

CIVIL SERVICE COMMISSION MEETING AGENDA

City Hall, Wheeler Rooms A and B
45 Lyon Terrace, Bridgeport, CT 06604
March 12, 2024 at 4:30 p.m.

Consent Agenda: Matters to be Acted Upon

1. Meeting Minutes

The Minutes from the special meeting on February 28, 2024 are submitted for review.

2. Merits – Certify for Payroll

3. Permanent Appointments – Certify for Payroll

4. Vacancy Report

Matters to be Acted Upon

5. Waiver Request

The Commission has received a request from Aaron Bryan for a 6-month waiver from the entry level Police Officer #2388 examination hiring process.

6. New Classification Request - Senior Paralegal

The Civil Service Commission has received a request from Personnel Director, Eric Amado in collaboration with City Attorney Tyisha Toms, to approve the creation of a new non-competitive classification of Senior Paralegal for the Office of the City Attorney.

7. New Classification Request – Deputy Chief Executive Officer

The Civil Service Commission has received a request from Personnel Director, Eric Amado, in collaboration with Fire Chief Lance Edwards, to approve the creation of a new classification for the Fire Department position of Deputy Chief Executive Officer. It is not union affiliated.

8. Updated Job Description – Deputy Chief of Administration and Operations

The Civil Service Commission has received a request from Personnel Director, Eric Amado, in collaboration with Fire Chief Lance Edwards, to approve an updated job description for the Fire Department classification of Deputy Chief of Administration and Operations. It is not union affiliated.

9. Appeal – Michelle Farkas (Tabled from February 28, 2024)

The Commission has received a request for an appeal from Michelle Farkas, regarding her disqualification from the Public Safety Telecommunicator exam #2387 hiring, process due to not meeting the minimum qualification of typing speed.

10. Appeal – Kenneth DuBose, Jr. Police Officer #2388

The Commission has received a request for an appeal from Kenneth DuBose, Jr. regarding his disqualification from the hiring process for the entry level Police Officer examination #2388, due to failing a portion of his medical examination.

11. Appeal – Jordan Francis, Police Officer #2388

The Commission has received a request for an appeal from Jordan Francis regarding his disqualification from the hiring process for the entry level Police Officer examination #2388, due to failing a portion of his medical examination.

12. Appeal – Bobbie Broadnax, Jr.

The Commission has received a request for an appeal from Bobbie Broadnax, Jr. regarding his disqualification from the hiring process for a seasonal position with the Fairchild Wheeler Golf Course due to failing a portion of his medical examination.

13. Legal Opinion regarding Fire Lieutenant Examination #2384

Attorney John Mitola will discuss the legal opinion regarding Fire Lieutenant Examination #2384.

14. Complaint and appeal regarding competitive promotional exam #2384 Fire Lieutenant (Tabled from January 9, 2024)

15. Legal Report

16. Personnel Director Report

- Exam update

Next regular monthly CSC meeting is scheduled for Tuesday, April 9, 2024.