

**CIVIL SERVICE COMMISSION  
SPECIAL MEETING  
CITY HALL, WHEELER ROOMS A AND B  
SEPTEMBER 14, 2023**

**MINUTES**

Commissioner Hall called the special meeting of the Civil Service Commission to order at 4:32 p.m. Present were Commissioners Ford, and Rodgers; Personnel Director Eric Amado; Clerk to the Commission Deborah Brelsford; Atty. John Mitola, Curtis Denton, ITS Director; Christine Martinez, George Roelofsen, Atty. Thomas Bucci, David Alvarez, Jonathan Martin, Rasmery Carrero, Luisa Quispe, Jeffrey Lorrius, Sgt. Fabio Pereira, OIA; Firefighter Ryan Sullivan, Fire Chief L. Edwards.

**CONSENT AGENDA: MATTERS TO BE ACTED UPON**

**1. Meeting Minutes**

The Minutes from the special meetings on August 17, 2023 and August 31, 2023 are submitted for review.

**2. Merit Increases – Certify for Payroll**

September 2023 MEETING		Anniversary - MERIT INCREASES EFFECTIVE	
ID	Employee	Position	Increase
<b>BOARD OF EDUCATION</b>			
219366	Acevedo, David	Janitress	\$35,264.00 (Step 1) to \$37,121.00 (Step 2)
213050	Augustus, Candace	Janitress	\$35,264.00 (Step 1) to \$37,121.00 (Step 2)
221357	Garcia, Angel	Janitress	\$35,264.00 (Step 1) to \$37,121.00 (Step 2)
<b>PUBLIC FACILITIES - Parks</b>			
210957	Lozada, Daniel	Maintainer I, Grade I	\$35,963.00 (Step 1) to \$37,855.00 (Step 2)
<b>PUBLIC FACILITIES - Roadways</b>			
218356	Jordan, Theodore	Maintainer II	\$43,609.00 (Step 2) to \$45,782.00 (Step 3)
<b>Retroactive 8/1/2023</b>			
218586	Moore, Morris	Maintainer III	\$44,461.00 (Step 1) to \$46,799.00 (Step 2)
214674	Rosado, Angel	Maintainer III	\$44,461.00 (Step 1) to \$46,799.00 (Step 2)
<b>Retroactive 8/1/2023</b>			

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**MERIT INCREASES FOR SEPTEMBER 14, 2023 C.S.C MEETING**

<b>POLICE</b>	<b>JOB TITLE</b>	<b>EFFECTIVE SEPTEMBER 2023</b>
MATTHEW GONCALVES	POLICE DETECTIVE	\$80,999.00 (1) TO \$84,936.00 (2) TOP
BRADFORD SEELY	POLICE LIEUTENANT	\$96,611.00 (2) TO \$99,399.00 (3) TOP
JONATHAN DUHARTE	POLICE LIEUTENANT	\$96,611.00 (2) TO \$99,399.00 (3) TOP

**3. Permanent Appointments – Certify for Payroll**

PERMANENT APPOINTMENTS – SEPTEMBER 2023 MEETING				
ID#	LASTNAME	FIRST NAME	JOB TITLE	EFFECTIVE DATE
221846	Brennan	Benjamin	Date Coordinator	7/23/2023
220987	Burrell	Delores	Secretarial Assistant	1/12/2023
221876	Campos	Perla	Typist I (35 Hours)	8/13/2023
221870	Ferrante	Jed	Manager of Building Operations	8/6/2023
219801	Johnson	Isaiah	BOE - Maintainer I, Grade I	1/11/2022
221885	Rose	Christopher	Mechanical Inspector	8/21/2023
214402	Williams	Tyshon	BOE - Janitress	8/3/2023

**FIRE PERMANENCY SEPTEMBER 14, 2023 C.S.C. MEETING**

<b>FIRE</b>	<b>JOB TITLE</b>	<b>EFFECTIVE</b>
ANDREW ELLIS	FIRE ASSISTANT CHIEF	9/18/2023
SCOTT BORIS	FIRE ASSISTANT CHIEF	9/18/2023
BRANDON KING	FIRE CAPTAIN	9/11/2023
JESSE SETO	FIRE CAPTAIN	9/11/2023
KENNETH BENEDICT	FIRE CAPTAIN	9/25/2023
DAMIAN BULLOCK	FIRE CAPTAIN	9/25/2023
MONTIQUE PETTWAY-MOORE	FIRE CAPTAIN	9/25/2023

