CITY OF BRIDGEPORT, CONNECTICUT

The City of Bridgeport is now accepting submissions for the position of

Automotive Servicer

Police Department Garage

At the Municipal Garage, we are dedicated to ensuring the safety and reliability of the City's vehicle fleet. Our team is committed to performing comprehensive maintenance and repairs on over 700 vehicles and pieces of equipment, adhering to all State and Federal standards. With a focus on excellence and efficiency, we manage more than 3,600 work orders annually, collaborating with skilled professionals to deliver top-notch service while maintaining an extensive inventory of parts. Join us in our mission to support the City's operations and keep our community moving safely.

For more information visit: https://www.bridgeportct.gov/government/departments/police-department

Salary and Benefits: $57,462.00 annually. This position is affiliated with the American Federation of State, County, and Municipal Employees Local 1303-468, Council 4 (AFSCME 1303-468) and includes an extensive package of benefits as outlined with the associated collective bargain agreement (aka "union contract"). The above salary is subject to cost-of-living increases as negotiated by AFSCME 1303-468. The benefits shall include health insurance coverage (medical, dental, vision, prescription), a term life insurance policy, paid leave (sick, vacation, personal), paid holidays, 457(b) deferred compensation plan (employee paid), and other voluntary employee paid benefits.

The City of Bridgeport also offers several voluntary benefit programs via automatic payroll deduction: 457(b) Deferred Compensation Plan with Roth options, legal services, and complimentary discounted perks for city municipal employees. Retail and tuition discounts may be available at various universities and businesses that have partnered with the City of Bridgeport.

The city participates in the Connecticut Municipal Employees Retirement System (CMERS) (www.osc.ct.gov/rbsd/cmers/muniretire.htm), which requires both employer and employee contributions. Please be aware that your earnings from this position are not covered under Social Security; instead, you will make contributions towards your government pension plan. For further information, you may visit the Social Security website at ssa.gov.

Application Process: Mail, deliver or email a resume, a cover letter, and a completed Civil Service Application (found below) to the Civil Service Commission Office, Room 106, 45 Lyon Terrace, Bridgeport, Connecticut 06604 or by email to COB.Jobs@bridgeportct.gov. Please include "Automotive Servicer" in the subject line.

Accepting complete submissions until Friday, September 4, 2026.
(Any/all changes to this opening shall be at the discretion of the City of Bridgeport).
This position will require a pre-employment medical examination and controlled substance screening.

Municipal Profile

The City of Bridgeport is in Fairfield County at the mouth of the Pequonnock River on Long Island Sound. It is bordered by the towns of Trumbull to the north, Fairfield to the west, and Stratford to the east. The most populous city in Connecticut, it has an approximate population of 147,000, consisting of 50,367 households, with a population density of 9,226 residents per square mile. Nicknamed the "Park City" for its over 40 public parks, including the Olmsted-designed Seaside Park and Beardsley Park, Bridgeport is a vibrant community, and was recently cited as the 11th most diverse city in the country (with some 85 languages spoken here). *NBC Today* also labeled Bridgeport one of the top 5 booming cities in the nation. The City is also home to numerous attractions, such as the Barnum Museum, Connecticut's Beardsley Zoo, the Hartford Healthcare Amphitheater, the Total Mortgage Arena, and the Soundside Music Festival, all of which bring thousands of visitors to the city each year for a myriad of events. A center of learning, Bridgeport is home to Sacred Heart University's Center for Healthcare Education, the University of Bridgeport, and Fairfield University's Bellarmine Campus, as well as the campus of the Paier College of Art and the Housatonic Community College. The city also hosts two major medical centers which serve the region and are the city's largest employers: Bridgeport Hospital, which is part of the Yale New Haven Health Care System, and Saint Vincent's Medical Center, which is part of Hartford Healthcare.

Governing Structure

The City has a Mayor-City Council form of government. Bridgeport has an elected mayor who serves as the chief executive officer of the municipal government and serves a four-year term. The current mayor is Joseph P. Ganim, who is currently serving his eighth term as mayor. The City Council is the twenty-member legislative body whose two major responsibilities are enacting ordinances necessary to ensure the welfare and good order of the City and adopting the City's annual budget. Councilmembers are elected by the residents of the ten council districts to represent the concerns, needs, and issues of their constituents, and work to improve the City's neighborhoods. All Councilmembers serve a two-year term in office.

GENERAL STATEMENT OF DUTIES:

Performs preventative maintenance, fueling and services, and functions. Assists an automotive or heavy equipment mechanic when necessary. Maintains simple operating records relative to the use and care of the municipal vehicles and performs related work as required. Work is performed under the direction of the Equipment Foreman.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The essential functions or duties described below are the primary functions and duties of the position. There may be other types of work that may be performed, and the omission of a particular duty or function does not exclude that duty or function from the position provided the duty or function is similar in work, related to the work or logically assigned to the position.

- Services light and heavy equipment vehicles with fuel, oil, and grease.
- Performs minor repairs and adjustments.
- Conducts emissions tests and performs tire changes.
- Steam cleans engine and equipment.
- Knowledge of the less complex mechanical parts and hand tools employed in automotive repairs.
- Understand and follow oral and written instructions.
- Perform preventative maintenance and services of automobiles and general service of automotive equipment.
- Maintain simple operating reports accurately.
- Possess tools related to the automotive trade as specified by supervisor.
- Maintains computerized tire maintenance, re-treading and inventory.
- Performs cutting with torches.
- Performs snow removal and equipment repair.

