? Will the sewage be handled by a sewage treatment facility? If so, please provide the name and address of the system.
9. Will the proposed use of the property likely result in the use, storage, release and/or disposal of toxic, hazardous, or radioactive materials, or in the exposure of people to those materials? If so, please describe these proposed activities.
10. Will the proposed use of the property destroy or decrease access to any known or potential archeological sites? If so, please describe any impacts as well as any actions the Applicant proposes in order to mitigate foreseeable adverse effects.
11. Will the proposed use of the property violate or require a variance from any Federal, Tribal, State or local laws pertaining to the visual environment, odors, public health, and noise? If so, please describe any impacts as well as any actions Applicant proposes in order to mitigate foreseeable adverse effects.
12. Will the proposed use of the property violate or require a variance from any Federal, Tribal, State or local laws pertaining to land, air or water pollution or land use? If so, please describe any impacts as well as any actions Applicant proposes in order to mitigate foreseeable adverse effects.

Name of the preparer: _____

Qualifications of the preparer:

Contact information including mailing address, telephone number, fax number and email:

Sample Resolution/Certification of Authority to Acquire Property

Whereas, certain real property owned by the United States of America, located in the (City/Town/Township/Village) of (name of city/town/township/village), County of (name of county), State of (name of state), has been declared surplus at the discretion of the General Services Administration, and the National Historic Lighthouse Preservation Act (16 U.S.C. § 470w-7) and policies promulgated pursuant thereto, more particularly described as follows:

(name of the surplus Federal property)

(acreage of the total property being requested under this application, if the precise acreage is not known, please provide an estimate)

(General Services Administration Control Number for the property, if applicable, otherwise, leave blank)

Whereas, (name of Applicant) needs and will use said property in perpetuity for the purposes as set forth in its application and in accordance with the requirements of said Act and any regulations and policies promulgated thereunder;

Now, Therefore, Be It Resolved, that (name of Applicant) shall make application to the National Park Service acting for the Secretary of the Interior for, and secure the transfer to, the above-mentioned property for said use and subject to such exceptions, reservations, terms, covenants, agreements, conditions, and restrictions as the National Park Service and the Federal disposal agency may require in connection with the disposal of said property under said Act and the regulations and policies issued pursuant thereto.

Be It Further Resolved that (name of Applicant) has legal authority, and is willing and able, to properly develop, maintain, operate, and assume liability of the property, and that (name and title of official) is hereby authorized, for and on behalf of the (name of Applicant) to do and perform any and all acts and things which may be necessary to carry out the foregoing resolution, including the preparing, making, and filing of plans, applications, reports, and other documents, the execution, acceptance, delivery, and recordation of agreements, deeds, and other instruments pertaining to the transfer of said property, including the filing of copies of the application and the conveyance documents in the records of the governing body, and the payment of any and all sums necessary on account of the purchase price thereof or fees or costs incurred in connection with the transfer of said property for survey, title searches, recordation or instruments, or other costs identified with the acquisition of said property.

(name and address of Applicant)

I, (name of certifying official), hereby certify that I am the (title of certifying official), of the (name of Applicant); and that the foregoing resolution is a true and correct copy of the resolution adopted by the vote of a majority of the members of said (name of Applicant), present at meeting of said body on the ____ day of _____, _____, at which a quorum was present.

(Signature)

APPENDIX B

Reference Materials

The following materials can provide assistance in formulating sections of the Master Plan as required in the NHLPA application.

Item:	Available from:	
Secretary of the Interior's "Standards for Treatment of Historic Properties" (36CFR68)	National Park Service Technical Preservation Services 1849 C Street NW Mail Stop 7243 Washington, DC 20005	E-mail: hps-info@nps.gov or go to https://www.nps.gov/tps/standards.htm
National Register of Historic Places Nominations	NRHP 1849 C Street, NW (7228) Washington, DC 20240 or your State Historic Preservation Office (SHPO). Addresses and phone numbers can be found at http://ncshpo.org/directory/	Phone: (202) 354-2211 Fax: (202) 371-6447 E-mail: nr_info@nps.gov
<i>Code of Federal Regulations</i>	Superintendent of Documents, P.O. Box 371954 Pittsburgh, PA 15250-7954	Toll-Free: 1-888-293-6498 Fax: (202) 512-1262 E-Mail: gpoaccess@gpo.gov
National Park Service "Preservation Briefs"	National Park Service Technical Preservation Services 1849 C Street NW Mail Stop 7243 Washington, DC 20005	Go to: https://www.nps.gov/tps/how-to-preserve/briefs.htm for a list of all Preservation Briefs. Of special interest is Preservation Brief 32 "Making Historic Properties Accessible"

COMM. 05-19 Ref'd to Contracts Committee on 12/02/2019.

CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY

999 Broad Street
Bridgeport, CT 06604-4328



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John P. Bohannon, Jr.

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Lisa R. Trachtenburg

November 26, 2019

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Lydia Martinez, City Clerk
Frances Ortiz, Asst. City Clerk
Office of the City Clerk
City Hall
45 Lyon Terrace
Bridgeport, CT 06604

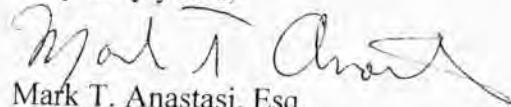
Re: Proposed Letter Agreement Concerning Appointment of Captain Rebeca Garcia to the Position of Assistant Chief of Police

Dear City Clerk Martinez:

Kindly place the above-referenced matter on the December 2, 2019 City Council Agenda FOR REFERRAL TO THE COMMITTEE ON CONTRACTS. Enclosed herewith are twenty-five (25) copies of this transmittal letter and the proposed Agreement.

CAO Janene Hawkins and I plan to attend the Committee on Contract's meeting of December 10th to present this item. Thank you for your consideration and assistance.

Very truly yours,


Mark T. Anastasi, Esq.

Cc: Mayor Joseph P. Ganim
Aidee Nieves, City Council President
Daniel Shamas, Chief of Staff
Janene Hawkins, CAO
Thomas Gaudett, Aide to the Mayor for Operations & Constituency Services
R. Christopher Meyer, City Attorney
John P. Bohannon, Jr., Deputy City Attorney



City of Bridgeport
DEPARTMENT OF POLICE
OFFICE OF THE CHIEF

300 Congress Street • Bridgeport, Connecticut 06604 • Telephone (203) 581-5111 • Fax (203) 576-8130

ARMANDO J. PEREZ
Chief of Police

November 25, 2019

Captain Rebeca Garcia
Bridgeport Police Department
300 Congress Street
Bridgeport, CT 06604

RE: Appointment to the Position of Assistant Chief of Police

Dear Captain Garcia:

It is with great pleasure that I as Chief of Police appoint you to serve in the position of Assistant Chief of Police for the City of Bridgeport, CT. Your appointment will become effective upon your being administered the oath of office; and will continue for a term commensurate with my appointment as Chief of Police, that is through the end of business November 5, 2023. Your swearing-in will proceed promptly following City Council authorization and approval of the terms of this letter agreement (anticipated to occur on December 16th) and the subsequent Mayoral execution of this agreement.

As Assistant Chief of Police, you shall assist the Chief of Police in the operation and control of the Bridgeport Police Department ("Department"), subject to: (a) the supervision and control of the Chief of Police; (b) the ultimate operational control vested in the Mayor by Bridgeport City Charter ("Charter"), in particular Chapters 2 and 13; and (c) consistent with the authority vested in the City's Board of Police Commissioners ("Board") by Charter, Chapter 13. The Assistant Chief of Police is a direct report to the Chief of Police; and shall perform assignments upon direction by the Chief of Police, including but not limited to, general administration of personnel, financial management of the Department and rendering required reports on Department activities and operations. The work schedule of this position shall mirror that of the Police Chief.

The Assistant Chief of Police shall perform such duties, functions, tasks and work and shall fulfill such responsibilities as assigned / directed by the Chief of Police. Specifically, it is anticipated that the Assistant Chief of Police shall supervise and oversee the Department's: (a) policies and procedures review, update and implementation; (b) accreditation process; (c) curriculum and training; (d) personnel discipline management; (e) budget preparation and compliance and (f) overtime authorization and control. Adequate training shall be provided in these areas.

