



CITY OF BRIDGEPORT, CONNECTICUT

The City of Bridgeport, CT is now accepting submissions for the position of

FLEET MECHANIC *Police Department*

Salary and Benefits: \$72,529.00 – \$77,354.00 per year. This position includes a comprehensive benefits package. This summary provides a brief overview of the benefits available to regular full-time municipal employees; these benefits include retirement pension administered by CMERS (Connecticut Municipal Employees Retirement System), health insurance (medical, dental, vision, prescription), life, disability, paid leave, paid holidays, 457(b) deferred compensation plan (employee paid), and other voluntary employee paid benefits. This is a unionized position.

To Apply: Please email a cover letter, resume, and supplied application to
[**COB.Jobs@BridgeportCT.gov**](mailto:COB.Jobs@BridgeportCT.gov)

Accepting complete submissions until April 19, 2024.

(Any/all changes to this opening shall be at the discretion of the City of Bridgeport)

This position will require a pre-employment medical examination and drug testing.

Municipal Profile

The City of Bridgeport is in Fairfield County at the mouth of the Pequonnock River on Long Island Sound. It is bordered by the towns of Trumbull to the north, Fairfield to the west, and Stratford to the east; with an approximate population of 147,000, 50,367 households, and a population density of 9,226 residents per square mile. The city has a Mayor-City Council form of government. The City's Mayor is the chief executive officer of the City and serves four-year term(s). The City Council, which acts as the City's legislative body, consists of twenty (20) members elected for two-year terms.

GENERAL STATEMENT OF DUTIES:

The essential functions or duties described below are the primary functions and duties of the position. There may be other types of work that may be performed and the omission of a particular duty or function does not exclude that duty or function from the position provided the duty or function is similar in work, related to the work, or logically assigned to the position.

Under general supervision, performs skilled diagnostic and repair worked on a variety of light, medium and heavy duty municipal fleet vehicles at the journeyman (M/F) level. Diagnoses mechanical/electrical failures. Determines the optimum method of repair and adjusts vehicle components and systems. Repairs, rebuilds and reconditions automotive and various parks, sanitation, roadway and building maintenance equipment. Performs preventive maintenance. Inspects and road tests vehicles. Records labor and parts utilized on department's forms. Performs related works as required.

MINIMUM QUALIFICATION REQUIREMENTS:

- a. Working knowledge of the modern theories, practices, tools and equipment of the automotive mechanics and heavy equipment trade. Working knowledge of the operation principles and mechanics of internal combustion and diesel engines, automotive power steering, heavy equipment hydraulics, air-conditioning equipment, emissions control systems, automotive electronics and air brakes as well as all types of transmissions. Future requirement of training, knowledge and ASE Job Description-Automotive Mechanic.

Ability to operate variety of construction and maintenance equipment; Working knowledge of the occupational hazards and safety precautions of the automotive mechanics trade; Ability to read and interpret electronic diagrams; Ability to understand and follow verbal and written instructions; Ability to utilize welding and metal cutting equipment and procedures; Possession of tools related to the automotive trade as specified by supervisor.

Possession of valid Connecticut State Commercial Driver's License (CDL), Class B; with applicable endorsements required to operate the various City of Bridgeport vehicles, etc.

b. As to education, training and experience:

High school diploma or GED, supplemented by technical courses in automobile mechanics and theory. Three years of experience as a Journeyman (M/F) auto mechanic, engaged in the repair of variety of automobile equipment including experience in the repair of heavy duty construction and maintenance equipment. Whatever possible, equivalent of education will be considered.

The qualifications and salary level(s) for this position will be based upon successful completion of the following ASE (Auto Service Excellence) requirements; in addition to years of satisfactory municipal experience, and managerial discretion:

- | | |
|----------|---|
| Level 1: | 2 ASE Tests in Auto/Lt. Truck and 2 ASE Med/Heavy Truck* |
| Level 2: | 4 ASE Test in Auto/Lt. Truck and 4 ASE Med/Heavy Truck
and/or
Two (2) years satisfactory municipal mechanic experience at managerial discretion, with completion of employee competency evaluation form. |
| Level 3: | Master ASE Certification in Auto/Lt. Truck and 4 ASE Med/Heavy Truck
and/or
Three (3) years satisfactory municipal mechanic experience at managerial discretion, with completion of employee competency evaluation form. |
| Level 4: | Master ASE Certification in Auto/Lt. Truck and Master ASE in Med/Heavy Truck
and/or
Four (4) years satisfactory municipal mechanic experience at managerial discretion, with completion of employee competency evaluation form. |