**4. Vacancy Report**

<b>VACANCIES</b>		Report - 9/12/23	
<b><u>Competitive Positions</u></b>		<b><u>Former</u></b>	<b><u>Replacement</u></b>
<b>FIRE DEPARTMENT</b>			
Pumper Engineer		Victor Lewis	Sampher Adorno, Jr.
Pumper Engineer		Frank Perugini	Christopher Sanchez
Pumper Engineer		Robert Kostyszyn	Giancarlos Aristy
Pumper Engineer		Shane Brennan	Juan Rivera
Firefighter (20)		Various Retirements/Promotions	In Process for Fall Academy
<b><u>Non-Competitive Positions</u></b>		<b><u>Former</u></b>	<b><u>Replacement</u></b>
<b>CENTRAL GRANTS</b>			
Grant Writer		New	Vacant
<b>HEALTH DEPARTMENT</b>			
Assistant Special Projects Manager (Fair Rent)		New	Vacant
<b>POLICE DEPARTMENT</b>			
Assistant Animal Control Officer		Hailey Motley	Vacant
Clerical Assistant P/T		New	Vacant
<b>PUBLIC FACILITIES</b>			
Clerical Assistant		New	Vacant
Permit Supervisor		James Holloway	Vacant

- \*\* COMMISSIONER FORD MOVED THE CONSENT AGENDA AS PRESENTED.
- \*\* COMMISSIONER HALL SECONDED.
- \*\* THE MOTION PASSED UNANIMOUSLY.

**MATTERS TO BE ACTED UPON**

**5. Employment Application (Spanish)**

The Commission is asked to approve the Employment Application that has been

translated to Spanish.

Mr. Amado presented the item and explained that with the number of Spanish speakers in Bridgeport, they wish to have the application available in Spanish. Commissioner Ford asked if they would eventually have the application available in other languages such as Mandarin. Mr. Amado said that they will work on this.

**\*\* COMMISSIONER FORD MOVED TO APPROVE THE EMPLOYMENT APPLICATION THAT HAS BEEN TRANSLATED TO SPANISH.**

**\*\* COMMISSIONER HALL SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

#### **6. Waiver Request – Tamara Thompson**

The Commission has received a request for a waiver from Tamara Thompson regarding Firefighter examination #2380.

Mr. Amado presented the item and said that the documentation has been reviewed and is in order.

**\*\* COMMISSIONER FORD MOVED TO APPROVE THE REQUEST FOR A WAIVER FROM TAMARA THOMPSON REGARDING FIREFIGHTER EXAMINATION #2380.**

**\*\* COMMISSIONER RODGERS SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

#### **7. Appeal – Firefighter Ryan Sullivan**

Firefighter Ryan Sullivan has requested to take the Fire Lieutenant Examination #2384; he reported technology problems caused him to fail to apply by the deadline. Information Technology Services Director, Curtis Denton, has been invited to participate.

Mr. Amado presented the item and noted that Mr. Denton, the Information Technology Services Director, was present to address the issue. Mr. Sullivan said that when he had rebooted his computer, it had come up in Russian. He said that due to being on vacation, he had not been aware of the deadline. Mr. Amado said that there was an email from ITS about the ability to access the application. Fire Chief Edwards came forward and said that when the Civil Service testing notifications are released, it is announced during roll call. Discussion followed about the issue of the emails refreshing.