The position of Assistant Chief of Police is not affiliated with any collective bargaining unit; and in accordance with Bridgeport Code of Ordinances § 2.36.010 Officers' Salaries, your annual salary for this appointment is One Hundred Forty-Two Thousand, Four Hundred Twenty-Five Dollars, and zero cents (\$142,425.00). During the term of your appointment you are entitled to all increases for cost of living as provided for in Ordinance § 2.36.010. Assistant Chief of Police is a bona fide executive position. Therefore, you are exempt from entitlement to any overtime pay and are not eligible for compensatory time either to be used for leave, or to be accumulated and paid out upon separation from City service.

As Assistant Chief of Police, you are subject to and shall abide by, all pertinent state and federal statutes and regulations, as well as City Charter and Code of Ordinances and City and departmental official policies, procedures, rules and regulations. The City may terminate your employment as Assistant Chief of Police for just cause only. Conviction of any violation of any criminal statute of any State or of the United States of America shall be considered just cause for termination of your employment as Assistant Chief of Police, as shall such other acts and/or omissions as legally constitute just cause for employment termination. Elimination of the position for fiscal or any other reason, shall not excuse the City from fulfilling its obligation to pay you for the duration of the term through November 5, 2023. In the event you elect to resign your position as Assistant Chief of Police, you are required to provide a minimum of sixty (60) days prior written notice to the Chief of Police.

You will be paid for all your unused accumulated vacation, holiday, personal, sick and compensatory time accrued prior to the date of your appointment to the position of Assistant Chief of Police in one lump sum on November 5, 2023 or upon separation from your position as Assistant Chief of Police, whichever occurs first, with the payout calculated at the rate of pay of Assistant Chief.

You shall be paid for any outstanding overtime hours worked at or within thirty (30) days from the date you are sworn into this position.

You are entitled to receive the standard employee benefits granted to the City's unaffiliated class. Included in this benefits package are the following:

- longevity pay at the rate of \$75 per years of service (to be calculated based upon your initial hiring date with the City's Police Department);
- vacation, sick, personal, holiday and bereavement leave time in accordance with those provided to other unaffiliated employees of the City (accrual of vacation shall be calculated based upon your initial hire date with the City's Police Department);
- health benefits insurance coverage and a term life insurance policy in accordance with those provided to other unaffiliated employees of the City and their spouses and dependents; and short-term/long-term disability insurance in accordance with the City's Policy on Unaffiliated Employee Sick Leave. The amount to be paid by you for premium

cost share for health insurance shall remain frozen for the entire term of this appointment at the rate existing as of the date of your appointment to the position of Assistant Chief.

It is my understanding you will be remaining as a contributing member of the CT Municipal Employees Retirement Fund ("CMERS"), with both you and the City continuing to make their respective required contributions. In addition, you will continue to be eligible to participate in the City's 457 Deferred Compensation Plan in the same manner as other City employees.

You will be provided with reasonable and necessary equipment for usage in connection with your official duties; including computer, cellphone, police radio and a motor vehicle in accordance with the City Owned Vehicle Policy. Also, you shall receive nine-hundred and twenty-five dollars (\$925) annually as a uniform allowance. In addition, you shall be entitled to education and training as determined by the Chief of Police to be reasonable and necessary for the duties and responsibilities of your position, and tuition reimbursement in accordance with that provided to other uniformed police officers.

As Chief of Police I look forward to continuing to work with you and the outstanding Police Officers under our command in building upon the past success of the Department. With your experience, qualifications and proven leadership, I am confident that together we will further improve operational efficiency and enhance public safety, with the goal of providing optimal 21st century community policing services to our entire constituency.

I am proud to have you on my management team; and pledge my continued full support and cooperation in partnering with you and the brave and dedicated officers under our command, as collectively we continue the *Tradition of Excellence* in the Bridgeport Police Department. Congratulations and Best Wishes!