MINIMUM EDUCATIONAL AND EXPERIENCE REQUIREMENTS:

- High school graduation or GED, supplemented by technical courses in automotive maintenance repair.
- One year of general experience in automotive servicing work.
- Possession of a valid Class B Connecticut State Commercial Driver License (CDL).
- Equivalent of education and experience will be considered.
- Two years heavy equipment tire changing and tire maintenance including split rims.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of heavy equipment tires which includes split rims
- Knowledge of Oxyacetylene torch

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations which do not cause undue hardship may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to walk, sit, stand, twist, bend, talk, and hear. Ability to lift and carry objects in excess 75 pounds. Sufficient stamina and good health to perform sometimes strenuous physical labor.

- The employee is occasionally required to use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb or balance; stoop, kneel, crouch or crawl. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

- While performing the duties of this job, the employee occasionally works near moving mechanical parts or in outside weather conditions. Ability to work in poor weather conditions such as cold, heat, rain, and snow. The employee is occasionally exposed to wet and/or humid conditions, fumes, toxic or caustic chemicals or airborne particles, risk of electrical shock, and vibration.

This job description is not, nor is to be intended to be, a complete statement of all duties, functions, responsibilities, and qualifications which comprise this position. The above is intended as a general summary only. You should not rely on it as a complete or binding explanation. This summary is subject to the reasonable discretion of city management. This summary does not constitute a contract of employment, express or implied, between the employee and City of Bridgeport. This is an informational guide and is subject to correction of any information which may have been inadvertently misstated.

The City of Bridgeport reserves the right to limit the number of applications accepted so as to allow the City to hold an examination or interviews within its financial, operational, and logistical capacity to do so.

The City of Bridgeport is an Equal Opportunity Employer

For further information and contact:
CIVIL SERVICE COMMISSION
45 LYON TERRACE, ROOM 106
BRIDGEPORT, CONNECTICUT 06604
TELEPHONE: (203) 576-7103

Explore Bridgeport

CITY OF BRIDGEPORT, CONNECTICUT

CIVIL SERVICE COMMISSION

CITY HALL • 45 LYON TERRACE • BRIDGEPORT, CONNECTICUT 06604

Employment Application

Position Applied for		Date	

APPLICANT INFORMATION							
Last Name		First Name		M.I.			
Mailing Address				Apartment/Unit #			
City		State		ZIP			
Phone		E-mail Address					
Commercial Drivers License (CDL) (Yes/No)		CT Drivers License (Yes/No)					
Are you a citizen of the United States?	YES ☐	NO ☐	If no, are you authorized to work in the U.S.?	YES ☐	NO ☐		
Have you ever worked for the City of Bridgeport before?	YES ☐	NO ☐	If so, when?				

EDUCATION								
High School				Address				
From		To		Did you graduate?	YES ☐	NO ☐	Degree	
College				Address				
From		To		Did you graduate?	YES ☐	NO ☐	Degree	
Other				Address				
From		To		Did you graduate?	YES ☐	NO ☐	Degree	

REFERENCES			
Please list three professional references.			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

PREVIOUS EMPLOYMENT

Company				Phone	
Address				Supervisor	
Job Title					
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?			YES ☐	NO ☐	

Company				Phone	
Address				Supervisor	
Job Title					
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?			YES ☐	NO ☐	

Company				Phone	
Address				Supervisor	
Job Title					
Responsibilities					
From		To		Reason for Leaving	
May we contact your previous supervisor for a reference?			YES ☐	NO ☐	

DEMOGRAPHICS

The following section is voluntary and will in no way be used to influence your possible selection for any position. For the purposes of Affirmative Action, we are requesting that you fill out the data below. The purpose of collecting this data is statistical and may help this office to determine whether advertising is reaching all segments of the community.

Gender

- ☐ Male
- ☐ Female
- ☐ Non-Binary
- ☐ Prefer not to answer
- ☐ Other: _____

Ethnicity

- ☐ Asian
- ☐ Black/African American
- ☐ Hispanic
- ☐ Native American
- ☐ Pacific Islander
- ☐ White/Caucasian
- ☐ Prefer not to answer
- ☐ Other: _____

How did you hear about us?

- ☐ City of Bridgeport Website
- ☐ Job Board (Indeed.com, etc.)
- ☐ Social Media (Facebook, etc.)
- ☐ City Employee _____
- ☐ Networking Event/Job Fair
- ☐ University/College Career Center
- ☐ Other: _____

DISCLAIMER AND SIGNATURE

Signature		Date	

I certify that all information supplied on this application is accurate and truthful to the best of my knowledge. I understand that any misrepresentation of facts is cause for refusal of employment and/or termination of employment.

I understand that, if I am hired as a seasonal or part-time employee, I am not eligible for any City of Bridgeport sponsored benefits.

In the case of an emailed application, entering your name above will constitute an electronic signature. You may be asked to sign this application in person if you are offered a position with the City of Bridgeport.

It is the policy of the City of Bridgeport to employ, train, compensate, and promote individuals without regard to race, religion, national origin, sex, sexual orientation, age, disability, veteran status, or other characteristics protected by law.