**\*\* COMMISSIONER HALL ASKED THE COMMISSIONERS TO VOTE ON THE REQUEST FROM FIREFIGHTER RYAN SULLIVAN TO TAKE THE FIRE LIEUTENANT EXAMINATION #2384; HE REPORTED TECHNOLOGY PROBLEMS CAUSED HIM TO FAIL TO APPLY BY THE DEADLINE.**

**COMMISSIONER HALL MOVED TO DENY THE APPEAL.**

**COMMISSIONER RODGERS MOVED TO DENY THE APPEAL.**

**COMMISSIONER FORD MOVED TO DENY THE APPEAL.**

**\*\* THE REQUEST FROM FIREFIGHTER RYAN SULLIVAN TO TAKE THE FIRE LIEUTENANT EXAMINATION #2384; HE REPORTED TECHNOLOGY PROBLEMS CAUSED HIM TO FAIL TO APPLY BY THE DEADLINE WAS UNANIMOUSLY DENIED.**

**8. Appeal – George Roelofsen**

The Commission has received a request for an appeal from George Roelofsen, regarding his disqualification from the hiring process from the Public Safety Telecommunicator examination #2383. Attorney Thomas Bucci is representing George Roelofsen.

Mr. Amado asked Mr. Roelofsen if he wished to have the hearing held in Executive Session or Public Session. Atty. Bucci said that his client wished to have the hearing in Executive Session.

**\*\* COMMISSIONER FORD MOVED TO ENTER INTO EXECUTIVE SESSION FOR THE APPEAL FROM GEORGE ROELOFSEN, REGARDING HIS DISQUALIFICATION FROM THE HIRING PROCESS FROM THE PUBLIC SAFETY TELECOMMUNICATOR EXAMINATION #2383.**

**\*\* COMMISSIONER RODGERS SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The Commissioners, Atty. Mitola, Mr. Amado, Ms. Brelsford, Atty. Bucci, Mr. Roelofsen, and Ms. Martinez entered into Executive Session at 4:46 p.m. They returned to Public Session at 5:01 p.m.

*Commissioner Grech joined the meeting at 5:01 p.m. Commissioner Grech did not vote on the appeal hearing.*

**\*\* COMMISSIONER HALL ASKED THE COMMISSIONERS TO VOTE ON THE APPEAL FROM GEORGE ROELOFSEN, REGARDING HIS DISQUALIFICATION FROM THE HIRING PROCESS FROM THE PUBLIC SAFETY TELECOMMUNICATOR EXAMINATION #2383.**

**COMMISSIONER HALL MOVED TO GRANT THE APPEAL.**

**COMMISSIONER FORD MOVED TO GRANT THE APPEAL.**

**COMMISSIONER RODGERS MOVED TO GRANT THE APPEAL.**

**\*\* THE APPEAL FROM GEORGE ROELOFSEN, REGARDING HIS DISQUALIFICATION FROM THE HIRING PROCESS FROM THE PUBLIC SAFETY TELECOMMUNICATOR EXAMINATION #2383 WAS UNANIMOUSLY GRANTED WITH THE CONDITION THAT MR. ROELOFSEN PASS A SECOND TEST.**

**9. Appeal - David Alvarez (Tabled from July 25, 2023)**

The Commission has received a request for an appeal from David Alvarez, regarding his disqualification from the hiring process from the Public Safety Telecommunicator examination #2383.

Mr. Amado presented the item. Mr. Amado asked if Mr. Alvarez wished to have the appeal heard in Executive Session or Public Session. Mr. Alvarez said he wished to have the appeal heard in Executive Session.

**\*\* COMMISSIONER FORD MOVED TO ENTER INTO EXECUTIVE SESSION FOR THE APPEAL FROM DAVID ALVAREZ, REGARDING HIS DISQUALIFICATION FROM THE HIRING PROCESS FROM THE PUBLIC SAFETY TELECOMMUNICATOR EXAMINATION #2383.**

**\*\* COMMISSIONER GRECH SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The Commissioners, Atty. Mitola, Mr. Amado, Ms. Brelsford and Mr. Alvarez entered into Executive Session at 5:03 p.m. They returned to public session at 5:10 p.m.

**\*\* COMMISSIONER HALL ASKED THE COMMISSIONERS TO VOTE ON THE APPEAL FROM DAVID ALVAREZ, REGARDING HIS DISQUALIFICATION FROM THE HIRING PROCESS FROM THE PUBLIC SAFETY TELECOMMUNICATOR EXAMINATION #2383.**

**COMMISSIONER RODGERS MOVED TO DENY THE APPEAL.**

**COMMISSIONER FORD MOVED TO DENY THE APPEAL.**

**COMMISSIONER GRECH MOVED TO DENY THE APPEAL.**

**\*\* THE REQUEST FROM DAVID ALVAREZ, REGARDING HIS DISQUALIFICATION FROM THE HIRING PROCESS FROM THE PUBLIC SAFETY TELECOMMUNICATOR EXAMINATION #2383 WAS UNANIMOUSLY DENIED.**

#### **10. Appeal – Jonathan Martin**

The Commission has received a request for an appeal from Jonathan Martin, regarding his disqualification from the hiring process from the Public Safety Telecommunicator examination #2383 due to habits and conduct.