Sincerely,



Armando J. Perez, Chief of Police



Rebeca Garcia, Captain
Received / Accepted / Agreed to

Dated: November 25, 2019

Joseph P. Ganim, Mayor
Authorized and Approved

Dated: December __, 2019

cc: Mayor Joseph P. Ganim
Daniel Shamas, Chief of Staff
Honorable City Council Members
Lydia Martinez, City Clerk
Frances Ortiz, Asst. City Clerk
Honorable Board of Police Commissioners
R. Christopher Meyer, City Attorney
John Gomes, Acting CAO
Janene Hawkins, Labor Relations Director
David Dunn, Civil Service Personnel Director
John P. Bohannon, Jr., Deputy City Attorney
Eric W. Chester, Esq., Ferguson, Doyle & Chester, PC

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OFFICE OF THE CITY ATTORNEY**

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Facsimile (203) 576-8252

November 26, 2019

Lydia Martinez, City Clerk
Frances Ortiz, Asst. City Clerk
Office of the City Clerk
City Hall
45 Lyon Terrace
Bridgeport, CT 06604

Re: Proposed State Lobbyist Services Agreement with the Reynolds Strategy Group, LLC

Dear City Clerk Martinez:

Kindly place the above-referenced matter on the December 2, 2019 City Council Agenda FOR REFERRAL TO THE COMMITTEE ON CONTRACTS. Enclosed herewith are twenty-five (25) copies of this transmittal letter and the proposed Agreement.

Please add Attorney Kevin Reynolds of the Reynolds Strategy Group, LLC ("Reynolds") to the notice list for the December 10, 2019 Contracts Committee meeting, as a representative(s) of Reynolds will be in attendance to discuss the proposed contract, as well as the Council's legislative concerns and priorities.

Be advised that Reynolds was selected for this engagement pursuant to a Request for Qualifications (RFQ) issued through the City's Purchasing Department. Pursuant to Bridgeport Code of Ordinances, § 3.08.070 *Purchasing procedure*, subsection A. *Definitions*, the RFQ selection process requires approval by the City's Board of Public Purchases.

The Board of Public Purchases will conduct its December 2019 monthly meeting on Wednesday, December 11th, which is one day after the Council's Committee on Contracts holds its December 10th meeting. With the need for timely lobbying services in preparation for the upcoming legislative session, it would be prudent for the full City Council to be in position to vote on this matter at its December 16, 2019 meeting. Since this will necessitate prior action by the

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Anastasi to City Clerk
Re: State Lobbyist Contract
11/26/19
Page 2 of 2

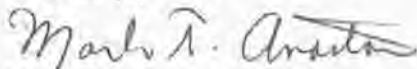
Committee on Contracts, I respectfully recommend that the Committee on Contracts at its December 10th meeting consider adopting the following proposed Motion:

“MOTION TO APPROVE and to affirmatively recommend back to the full City Council the proposed State Lobbying Services Agreement between the City of Bridgeport and the Reynolds Strategy Group, LLC, subject to approval of the RFQ selection process by the City’s Board of Public Purchases; and to authorize and approve the Mayor to execute such agreement on behalf of the City.”

Be advised, I will promptly submit written notice to the full City Council of the results of the Board of Public Purchases’ December 11th vote on approval of the RFQ selection process, so that this procedural process will be completed prior to full City Council action on the matter.

Thank you for your consideration and assistance.

Very truly yours,



Mark T. Anastasi, Esq.

Cc: Mayor Joseph P. Ganim
Aidee Nieves, City Council President
Daniel Shamas, Chief of Staff
Janene Hawkins, CAO
Thomas Gaudett, Aide to the Mayor for Operations & Constituency Services
R. Christopher Meyer, City Attorney
Kevin N. Reynolds, Esq.

STATE LOBBYING SERVICES AGREEMENT

By this Agreement entered into on or about December 2019 between Reynolds Strategy Group, LLC (hereinafter referred to as "Consultant") and the City of Bridgeport (hereinafter referred to as "CITY"), the Parties agree as follows:

Scope of Work

Consultant will provide the following services:

1. Work with CITY officials on a needs assessment to identify priority interests and other areas of concern vis-à-vis the State of Connecticut (State). Review recent grant requests, funding status of projects and hold an in-depth discussion of potential funding opportunities. Develop a set of specific CITY objectives for State legislative sessions, including any reauthorizing legislation and any specific funding mechanisms for current projects.
2. Provide consultation to the CITY on potential funding available from, and contacts with, the State government; particularly but not limited to, the Departments of Economic and Community Development (DECD), Department of Transportation (DOT), Department of Energy and Environmental Protection (DEEP), and Office of Policy and Management (OPM), as well as the Governor's Office and the various State Commissioners, as needed.
3. Develop with the CITY a set of specific State funding targets for projects; and monitor the activities to secure these targets.
4. Advise the CITY on how to work most effectively with the Connecticut Legislature and the staffs of the appropriate legislative committees to secure State appropriations and grants for projects of special interest to the CITY.
5. Assist in briefing the staffs of the State legislative Appropriations Committees and Bond Commission on the merits of appropriations for any funding requests for the CITY.
6. Assist in preparing and scheduling testimony, correspondence and written briefing materials by local officials in support of CITY legislation and requests initiated by the CITY or otherwise likely to impact the CITY's legal, financial, and/or operational interests.
7. Work with officials of the CITY and (upon the CITY's request) of non-profit agencies that apply for funds from the State government in order to have a coordinated listing of all requests and a managed plan to be successful in bringing additional funding to projects that will benefit the CITY.
8. Provide any additional consultation to the CITY on an as-needed basis. The Consultant shall advise, counsel, and represent the CITY in pursuing and opposing legislative initiatives and grant applications and awards at the State level in Hartford, CT and regional offices. The Consultant shall assist the CITY in preparing its State legislative, executive, and administrative agendas and shall strategize with the CITY on an ongoing basis as requested. The Consultant

shall identify topics and areas of need to State legislators serving the CITY, pertinent legislative leaders and committee chairs, and CITY Administrative officials.

The Consultant shall perform ministerial and discretionary functions, such as: prepare letters and verbal and written testimony; arrange and schedule appointments; monitor legislative, executive, and administrative activity; and communicate effectively with the CITY and its elected and appointed officials and their staff, as well as those interest groups identified by the CITY as sharing specific interests with the City, all in furtherance of the CITY's governmental agenda as determined by the City Administration.

Term of Contract

Pursuant to Bridgeport Code of Ordinances, § 3.08.070 – *Purchasing Procedure* at subsection B. *General Provisions* . . . 6. *Contract term*, the term of this contract will be for the two (2) year period commencing December 2019 and ending on June 30, 2021.

Also, per § 3.08.070 B. 6., the contract may be extended for one (1) fiscal year commencing July 1, 2021 and ending on June 30, 2022, by mutual agreement of the Consultant and the CITY acting by and through its Mayor, provided funding has been appropriated for said purpose.

Cost of Services

The fee for the initial contact year will be \$45,000 total; payable in six (6) equal installments of \$7,500 each, due upon the conclusion of each month from January 2020 through June 2020.

The fee for the second contract year also will be \$45,000 total; but will be payable in four (4) equal installments of \$11,250 each, due quarterly in arrears: on or about September 30, 2020; December 31, 2020; March 31, 2021 and June 30, 2021.

The fee and payment schedule for the one (1) year extension term, if exercised, will be negotiated by the Mayor and the Consultant; but will not exceed the amount to be budgeted for that purpose by the CITY Council.

In addition, there will be a charge for pre-approved direct expenses for travel, lodging, and meals during the initial term and the extension term.

Miscellaneous Provisions

A. *Confidentiality*. The Consultant will keep confidential all strategies and policies. Policies will not be presented to anyone in the private sector, government officials or the news media without the CITY'S prior approval.

B. *Conflicts*. The Consultant will not pursue objectives of other clients that conflict with the CITY objectives. Potential conflicts that arise will be immediately disclosed to the CITY and proper conflict avoidance measures undertaken.

C. *Governing Law.* This Agreement shall be governed by the laws of the STATE, both as to interpretation and performance.

IN WITNESS WHEREOF, the Parties hereto, by their respective and duly authorized officers have hereunto set their names.

REYNOLDS STRATEGY GROUP, LLC.

CITY OF BRIDGEPORT

By: _____

By: _____

Its Chief Exec. Officer, Duly Authorized

Joseph P. Ganim

Its Mayor, Duly Authorized

Dated: _____

Dated: _____

CITY OF BRIDGEPORT
OFFICE OF THE CITY ATTORNEY

999 Broad Street
Bridgeport, CT 06604-4328

CITY ATTORNEY
R. Christopher Meyer

DEPUTY CITY ATTORNEY
John P. Bohannon, Jr.

