



City of Bridgeport, Connecticut Civil Service Commission/Human Resources

NOTICE JOB POSTING

TO: LIUNA – City of Bridgeport Employees
FROM: Civil Service Commission/Human Resources
DATE: May 29, 2024
RE: Crime Analyst (Gun Intelligence)

The **Police Department** has an opening for the above-referenced position.

Annual Salary is \$66,000.00 and the Job Description is attached.

If you are a LIUNA affiliated employee and meet the requirements for the above position; you may bid by:

- 1) Submit a resume in person to City Hall, 45 Lyon Terrace, Room 106 during business hours of 9:00 am - 5:00 pm.

OR

- 2) Submit resume to COB.Jobs@BridgeportCT.gov using the Subject line of “LIUNA – Crime Analyst (Gun Intelligence)”

This Notice is also available for review on our City’s Career Website
<https://www.bridgeportct.gov/government/departments/civil-service/city-careers>

Deadline for signing is June 12, 2024, at 11:59pm.

JOB DESCRIPTION

Job Title: CRIME ANALYST (Gun Intelligence)
Department: Police – Crime Analytics
Reports To: Chief of Police and/or designee
Union / Pay Grade: LIUNA /
Prepared Date: November 2023

GENERAL STATEMENT OF DUTIES:

Advanced level position responsible for the analysis of crimes that are tracked by the Police Department and identification of crime trends and patterns.

Analytical work performed under the supervision of supervisory staff assigned to specialized units (i.e. Crime Gun Intelligence, etc.) to perform advanced functions in collecting, collating, analyzing, and disseminating data relevant to actual and anticipated criminal activity surrounding crime guns. This analyst will support police activity by providing highly detailed analytical information to local, state, and federal law enforcement agencies assisting the unit in order to provide decision-supporting intelligence. This position requires the use of data driven intelligence and connecting crime scenes to locate those suspects and make arrests.

SUPERVISION RECEIVED: Minimal; supervision provided on an as-needed basis

SUPERVISION EXERCISED: The Senior Crime Analyst falls under the direction of the Bridgeport Police Department's Investigative Services Division

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The essential functions or duties described below are the primary functions and duties of the position. There may be other types of work that may be performed and the omission of a particular duty or function does not exclude that duty or function from the position provided the duty or function is similar in work, related to the work or logically assigned to the position.

1. Responsible for providing actionable intelligence to all relevant investigators with cases identified through the department's National Integrated Ballistic Information Network (NIBIN) that requires further investigation.
2. Ability to look at firearms specific statistical data collected through the NIBIN process to identify information regarding crime guns; allowing investigators to focus efforts on areas that will have the biggest impact on gun crimes.
3. Create link analysis charts to show association within complex investigation for visual presentation of data to the respective investigator.
4. Develop complex reports pertaining to firearms and sources of firearms and sources of firearms used in crimes, gang structure, leadership, national and international firearms activity and projections, crimes with firearms in various police jurisdictions, criminal background and trends, and actions taken to prevent crimes.
5. Have a working knowledge of how to identify straw purchasers and/or multi-gun purchases, utilize intelligence to identify potential gun traffickers, identify firearms being sold illegally to prohibited possessors, fraudulent FFL suppliers, or those not adhering to federal FFL laws. Liaison between the Alcohol, Tobacco, Firearm and Explosives (ATF) analysts and surrounding law enforcement agencies to track key measures to disrupt criminal activity.

6. Responsible for training other employees in the use of various machines and software related to NIBIN investigations. The CGICA must have familiarity/experience in NIBIN procedures.
7. Performs open-source media searches to assist in the identification and disruption of criminal networks.
8. Identifies, measures, forecasts, and recommends long-term public safety methods and related activities for the purpose of contributing to problem solving and reduction efforts.
9. Provides information and analysis on police resources and actions and their consequences, including manpower, resource allocation, and potential focus areas.
10. Study current literature on research methodology, criminology, law enforcement issues, and performance measurement, and make appropriate recommendations for improvements in data-driven prosecution practices.
11. Participates in the development and maintenance of crime analysis programs including frequency, geographic factors, victims, targets, suspect descriptors, chronological information, suspect vehicle descriptions, modus operandi factors, and physical evidence information.
12. Utilizes computer databases, quantitative and qualitative methodology, electronic spreadsheets, desktop publishing, word processing, and statistical applications such as SPSS (Statistical Package for the Social Sciences) and GIS (Geographic Information Systems) to manipulate, analyze, and present data.
13. Develops and maintains a working relationship with external law enforcement agencies,
14. Other administrative and management tasks may be assigned as appropriate.

MINIMUM EDUCATIONAL REQUIREMENTS

A four-year degree from an accredited college or university in Business, Criminal Justice, Human Services or related field is desired.

KNOWLEDGE, SKILLS AND ABILITIES

- Through knowledge of computer systems, including relational data bases, mapping, application, spreadsheet and graphics software.
- Ability to communicate effectively orally and in writing.
- General knowledge of police department organizational structure, operations and procedures.
- Ability to instruct others in crime analysis work and interpretation of statistical information.
- Ability to effectively interface with all levels of command structure as well as inter-agency communications.
- Must be proficient in a variety of computer software applications: Microsoft Word, Excel and other Office applications as necessary.

LICENSES AND CERTIFICATIONS

Valid Connecticut Driver's License.

PHYSICAL DEMANDS

Refer to attached sheet.

This job description is not, nor is to be intended to be, a complete statement of all duties, functions, responsibilities, and qualifications which comprise this position. The above is intended as general summary only. You should not rely on it as a complete or binding explanation. This summary is subject to the reasonable discretion of city management. This is an informational guide and is subject to correction of any information which may have been inadvertently misstated.

Physical & Cognitive Demands

Date: 11/20/2023

Position Title: Senior Crime Analyst

Position #:

Physical Demands	Comment	Frequency (select one)			
		Rarely	<1/3	1/3 < 2/3	>2/3
Standing		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sitting		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Use of hands/fingers		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Walking		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Climbing		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kneeling		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bending / Stooping		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lifting	Up to 35 pounds	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Talking		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hearing		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Seeing		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tasting / Smelling		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle operation	Type:Automobile (Non-CDL)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Cognitive Demands	Level (select one)
Communication	<input type="checkbox"/> Comprehend and use basic language, either written or spoken, to communicate information and ideas <input checked="" type="checkbox"/> Comprehend and use technical or professional language, either written or spoken, to communicate complex ideas
Calculation	<input checked="" type="checkbox"/> Perform numerical operations using basic counting, adding, subtracting, multiplying or dividing <input type="checkbox"/> Perform complex quantitative calculations or reasoning using algebra, geometry, statistics, or abstract symbols
Problem Solving	<input type="checkbox"/> Formulate and apply appropriate course of action for routine or familiar situations <input checked="" type="checkbox"/> Use logic to define problem, collect information, establish facts, draw valid conclusions, interpret information and deal with abstract variables for unique or unfamiliar situations

The above list is intended to be a fair representation of the 'typical' physical and cognitive demands of the position. It is not, nor is it intended to be, a comprehensive listing of all physical or cognitive demands encountered in this position.

The City of Bridgeport is an equal opportunity employer.