Mr. Amado presented the item. Mr. Martin came forward and requested that the item be tabled at this time and rescheduled for the next meeting.

**\*\* COMMISSIONER FORD MOVED TO TABLE THE APPEAL FROM JONATHAN MARTIN, REGARDING HIS DISQUALIFICATION FROM THE HIRING PROCESS FROM THE PUBLIC SAFETY TELECOMMUNICATOR EXAMINATION #2383 DUE TO HABITS AND CONDUCT TO THE OCTOBER MEETING.**

**\*\* COMMISSIONER GRECH SECONDED.**

**\*\* THE MOTION TO TABLE THE APPEAL FROM JONATHAN MARTIN, REGARDING HIS DISQUALIFICATION FROM THE HIRING PROCESS FROM THE PUBLIC SAFETY TELECOMMUNICATOR EXAMINATION #2383 DUE TO HABITS AND CONDUCT TO THE OCTOBER MEETING.**

### **11. Appeal – Rasmery Carrero**

The Commission has received a request for an appeal from Rasmery Carrero, regarding her disqualification (psychological evaluation) from the hiring process from the entry level Police Officer examination #2385.

Mr. Amado asked Ms. Carrero if she wished to have the hearing held in Executive Session or Public Session. Ms. Carrero said that she wished to have the hearing in Executive Session.

**\*\* COMMISSIONER FORD MOVED TO ENTER INTO EXECUTIVE SESSION FOR THE APPEAL FROM RASMERY CARRERO, REGARDING HER DISQUALIFICATION (PSYCHOLOGICAL EVALUATION) FROM THE HIRING PROCESS FROM THE ENTRY LEVEL POLICE OFFICER EXAMINATION #2385.**

**\*\* COMMISSIONER GRECH SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The Commissioners, Atty. Mitola, Mr. Amado, Ms. Brelsford, Ms. Carrero and Sgt. Fabio Pereira, OIA entered into Executive Session at 5:13 p.m. They returned to Public Session at 5:18 p.m.

**\*\* COMMISSIONER HALL ASKED THE COMMISSIONERS TO VOTE ON THE APPEAL FROM RASMERY CARRERO, REGARDING HER DISQUALIFICATION (PSYCHOLOGICAL EVALUATION) FROM THE HIRING PROCESS FROM THE ENTRY LEVEL POLICE OFFICER EXAMINATION #2385.**

**COMMISSIONER RODGERS MOVED TO DENY THE APPEAL.**

**COMMISSIONER FORD MOVED TO GRANT THE APPEAL.**

**COMMISSIONER GRECH MOVED TO DENY THE APPEAL.**

**\*\* THE REQUEST FROM RASMERY CARRERO, REGARDING HER DISQUALIFICATION (PSYCHOLOGICAL EVALUATION) FROM THE HIRING PROCESS FROM THE ENTRY LEVEL POLICE OFFICER EXAMINATION #2385 WAS DENIED.**

### **12. Appeal – Luisa Quispe**

The Commission has received a request for an appeal from Luisa Quispe, regarding her disqualification (psychological evaluation) from the hiring process from the entry level Police Officer examination #2385.

Mr. Amado asked Ms. Quispe if she wished to have the hearing held in Executive Session or Public Session. Ms. Quispe said that she wished to have the hearing in Executive Session.

**\*\* COMMISSIONER RODGERS MOVED TO ENTER INTO EXECUTIVE SESSION FOR THE APPEAL FROM LUISA QUISPE, REGARDING HER DISQUALIFICATION (PSYCHOLOGICAL EVALUATION) FROM THE HIRING PROCESS FROM THE ENTRY LEVEL POLICE OFFICER EXAMINATION #2385.**

**\*\* COMMISSIONER FORD SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The Commissioners, Atty. Mitola, Mr. Amado, Ms. Brelsford, Ms. Quispe, Sgt. Fabio Pereira, OIA entered into Executive Session at 5:20 p.m. They returned to Public Session at 5:27 p.m.