ASSOCIATE CITY ATTORNEYS

Michael C. Jankovsky
Richard G. Kascak, Jr.
Bruce L. Levin
John R. Mitola
Lawrence A. Ouellette, Jr.
Tyisha S. Toms
Lisa R. Trachtenburg

ASSISTANT CITY ATTORNEYS

Dina A. Scalo
Eroll V. Skyers
Tamara J. Titre

Telephone (203) 576-7647
Facsimile (203) 576-8252



COMM#07-19

Ref'd to Miscellaneous Matters Committee
On 12/2/2019

November 13, 2019

The Honorable City Council
City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

**Re: Proposed Settlement of Pending Litigation in the Matter of
James Nardozzi v. City of Bridgeport, et al - Docket#UWY-CV-17-6034139-S**

Dear Councilpersons:

The Office of the City Attorney respectfully recommends the following pending lawsuit be settled as set forth below. It is our professional opinion that resolving this matter for the consideration agreed to between the parties is in the best interests of the City of Bridgeport.

<u>Plaintiff</u>	<u>Nature of Claim</u>	<u>Plaintiff's Attorney</u>	<u>Consideration</u>
James Nardozzi	Employment	Eric R. Brown, Esq. Law Office of Eric R. Brown P.O. Box 615 Watertown, CT 06795	OVER \$20,000.00

Kindly place this matter on the agenda for the next City Council meeting for referral to the Miscellaneous Matters Committee only. Thank you for your assistance in this matter.

Very truly yours,

R. Christopher Meyer
City Attorney

cc: Joseph P. Ganim, Mayor
Lydia Martinez, City Clerk
John P. Bohannon, Jr., Esq.
Mark T. Anastasi, Esq.
Cynthia W. Kane, Paralegal

NOV 14 10 14 AM '19
CITY OF BRIDGEPORT
OFFICE



OFFICE OF THE CITY CLERK RESOLUTION FORM

SECTION I CITY COUNCIL SUBMISSION INFORMATION

Log ID/Item Number:	08-19			
Submitted by Councilmember(s):	Michelle A. Lyons			
Co-Sponsors(s):	Choose an item.	Choose an item.	Choose an item.	Choose an item.
District:	134TH			
Subject:	Board of Police Commissioners ("Board") reconsider and rescind its recent approval for installation of an all-way stop at Vincelle Street and Beauvue Terrace.			
Referred to:	Board of Police Commissioners			
City Council Date:	December 2, 2019 (Off The Floor)			

SECTION II RESOLUTION (PLEASE TYPE BELOW)

(See attached Correspondence Letter dated 12/2/2019)

19 DEC -3 PM 1:41
CITY CLERK'S OFFICE



OFFICE OF THE CITY CLERK RESOLUTION FORM

SECTION III SUBSEQUENT REFERRALS/REPLIES AND DATE SENT/RECEIVED

DEPARTMENT	Referral date sent	Response Received	Date reply received
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Choose an item.		<input type="checkbox"/> Yes <input type="checkbox"/> No	

SECTION IV PUBLIC HEARING INFORMATION

Public Hearing Required	Details	Date
<input type="checkbox"/> Yes <input type="checkbox"/> No	Public Hearing Ordered on:	
	CT Post Publication Date(s):	
	Public Hearing Held on:	

SECTION V AMENDMENTS/EXHIBITS

Choose an item. Yes No Date: _____

SECTION VI COMMITTEE ACTION/APPROVAL INFORMATION

Choose an item. Yes No Date: _____

Choose an item. Yes No Date: _____

Choose an item. Yes No Date: _____

SECTION VII WITHDRAWN/SINE DIE INFORMATION

Choose an item. Yes No Date: _____

SECTION VIII DATE OF APPROVAL/DENIAL FROM CITY COUNCIL

City Council Approval Date: _____

SECTION IX COMMENTS (if any)

December 2, 2019

Honorable City Council
Of the City of Bridgeport
45 Lyon Terrace
Bridgeport, CT 06604