*All hires are required to have a Class B CDL along with a certification in Med/Heavy truck brakes and a minimum of one additional ASE in Auto/LT or Med/Heavy Duty truck. When hired the Mechanic must have a total of 4 ASE before the end of their 6-month probationary period.

c. Additional requirements applicable to Fleet Mechanics located in the Police Department:

- a valid motorcycle license and motorcycle repair experience for diagnosis, repairs and test drives;
- a valid CT gun license for handling police firearms in a safe and proper manner;
- watercraft certificate and marine service knowledge for diagnosis, repairs and test drives;
- experience with emergency equipment installations and repairs for police and/or other public safety vehicles.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations which do not cause undue hardship may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to walk, sit, stand, twist, bend, talk, and hear. Ability to lift and carry objects in excess 75 pounds. Sufficient stamina and good health to perform sometimes strenuous physical labor.
- The employee is occasionally required to use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch or crawl. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.
- While performing the duties of this job, the employee occasionally works near moving mechanical parts or in outside weather conditions. Ability to work in poor weather conditions such as cold, heat, rain and snow. The employee is occasionally exposed to wet and/or humid conditions, fumes, toxic or caustic chemicals or airborne particles, risk of electrical shock, and vibration.

This job description is not, nor is it intended to be, a complete statement of all duties, functions, responsibilities, qualifications, physical, and cognitive which comprise this position. The above is intended to be a fair representation of the "typical" demands of the position.

The City of Bridgeport is An Equal Opportunity Employer for All

For further information and contact: CIVIL
SERVICE COMMISSION
45 LYON TERRACE
BRIDGEPORT, CT 06604
TELEPHONE: (203) 576-7103



CITY OF BRIDGEPORT, CONNECTICUT
CIVIL SERVICE COMMISSION

CITY HALL • 45 LYON TERRACE • BRIDGEPORT, CONNECTICUT 06604

Employment Application

Position Applied for		Date	
----------------------	--	------	--

APPLICANT INFORMATION							
Last Name		First Name		M.I.			
Mailing Address				Apartment/Unit #			
City		State		ZIP			
Phone			E-mail Address				
Commercial Drivers License (CDL) (Yes/No)			CT Drivers License (Yes/No)				
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Have you ever worked for the City of Bridgeport before?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?				

EDUCATION							
High School				Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
College				Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		
Other				Address			
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree		

REFERENCES			
<i>Please list three professional references.</i>			
Full Name			Relationship
Company			Phone
Address			
Full Name			Relationship
Company			Phone
Address			
Full Name			Relationship
Company			Phone
Address			

PREVIOUS EMPLOYMENT					
Company				Phone	
Address				Supervisor	
Job Title					
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?				YES	NO

Company				Phone	
Address				Supervisor	
Job Title					
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?				YES	NO

Company				Phone	
Address				Supervisor	
Job Title					
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?				YES	NO

DEMOGRAPHICS				
For the purposes of Affirmative Action, we are requesting that you fill out the data below. This data will in no way be used to influence your possible selection for any position. The purpose of collecting this data is statistical and may help this office to determine whether advertising is reaching all segments of the community.				
GENDER:	FEMALE <input type="checkbox"/>	MALE <input type="checkbox"/>	HISPANIC or LATINO <input type="checkbox"/>	
ETHNICITY:	WHITE <input type="checkbox"/>	ASIAN <input type="checkbox"/>	BLACK or AFRICAN AMERICAN <input type="checkbox"/>	AMERICAN INDIAN or ALASKA NATIVE <input type="checkbox"/>
NATIVE HAWAIIAN or PACIFIC ISLANDER <input type="checkbox"/>		TWO or MORE RACES <input type="checkbox"/>		OTHER <input type="checkbox"/>

DISCLAIMER AND SIGNATURE	
Signature	Date

I certify that all information supplied on this application is accurate and truthful to the best of my knowledge. I understand that any misrepresentation of facts is cause for refusal of employment and/or termination of employment.

I understand that, if I am hired as a seasonal or part-time employee, I am not eligible for any City of Bridgeport sponsored benefits.

In the case of an emailed application, entering your name above will constitute an electronic signature. You may be asked to sign this application in person if you are offered a position with the City of Bridgeport.

It is the policy of the City of Bridgeport to employ, train, compensate, and promote individuals without regard to race, religion, national origin, sex, sexual orientation, age, disability, veteran status, or other characteristics protected by law.