**\*\* COMMISSIONER HALL ASKED THE COMMISSIONERS TO VOTE ON THE APPEAL FROM LUISA QUISPE, REGARDING HER DISQUALIFICATION (PSYCHOLOGICAL EVALUATION) FROM THE HIRING PROCESS FROM THE ENTRY LEVEL POLICE OFFICER EXAMINATION #2385.**

**COMMISSIONER RODGERS MOVED TO DENY THE APPEAL.**

**COMMISSIONER FORD MOVED TO DENY THE APPEAL.**

**COMMISSIONER GRECH MOVED TO DENY THE APPEAL.**

**\*\* THE REQUEST FROM LUISA QUISPE, REGARDING HER DISQUALIFICATION (PSYCHOLOGICAL EVALUATION) FROM THE HIRING PROCESS FROM THE ENTRY LEVEL POLICE OFFICER EXAMINATION #2385 WAS UNANIMOUSLY DENIED.**

### **13. Appeal – Jeffrey Lorrius**

The Commission has received a request for an appeal from Jeffrey Lorrius, regarding his disqualification (psychological evaluation) from the hiring process from the entry level Police Officer examination #2385.

Mr. Amado asked if Mr. Lorrius wished to have the appeal heard in Executive Session or Public Session. Mr. Lorrius said he wished to have the appeal heard in Public Session.

Mr. Amado reviewed the details of the psychological testing results. Mr. Lorrius said that he had heard from the Torrington Police Department and they had a second psychological test done. He explained that he had passed their test. He requested that his appeal be withdrawn and thanked the Commissioners for their time.

**\*\* COMMISSIONER GRECH MOVED TO APPROVE THE REQUEST WITHDRAW THE APPEAL WITHOUT PREJUDICE.**

**\*\* COMMISSIONER RODGERS SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

### **14. Appeal – Trevor Nelson**

The Commission has received a request for an appeal from Trevor Nelson, regarding his disqualification (psychological evaluation) from the hiring process from the entry level Firefighter examination #2380.

Mr. Amado said that Mr. Nelson was not present.

**\*\* COMMISSIONER HALL ASKED THE COMMISSIONERS TO VOTE ON THE**



**APPEAL FROM TREVOR NELSON, REGARDING HIS DISQUALIFICATION (PSYCHOLOGICAL EVALUATION) FROM THE HIRING PROCESS FROM THE ENTRY LEVEL FIREFIGHTER EXAMINATION #2380.**

**COMMISSIONER RODGERS MOVED TO DENY THE APPEAL.  
COMMISSIONER FORD MOVED TO DENY THE APPEAL.  
COMMISSIONER GRECH MOVED TO DENY THE APPEAL.**

**\*\* THE APPEAL FROM TREVOR NELSON, REGARDING HIS DISQUALIFICATION (PSYCHOLOGICAL EVALUATION) FROM THE HIRING PROCESS FROM THE ENTRY LEVEL FIREFIGHTER EXAMINATION #2380 WAS UNANIMOUSLY DENIED.**

15. **Legal Report** - – There was no report at this time.

16. **Personnel Director Report**

- Director of Health – the non-competitive process was just completed.
- Director for the Lighthouse Program – the process was just completed.
- Airport Manager – This should be completed next week.
- Assistant Chief of Police – Application period has closed. Assessments have begun.
- Fire Lieutenant Examination – This is being scheduled.
- Telecommunicators – Applications are still being accepted until the end of the month.
- Police Officer Exam – Applications are still being accepted until the end of the month.
- Purchasing Agent Exam – Content is being developed.

Next regular monthly CSC meeting is scheduled for Tuesday, October 10, 2023. Please note Monday, October 9 is a holiday.

**ADJOURNMENT**

**\*\* COMMISSIONER FORD MOVED TO ADJOURN.  
\*\* COMMISSIONER GRECH SECONDED.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 5:39 p.m.

Respectfully submitted,

Telesco Secretarial Services