193
6/15/19
POLICE

Re: Correspondence from Council Member Michelle Lyons, 134th District for Referral to Board of Police Commissioners Concerning All-Way Stop Traffic Signs at Vincelletta Street and Beauvue Terrace

Dear Honorable Council Members:

At this evening's City Council meeting I, Michelle Lyons, will be making the following Motions:

1. **MOTION TO ADD this Correspondence from Council Member Lyons to the Agenda** – 2/3 Majority Vote of those present & voting required.
2. **MOTION TO WAIVE REFERRAL TO COMMITTEE** for the reason that this is a subject matter within the jurisdiction of the Board of Police Commissioners acting in its capacity as the City's Traffic Authority pursuant to BPT Charter, Chapter 13, § 3 (7) – 2/3 Majority Vote of those present & voting required.
3. **MOTION TO REFER** to the Board of Police Commissioners the December 2, 2019 correspondence from Council Member Michelle Lyons Concerning All-Way Stop Traffic Signs at Vincelletta Street and Beauvue Terrace.

It is hereby requested and recommended, that the Board of Police Commissioners ("Board") reconsider and rescind its recent approval for installation of an all-way stop at Vincelletta Street and Beauvue Terrace for the following substantive reasons:

- This recently installed all-way stop does not benefit public safety and is an unwarranted inconvenience to vehicular traffic. Various complaints from constituents have been received by the Police Department, the Mayor's office, and me on a continuous basis regarding this matter.

- Based upon the recent traffic study conducted by the City's Engineering Department, Beauvue Terrace carries approximately less than 10 motor vehicles ("MVs") per hour; whereas in excess of approximately 200 MVs per hour are the minimum recommended traffic volume required for even consideration of an all-way stop.
- Unwarranted MV stop control has negative effect on drivers' behavior, where drivers have a propensity to speed before and after stop control to make up lost time; and worse, they tend to disregard stop control because there is no conflicting traffic (i.e. on Beauvue Terrace) to stop for.
- Installation of this all-way stop sign does not appear to comport with the professional recommendations of the City's Traffic Engineer Pawel D. Papazachariu. Specifically, based on the existing roadway geometry and spacing, it was the Engineering Department's recommendation to install an all-way stop at Vincelle Street and Woodside Avenue, not at Vincelle Street and Beauvue Terrace. The intersection geometry at the proposed site (Vincelle and Woodside) creates a large dilemma zone. All-way stop control and some minor striping changes at that site were expected to provide safer conditions, particularly on the Woodside Avenue approach to the intersection.

Respectfully submitted,

Michelle Lyons
City Councilwoman 134th District
(203) 414-7926
Michelle.lyons@bridgeportct.gov
Tomich91@hotmail.com

Cc: Lydia Martinez, City Clerk
Frances Ortiz, Asst. City Clerk
R. Christopher Meyer, City Attorney
Janene Hawkins, CAO
Daniel Shamas, Chief of Staff
Thomas Gaudett, Mayor Aide
Jon Urquidi, City Engineer
Pawel Papazachariu, Traffic Engineer

MEETING DATE: December 2, 2019

NO. 08-19

COMMITTEE:

Board of Police Commission

REFERRED TO COMM.:

SUBJECT:

Correspondence from Council member Michelle Lyms, 134th District RE: All-way stop traffic signs at

MOTION BY: M. Lyms

2ND BY: J. Herron

Vincellett Street & Beauregard Terrace

APPROVED

DENIED

TABLED

REF. TO COMM.

REMARKS:

Motion to Suspend Rules to add to agenda Correspondence letter for Reference to BUP. M. Lyms 2nd J. Herron

YES

NO

Scott Burns		
Matthew McCarthy		
Jorge Cruz		
Denese Taylor-Moye		
Marcus Brown		
M. Evette Brantley		
Michael DeFilippo		
Jeanette Herron		
Michelle A. Lyons		
AmyMarie Vizzo-Paniccia		
Mary A. McBride-Lee		
Rosalina Roman-Christy		
Maria Zambrano Viggiano		
Alfredo Castillo		
Aidee Nieves		
Maria I. Valle		
Maria Pereira		
Samia Suliman		
Eneida L. Martinez		
Ernest E. Newton, II.		

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