



CITY OF BRIDGEPORT, CONNECTICUT



The Department of Health and Social Services is now accepting resumes for the contractual position of

Health Educator

Department of Health and Social Services

CONTRACT POSITION

Pursuant to this contracted position, the City anticipates an engagement with one individual. Compensation is set at \$40.00 an hour 9AM to 5PM with the flexibility of remote work on some days. The contract would be generated by the Office of the City Attorney and take the City's desired form.

To Apply: Please email a cover letter, resume, the supplied application, degree, and license verification to Jonna.Thomas@BridgeportCT.gov.

Accepting complete submissions until the contracted position is filled.

(Any/all changes to this opening shall be at the discretion of the City of Bridgeport)

GENERAL STATEMENT OF DUTIES:

This job will include community outreach and development of health promotion program plans. Designs and implements health education programs or deliverables on COVID-19 prevention and transmission. Develops goals and objectives to ensure health needs of vulnerable communities are met. Evaluates program plans and performance under direction of supervisor. Implements changes to programs when needed for quality control. Prepares educational and outreach materials to provide community assistance.

Interprets and summarizes Connecticut guidelines for public use. Assists in grant writing and participates in achieving objectives. Updates and informs COVID-19 policy changes to community health workers, health care services, local businesses, and schools. Understands social, public, and environmental health indicators, to ensure initiatives are designated appropriately. Remains in constant communication with peers, state officials, local health officials, and the public. The general duties do not include all tasks which will be expected, but instead an overview.

REQUIRED KNOWLEDGE, SKILLS, and ABILITIES:

- Must have a bachelor's degree in public health or related health sciences. Experience in the field of public health is preferred.
- Ability to interpret data and apply the data to create efficient health promotion programs.
- Ability to maintain confidentiality and practice communication in a non-discriminatory manner with culturally diverse populations.
- Ability to establish working relationships within a team of people responding to COVID-19.
- Ability to remain active on the job and travel in the city when needed.
- Ability to handle a high-speed environment and large workload.
- Knowledge of the cause, transmission, and prevention of COVID-19.
- Knowledge of computer applications, such as Microsoft Office apps.
- Knowledge of determinants of health.
- Knowledge of Reopening Connecticut guidelines and recommendations from CDC or CT DPH.
- Portrays a positive attitude and excellent work ethic.

LICENSES AND CERTIFICATIONS

- Valid Connecticut Driver's License — This job requires daily driving.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations which do not cause undue hardship may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to walk, sit, and talk or hear. The employee is occasionally required to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 50 pounds and occasionally lift weights up to 75 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.
- While performing the duties of this job, the employee occasionally works near and possible contact with medicinal preparations, bodily fluids, communicable diseases, and any other conditions common in a nursing environment.

“As these are contract positions that will be governed by a contract and not employment provisions, the City remains an equal opportunity employer and all submissions will be considered on an equal opportunity basis”.

The City of Bridgeport is an Equal Opportunity Employer for All



**CITY OF BRIDGEPORT, CONNECTICUT
CIVIL SERVICE COMMISSION**

CITY HALL • 45 LYON TERRACE • BRIDGEPORT, CONNECTICUT 06604

Contractual Employment Application

Position Applied for		Date	
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APPLICANT INFORMATION							
Last Name		First Name		M.I.			
Mailing Address				Apartment/Unit #			
City		State		ZIP			
Phone			E-mail Address				
Commercial Drivers License (CDL) (Yes/No)			CT Drivers License (Yes/No)				
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Have you ever worked for the City of Bridgeport before?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?				

EDUCATION							
High School				Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
College				Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
Other				Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		

REFERENCES			
<i>Please list three professional references.</i>			
Full Name			Relationship
Company			Phone
Address			
Full Name			Relationship
Company			Phone
Address			
Full Name			Relationship
Company			Phone
Address			

PREVIOUS EMPLOYMENT							
Company					Phone		
Address					Supervisor		
Job Title							
Responsibilities							
From		To		Reason for Leaving			
May we contact your previous supervisor for a reference?					YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	

Company					Phone		
Address					Supervisor		
Job Title							
Responsibilities							
From		To		Reason for Leaving			
May we contact your previous supervisor for a reference?					YES <input checked="" type="checkbox"/>	NO <input checked="" type="checkbox"/>	

Company					Phone		
Address					Supervisor		
Job Title							
Responsibilities							
From		To		Reason for Leaving			
May we contact your previous supervisor for a reference?					YES <input type="checkbox"/>	NO <input type="checkbox"/>	

DEMOGRAPHICS				
<p>For purposes of Affirmative Action, we are requesting that you fill out the data below. This data will in no way be used to influence your possible selection for any position. The purpose of collecting this data is statistical and may help this office to determine whether advertising is reaching all segments of the community.</p>				
GENDER:	FEMALE <input type="checkbox"/>	MALE <input type="checkbox"/>		
ETHNICITY:	WHITE <input type="checkbox"/>	ASIAN <input type="checkbox"/>	BLACK or AFRICAN AMERICAN <input type="checkbox"/>	AMERICAN INDIAN or ALASKA NATIVE <input type="checkbox"/>
NATIVE HAWAIIAN or PACIFIC ISLANDER <input type="checkbox"/>		TWO or MORE RACES <input type="checkbox"/>	OTHER <input type="checkbox"/>	

IN CASE OF EMERGENCY, PLEASE NOTIFY:				
Name:			Name:	
Relationship:			Relationship:	
Home Phone:			Home Phone:	
Work Phone:			Work Phone:	
Cell Phone:			Cell Phone:	

DISCLAIMER AND SIGNATURE

Signature		Date	
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I certify that all information supplied on this application is accurate and truthful to the best of my knowledge. I understand that any misrepresentation of facts is cause for refusal of employment and/or termination of employment.

I understand that, if I am hired as a seasonal or part-time employee, I am not eligible for any City of Bridgeport sponsored benefits.

In the case of an emailed application, entering your name above will constitute an electronic signature. You may be asked to sign this application in person if you are offered a position with the City of Bridgeport.

It is the policy of the City of Bridgeport to employ, train, compensate, and promote individuals without regard to race, religion, national origin, sex, sexual orientation, age, disability, veteran status, or other characteristics protected by law.